



Agenda: Interagency Council on Homelessness

Meeting date, time, and place
 Date: **May 25, 2011**
 Time: **9:00 am – 11:00 am**
 Place: **Department of Behavioral Health, Training Institute
 1950 S. Sunwest Lane, Suite 200, Rooms Suoi and Agasga
 San Bernardino, California, 92408**

Note: Please remember to silence your cell phones.

		Time
Call to Order	Chair or Designee will call the meeting to order	
Invocation	Chair or Designee will lead the Invocation	9:00 – 9:05 am
Pledge of Allegiance	Chair or Designee will lead the Pledge of Allegiance	
Introductions	Chair or Designee will lead the Introductions of the ICH Members and Staff	9:05 – 9:10 am
Review Minutes	Motion to approve minutes from the last ICH meeting	9:10 – 9:15 am
Reports	1. Homeless Provider Network – Angela Myles, Chair (10 min) 2. Office of Homeless Services – Tom Hernandez, Homeless Services Manager (10 min)	9:15 – 9:35 am

THE INTERAGENCY COUNCIL ON HOMELESSNESS MEETING FACILITY IS ACCESSIBLE TO PERSONS WITH DISABILITIES. IF ASSISTIVE LISTENING DEVICES OR OTHER AUXILIARY AIDS OR SERVICES ARE NEEDED IN ORDER TO PARTICIPATE IN THE PUBLIC MEETING, REQUESTS SHOULD BE MADE THROUGH THE OFFICE OF HOMELESS SERVICES AT LEAST THREE (3) BUSINESS DAYS PRIOR TO THE PARTNERSHIP MEETING. THE OFFICE OF HOMELESS SERVICES TELEPHONE NUMBER IS (909) 873-4423 AND THE OFFICE IS LOCATED AT 850 E. FOOTHILL BLVD. RIALTO, CA. 92376. <http://hss.sbcounty.gov/ohs/>



Agenda Items The following items are presented for informational, consent, and discussion purposes.

Item No.	Informational Items
1	United States Veterans Initiative (US Vets) – Alex Garcia, Case Manager & Keith Bennett, Site Director 9:35 – 10:10 am (35 minutes)
Consent Items	
2	No items
Discussion Items	
3	ICH By-Laws and Committee Elections – Regina Coleman, Principal Assistant County Counsel, San Bernardino County (20 minutes) 10:10 – 10:30 am
Closing 10:30 – 11:00 am	

Public Comment Open to the public for comments limited to three minutes

Council Roundtable Open to comments by the Council

Next ICH Meeting The next Interagency Council on Homelessness meeting is scheduled for:

Wednesday, July 27, 2011
9:00 am – 11:00 am
Department of Behavioral Health, Training Institute
1950 S. Sunwest Lane, Suite 200-Rooms Suoi and Agasga
San Bernardino, CA 92408

THE INTERAGENCY COUNCIL ON HOMELESSNESS MEETING FACILITY IS ACCESSIBLE TO PERSONS WITH DISABILITIES. IF ASSISTIVE LISTENING DEVICES OR OTHER AUXILIARY AIDS OR SERVICES ARE NEEDED IN ORDER TO PARTICIPATE IN THE PUBLIC MEETING, REQUESTS SHOULD BE MADE THROUGH THE OFFICE OF HOMELESS SERVICES AT LEAST THREE (3) BUSINESS DAYS PRIOR TO THE PARTNERSHIP MEETING. THE OFFICE OF HOMELESS SERVICES TELEPHONE NUMBER IS (909) 873-4423 AND THE OFFICE IS LOCATED AT 850 E. FOOTHILL BLVD. RIALTO, CA. 92376. <http://hss.sbcounty.gov/ohs/>

Minutes for San Bernardino County Homeless Partnership Interagency Council on Homelessness

March 23, 2011
9:00 am – 11:00 am
Department of Behavioral Health-Training Institute
1950 South Sunwest Lane, Suite 200
San Bernardino, CA 92408

Minutes Recorded and Transcribed by Jennifer Pacheco, Secretary I, Office of Homeless Services

