GENERAL BOARD MEETING
Workforce Development Board Conference Room
Workforce Development Department Administration Office
290 North “D” Street, 6th Floor, San Bernardino, California

WEDNESDAY, APRIL 27, 2016, 12:00 p.m.

MINUTES

1) Chair Called Meeting to Order at 12:17 pm. At the direction of the Chair, Phil Cothran led the board in the pledge of allegiance. Members introduced themselves. In attendance:

<table>
<thead>
<tr>
<th>WDB Members Present</th>
<th>WDB Members Absent</th>
<th>Staff and Special Guests</th>
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<tbody>
<tr>
<td>Tony Myrell</td>
<td>Laurie Stalnaker</td>
<td>Sandy Harmsen- Executive Director</td>
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<td>Phil Cothran</td>
<td>Joseph Williams</td>
<td>Sophie Akins- Deputy County Counsel</td>
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<td>William Sterling</td>
<td>Dale Marsden</td>
<td>Kristi Sandberg- Executive Secretary</td>
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<td>Anita Tuckerman</td>
<td>John Gauthier</td>
<td>Fred Burks- Administrative Supervisor II</td>
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<td>John Andrews</td>
<td>Robert Loeun</td>
<td>Miguel McQueen- Deputy Director</td>
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<td>Kenneth Boshart</td>
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<td>Brad Gates- Deputy Director</td>
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<td>Rene Castellanos</td>
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<td>Cherilyn Greenlee</td>
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<td>Michael Gallo</td>
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<td>Jonathan Weldy</td>
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<td>Jonathan Novack</td>
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<td>Terry Klenske</td>
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<td>B.J. Patterson</td>
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<td>Henry Shannon</td>
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2) Chair called for the adoption of the agenda. Motion made by William Sterling. Second made by Mike Gallo. Motion approved. Sandy Harmsen introduced staff analysts and AJCC staff who work of board projects.

3) Success Stories
   a) Business- BSR Darren Cook introduced William Rojas from AAF International
   b) AJCC Client- Nidia Vargas from East Valley AJCC introduced Ila Anderson-Ayala
   c) Youth- Werner Von der Heide from Hesperia USD introduced Edgar Ramirez

CONSENT

Item 4- Approve Minutes from the March 23, 2016 Workforce Development Board Meeting
Motion to approve by Terry Klenske. Second by Anita Tuckerman. Motion carried.

At request of board member Jonathan Weldy, Items 5, 6, 7, and 8 pulled to discussion.

Item 9- Approve Funding for Labor Market Services
Mike Gallo motioned to approve. Jonathan Weldy second. Motion carried.

DISCUSSION
Brad Gates explained the RFP process and Ad Hoc committee process.

Item 5-Approve Funding for Business Process Improvement Consultant Services
Approve funding in an amount not to exceed $190,000, to provide Business Process Improvement Consulting Services, for the period of July 1, 2016 through June 30, 2017. Approved contractors and the funded “not-to-exceed” contract amounts are as follows:
- DI Solutions/Deisell Consultants, LLC for $70,000
- California Manufacturing Technology Consultants (CMTC) for $50,000
- Instructional Access, Inc./Rapid 3D Manufacturing Consulting Group for $20,000
- Voice Marketing/Voice of the Inland Empire for $30,000
ZCo Consulting for $20,000
Brad Gates gave brief explanation for Business Process Improvement Consultant Services.
Jonathan Weldy motioned to approve. Mike Gallo second. Motion carried.

**Item 6- Approve Funding for Human Resource Hotline**
Approve funding in an amount not to exceed $96,000 with California Employers Association (CEA) to provide Human Resource Hotline Services, for the period of July 1, 2016 through June 30, 2019.
Brad Gates gave brief explanation of the Human Resource Hotline. Please note this is a three year contract.
Members discussed necessity of promoting the HR Hotline to local businesses and chambers.
Jonathan Weldy motioned to approved. B.J. Patterson second. Motion carried.

**Item 7- Approve Funding for Business Workshops**
Approved funding in an amount not to exceed $20,000 to provide Business Workshops, for the period of July 1, 2016 through June 30, 2017. Contractors approved to provide these services: DVT Marketing Enterprises, Inc., Welborn Social Media, Desmond & Luis, Inc. and California Employers Association (CEA).
Phil Cothran abstention due to Conflict of Interest.
Brad Gates provided brief explanation of Business Workshops.
Jonathan Weldy motioned to approve. John Andrews second. Motion carried.

**Item 8- Approve Funding for Local and Regional Strategic Plans Writer**
Approve funding in an amount not to exceed $75,000 with MaryAnn Pranke Training & Consulting, Inc., to develop and write the San Bernardino County Workforce Development Board’s Local Strategic Plan and the joint, Regional Strategic Plan with Riverside County’s Workforce Development Board.
Brad Gates explained this is joint procurement with Riverside County under WIOA regulations.
Riverside hosted the procurement and San Bernardino assisted in evaluation process.
Writer will write for Regional and Local plan in order to avoid redundancy and consolidate resources.
Jonathan Weldy motion to approve. Mike Gallo second. Motion carried.

**INFORMATION**

**Chair Report given by Tony Myrell**
Dress code for next week Strategic Planning Meeting is casual.
Thanks for committee interest. Committees are limited to nine WDB members due to quorum. Emails will be sent from chairs notifying members of committee appointments.

**County Report given by Sandy Harmsen**
Reminders about Strategic Planning meeting next week.
Tony Myrell appointed to the NAWB Board as a voting member.
SlingShot update- Compact approved by the State
Emily Petrus received the CWA Workforce Professional of the Year award
Kenneth Boshart requested future presentation by EDA.

**PUBLIC COMMENT**
Teresa Taylor from Career Institute recognized Sandy Harmsen

**ADJOURNMENT**
William Sterling motioned to adjourn. Henry Shannon second. Motion carried. Meeting adjourned at 1:35 pm. The next WDB general meeting (Strategic Planning) is scheduled for May 4-6, 2016 to be held at Lake Arrowhead.

Kristi Sandberg, Executive Secretary