



Office of Homeless Services
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Closing 10:55 – 11:00 am

Council Roundtable Open to comments by the Council

Next ICH Meeting The next regularly scheduled Interagency Council on Homelessness meeting is scheduled for:

August 28, 2019
9:00 am – 11:00 am
County of San Bernardino Health Services (CSBHS) Building
850 E. Foothill Blvd., CSBHS Auditorium
Rialto, CA 92376

Mission Statement
The mission of the San Bernardino County Homeless Partnership is to provide a system of care that is inclusive, well planned, coordinated and evaluated and is accessible to all who are homeless and those at-risk of becoming homeless.

THE INTERAGENCY COUNCIL ON HOMELESSNESS MEETING FACILITY IS ACCESSIBLE TO PERSONS WITH DISABILITIES. IF ASSISTIVE LISTENING DEVICES OR OTHER AUXILIARY AIDS OR SERVICES ARE NEEDED IN ORDER TO PARTICIPATE IN THE PUBLIC MEETING, REQUESTS SHOULD BE MADE THROUGH THE OFFICE OF HOMELESS SERVICES AT LEAST THREE (3) BUSINESS DAYS PRIOR TO THE PARTNERSHIP MEETING. THE OFFICE OF HOMELESS SERVICES TELEPHONE NUMBER IS (909) 386-8297 AND THE OFFICE IS LOCATED AT 303 E. VANDERBILT WAY, SAN BERNARDINO, CA 92415. <http://www.sbcounty.gov/dbh/sbchp/>

AGENDA AND SUPPORTING DOCUMENTATION CAN BE OBTAINED AT 303 E. VANDERBILT WAY, SAN BERNARDINO, CA 92415

Minutes for San Bernardino County Homeless Partnership Interagency Council on Homelessness (ICH)

June 26, 2019
9:00 a.m. – 11:00 a.m.
Health Services Building - Auditorium
850 E. Foothill Blvd.
Rialto, CA 92376

Minutes Recorded and Transcribed by Amy Edwards, Secretary I, Office of Homeless Services

TOPIC	PRESENTER	ACTION/OUTCOME
Call to Order	Supervisor Josie Gonzales, Chair	<ul style="list-style-type: none"> The meeting was called to order at 9:06 a.m.
Introductions	Supervisor Josie Gonzales, Chair	<ul style="list-style-type: none"> Introductions were made by all ICH Members. Guests were also invited to introduce themselves. Erica Lewis-Huntley arrived at 9:07 a.m. Acquanetta Warren arrived at 9:08 a.m. Nicole Henley arrived at 9:08 a.m. CaSonya Thomas arrived at 9:11 a.m. Doug Story arrived at 9:15 a.m. Rachel Molina 9:25 a.m.
ICH Members Present		<ul style="list-style-type: none"> Jessica Alexander, Eric Bishop, Debra Breidenbach-Sterling, Josh Candelaria, Amy Colbrunn, Laura Davis, Katryna Gonzalez, Sharon Green, Christina Gutierrez, Wayne Hamilton, Nicole Henley, Mike Jones, Veronica Kelley, Erika Lewis-Huntley, Robert Lovingood, Marisela Manzo, Keith Metzler, Rachel Molina, Kent Paxton, Maria Razo, Julie Reay, Don Smith, Doug Story, CaSonya Thomas, Jimmy Waldron, Wendell Wilson
REPORTS	PRESENTER	ACTION/OUTCOME
Office of Homeless Services (OHS)	Tom Hernandez	<ul style="list-style-type: none"> Please refer to the OHS report in the packet. I forfeit my time to the Housing Authority so they can show their video.
County of San Bernardino Advisory Group to End Homelessness	Shanikqua Freeman	<ul style="list-style-type: none"> Please refer to the Advisory Group report in the packet. I forfeit my time to the Housing Authority so they can show their video.
By-Laws & Membership Committee	Dr. Veronica Kelley	<ul style="list-style-type: none"> The Bylaws and Membership Committee met on May 30, 2019 to discuss the concerns presented to ICH by the Homeless Provider Network (HPN) regarding membership code of conduct and conflict of interest. We discussed adding a grievance policy to the governance charter and corrective action steps. A proposed grievance policy approved by County Counsel went to the ICH Bylaws and Membership Committee on June 18, 2019 for a vote. Our recommendation to this body will be discussed during Item #5 on today's agenda.
Health Committee	Jeanna Kendrick	<ul style="list-style-type: none"> Please refer to the Health Committee report in the packet. I forfeit my time to the Housing Authority so they can show

