MINUTES

1) Chair Called Meeting to Order at 1:32 am. In attendance:

   Committee Members Present
   Jon Novack
   Peggi Hazlett
   Laurie Stalnaker
   Audrey Mathews
   Phil Cothran
   William Sterling
   BJ Patterson
   Robert Loeun
   John Andrews
   Mike Gallo

   Committee Members Absent
   Anita Tuckerman
   Tony Myrell
   Terry Klenske

   Staff
   Reg Javier, Deputy Executive Officer
   Mariann Ruffolo, Deputy Director
   Miguel McQueen, Deputy Director
   Gina Beltran- Executive Secretary
   Fred Burks- Administrative Supervisor II
   Sandy Harmsen, Project Executive
   James Johnson, Business Services Manager

   Public Members
   Kristi Sandberg – VVC Foundation
   Jessica Rodriguez – Goodwill
   Teresa Taylor – Career Institute
   Dora Edney – Baldy View ROP
   Shellie Dansby – Learn4Life

CONSENT

ITEM 3- Motion to approve Minutes of September 14, 2016 Meeting
Motion by Will Sterling. Second by Audrey Mathews. Motion carried.

DISCUSSION

ITEM 4- Local Plan Report by MaryAnn Pranke
MaryAnn was hired as a consultant to write our Local and Regional Plan. She is conducting various workshops with community partners, providers, board members and customers. She was at this meeting to get feedback and input from the board members about strengths, weaknesses, analysis and threats on their thoughts about how they can ensure the board will continue to function as a high performing board. Once Maryann is done gathering information from all sources, she will write up the plan and get it ready for public viewing by the end of December.

ITEM 5- Discuss Business Surveys
Miguel McQueen discussed the business survey handout and what the purpose of the form is. The Business Services Representatives go out and survey businesses on a monthly and annual basis. Once the information is gathered, the Business Services team will perform a follow up evaluation. There was a question of how often does the Board would like to see the data from these surveys and it was decided on a quarterly basis.

ITEM 6- Discuss Next Steps on Economic Development and Business Committee Strategic Action Items
Mariann Ruffolo discussed the handout on goals and activities for Economic Development and Business Resources Committee 2016-17. Mariann Ruffolo updated the committee on the Regional and Local planning meetings. The last meeting had good feedback with about 150 attendees which were from business and chamber members. The MOU Phase II is moving forward. There was a kickoff training and the partners seemed to understand their roles and made good suggestions.

ITEM 7- Chamber Engagement
Jon Novack and Peggy Hazlett have been working on a project with businesses through the Ontario Chamber of Commerce trying to spread the word of all the services EDA and WDD can provide.
INFORMATION
County Report given by Miguel McQueen
There is a Regional Plan meeting scheduled for November 16, 2016 at the Bourns Technology Center in Riverside from 2:00-4:00 p.m. and all community partners are welcome.

PUBLIC COMMENT
There was one public comment.
Kristi Sandberg – Victor Valley Foundation

ADJOURNMENT
Phil Cothran motioned to adjourn. Second by Peggy Hazlett. Motion carried. Meeting adjourned at 2:30 p.m.

The next WDB Executive Board Committee meeting is scheduled for Wednesday, January 11, 2017 at 1:30 p.m. to be held at WDD Admin, 290 N. "D" Street, 6th Floor, San Bernardino, Ca 92401.

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Gina Beltran, Executive Secretary II