

HMIS Data Quality Report Card

Sample Reporting Period 01/01/2014 - 01/31/2014



PROGRAM INFORMATION

Agency Name: **Salvation Army Hospitality House (SLV)**

Type: Transitional Housing

Data Quality and Completeness:

Complete and accurate records are needed to ensure quality data. A program's percentage of missing, unknown, invalid and refused all for all required Universal Data are used to evaluate data quality. The higher a program's percentage of missing or erroneous data, the less useful and meaningful that data becomes.

Demographic Data		Total Clients:	38
	# Missing	% Missing	
SSN	0	0.00%	
Race	0	0.00%	
Ethnicity	0	0.00%	
Gender	1	2.63%	
Veteran	0	0.00%	
Disabling condition	0	0.00%	
Residence Prior	8	21.05%	
length of Stay	8	21.08%	
Zip Code	9	23.68%	
Housing Status	0	0.00%	
Entry Date	0	0.00%	
Exit Date	7	18.42%	

Fields with values over 5% errors.
 Fields with values 5% or less.
 0.00% Fields with no errors.

Missing data includes responses such as: "Don't Know," "Refused," and invalid responses. A program should have less than 5% missing field rate in order to ensure accurate data. Missing intake and exit data needs to be reviewed by staff on a regular basis and any additional Universal Data Element information received from the consumer after intake should be entered into HMIS.

Bed Utilization

Program	Bed Count	Occupying Individuals	Percent Bed Occupancy
Transitional Housing	19	17	89%

*Typically, programs reporting over 105% of their beds are occupied are failing to exit clients from their HMIS.

**Typically, programs reporting that less than 65% of their beds are occupied are not entering all clients into their HMIS.

Report Name: Data Timeliness Report

Program	1 - 7 days	8 - 14 days	15 - 21 days	22 - 30 days	31 - 60 days	61 - 90 days	over 90 days
Transitional Housing	26	9	0	3	0	0	0

This report calculates the difference between the program entry date specified for the client and the date the client's application was entered into the system. For example, if a client's Program Entry date of "April 4, 2014" was recorded on "April 9, 2014," then the report would calculate a 5 day lag time in recording data. The report groups the number of applications by program and has 7 buckets for the number of days an application has been lagging.

HMIS Users:

Below is a list of all HMIS Users at your agency. Please make sure that active users have logged in within the past month. If any user on this list has left your agency during the last reporting period, then please email the HMIS helpdesk. Users are considered inactive if they have not logged into the system for 30 days or left the agency. If a user is inactive, or if you have additional staff needing HMIS access or training, please contact HMIS.

USERID	NAME	EMAIL	LAST LOGON
SLV_kaguilar	Katherine Aguilar	katherine.aguilar@usw.salvationarmy.org	
SLV_ametu	Anne Metu	anne.metu@usw.salvationarmy.org	
SLV_kbrown	Kathy Brown	Roosevelt.Carroll@usw.salvationarmy.org	
SLV_agomez	Anthony Gomez	gomez42175@yahoo.com	
SLV_Esullivan	Ebonique Sullivan	ebonique.sullivan@gmail.com	
SLV_glicata	Gregory Licata	Gregory.licata@usv.salvationarmy.org	
SLV_gparedes	Guadalupe Paredes	guadalupe.paredes@usw.salvationarmy.org	
SLV_louiem	Louis Martinez	louie.martinez13@gmail.com	
SLV_shvaldez	Shirili Valdez	shirili.valdez@usw.salvationarmy.org	
SLV_mclements	Michael Clements	mclements670@gmail.com	
SLV_nball	Nancy Ball	nancy.ball@usw.salvationarmy.org	
SLV_svaldez	Sam Valdez	Sam.Valdez@usw.salvationarmy.org	

HMIS Data Quality Report Card

Sample Reporting Period 01/01/2014 - 01/31/2014



PROGRAM INFORMATION

Agency Name: **Salvation Army - Path to Prosperity (SLV)**

Type: Transitional Housing

Data Quality and Completeness:

Complete and accurate records are needed to ensure quality data. A program's percentage of missing, unknown, invalid and refused all for all required Universal Data are used to evaluate data quality. The higher a program's percentage of missing or erroneous data, the less useful and meaningful that data becomes.

