

Community Vital Signs Initiative
Steering Committee Meeting
January 28, 2019
Meeting Minutes

Steering Committee Members Present: Barbara Alejandre, Dr. Juan Carlos Belliard, Marina Espinosa, Dr. Jay Fiene, Diana Fox, George Lamb, Josh Lee, Keven Porter, Shannon Dicus, Scott Rigsby, Kevin Mahany, Jackie Combs and Dr. Maxwell Ohikhuare.

Conference Call: Peggi Hazlett

Guests/Staff: Dori Baeza, Tab Okonkwo, Vannessa Martinez, Supriya Barrows, Monique Reza-Arellano, Imil Coker, (Fellow), Mairany Anaya and Jake Campbell

Agenda Topics	Discussion	Action/ Responsible Person
Call to Order & Introductions	Meeting was called to order at 1:08 pm per Dr. Maxwell Ohikhuare's request, Steering Committee attendees provided self-introductions.	Dr. Ohikhuare
Approval of Meeting Agenda	Agenda was approved without changes. Diana Fox moved to approve the agenda. Motioned was seconded by Dr. Jay Fiene.	Dr. Ohikhuare Agenda Approved
Approval of Minutes	The September 17, 2018 meeting minutes were presented for approval by Dr. Maxwell Ohikhuare. Diana Fox motioned to approve the meeting minutes. Seconded by Deanna Stover.	Dr. Ohikhuare Minutes Approved
Informational Items 1. Steering Committee Membership 2. Conference Announcement	New Steering Committee member, Jackie Combs, with the Morongo Basin Health Care Community District, provided a brief introduction of her program and area of coverage. Jackie shared the various outreach programs and clinics that are offered to the community in those areas. She expressed her enthusiasm in joining the Community Vital Signs (Vital Signs) Steering Committee. New Steering Committee member, Kevin Mahany, with St. Joseph Health/St. Mary, represents the high desert Victorville area. Kevin shared how his organization is currently working on a 2019 community needs assessment. Diana Fox announced the upcoming National Innovative Communities (NIC) conference that is now in its 10th year along with Reach-Out celebrating its 50th year. Save-the-dates will be coming soon as official dates were just approved. Previous NIC conference feedback indicated requests of fewer sessions although it will focus on more targeted areas. Diana shared the importance of continuing to work collectively to address and allow Community Vital Signs to use the conference as a platform in addressing the key indicators along with Vital Signs goals. Diana agreed that Vital Signs	Jackie Combs Kevin Mahany Diana Fox

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3. Commtty. Health Assessment	alignment with the high desert was a good starting point in planning the next stages of how Vital Signs would like to present. The NIC conference is focused on the social determinates of health and is hoping to include the Reentry Initiative with the assistance of George Lamb. The conference dates will be June 18 th & 19 th of 2019 at the Ontario Convention center. Diana stated the need of sponsorship's and will be requesting assistance from partners.	Diana Fox
4. Inland Empire Coverage and Health Initiative	Dori Baeza introduced Jake Campbell, Data Manager with Dept. of Public Health. Jake gave a brief update on the process of data collection and using the Socrata platform. A survey was conducted to document priorities by breaking down indicators, using geography as the most popular, followed by zip code and finally by city. The discussion was to determine prioritizing those health indicators that were the least requested, and should the information be obtained from the County Indicators report. Jake shared the disparities that were identified. Health & Wellness had the most indicators followed by Behavioral Health and Mental Health. A presentation was displayed and forwarded to the Steering Committee members for reference. Jake also shared developing a project timeline to align with the Vital Signs Community Engagement timeline. Diana Fox suggested setting up a meeting with Jake to determine how this would impact the indicators for the Implementation Plan.	
Community Transformation Plan 5. Update Action Plan	New Steering Committee member, Kevin Mahany, spoke of the Inland Empire Coverage and Health initiative meeting which focused on mental health and housing. The meeting was successful in setting out the goals, actions, and outline of their initiative.	
	Peggi Hazlett proposed that the committee adopt and approve Economy Goal 2 of the Community Transformation Plan. Long-Term Goal 2: Increase access to safe and affordable housing for all residents. Barbara Alejandre called for a motion to approve Goal 2 Economy- Peggi Hazlett motioned to approve and Jay Fiene 2 nd motion.	Peggi Hazlett
	Monique Reza-Arellano with the San Bernardino County of Government's was a guest speaker on behalf of the Economy champions. Monique presented on the Housing Strategic Plan and how it can impact the work of Vital Signs,	Monique Reza-Arellano

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	along with a presentation was a separate Workforce Development PowerPoint and the development of an RFP. Monique indicated she wanted to avoid duplicating of efforts and to align efforts for collecting information/data efficiently.	Monique Reza-Arellano
Committee Updates 6. Implementation Committee	Diana Fox updated the Steering Committee on the Implementation Committee's meeting held December 17th, 2018. Diana chose to use this time for Monique to address the Economy goals. Hospital Association of Southern California (HASC) is working diligently to use community health workers in the high desert. Developing plans to use community health workers and present to hospitals. Kevin Mahany shared the effects of jobs and workforce bonding. He shared that there was a huge disconnect and that the Inland Empire Coverage and Health initiative was now working with Workforce Development to provide those resources. Diana spoke on the connections that Loma Linda University provided with training and using the same individuals for work within their program. Other programs are not in alignment and do not provide jobs after the education process. Discussion was given on the use of presenting possible community health workers at the upcoming NIC conference. Utilizing Inland Empire Health Plan (IEHP) as a possible speaker or presenter for the NIC Conference. Diana added that in an effort to help with the individuals in workforce that the employer actually be ready to hire versus training individuals and having no employment at the completion of the training. Priority Area Workgroup Updates: Access to Health & Wellness Diana gave an update on the NIC's conference possible agenda. Email notifications will be sent out for requests regarding sponsorship's as well as presenters. Diana passed a quick update as it was addressed in Economy and Access to Health and Wellness during the Action Items overview. Economy Goal 1 is not being removed, although the action of adding Goal 2 was addressed in the Action items. Dr. Juan Carlos Belliard shared possibilities of moving more economy opportunities to the area.	Diana Fox Peggi Hazlett