Legislative Report	Chekesha Gilliam	<p>their video.</p> <ul style="list-style-type: none"> • May 31, 2019 is the last day for each house to pass bills introduced in that house with the exception of proposed constitutional amendments. Bills that did not meet the deadline are either “dead” or become 2-year bills. • On June 13, 2019 the Legislature sent Governor Newsom a \$214.8 billion budget bill which now awaits the Governor’s signature. Housing and Homelessness items of interest in the budget include: <ul style="list-style-type: none"> ○ \$750 million for planning grants and housing-related infrastructure. ○ \$650 million for homeless emergency aid. ○ \$8 million General Fund to provide housing support for older foster youth and ○ \$5 million for housing navigators to assist young adults aged 18 to 21 with securing and maintaining housing, with priority given to foster youth. • For a complete list of bills related to homelessness and housing refer to legislative report included in the packet.
Board Agenda Items	Kent Paxton	<ul style="list-style-type: none"> • There are several items of importance that went to the board. I encourage you to read the report included in your packets for that information. • I want to highlight one particular item that went before the board on May 21, 2019. Community Development and Housing brought six Homeless Emergency Aid Program (HEAP) contracts for approval. The contracts were for: <ul style="list-style-type: none"> ○ City of Colton – \$400,000 ○ City of Montclair - \$234,000 ○ City of Redlands - \$600,000 ○ City of Upland - \$127,825 ○ Salvation Army - \$527,000 ○ Morongo Basin ARCH - \$213,000
Housing Authority	Maria Razo	<ul style="list-style-type: none"> • I’m going to forfeit my time so we can show you a short video on our No Child Left Unsheltered Program. • Here is the link to the video: https://vimeo.com/343533185
Coordinated Entry System (CES)	Maricela Manzo	<ul style="list-style-type: none"> • In the month of May the CES performed 289 assessments. We referred 91 households to services. • 59 households were enrolled in housing programs and 26 households were housed. • Our data reflect 58.6% of our assessments are recommended to Permanent Supportive Housing (PSH) housing intervention; but because we do not have inventory for those not meeting Category 1 Chronic Definition, they are referred to Rapid ReHousing (RRH) intervention. KEYS HSP Program has the highest enrollments. • We will be having three CES Workshops for anyone receiving funding and use CES. These workshops are an introduction to our process, how to access CES, and how to accept referrals as a program. The third workshop is for Street Outreach teams only. • The workshops will be held at our office in Rancho Cucamonga. You must sign up for the event through Eventbrite as we have limited space available. The dates are: <ul style="list-style-type: none"> ○ June 27th @ 9am – 12pm ○ July 2nd @ 9am – 12pm or 1:30pm – 4:30pm ○ July 19th @ 9:30am – 12:30pm (Outreach Only)

