AGENDA
12:00 PM CONVENE MEETING OF THE WORKFORCE DEVELOPMENT BOARD

OPENING
1) Chair Call Meeting to Order
2) Presentation and Adoption of the Agenda
3) Success Stories
   a) Business
   b) AJCC Client
   c) Youth

CONSENT
4) Approval of Minutes from the December 6, 2016 Workforce Development General Board meeting
5) Approval of Career Services Provider

DISCUSSION
There are no discussion items

INFORMATION
6) Local Plan Overview by Stephanie Murillo
7) Committee Reports
   a) Executive Board Report given by Tony Myrell
   b) Youth Committee Report given by B.J. Patterson
   c) Economic Development and Business Resource Committee Report given by Jon Novack
   d) Special Populations Committee Report given by Robert Loeun
8) County Report given by Mariann Ruffolo, Deputy Director

PUBLIC COMMENT

ADJOURNMENT
In conformity with Government Code section 54957.5, any writing that is a public record, that relates to an item listed on the Agenda, and that will be distributed to all or a majority of the Board less than 72-hours prior to this meeting (or is distributed at this meeting), will be available for public inspection at the time the writing is distributed. This inspection may be made at the office of the Workforce Development Department, 290 North “D” Street, 6th Floor, San Bernardino, California 92415, or during this meeting.

The Workforce Development Board meeting facility is accessible to persons with disabilities. If assistive listening devices or other auxiliary aids or services are needed in order to participate in the public meeting, requests should be made through the Board Secretary at least three (3) business days prior to the Board meeting. The Board Secretary’s telephone number is (909) 387-9886 and the office is located at 290 North “D” Street, 6th Floor, San Bernardino, California 92415. California Relay Service 711

This WIOA Title –I financially assisted program or activity is an equal opportunity employer/program. Auxiliary aides and services are available upon request to individuals with disabilities.
MEETING DATE: January 25, 2017

ITEM: (4)

SUBJECT: Approve Minutes from December 6, 2016 Workforce Development Board Meeting

PRESENTED BY: Gina Beltran, Board Secretary
Workforce Development Department (WDD)

CONSENT _X__ DISCUSSION _____ INFORMATION ______

RECOMMENDATION: Approve Minutes from December 6, 2016 Workforce Development Board Meeting

BACKGROUND: See attached Minutes
GENERAL BOARD MEETING
Workforce Development Board Conference Room
Workforce Development Department Administration Office
290 North “D” Street, 6th Floor, San Bernardino, California

WEDNESDAY, DECEMBER 06, 2016, 12:00 p.m.

MINUTES

In attendance:

WDB Members Present
John Andrews
Kenneth Boshart
Rene Castellanos
Phil Cothran
Terry Klenske
Tony Myrell
Jonathan Novack
B.J. Patterson
Henry Shannon
William Sterling
Anita Tuckerman
Jonathan Weldy

WDB Members Absent
Mike Gallo
John Gauthier
Cherilyn Greenlee
Robert Loeun
Dale Marsden
Laurie Stalnaker
Joseph Williams

Staff and Special Guests
Sophie Akins - Deputy County Counsel
Reg Javier – DEO
Gina Beltran - Executive Secretary II
Fred Burks - Administrative Supervisor II
Mariann Ruffolo – Deputy Director
Miguel McQueen - Deputy Director
James Johnson, Business Services Manager
Heidi Marshall – Riverside County
Carrie Harmon – Riverside County

Presenters
Henry Anchando – Business Services
Ashley Robledo – AJCC
Ariel Nievas – Youth

Opening

1) Chair called the meeting to order at 12:07 pm
2) Introduction were done around the room
3) Pledge of Allegiance was done at 12:09 pm
4) Chair called for the adoption of the agenda. Motion made by Ken Boshart. Second made by Terry Klenske. Motion approved.

5) Success Stories
   a) Business- Henry Anchando, Business Services Rep in Ranch Cucamonga presented Yuli Gan, Vice President of Administration for Blue Point Fasteners. She is a small business owner who used the WDD OJT services and expressed how easy the services were to use and how they benefited her company. She hired three employees via the OJT program, one of which was promoted to supervisor. This service saved her company an estimated $10,000. She is looking forward to using the services in the near future and will look towards Henry in assisting her.

   b) AJCC Client- Ashley Robledo, JD-NEG Specialist from the High Desert AJCC presented Ricardo Canchola. Ricardo is a dislocated worker who has been out for work and was facing some challenges with finding employment due to lack of experience. Due to this challenge, Ricardo attended three employment enhancement workshops which included help with resume and interviewing skills. Ricardo completed training for an HVAC technician and was referred to a HVAC Technician position with
Proteus, Inc. and was successful in interviewing and was offered the position with a starting salary above minimum wage. Ricardo is very grateful for this opportunity as it comes at a good time, during the holidays.

c) Youth – Ariel Nieves from First Institute presented Johnathan Gonzales who came to WDD in 2013. At that time he was 21 years old seeking healthcare training and went on line and found the program. After he completed his training, he was able to get into a pediatric clinic in Rancho Cucamonga. This was Johnathan’s first training in management and is grateful for this training.