TOPIC	PRESENTER	ACTION/OUTCOME
Call to Order	Josie Gonzales	<ul style="list-style-type: none"> ▪ The meeting was called to order at 9:00 am.
Introductions	Josie Gonzales	<ul style="list-style-type: none"> ▪ Introductions were made by all ICH Members. Invited guests were also invited to introduce themselves.
Presentation of Minutes	Josie Gonzales	<ul style="list-style-type: none"> ▪ Minutes were accepted as presented.
REPORTS	PRESENTER	ACTION/OUTCOME
Homeless Provider Network	Angela Myles	<ul style="list-style-type: none"> ▪ The Homeless Provider Network (HPN) last met on Wednesday, March 16, 2011. ▪ This year the HPN has invited funders to present and let the Providers know what they need to do in order to apply for their grants. There were two funder presentations at the last meeting. <ul style="list-style-type: none"> ▪ Bank of America gave a presentation regarding their Neighborhood Excellence Program and their local grants. ▪ Verizon Foundation gave a presentation regarding their online applications, their focus, tracking and reporting progress and their volunteer program. ▪ There was no provider spotlight this week, the agency has been rescheduled to another HPN meeting date. ▪ Deanna Luttrell provided an update on several events the Office of Homeless Services (OHS) is working on. <ul style="list-style-type: none"> ▪ The first is the Yucca Valley Project Connect which is a one stop shop for homeless persons. The planning process has begun and this event will take place in June. ▪ The West End Project Connect will take place in October. OHS is partnering with Reach Out and Fresh Start Ministries. ▪ Lastly, OHS has begun planning for the 2011 Homeless Summit, which will take place in November. The kick-off meeting was Tuesday, March 22, 2011. The 2010 Homeless Summit was a two day event which received good feedback. ▪ Everyone is welcome to join any planning committee or offer suggestions. Please contact the OHS at 909-873-4423.

Office of Homeless Services <i>cont.</i>	Tom Hernandez Josie Gonzales Tom Hernandez	<p>will affect the agencies which support the homeless.</p> <ul style="list-style-type: none"> ▪ OHS can respond and sign letters in support of agencies who may lose funding s a result of budget cuts. ▪ ICH can create letters as a joined voice working together as a unit to respond to budget cuts. ▪ County can respond in support of agencies through Madam Chair's Office who is willing to assist in any way. The Legislative Office will assist in creating the letters. ▪ There is a need for the ICH to take advantage of collectively getting together to advocate for the agencies with supportive letters. If each agency will submit a letter and emails to Madam Chair's Office, she will be happy to assist. <ul style="list-style-type: none"> ▪ The 2011 Point-in-Time Count (PITC) was held on January 26 and 27, 2011. It went very well and 341 volunteers participated. 500 surveys were collected and given to the consultants for review. Letters were sent to all city and county law enforcement departments thanking them for their participations. OHS also provided the City of Colton with a letter of commendable services for Officer Robert Dimas for his assistance during the monitoring of the first night's count. All volunteers received an electronic thank you and personalized certificate of appreciation. ▪ Action Item and Follow Up: A request was made of OHS to determine why San Bernardino County received less HUD-VASH vouchers than Riverside County. OHS contacted both the VA Loma Linda Medical Center and the Housing Authority of the County of San Bernardino. Both agencies have significantly increased the use of the VASH vouchers through case managers to aid in assisting the Veterans to receive services. Fifty new project-based vouchers have been applied for which should be online soon. ▪ Action Item and Follow Up: A request was made to contact Veterans Corp regarding obtaining more information for the ICH. OHS is arranging for Veterans Corp to provide a presentation at the May ICH meeting.
INFORMATIONAL ITEMS	PRESENTER	ACTION/OUTCOME
Presentation –Point-In-Time Count Debriefing	Jennifer Lee-Anderson & Laura Gil-Trejo	<ul style="list-style-type: none"> ▪ Ms. Lee-Anderson and Ms. Gil-Trejo provided an explanation of the sampling process to the ICH. PowerPoint is available upon request. ▪ The unsheltered count is done using a sampling approach because of the huge geographical area of San Bernardino County based on hot spots identified. ▪ San Bernardino County is broken up into blocks identified by the Census Bureau. <ul style="list-style-type: none"> ▪ A total of 166 blocks were canvassed which consisted of 106 high density block groups (characterized by identified hot spots and number of people there), 45 medium density (characterized by either hot spot or people identified), and 15 low density (characterized by neither hot spot nor people identified). ▪ This led to an 89% confident sample which is within 10% of the actual number of homeless persons within San Bernardino County. ▪ There were 32 shelters which completed the enumeration form on the night of January 26, 2011. ▪ The PITC timeline consisted of collecting hot spots and population ratings, developing survey forms, collecting incentive items, and obtaining volunteers. ▪ The positive feedback from the PITC debriefing was there were many participating shelters, the