PUBLIC COMMENTS		
		<ul style="list-style-type: none"> • Alice Varela (Public Comment, #4,5,6) • Lori Stevens (Public Comment) • Dennis Stapleton Jr. (Public Comment) • Kristina Blue (Public Comment) • Greg Calderone (Public Comment) • Lisa Fludd (Public Comment) • Martin Frankel (Public Comment) • Desiree Rivera (Item #7) • Eric Gavin (Public Comment)
CONSENT ITEMS	PRESENTER	
Approve minutes of the May 22, 2019 ICH meeting	Supervisor Josie Gonzales, Chair	A motion was made by Wayne Hamilton to accept the consent item as written. A second was made by Patricia Nickols-Butler. All were in favor, none opposed or abstained. The motion was carried. The consent items were approved.
BRIEF UPDATE	PRESENTER	
San Bernardino County Continuum of Care Multi-Jurisdictional Homeless Action Plan Strategy Update	Kent Paxton and Tom Hernandez	<ul style="list-style-type: none"> • We've had a great turnout and great participation, so we want to thank you for that. • At the last workshop we broke up into regions, according to the Homeless Provider Network (HPN) regions and had great discussions. • Each region looked at their data and all of their funding streams to see where their needs are and how we can streamline resources. • There will be another workshop on July 15th from 9am-12pm to discuss this further.
PRESENTATION	PRESENTER	
CDA Cares	Dr. Gerald Middleton	<ul style="list-style-type: none"> • CDA Cares is hosting a free dental clinic in San Bernardino at the National Orange Show Events Center. They will provide cleanings, fillings, extractions, oral health education, and a limited number of temporary partials, dentures, and root canals. • Early registration begins Thursday, September 26, 2019 from 3:30-6 p.m. • The event will take place Friday, September 27th and Saturday, September 28th. Doors open at 5:30 a.m. • Visit cdfoundation.org/san-bernardino to learn more about CDA Cares.
DISCUSSION	PRESENTER	
Approve the budget modification request from the City of Redlands for their Homeless Emergency Aid Program funded project	Tom Hernandez	<ul style="list-style-type: none"> • On June 19, 2019, the Office of Homeless Services received a Change Request from the City of Redlands (City) requesting a line item budget change of \$20,000 in the Services Category from the Activity of Street Outreach to the Activity of Other – Supportive Services Administration with no change to the total Contract amount of \$600,000 or to the number of individuals to be served of 500. • The City originally forecasted the cost for Street Outreach at \$127,617 based on the projected salary costs for two part-time Community Coordinator positions each with a tentative start date of February 2019. The City's HEAP Contract was not fully executed until May 21, 2019 causing a delay in the hiring of the positions. The City Council

		<p>approved the part-time positions at their June 18, 2019 City Council Meeting. The recalculation of the salaries is now estimated at \$107,617, a \$20,000 reduction.</p> <ul style="list-style-type: none"> • The City is requesting the transfer of the \$20,000 from Street Outreach to Other – Supportive Services Administration, reducing Street Outreach by \$20,000, from \$127,617 to \$107,617, and increasing other – Supportive Services Administration by \$20,000, from \$0 to \$20,000. The City would use the \$20,000 to facilitate the procurement of a professional consultant to administer and manage their HEAP project and contracted Activities and to ensure the City meets all its administrative requirements and compliance obligations. • A Motion was made by Supervisor Lovingood to approve the budget modification. Patricia Nickols-Butler seconded the motion. All were in favor. None opposed or abstained. Motion approved.
Approve Recommendations from the By-Laws and Membership Committee to update the Code of Conduct and add a Grievance Policy to the ICH Governance Charter	Dr. Veronica Kelley	<ul style="list-style-type: none"> • At the request of the Homeless Provider Network, the Bylaws and Membership committee has expanded the Code of Conduct procedures, with the inclusion of a Grievance Policy section. • Changes include: <ul style="list-style-type: none"> ○ Code of Conduct definition expansion – Page 12 ○ General Conduct unprofessional behavior – Page 13 ○ Review of Charges of Violation of the Code of Conduct – Page 14 ○ Conflict of Interest and Recusal Policy as defined under 24 CFR §578.95(b) – Page 15 ○ Recusal Policy expansion – Page 17 ○ Grievance Procedure – Pages 17-18 ○ Appendix B – Page 34 ○ Grievance Form – Page 35 • A motion to approve was made by Jessica Alexander. A second was made by Toni Momberger. All were in favor. None opposed or abstained.
Adopt the San Bernardino County Continuum of Care (CoC) Coordinated Entry System (CES) Written Standards	Tom Hernandez	<ul style="list-style-type: none"> • A motion was made to table this item until the next ICH meeting by Don Smith. A second was made by Patricia Nickols-Butler. All were in favor. None opposed or abstained.
Approve the election of seven (7) Interagency Council on Homelessness (ICH) members to serve as members of the Continuum of Care Grant Review Standing Committee and provide the authorization to allow the Committee members to recommend new applications and the rating and ranking of renewals and new programs for the HUD NOFA submission	Tom Hernandez	<ul style="list-style-type: none"> • The Grant Review Committee membership shall adhere to the Governance Charter Conflict of Interest and Recusal Policy. Although it is not established as a legal entity, the ICH membership will conduct decision-making in accordance with 2 CFR Part 200 for non-profit organizations and state, local, and government agencies that receive federal funds. • The following ICH members were selected for the Grant Review Committee: <ul style="list-style-type: none"> ○ Benda Dowdy ○ VA Loma Linda Representative ○ Rachel Molina City of Hesperia ○ Mike Jones ○ Julie Reay ○ Dr. Nicole Henley ○ Kaiser Permanente Representative

