



San Bernardino County  
**Sheriff's Department**

**Civil Enforcement Unit  
 Fee Schedule  
 Effective January 1, 2018**

<u>SERVICES</u>	<u>FEE/DEPOSIT</u>
Summons and Complaint, Summons and Petition.....	\$40.00
Summons and Complaint, Prejudgment Claim of Right to Possession .....	\$40.00
Claims, OX, OSC, Affidavit of Identity, Misc. Papers.....	\$40.00
Bench Warrant – Issued pursuant to CCP 491.160(a)(1)(A) or 708.170(a)(1)(A) (GC 26744) .....	\$50.00
Issued pursuant to CCP 1993 or 491.160(a)(1)(B) or 708.170(a)(1)(B) (GC 26744.5).....	\$140.00
Bench Warrant – Contempt initiated only by a judicial officer (CCP 1209) .....	\$0.00
Subpoena Civil .....	\$40.00
Notary Fee .....	\$15.00

**LEVIES**

Bank Levy, 3 <sup>rd</sup> Party Levy (Monies due), Book Levy.....	\$40.00
Safe Deposit Box.....	\$135.00
<i>(This does not include the charge to drill the lock if necessary)</i>	
Keeper – Fee includes - Levying Officer fee, Keeper fee and additional cost may apply for after-hours service.	
8 hours (\$100 + \$140).....	\$240.00
12 hours (\$100 + \$300).....	\$400.00
24 hours (\$100 + \$600).....	\$700.00
48 hours (\$100 + \$40 + [\$300 X 4]).....	\$1,340.00
Levy and Sale of Real Property.....	\$1,500.00
Levy and Sale of Vehicle .....	\$1,500.00
Levy and Sale of a Place of Business .....	\$1,500.00
Levy on Personal Property (Claim and Delivery) .....	\$1500.00
Till Tap.....	\$100.00
Earnings Withholding Order.....	\$35.00

**EVICCTIONS**

Eviction (\$85.00 posting + \$60.00 Notice of Restoration) .....	\$145.00
Eviction Re-Post (\$40.00 re-posting + \$60.00 Notice of Restoration) .....	\$100.00

**CANCELLATIONS**

Services – All – Cancellation prior to completion of attempt .....	\$40.00
Services – All EXCEPT SUMMONS – Not Found at address provided.....	\$35.00
Summons – Not Found at address provided .....	\$40.00
Levies – Bank, Book, Keeper, Till Tap, Monies Due, etc.....	\$40.00
Levies – Earnings Withholding Order.....	\$35.00
Eviction – Prior to scheduled lockout.....	\$40.00
Keeper Show Up Fee (Not Found).....	\$60.00

**NOTICE**

Section 26746 of the Govt. Code provides for a \$12.00 assessment to be collected from the judgment debtor on each disbursement of money, paid to a judgment creditor, collected under a Writ of Attachment, Execution, Possession, or Sale.  
Excluding all child support obligation actions by the Department of Child Support Services

The Sheriff is entitled to his fee for service whether or not the service is successful, Govt. Code 26736 & 26738 Normal hours for service are Monday through Friday 6:30 AM to 4:30 PM

REFER ALL CORRESPONDENCE TO: SAN BERNARDINO COUNTY SHERIFF'S DEPARTMENT  
 157 WEST 5<sup>TH</sup> Street 3<sup>rd</sup> Floor, San Bernardino, CA 92415 (909)387-5700