<p>Presentation –Point-In-Time Count Debriefing <i>Cont.</i></p>	<p>Jennifer Lee-Anderson & Laura Gil-Trejo</p> <p>Kent Paxton / Jennifer Lee-Anderson</p> <p>Josie Gonzales</p>	<p>positive working relationships with veterans organizations, the 2-1-1 cards that volunteers could hand out, and very capable deployment center managers.</p> <ul style="list-style-type: none"> ▪ Those areas which could be looked at for improvement include the hot spot and block group rating process which needs to be more consistent and reflect the night areas not daytime areas, considering a time change to increase volunteer participation and visibility, a central web portal for all project information, use of paid homeless workers, and over-recruitment of volunteers to ensure higher participation. ▪ Mr. Paxton suggested doing a city-specific count. He would also like to see the ICH set up a PITC methodology committee for the next PITC. <ul style="list-style-type: none"> ▪ The last PITC could not be separated by city count as the block groups were not separated and sampled by city, but rather across the entire county. The PITC can be done that way should the methodology change. A city-specific count can be done if each city were to recruit their own volunteers and canvass their entire city. ▪ The ICH would like to explore additional methods for counting the homeless. Madam Chair suggests following HUD’s instructions for the collection of numbers. She also suggests looking at how other counties are performing their counts to follow suit and the possibility of collaborating with Riverside County. She would like to see the ICH start working on the 2013 PITC now so there are 18 months to prepare, plan, and improve the count.
<p>Homeless Bills Update</p>	<p>Josh Candelaria</p>	<ul style="list-style-type: none"> ▪ Mr. Candelaria presented the ICH with a hand-out regarding relevant homeless legislative bills. The Legislative Office provides regular updates to the OHS regarding homeless bills. ▪ Because of the significant budget shortfall, the State is doing significant cut backs. There is realignment to local government and the local government has to diversify to figure out other ways to fund services. They are currently trying to identify the core services to fund and Mr. Candelaria suggests agencies do not rely on public funds to run their operations. The County is also being reorganized to mitigate the impact. ▪ The ICH bill has been reintroduced and Mr. Candelaria will send regular updates to OHS to distribute the information as necessary. ▪ Many of the homeless bills focus on policy issues, civil rights issues, school attendance, and residency requirements not funding. ▪ The Legislative Office has been directed by Madam Chair’s Office to go out and advocate on behalf of the ICH for homelessness. ▪ At the last ICH meeting, the group discussed asking Assemblymember Torres to attend the next meeting for a roundtable discussion. Because of the current economic state, Assemblymember Torres will look at having a roundtable with the ICH within the next several months.
<p>HMIS Update</p>	<p>Patricia Nickols & Rowena Concepcion</p>	<ul style="list-style-type: none"> ▪ Ms. Patricia Nickols and Ms. Rowena Concepcion updated the ICH on the Homeless Management Information System (HMIS). PowerPoint is available upon request. <ul style="list-style-type: none"> ▪ In 2001, Congress mandated the collection of homeless information. In 2006, Community Action Partnership of San Bernardino County (CAPSBC) was funded as the lead project to run HMIS.