		<ul style="list-style-type: none"> ▪ Eric Gavin City of Fontana – Alternate ▪ Molly Wiltshire – Alternate <ul style="list-style-type: none"> • A motion was made by Patricia Nickols-Butler to approve the selection of committee members. A second was made by Dena Fuentes. All were in favor. None opposed or abstained. • The Chair will select a member to act as Chair of the Grant review Committee at a later date.
COUNCIL ROUNDTABLE	PRESENTER	
	Wendell Wilson Don Smith CaSonya Thomas	<ul style="list-style-type: none"> • The Mountain Homeless Coalition is hosting a meeting on July 22nd to discuss the housing crisis. It is an open invitation, all are welcome. 4:30 p.m. to 6:00 p.m. Sotheby's International Realty 27201 Highway 189, Blue Jay, CA 92317 • Monthly reminder. The solution to homelessness is housing. We all need to be out there fighting for affordable housing. There will be a ballot measure coming up on rent control, we can't let this one fall through the cracks. We have to pass rent control options throughout the state. • Thanks to the Board of Supervisors approving the contract for the Community Employment Pathways Program we will now be able to provide job placement services to residents who are homeless or at risk of homelessness through our partnership with First Step Staffing. We will also be working with the Workforce Development Department as our subject matter experts, but to address the question asked earlier we will be working with our local nonprofits and our Homeless Provider Network to help us develop the framework for this program.
Adjournment	Supervisor Josie Gonzales, Chair	<ul style="list-style-type: none"> • We will be having a Special ICH Meeting on July 31, 2019 at 9:00 a.m. – 11:00 a.m. here in the auditorium. • Being no further business to discuss, the meeting was adjourned at 11:00 a.m. • The following ICH members left the meeting before the meeting was adjourned: <ul style="list-style-type: none"> ○ Bessine Richard left at 10:00 a.m. ○ Acquanetta Warren left at 10:00 a.m. ○ Laura Davis left at 10:20 a.m.
Next Meeting		Special ICH Meeting Wednesday, July 31, 2019 at 9:00 a.m. – 11:00 a.m. County of San Bernardino Health Services - Auditorium 850 E. Foothill Blvd Rialto, CA 92376

