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### Demographic Data

<table>
<thead>
<tr>
<th>Demographic Data</th>
<th>Total Enrolled</th>
<th># Missing</th>
<th>% Missing</th>
</tr>
</thead>
<tbody>
<tr>
<td>First Name</td>
<td>0</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>Last Name</td>
<td>0</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>SSN</td>
<td>0</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>DOB</td>
<td>0</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>Race</td>
<td>0</td>
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<td>0.00%</td>
</tr>
<tr>
<td>Ethnicity</td>
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</tr>
<tr>
<td>Gender</td>
<td>0</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>Veteran</td>
<td>0</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>Disabling condition</td>
<td>0</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>Length of Stay</td>
<td>0</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>Prior Residence</td>
<td>0</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>Relationship to HOH</td>
<td>0</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>Client location</td>
<td>0</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>Cont. Homeless for at least one year</td>
<td>0</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>Homeless Status Documented</td>
<td>0</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>Number of Continuous Months prior to Entry</td>
<td>0</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>Number of times Homeless in last 3 years</td>
<td>0</td>
<td>0</td>
<td>0.00%</td>
</tr>
</tbody>
</table>

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### Data Timeliness Report

<table>
<thead>
<tr>
<th>Program</th>
<th>1 - 7 days</th>
<th>8 - 14 days</th>
<th>15 - 21 days</th>
<th>22 - 30 days</th>
<th>31 - 60 days</th>
<th>61 - 90 days</th>
<th>over 90 days</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>1</td>
<td>1</td>
<td>2</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

This report calculates the difference between the program entry date specified for the client and the date the client’s application was entered into the system. For example, if a client's Program Entry date of "April 4, 2014" was recorded on "April 9, 2014," then the report would calculate a 5 day lag time in recording data. The report groups the number of applications by program and has 7 buckets for the number of days an application has been lagging.
### HMIS Data Quality Report Card

Sample Reporting Period 10/01/2014 to 07/14/2015

#### PROGRAM INFORMATION

Agency Name: SB DBH/HA  
Program: DBH New Horizons II (PSH)

#### Data Quality and Completeness

Complete and accurate records are required to ensure data quality. Required Data that is missing or not collected has a negative impact on the quality of data. The higher a program's percentage of missing or erroneous data, the less useful the data becomes.

<table>
<thead>
<tr>
<th>Demographic Data</th>
<th>Total Enrolled</th>
<th>10</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td># Missing</td>
<td>% Missing</td>
</tr>
<tr>
<td>First Name</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>Last Name</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>SSN</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>DOB</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>Race</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>Ethnicity</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>Gender</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>Veteran</td>
<td>1</td>
<td>16.67%</td>
</tr>
<tr>
<td>Disabling condition</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>Length of Stay</td>
<td>3</td>
<td>50.00%</td>
</tr>
<tr>
<td>Prior Residence</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>Relationship to HOH</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>Client location</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>Cont. Homeless for at least one year</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>Homeless Status Documented</td>
<td>1</td>
<td>16.67%</td>
</tr>
<tr>
<td>Months Homeless Last 3 years</td>
<td>1</td>
<td>100.00%</td>
</tr>
<tr>
<td>Number of Continuous Months prior to Entry</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>Number of times Homeless in last 3 years</td>
<td>0</td>
<td>0.00%</td>
</tr>
</tbody>
</table>

Fields with values over 5% errors.  
Fields with values 5% or less.  
0.00% Fields with no errors.

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<table>
<thead>
<tr>
<th>Program</th>
<th>1 - 7 days</th>
<th>8 - 14 days</th>
<th>15 - 21 days</th>
<th>22 - 30 days</th>
<th>31 - 60 days</th>
<th>61 - 90 days</th>
<th>over 90 days</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>2</td>
<td>5</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

This report calculates the difference between the program entry date specified for the client and the date the client's application was entered into the system. For example, if a client's Program Entry date of "April 4, 2014" was recorded on "April 9, 2014," then the report would calculate a 5 day lag time in recording data. The report groups the number of applications by program and has 7 buckets for the number of days an application has been lagging.
**HMIS Data Quality Report Card**
Sample Reporting Period 10/01/2014 to 07/14/2015

**Program Information**
Agency Name: SB DBH/HA
Program: DBH Project Gateway (PSH)

**Data Quality and Completeness**
Complete and accurate records are required to ensure data quality. Required Data that is missing or not collected has a negative impact on the quality of data. The higher a programs' percentage of missing or erroneous data, the less useful the data becomes.

<table>
<thead>
<tr>
<th>Demographic Data</th>
<th>Total Enrolled</th>
<th># Missing</th>
<th>% Missing</th>
</tr>
</thead>
<tbody>
<tr>
<td>First Name</td>
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<td>0.00%</td>
</tr>
<tr>
<td>Last Name</td>
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<td>0.00%</td>
</tr>
<tr>
<td>SSN</td>
<td>0</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>DOB</td>
<td>0</td>
<td>0</td>
<td>0.00%</td>
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<td>Ethnicity</td>
<td>0</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>Gender</td>
<td>0</td>
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<td>0.00%</td>
</tr>
<tr>
<td>Veteran</td>
<td>0</td>
<td>0</td>
<td>0.00%</td>
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<tr>
<td>Disabling condition</td>
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<tr>
<td>Length of Stay</td>
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<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>Prior Residence</td>
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<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>Relationship to HOH</td>
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<td>0.00%</td>
</tr>
<tr>
<td>Client location</td>
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<td>0</td>
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</tr>
<tr>
<td>Cont. Homeless for at least one year</td>
<td>0</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>Homeless Status Documented</td>
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<td>0.00%</td>
</tr>
<tr>
<td>Number of Continuous Months prior to Entry</td>
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</tr>
<tr>
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<td>0</td>
<td>0</td>
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</tbody>
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**Data Timeliness Report**