<p>HMIS Update <i>cont.</i></p>	<p>Patricia Nickols & Rowena Concepcion</p>	<ul style="list-style-type: none"> ▪ Ms. Nickols and Ms. Concepcion presented some of the highlights of the 2010 Year End Report. The full report can be downloaded from CAP's website at http://www.co.san-bernardino.ca.us/capsbc/. CAP has established goals moving forward, is collaborating with OHS to improve services, and are looking forward to including HMIS numbers in the next PITC. ▪ HPRP provides \$6.8 million to the County of San Bernardino. <ul style="list-style-type: none"> ▪ HMIS data shows 1,243 households served under HPRP. ▪ Case Management is a condition of HPRP and is the highest number of services provided. ▪ The Annual Homeless Assessment Report (AHAR) is currently in its 6th year. CAP has participated in years 5 and 6. <ul style="list-style-type: none"> ▪ This report is required for the annual CoC application and only includes shelter providers. ▪ There is separate data on Veterans as they are now getting more funding due to HUD's new Opening Doors Program. ▪ The Annual Performance Report is also required by HUD and is the reason so much information is asked from all agencies. ▪ The Transitional Assistance Department (TAD) is participating in the HMIS as well. ▪ There is a new program in the HMIS called Program Level Data Sharing in which 24 of the participated 34 agencies are participating where data is shared regarding the number of clients and the type of services provided. ▪ HMIS CoC grant award was renewed in the amount of \$250,000 to take effect November 2011-October 2012. ▪ Report Highlights include: <ul style="list-style-type: none"> ▪ 18,844 unduplicated clients in HMIS. ▪ 10,451 homeless clients. ▪ 4,538 actively enrolled clients which means about half have exited the system. ▪ 857 beds in HMIS with 79% occupied. This information is not accurate, but is what has been entered into the system. It is vital that information is entered into the system and is correct. ▪ Demographics of clientele was provided, see PowerPoint. ▪ There are 82 programs from 34 agencies participating in HMIS. <ul style="list-style-type: none"> ▪ 11 Emergency Shelters ▪ 30 Transitional Housing ▪ 16 HPRP ▪ 7 Permanent Supportive Housing ▪ 18 Supportive Services Only ▪ Veterans, SAMSHA, and ESG grantees are all mandated to participate in HMIS. ▪ CAP is implementing strategies to gain more participation in HMIS and improve the quality of data entry in collaboration with OHS. OHS will be monitoring agencies and doing regular site visits to offer technical assistance.
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HMIS Update <i>cont.</i>	Josie Gonzales	<ul style="list-style-type: none"> Madam Chair suggests the ICH approach HUD for consideration of inclusion of HMIS number in the PITC. She would like to see further discussion on this item at a future ICH Meeting.
CONSENT ITEMS	PRESENTER	ACTION/OUTCOME
		<ul style="list-style-type: none"> There are no consent items.
DISCUSSION ITEMS	PRESENTER	ACTION/OUTCOME
		<ul style="list-style-type: none"> There are no discussion items.
PUBLIC COMMENT	PRESENTER	ACTION/OUTCOME
	Josephine Escalante	<ul style="list-style-type: none"> Informed the ICH that there are 6 beds available from the Turrill House as emergency shelter for veterans. They do cover 290s and they will also be opening a Grant Per Diem in 2013 which will offer 20 beds for veterans. The VA and Housing Authority have been working collaboratively to increase the VASH vouchers. Ms. Escalante raised the question regarding elections for ICH committee as she would like to participate. <ul style="list-style-type: none"> The By-Laws will be put on the agenda for discussion at the next ICH.
	Judy Hall	<ul style="list-style-type: none"> Ms. Hall has found success in putting an ad out on Craig's List for "Housing Wanted." However, she expresses the need for housing for single fathers with children.
COUNCIL ROUNDTABLE	PRESENTER	ACTION/OUTCOME
	Josie Gonzales	<ul style="list-style-type: none"> Madam Chair has noticed a decline in attendance at the ICH meetings. One of the original goals of the OHS, begun in 2005, was to reach out to all of the 24 cities. There has been a slow decline since the origination of the ICH in 2007. Madam Chair would like to see OHS reach out again to the 24 cities and invite them to participate. The ICH needs the support of all cities in the upcoming items it will tackle. Madam Chair, along with members of the ICH, will reach out to all five district mayors, city managers, and Supervisors to ask them to participate. Homelessness is a County-wide issue which affects all. Madam Chair would also like to see a Governmental committee which will tap into resources and work on the budget shortfalls preventing more homelessness. The ICH needs to focus on getting more partners. Madam Chair would like to see the creation of the PITC committee which would focus on getting good numbers for the next PITC and obtaining HMIS support by contacting HUD.
	Joe Gomez	<ul style="list-style-type: none"> Mr. Gomez suggests there have been many changes in elected officials and that the ICH try to obtain more representatives from the cities and other Supervisors.

	<p>Patricia Nickols</p> <p>Linda Haugan</p> <p>Allan Rawland</p> <p>Josie Gonzales</p>	<ul style="list-style-type: none"> ▪ Ms. Nickols asked Ms. Haugan for an update on budget numbers as mentioned at the last ICH meeting. CAP is looking at a 50% cut. Many agencies will be struggling with dramatic cuts. She requests anything the ICH can do as a committee. She suggests a team to meet with Congressional representatives to inform them of the impact the budget cuts will have. ▪ Ms. Haugan does have a preliminary document which she will send to Tom with OHS to distribute to the ICH. She informed the ICH that the same families are being hit numerous times from these budget cuts. ▪ Mr. Rawland is working on a project in Barstow which will create housing for mentally ill persons with Mayor Gomez. ▪ 27% of children are living in poverty. Mr. Rawland feels that collaboratively, the ICH can make a difference. The Partnership is a great example. Healthcare Reform has been going for a year now and access to healthcare is critical to the homeless. ▪ Madam Chair recapped a few details of the ICH meeting. She would like to address the enrollment to the ICH and the by-laws at the next ICH. She would like to bring back the platform on the agenda to discuss forming committees. There is a need to decide where the strengths and needs are. She would like CAP to send OHS the link for the 60 Minutes program on homelessness. She will personally go back and invite her colleagues to assist with the 2013 PITC and work towards addressing the needs of the homeless in their respective districts. Partnership might bring more accurate numbers in the PITC.
Adjournment		Being no further business to discuss, the meeting was adjourned at 11:11 am.
Next Meeting		<p>May 25, 2011 at 9:00 am to 11:00 am</p> <p>Department of Behavioral Health-Training Institute</p> <p>1950 South Sunwest Lane, Suite 200, San Bernardino, CA 92408</p>

Office of Homeless Services
850 E. Foothill Blvd. ▪ Rialto, CA 92376
Phone: (909) 873-4423 ▪ Fax: (909) 873-4420
Email: homelessrfp@hss.sbcounty.gov ▪ Website: <http://hss.sbcounty.gov/ohs/>

Attendees at March 23, 2011 ■ Interagency Council on Homelessness

LAST NAME	FIRST NAME	TITLE/DEPT	PHONE	E-MAIL
ARMENDAREZ	JESSE	Community Member	951-201-8677	jarmendarez@sierrarealty.net
BALTAZAR	ANGEL	Field Rep-Board of Supervisors 5 th District	909-387-4565	abaltazar@sbcountry.gov
BENNER	SUSAN	Exec. Director – Housing Authority of San Bernardino	909-890-0644	sbenner@hacsb.com
BORING	CONNIE	State Department of Rehabilitation	909-383-4401	cboring@dor.ca.gov
BRAZIER	ANTHONY	Foothill AIDS Project	909-884-2722	abrazier@fapinfo.org
BROWN	DEBBIE	CF/Chairman	909-381-4949	
CANDELARIA	JOSH	Deputy Director – Legislative Affairs	909-387-4280	icandelaria@sbcountry.gov
COLEMAN	REGINA	County Counsel	909-387-3266	rcoleman@cc.sbcountry.gov
CONCEPCION	ROWENA	CAPSBC	909-723-1512	rconcepcion@capsbc.sbcountry.gov
DELGADO	MICHAEL	Intergovernmental Relations Office	909-387-8906	mdelgado@cao.sbcountry.gov
DOWDY	BRENDA	Superintendent of County School	909-386-2634	brenda_dowdy@sbcss.k12.ca.us
DRIEBERG	LEANNE	CEO-Inland Temporary Homes	909-796-6381	leanne@ithomes.org
DRUMWRIGHT	TRANDA	City of Rancho Cucamonga	909-477-2700	Tranda.drumwright@cityofrc.us
ESCALANTE	JOSEPHINE	VA Loma Linda	909-825-7084 x3776	Josephine.escalante@va.gov
GOMEZ	JOE	Mayor – City of Barstow	760-246-3531	tconcho@barstowca.org
GONZALES	JOSIE	Chair, Board of Supervisors	909-387-4565	jgonzales@bos.sbcountry.gov
HALL	JUDY	Director-Steps 4 Change	909-233-4392	jhall@steps4change.org
HAUGAN	LINDA	Asst. Executive Officer – Human Services Dept.	909-387-4717	lhaugan@hss.sbcountry.gov
HEESEN	CHERYL	Exec. Director - Family Service Agency - Redlands	909-793-2673	rfscheryl@hotmail.com
HERNANDEZ	TOM	Office of Homeless Services	909-873-4476	thernandez@dbh.sbcountry.gov
KEYES	ROBERTA	Retired County Employee	951-213-8432	Roberta.keyes@att.net
MORRIS	GARNER	Community Service Liaison – Board of Supervisors, 1 st District	760-955-5400	gmorris@bos.sbcountry.gov
MYLES	ANGELA	Exec. Director - House of Prayer	909-543-5744	director@hopgom.com
NICKOLS	PATRICIA	Director – Community Action Partnership	909-723-1514	plnickols@capsbc.sbcountry.gov
PASCO	ANGELA	Exec. Director – New Hope Village Inc.	760-256-3656	newhopevillageinc@yahoo.com
PAXTON	KENT	Mayor's Office - City of San Bernardino	909-384-5133	paxton_ke@ci.san-bernardino.ca.us
PHILLIPS	ERIN	CF/President	909-383-9771	Erin.phillips@hss.sbcountry.gov
RAWLAND	ALLAN	Director – Dept. of Behavioral Health	909-382-3084	arawland@dhb.sbcountry.gov
RODDICK	ROBERT	Managing Attorney - Inland Counties Legal Services	951-320-7514	rroddick@icls.org
RYMER	CHRIS	City of Colton HS Manager	909-370-6172	crymer@ci.colton.ca.us
STAFFORD	REBECCA	Children's Fund	909-383-9369	rstafford@hss.sbcountry.gov
THOMAS	CASONYA	Assistant Director - DBH	909-382-3080	cthomas@dbh.sbcountry.gov