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Attendees at June 26, 2019 • Interagency Council on Homelessness				
ALEXANDER	JESSICA	Operation Grace	909-382-8540	pastorjessicaalexander@gmail.com
BELLEGANTE	GARY		909-294-4260	
BOSSIEUX	ANDRE	TAY	909-387-7212	
BRADY	CHRISTINA	SUOS	909-501-9452	cbrady@stepuponsecond.org
BRAZIER	ANTHONY	Executive Director	906-763-2492	abrazier@rechss.org
BREIDENBACH-STERLING	DEBRA	Town of Yucca Valley		dbreidenbach@yucca-Valley.org
BRUNETTO	YVETTE		909-364-2783	ybrunetto@chinohills.org
CATALANO	MIKE	SBSD	909-387-3682	mcatalano@sbcasd.org
CERVANTES	KAREN	DBH		
CONGDON	STEPHANI	L4L/ASIE	951-757-7363	Stephaniec1948@gmail.com
CORDOVA	ALEX	DBH	909-421-4601	acordova@dbh.sbcounty.gov
DAVIS	LAURA	Probation Department	909-382-7869	Laura.Davis@prob.sbcounty.gov
DAVISON	KEVIN	Case Manager	909-703-0422	kevind@inlandvalleyhopepartners.org
DILLARD	MARCUS	US Vets	213-334-8158	mdillard@usvetsinc.org
DRAKE	SUSAN	Board of Supervisors - 1st District	760-995-8100	Susan.Drake@bos.sbcounty.gov
DURANTE	AIMEE	Resource Coordinator	909-886-2994	adurante@timeforchangefoundation.org
EDWARDS	AMY	OHS	909-386-8297	AEwards@dbh.sbcounty.gov
ENRIQUEZ	AIMEE	DBH	909-463-6333	
EVANS	STEVEVONNA	Mayor ProTem	760-987-1689	sevens@ci.adelanto.ca.us
FARFAN	JOHN	MSW Student	626-484-8369	Jfarfan364@hotmail.com
FARRAR	DEB	City of Colton	909-370-6157	dfarrar@coltonca.gov
FLIPPIN	BONNIE	DPH		bflippin@dph.sbcounty.gov
FONDARIO	GABRIEL	City of Montclair	909-447-3551	gfondario@cityofmontclair.org
FOURNIER	PAUL	Mountain Homeless Coalition	909-307-4467	Pwf.mhc@gmail.com
FRANKEL	MARTIN	City of Upland	909-470-8770	Martinfrankel0605@gmail.com
FREEMAN	SHANIKQUA	CDH	909-387-4327	Shanikqua.freeman@cdh.sbcounty.gov
FRY	JULIEANA	DBH	909-525-4006	
FRYE	DARRELL	Assembly Member Reyes	909-381-3238	Darrell.Frye@asm.ca.gov
FUENTES	DENA	Deputy Executive Officer - CDHA	909-387-9804	dfuentes@rda.sbcounty.gov
GILLIAM	CHEKESHA	Government Relations Analyst	909-387-4383	Chekesha.Gilliam@cao.sbcounty.gov
GREEN	JEFF	CAP	951-999-7184	Jeffgreen.cap@gmail.com
GREENE	CAROL	County Counsel	909-387-5455	cgreene@cc.sbcounty.gov
GUEVARA	FRANK	Director – Veterans Affairs	909-387-5527	frank.guevara@va.sbcounty.gov
GUNASEKERA	SHEHARA	Executive Director	951-787-9700	shehara@teds.org
HALLOWAY	AARON	SBCSD - HOPE		ahalloway@sbcasd.org
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HARGETT	ROBERT	Montclair Code Enforcement	909-447-3554	rhargett@cityofmontclair.org