Total Clients: 34

Demographic Data

	# Missing	% Missing
S.S.N.	0	0.00%
Race	1	2.94%
Ethnicity	1	2.94%
Gender	1	2.94%
Veteran	1	2.94%
Disabling condition	1	2.94%
Residence Prior	0	0.00%
length of Stay	0	0.00%
Zip Code	0	0.00%
Housing Status	1	2.94%
Entry Date	0	0.00%
Exit Date	28	82.35%

Fields with values over 5% errors.
 Fields with values 5% or less.
 0.00% Fields with no errors.

Missing data includes responses such as: "Don't Know," "Refused," and invalid responses. A program should have less than 5% missing field rate in order to ensure accurate data. Missing intake and exit data needs to be reviewed by staff on a regular basis and any additional Universal Data Element information received from the consumer after intake should be entered into HMIS.

Bed Utilization

Program	Bed Count	Occupying Individuals	Percent Bed Occupancy
Transitional Housing	28	28	100%

*Typically, programs reporting over 105% of their beds are occupied are failing to exit clients from their HMIS.

**Typically, programs reporting that less than 65% of their beds are occupied are not entering all clients into their HMIS.

Report Name: Data Timeliness Report

Program	1 - 7 days	8 - 14 days	15 - 21 days	22 - 30 days	31 - 60 days	61 - 90 days	over 90 days
Emergency Shelter	34	4	0	0	0	0	0

This report calculates the difference between the program entry date specified for the client and the date the client's application was entered into the system. For example, if a client's Program Entry date of "April 4, 2014" was recorded on "April 9, 2014," then the report would calculate a 5 day lag time in recording data. The report groups the number of applications by program and has 7 buckets for the number of days an application has been lagging.

HMIS Data Quality Report Card

Sample Reporting Period 01/01/2014 - 01/31/2014



PROGRAM INFORMATION

Agency Name: **Salvation Army - TH Living Center (SLV)**

Type: Transitional Housing

Data Quality and Completeness:

Complete and accurate records are needed to ensure quality data. A program's percentage of missing, unknown, invalid and refused all for all required Universal Data are used to evaluate data quality. The higher a program's percentage of missing or erroneous data, the less useful and meaningful that data becomes.

Total
Clients: 35

Demographic Data

	# Missing	% Missing
S.S.N.	0	0.00%
Race	0	0.00%
Ethnicity	0	0.00%
Gender	0	0.00%
Veteran	0	0.00%
Disabling condition	0	0.00%
Residence Prior	0	0.00%
length of Stay	0	0.00%
Zip Code	0	0.00%
Housing Status	0	0.00%
Entry Date	0	0.00%
Exit Date	34	97.14%

Fields with values over 5% errors.
 Fields with values 5% or less.
 0.00% Fields with no errors.

Missing data includes responses such as: "Don't Know," "Refused," and invalid responses. A program should have less than 5% missing field rate in order to ensure accurate data. Missing intake and exit data needs to be reviewed by staff on a regular basis and any additional Universal Data Element information received from the consumer after intake should be entered into HMIS.

Bed Utilization

Program	Bed Count	Occupying Individuals	Percent Bed Occupancy
Transitional Housing	48	34	71%

*Typically, programs reporting over 105% of their beds are occupied are failing to exit clients from their HMIS.

**Typically, programs reporting that less than 65% of their beds are occupied are not entering all clients into their HMIS.

Report Name: Data Timeliness Report

Program	1 - 7 days	8 - 14 days	15 - 21 days	22 - 30 days	31 - 60 days	61 - 90 days	over 90 days
Transitional Housing	31	4	0	0	0	0	0

This report calculates the difference between the program entry date specified for the client and the date the client's application was entered into the system. For example, if a client's Program Entry date of "April 4, 2014" was recorded on "April 9, 2014," then the report would calculate a 5 day lag time in recording data. The report groups the number of applications by program and has 7 buckets for the number of days an application has been lagging.