CONSENT

6) Approval of Minutes from the September 21, 2016 Workforce Development Board meeting
   a) Tony Myrell presented, Terry Klenske motioned and Henry Shannon was the second.
      Approved. Motion carried. None opposed.

7) Approval of the Workforce Innovation and Opportunity Act (WIOA) Youth Services Request for Proposal
   a) Tony Myrell, presented, William Sterling motioned to approve. B.J. Patterson was the second.
      Approved, motion carried. None opposed.

8) Approval of Additional Sling Shot Occupational / Vocational Training Providers
   a) Tony Myrell, presented, William Sterling made a motion to approve. Jonathan Novack made the second.
      Approved, motion carried. None opposed.

9) Approval of Local Area Modification Application
   a) Tony Myrell, presented, Anita Tuckerman motioned to approve. Henry Shannon was the second.
      Approved, motion carried. None opposed.

DISCUSSION
There are no discussion items.

WORKSHOP
Special Presentation by Ron Painter about NAWB updates via video conference. Ron is the Director of National Association of Workforce Boards (NAWB). There are currently 16 State Workforce Boards who are a part of NAWB.

INFORMATION
Special Presentations
10) Committee Reports
   a) Executive Board Report given by Tony Myrell. There are plans to elect a nomination committee. Tony will notify the selected members the first of the year.
   b) Youth Committee Report given by B.J. Patterson. BJ reported there will be a Youth Conference (Y4) event going on at Cal-State San Bernardino.
   c) Economic Development and Business Resource Committee Report given by Jon Novack. Jon reported he added a new member to his committee to broaden his base. The new member, Marco Robles works for Cardenas Market and was the former mayor of the City of Pomona and is currently part of the
Hispanic Chambers. Jon also reported he is working with the City of Ontario and modeling the way they address business concerns with the help of EDA and with other chambers.
d) Special Populations Committee Report – the chair of this committee was absent and not able to give a report.
11) County Report given by Miguel McQueen, Deputy Director.
   Miguel reported about the Y4 Conference taking place on 12/9/16 at Cal-State San Bernardino. He gave an update on the Sling Shot project. Last, he reported on the progress of the MOU Phases. Phase I was the agreement to support the MOU and Phase II is the collocated financial piece which is in progress.

PUBLIC COMMENT
Audrey Mathews recommended putting something in the local papers about the change in services from the City of San Bernardino to the County of San Bernardino.

ADJOURNMENT
William Sterling motioned to adjourn. Anita Tuckermann second. Motion carried. Meeting adjourned at 2:07 pm. The next WDB general meeting is scheduled for January 25, 2017 at the WDD Admin Office.

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Gina Beltran, Executive Secretary II
MEETING DATE: January 25, 2017

ITEM: (5)

SUBJECT: APPLICATION TO SERVE AS AMERICA'S JOB CENTER OF CALIFORNIA ADULT AND DISLOCATED WORKER CAREER SERVICES PROVIDER UNDER THE WORKFORCE INNOVATION AND OPPORTUNITY ACT

PRESENTED BY: Reg Javier, Deputy Executive Officer
Workforce Development Board

CONSENT _X_____ DISCUSSION ___ ___ INFORMATION ______

RECOMMENDATION: Approve the San Bernardino County Workforce Development Board’s Application to be America’s Job Center of California Adult and Dislocated Worker Career Services Provider under the Workforce Innovation and Opportunity Act for the term of July 1, 2017 through June 30, 2021.

BACKGROUND: The Workforce Innovation and Opportunity Act (WIOA) requires the Workforce Development Board (WDB) to identify Providers of Adult and Dislocated Worker Career Services by awarding contracts following a competitive procurement once every four years. A Local Board may be designated as the Career Services Provider without a competitive process with the approval of the Chief Elected Official (CEO) and the Governor.

On December 19, 2016, the Employment Development Department (EDD) released direction regarding the selection of Career Services Providers. In order for a Local Board to be the designated Provider, an application must be submitted to the Governor by the CEO and the Local Board Chair.

Approving the application for the San Bernardino County Workforce Development Board (WDB) to provide Adult and Dislocated Worker Career Services allows for continued and uninterrupted workforce services to the businesses and residents of San Bernardino County. The provision of career services meets the County’s goal of Creating, Maintaining and Growing Jobs and Economic Value in the County by promoting a job-driven public workforce system, working to strengthen the partnerships between workforce boards, businesses, and education by developing a skilled labor force, fulfilling business staffing needs.

WDB Committee Action:

Motion: Second:

Affirmative: Negative:

Abstention:

DATE: