MINUTES

1) Chair Called Meeting to Order at 12:30 p.m. In attendance:

<table>
<thead>
<tr>
<th>Committee Members Present</th>
<th>Committee Members Absent</th>
<th>Staff</th>
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<tr>
<td>BJ Patterson</td>
<td>Kenneth Boshart</td>
<td>Reg Javier, Deputy Executive Officer</td>
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<td>Tony Myrell</td>
<td>Lowell King</td>
<td>Mariann Ruffolo, Deputy Director</td>
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<td>Phil Cothran</td>
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<td>Miguel McQueen, Deputy Director</td>
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<td>William Sterling</td>
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<td>Gina Beltran- Executive Secretary</td>
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<td>Jon Novack</td>
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<td>Fred Burks- Administrative Supervisor II</td>
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<td>Robert Loeun</td>
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<td>Sandy Harmsen, Project Executive</td>
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<td>Jonathan Weldy</td>
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<td>James Johnson, Business Services Manager</td>
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<td>John Andrews</td>
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<td>Hassan Webb</td>
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<td>Audrey Mathews</td>
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Committee Members Absent:
- Kenneth Boshart
- Lowell King

Staff:
- Reg Javier, Deputy Executive Officer
- Mariann Ruffolo, Deputy Director
- Miguel McQueen, Deputy Director
- Gina Beltran- Executive Secretary
- Fred Burks- Administrative Supervisor II
- Sandy Harmsen, Project Executive
- James Johnson, Business Services Manager

Public Members:
- Ariel Nieves – FITM
- Maribel Gutierrez – DBH
- La’Shawn McClinton – PAL Center
- Claudia Lopez – Job Corps

CONSENT

ITEM 3- Approve Minutes from September 14, 2016 Meeting
This item was not discussed and will be carried over to the next meeting.

PRESENTATION

ITEM 4- Special presentation and success story given by Youth provider
Calvin Gray from Goodwill Industries

DISCUSSION

ITEM 5- Local Plan Report Out by MaryAnn Pranke
MaryAnn was hired as a consultant to write our Local and Regional Plan. She is conducting various workshops with community partners, providers, board members and customers. She was at this meeting to get feedback and input from the board members about strengths, weaknesses, analysis and threats on their thoughts about how they can ensure the board will continue to function as a high performing board. Once MaryAnn is done gathering information from all sources, she will write up the plan and get it ready for public viewing by the end of December.

ITEM 6- Discuss Next Steps on Youth Committee Strategic Action Items
Mariann Ruffolo reported on the WDB Youth Committee 2016-17 Goals. Members reviewed goals handout. The advisory committee is planning to do an outreach at the Y4 Youth event scheduled for December 9, 2016 to seek a youth participant for the committee.

INFORMATION

County Report given by Mariann Ruffolo
Mariann provided department updates and goals. She also mentioned recent staff changes. Emily Petrus is no longer with WDD due to a promotion. There will be new staff starting in the next couple of weeks and will be assigned to take over her work tasks. In the meantime, Chantal Gibbs, Nidia Vargas and Clarissa Jimenez can be contacted for assistance.

PUBLIC COMMENT
There were two public comments.
- Teresa Taylor, Career Institute
Kristi Sandburg, Victor Valley College

**ADJOURNMENT**
Phil Cothran motioned to adjourn. Second by Dale Marsden. Motion carried. Meeting adjourned at 1:08 p.m.

The next WDB Executive Board Committee meeting is scheduled for Wednesday, January 11, 2017 at 12:30 am to be held at WDD Admin, 290 N. "D" Street, 6th Floor, San Bernardino, Ca 92401.

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Gina Beltran, Executive Secretary II