<table>
<thead>
<tr>
<th>Program</th>
<th>1 - 7 days</th>
<th>8 - 14 days</th>
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</tr>
</thead>
<tbody>
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<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

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HMIS Data Quality Report Card
Sample Reporting Period 10/01/2014 to 07/14/2015

PROGRAM INFORMATION

Agency Name: SB DBH/HA
Program: DBH Project Stepping Stones (PSH)

Data Quality and Completeness

Complete and accurate records are required to ensure data quality. Required Data that is missing or not collected has a negative impact on the quality of data. The higher a programs' percentage of missing or erroneous data, the less useful the data becomes.

<table>
<thead>
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<tr>
<td>Last Name</td>
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<tr>
<td>SSN</td>
<td>0</td>
</tr>
<tr>
<td>DOB</td>
<td>0</td>
</tr>
<tr>
<td>Race</td>
<td>0</td>
</tr>
<tr>
<td>Ethnicity</td>
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</tr>
<tr>
<td>Gender</td>
<td>0</td>
</tr>
<tr>
<td>Veteran</td>
<td>0</td>
</tr>
<tr>
<td>Disabling condition</td>
<td>0</td>
</tr>
<tr>
<td>Length of Stay</td>
<td>0</td>
</tr>
<tr>
<td>Prior Residence</td>
<td>0</td>
</tr>
<tr>
<td>Relationship to HOH</td>
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</tr>
<tr>
<td>Client location</td>
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<tr>
<td>Cont. Homeless for at least one year</td>
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</tr>
<tr>
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</tr>
<tr>
<td>Number of Continuous Months prior to Entry</td>
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</tr>
<tr>
<td>Number of times Homeless in last 3 years</td>
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</tr>
</tbody>
</table>

Fields with values over 5% errors.
Fields with values 5% or less.
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MISSING DATA

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<tr>
<th>Program</th>
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</tr>
</thead>
</table>

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HMIS Data Quality Report Card
Sample Reporting Period 10/01/2014 to 07/14/2015

Agency Name: SB DBH/HA
Program: DBH Whispering Pines (PSH)

Data Quality and Completeness

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<table>
<thead>
<tr>
<th>Demographic Data</th>
<th>Total Enrolled</th>
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</thead>
<tbody>
<tr>
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<td># Missing</td>
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<tr>
<td>First Name</td>
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<tr>
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<td>0.00%</td>
</tr>
<tr>
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<td>0.00%</td>
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<tr>
<td>DOB</td>
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<td>0.00%</td>
</tr>
<tr>
<td>Race</td>
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<td>0.00%</td>
</tr>
<tr>
<td>Ethnicity</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>Gender</td>
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<td>0.00%</td>
</tr>
<tr>
<td>Veteran</td>
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<td>0.00%</td>
</tr>
<tr>
<td>Disabling condition</td>
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<td>0.00%</td>
</tr>
<tr>
<td>Length of Stay</td>
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<td>100.00%</td>
</tr>
<tr>
<td>Prior Residence</td>
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<td>0.00%</td>
</tr>
<tr>
<td>Relationship to HOH</td>
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<td>0.00%</td>
</tr>
<tr>
<td>Client location</td>
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<td>0.00%</td>
</tr>
<tr>
<td>Cont. Homeless for at least one year</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>Homeless Status Documented</td>
<td>1</td>
<td>100.00%</td>
</tr>
<tr>
<td>Number of Continuous Months prior to Entry</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>Number of times Homeless in last 3 years</td>
<td>0</td>
<td>0.00%</td>
</tr>
</tbody>
</table>

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<thead>
<tr>
<th>Program</th>
<th>1 - 7 days</th>
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<th>15 - 21 days</th>
<th>22 - 30 days</th>
<th>31 - 60 days</th>
<th>61 - 90 days</th>
<th>over 90 days</th>
</tr>
</thead>
</table>

This report calculates the difference between the program entry date specified for the client and the date the client's application was entered into the system. For example, if a client's Program Entry date of "April 4, 2014" was recorded on "April 9, 2014," then the report would calculate a 5 day lag time in recording data. The report groups the number of applications by program and has 7 buckets for the number of days an application has been lagging.
Below is a list of all HMIS Users currently active within your agency. If any user on this list has left your agency during the last reporting period, then please email the HMIS helpdesk. Users are considered inactive if they have not logged into the system for 30 days or left the agency. If a user is inactive, or if you have additional staff needing HMIS access or training, please contact HMIS.

<table>
<thead>
<tr>
<th>SB DBH/HA</th>
<th>Betty Schneider</th>
<th><a href="mailto:bschneider@dbh.sbcounty.gov">bschneider@dbh.sbcounty.gov</a></th>
</tr>
</thead>
<tbody>
<tr>
<td>SB DBH/HA</td>
<td>Tina Pham</td>
<td><a href="mailto:tpham@dbh.sbcounty.gov">tpham@dbh.sbcounty.gov</a></td>
</tr>
</tbody>
</table>