GENERAL BOARD MEETING
Workforce Development Board Conference Room
Workforce Development Department Administration Office
290 North “D” Street, 6th Floor, San Bernardino, California

WEDNESDAY, MARCH 23, 2016, 12:00 p.m.

MINUTES

1) Interim Chair Called Meeting to Order at 12:16 pm. At the direction of the Interim Chair, Anita Tuckerman led the board in the pledge of allegiance. Members introduced themselves. In attendance:

<table>
<thead>
<tr>
<th>WDB Members Present</th>
<th>WDB Members Absent</th>
<th>Staff and Special Guests</th>
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<tbody>
<tr>
<td>Tony Myrell</td>
<td>Laurie Stalnaker</td>
<td>Sandy Harmsen- Executive Director</td>
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<td>Jon Novack</td>
<td>John Gauthier</td>
<td>Sophie Akins- Deputy County Counsel</td>
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<td>Cherilyn Greenlee</td>
<td>John Andrews</td>
<td>Kristi Sandberg- Executive Secretary</td>
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<td>Robert Loeun</td>
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<td>Fred Burks- Administrative Supervisor II</td>
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<td>Terry Klenske</td>
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<td>Miguel McQueen- Deputy Director</td>
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<td>Dale Marsden</td>
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<td>Brad Gates- Deputy Director</td>
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<td>Michael Gallo</td>
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<td>Stephanie Murillo- Staff Analyst II</td>
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<td>Jonathan Weldy</td>
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<td>Emily Petrus- Staff Analyst II</td>
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<td>Rene Castellanos</td>
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<td>Curtis Compton- Business Service Supervisor</td>
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<td>Kenneth Boshart</td>
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<td>Henry Shannon</td>
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<td>Anita Tuckerman</td>
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<td>Joseph Williams</td>
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<td>B.J. Patterson</td>
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<td>Phil Cothran</td>
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<td>William Sterling</td>
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2) Chair announced that members need to announce any early departures. Interim Chair called for the adoption of the agenda. Motion made by Dale Marsden. Second made by William Sterling. Motion approved.

3) Success Stories
   a) Business- BSR Don introduced Arnand Patel from Metroll in Fontana.
   b) AJCC Client- Paul from West Valley AJCC introduced Eric Brookman. Eric came to AJCC through Reentry program. Attended 3 day seminar which led to employment earning $27.50 and the ability obtain more education.
   c) Youth- Emily introduced Marissa Green from CRY-ROP.

CONSENT

Pull Item 5- Approval of On-the-Job Training Contract Form Revisions and Updates to Discussion

Item 4- Approval of Minutes from the January 20, 2016 Workforce Development Board Meeting
Item 6- Consideration and Approval of Transfer of Funds Request
Item 7- Consideration and Approval of Workforce Development Board Fiscal Year 2016-17 Projected Budget
Vote: Joseph Williams motion to approve Items 4, 6 and 7, Mike Gallo second, Motion carried.

DISCUSSION

Item 5- Stephanie Murillo explained that changes to OJT contract changes were mostly structural- strengthened language and increase some flexibility with the invoice process. Flexibility benefits businesses.
Dale Marsden requests RED LINE changes on any future documents
William Sterling motion to approve. BJ Patterson second. Motion carried.
Consideration and approval of Funding Recommendations for Workforce Innovation and Opportunity Act Youth Programs for PY2016-2018- Question regarding ensuring geographic coverage and Brad answered that recommendations include geographic areas. Mike Gallo motion to approve. Will Sterling second. Motion carried. Abstention by Tony Myrell due to conflict of interest with Inland Empire Healthcare Training Institute.

Elections of Officers
Jon Novack chair of ad hoc committee with BJ Patterson, Ken Boshart:
Ad Hoc committee nominates for Chair- Tony Myrell, for Vice chair- Phil Cothran, and for Second vice chair- Jonathan Weldy. Tony opened floor for any further recommendations. Mike Gallo nominated William Sterling for Second Vice-Chair. Jon Novack moves to vote on Chair and Vice-Chair with Second Vice-Chair
Dale Marsden Motion to approve Tony Myrell as chair and Phil Cothran as Vice-chair. Mike Gallo second. Motion carried. Board electing second vice chair by paper ballot.

4) Tony reported out on action items from previous meeting minutes that copies of WIOA, section 107 have been distributed to board members and that the WDB by-laws were approved by the Board of Supervisors on March 1, 2016.

INFORMATION

5) Chair Report
6) County Report given by Sandy Harmsen
   a) Day at the Capitol and NAWB report- board members met with legislators, leg positive about program, big ask was level funding, Will reports on DOL meeting
   b) Miguel McQueen gave performance report-July 1, 2015-Feb 29 2016
      i) # visits 51,015
      ii) # unique visits 18,000
      iii) # Enrollment 3,453
      iv) # Employment (self-reported) 632
      v) # job openings 4248
      vi) # business visits 4,986
      vii) # business surveys
      viii) # OJT contracts 136
      ix) # workshops 11
      x) # recruitments 156
   c) Emily Petrus awarded CWA Workforce Professional of the Year
7) Special Presentation: Jeff Critchley, Regional Advisor, EDD: shared that the state plan is currently being uploaded on an electronic portal and that Government funding of 12.7 M to the state is expected to be fully utilized.
8) Special Presentation: Joe Xavier, Director, Department of Rehabilitation: shared about the resources provided through the Department of Rehabilitations and ways that businesses can use these resources.

Tony shared that William Sterling was nominated as Second Vice-Chair via the paper ballot vote.

PUBLIC COMMENT
Russell Degnan from Operation New Hope

ADJOURNMENT
William Sterling motioned to adjourn. Dale Marsden second. Motion carried. Meeting adjourned at 2:06 pm. The next WDB general meeting is scheduled for Wednesday, April 27 from 12:00 – 2:00 pm to be held at WDD Admin, 290 N. “D” Street, 6th Floor, San Bernardino, Ca 92401.

Kristi Sandberg, Executive Secretary II