

Instructions for San Bernardino County 2017 Homeless Unsheltered Count Instrument

Pre-Count Instructions

Before counting someone

1. Please Inform the person that the Continuum of Care is conducting a count of persons who are homeless;
2. Their participation is **completely anonymous and confidential**;
3. You are not asking for their name, social security number, or any personal information that can be linked to the participant;
4. Their participation will help provide better programs and services for people who are homeless.

Safety Comes First

If you believe a person is homeless and if the individual does not wish to speak to you -- thank them and complete questions 4 through 7 based upon your observations ONLY if you are certain that the person meets HUD's criteria of sleeping in a place not meant for human habitation (e.g., sidewalk, abandoned building, tent, vehicle, park bench, etc.).

If you believe a person is homeless and if you do not wish to disturb the person because the person is sleeping --complete questions 4 through 7 based upon your observations ONLY if you are certain that the person meets HUD's criteria of sleeping in a place not meant for human habitation (e.g., sidewalk, abandoned building, tent, vehicle, park bench, etc.).

If you believe a person is homeless and if you feel it is unsafe for you to engage the person-- complete questions 4 through 7 based upon your observations ONLY if you are certain that the person meets HUD's criteria of sleeping in a place not meant for human habitation (e.g., sidewalk, abandoned building, tent, vehicle, park bench, etc.).

NOTE: The goal is to have all of your questions answered by at least 90% of all persons counted. Therefore, please ask each person that you are counting each question unless noted otherwise. For example, asking a question may be contingent on the answer of the previous question.

Having all questions answered will help ensure that enough data has been collected for each subpopulation that is required by HUD for each city within the county. The less data the less chances of accurate data.

Count Instructions for All Questions

NOTE: All Questions are Sensitive and Should be Asked as Privately as Possible

Question 1:

Please ask the question as stated on the count instrument which is

- Did you sleep outdoors in an abandoned building, park, tent, canopy, box, or vehicle last night? (note: do not count person if slept in a shelter or transitional housing)

Circle "Y" or "N". If the respondent answers "no", do not continue with the rest of the questions.

Question 2: Do you have any pets living with you now?

Please record yes or no answer.

Question 3: First initial of First Name Only

Please record first initial of FIRST name ONLY.

Question 4: First initial of Last Name Only

Please record first initial of LAST name ONLY.

Question 5: Gender

Please record

M=Male; F=Female; T=Transgender

O=does not identify as Male, Female, or Transgender

Question 6: What is Your Race?

Please read the race code at bottom of the count instrument before recording which is as follows:

1=African American or Black; 2=American Indian or Alaskan Native;
3=Asian; 4=Native Hawaiian or Pacific Islander; 5=White;
6=Multiple Races or Other; 7=don't know; and 8=refused to answer

Question 7: Are you Hispanic or Latino?

Please record yes or no answer.

Question 8: Age

Please record number for age group:

1=(under 18); 2=(18 to 24); 3=(25 to 39); 4=(40 to 49); 5=(50 to 6); 6=(62 to 69); 7=(70+)

Question 9: State Born

Please record the initials for State Born (i.e., CA = California)

If the person was born in another country please abbreviate country (i.e., Mexico = MX)

NOTE: Do not abbreviate the state or region of another country.

Question 10:

- Have you served on active duty in the U.S. Armed Forces or been called into active duty in National Guard or a Reservist?

Please record yes or no answer.

Question 11:

- Did you become homeless for the first time during past 12 months?

Please record yes or no answer.

Question 12:

- Have you been living in a shelter and/or on the streets, in abandoned buildings, or vehicle for the past year or more?

Please record yes or no answer.

Question 13:

- Have you been living in a shelter and/or streets, in abandoned buildings, or vehicle at least 4 separate times in the last 3 years including now?

Please record yes or no answer.

Question 14:

- If yes, was combined length of time 12 months or more?

Please record yes or no answer.

Question 15:

- Do You Have a Long-lasting Physical Disability?

Please record yes or no answer.

Question 16:

- Do You Have a Long-lasting Developmental Disability?

Please record yes or no answer.

Question 17:

- Do You Have an On-going Drug or Alcohol Problem that limits your ability to live independently?

Please record yes or no answer.

Question 18:

- If yes, has it continued for a long time or indefinitely?

Please record yes or no answer.

Question 19:

- Do You Feel You Have a Serious Mental Health Problem that limits your ability to live independently?

Please record yes or no answer.

Question 20:

- If yes, has it continued for a long time or indefinitely?

Please record yes or no answer.

Question 21:

- Do you have a Chronic Health Condition such as Diabetes, Heart Trouble, High Blood Pressure, Seizures, Hepatitis, Respiratory Problems, Epilepsy, Tuberculosis, or Arthritis?

Please record yes or no answer.

Question 22:

- Have you ever been diagnosed w/AIDS or Tested Positive for HIV?

Please record yes or no answer.

Question 23:

- Ever Been a Victim of Domestic Violence by an Intimate Partner

Please record yes or no answer.

Question 24:

- During the Last 12 Months, Were You Released from Jail or Prison After Serving a Court-Ordered Sentence?

Please record yes or no answer.

Question 25:

- If Yes, Were You Released as a Result of Resentencing and Your Charge Downgraded Under Proposition 47 the Reduced Penalties Initiative?

Question 26:

- How much is your monthly income?

Please recorded the following:

1=(no income); 2=(\$1 to \$250); 3=(\$251 to \$500);
4=(\$501 to \$1,000); 5=(more than \$1,000);

Question 27:

- How many kids under Age 18 are living with you today?

Please record the number

NOTE: If 18 or older please enter the persons as an adult in another column.

Question 28:

- How many children are female?

Please record the number

Question 29:

- How many children are male?

Please record the number

Question 30:

- How many children are Hispanic or Latino?

Please record the number

Question 31:

- How many children are African American or Black?

Please record the number

Question 32:

- How many children are American Indian or Alaskan Native?

Please record the number

Question 33:

- How many children are Asian, Hawaiian or Pacific Islander?

Please record the number

Question 34:

- How many children are White?

Please record the number

Question 35:

- How many children are multiple races or other?

Please record the number

Please record yes or no answer.

NOTE: End your questioning by asking the person if they have a spouse or partner who is also homeless and living with him or her. If you can see the person, ask the same questions to the spouse or partner and record the answers in the next column.

- **A Partner is a person you live with and share a common family life but are not joined in a traditional marriage.*