HEDEMANN	LISA			
HENLEY	NICOLE	Assistant Professor – CSUSB	909-537-7228	Nicole.henley@csusb.edu
HERNANDEZ	TOM	OHS	909-386-8208	thernandez@dbh.sbcounty.gov
HOWARD	DAWN	DBH		
HULER	SARAH	Housing Navigator	909-983-4466	Sarah.huler@mhsinc.org
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JOHNSON	TANIA	Program Manager	909-953-5970	taniaj@lighthouse-ssc.org
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JONES	DAWN	OHS	909-388-0847	Dawn.jones@dbh.sbcounty.gov
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LAYTON	JAMEL	Housing Coordinator	909-602-3150	jamellayton@mshinc.org
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LEWIS-HUNTLEY	ERIKA	City of Rancho Cucamonga		Erika.Lewis-Huntley@cityofrc.us
LOVINGOOD	ROBERT	1st District Board of Supervisor	909-387-4830	Robert.Lovingood@bos.sbcounty.gov
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MOLINA	RACHEL	City of Hesperia	760-963-4392	rmolina@cityofhesperia.us
MUSGROVE	ELIZABETH	DOR/QRP	909-383-4843	Elizabeth.musgrove@dor.ca.gov
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NICKOLS - BUTLER	PATRICIA	Director - Community Action Partnership	909-723-1514	plnickols-butler@capsbc.org
PAXTON	KENT	BOS 5 th District		Kent.paxton@bos.sbcounty.gov
PERRY	SHONIE	Superintendent of Schools		
RAZO	MARIA	Director of Housing Authority Of San Bernardino		mgrazo@hacsb.com
REAY	JULIE	HomeAid Inland Empire		julie@homeaidie.org
RICHARD	BESSINE	City of San Bernardino City Council Member		council@sbcity.org
RIVERA	DESIREE	US Vets	951-704-8325	driver@usvetsinc.org
SALTUS	VALERIE	Secretary	909-936-4494	mshughes@htnd.org
SMITH	DON	Creating Community Solutions		donsmithsolutions@outlook.com
STAPLETON JR	DENNIS	Homeless	909-561-7091	froggIE2373@gmail.com
STEVENS	LORI		909-294-4260	Loristevens09@gmail.com
STORY	DOUG	City of Upland		dstory@ci.upland.ca.us
SWEITZER	MICHAEL	DBH		
THOMAS	CASONYA	Assistant Executive Officer	909-387-4717	cthomas@hss.sbcounty.gov
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VALENCIA	MARTHA	Kaiser Permanente	909-427-5268	martha.r.valencia@kp.org
VARELA	ALICE	President SKIP	909-561-5305	avarela@skipwithus.org
WALTON	C.	Officer	909-384-5742	
WARREN	ACQUANETTA	City of Fontana		awarren@fontana.org
WATKINS	DEBRA	ED	714-654-8078	Greystn714@aol.com
WILSON	WENDELL	Mountain Homeless Coalition	360-350-8692	
WILTSHIRE	MOLLY	Assistant Director - Workforce Development	909-387-9586	Molly.Wiltshire@wdd.sbcounty.gov
ZEPEDA	JEANY	Deputy Director	909-891-3568	Jeany.zepeda@hss.sbcounty.gov

San Bernardino County Homeless Partnership



Interagency Council on Homelessness

Administrative Office
303 E. Vanderbilt Way, San Bernardino, CA 92415-0026
Office: (909) 386-8297

FROM: CaSonya Thomas, Assistant Executive Officer, Human Services

SUBJECT: Development of a Workshop for the Interagency Council on Homelessness (ICH) Members to Improve Continuum of Care (CoC) Coordination of Services

DATE: July 31, 2019

RECOMMENDATION

Authorize the Office of Homeless Services to develop a workshop for ICH Members on how to best coordinate these different funding sources and maximize the creation of units, both for permanent supportive housing and rapid rehousing that best meet the needs of our CoC.

BACKGROUND INFORMATION

On June 26, 2019, the ICH voted to establish the 2019 ICH CoC Grant Review Committee, as such, it is important that we review the goals and policies as established for the Continuum to maximize both state and federal funding.

The ICH Membership as stewards of these funds have the oversight and responsibility to set the policies and priorities for all funding sources managed. This recommendation seeks the ICH Membership's support to instruct the Office of Homeless Services to develop a workshop on how to best coordinate these different funding sources and maximize the creation of units; both for permanent supportive housing and rapid rehousing that best meet the needs of our community.

This Workshop will assist the Continuum to understand all grant cycles and timelines, including CoC, the Homeless Emergency Aid Program, the Homeless Housing and Assistance Program, Housing for a Healthy California, California Emergency Solutions, No Place Like Home and Housing program, and potentially others to determine what recommendations would best serve our most vulnerable homeless populations.

Members of the Interagency Council on Homelessness

Members of the Board of Supervisors

City of Fontana

City of Ontario

City of San Bernardino

Department of Probation

Department of Rehabilitation

Community Action Partnership of San Bernardino County

Housing Authority of the County of San Bernardino

San Bernardino County Superintendent of Schools

Workforce Development Department

City of Barstow

City of Hesperia

City of Rancho Cucamonga

Town of Yucca Valley

San Bernardino County Human Services

Community Development and Housing Agency

Veteran Administration Loma Linda

California State University, San Bernardino

Members of the Homeless Provider Network

Kaiser Permanente

City of Colton

City of Montclair

City of Redlands

City of Upland

Department of Behavioral Health

Sheriff's Department

Chaffey Community College

211 United Way

Home Aid Inland Empire

Chaffey College