



**San Bernardino County Homeless Partnership
West Valley Regional Steering Committee**

Wednesday, June 10, 2020 • 9:00 a.m. to 11:00 a.m.

Join Zoom Video Conference hosted by the City of Rancho Cucamonga:

<https://us02web.zoom.us/j/81449013931?pwd=TUpHVDFHMWpQalA2U28yZmQ0akVVdz09>

Meeting ID: 814 4901 3931 - Password: 421174

Dial in +1 669 900 6833 - One tap mobile +16699006833,,81449013931#,,1#,421174# US (San Jose)

AGENDA

OPENING REMARKS	PRESENTER
A. Call to Order B. Welcome and Introductions	Erika Lewis-Huntley Don Smith
REPORTS & UPDATES	
C. Interagency Council on Homelessness D. Homeless Provider Network E. Office of Homeless Services F. General Updates & Announcements	Erika Lewis-Huntley Don Smith Tom Hernandez/OHS staff Committee Members
CONSENT ITEM	
G. Approve Meeting Minutes from May 13, 2020	Erika Lewis-Huntley
DISCUSSION ITEMS	
H. Updates on COVID-19 Response for People Experiencing Homelessness and those At-Risk of Homelessness a. County Project Roomkey activities b. Regional CARES Act Funding I. Determine and Adopt Regional Priorities for CoC Homeless Housing, and Assistance Program (HHAP) Funding Application a. Public Comment (3 mins) b. Adoption of Regional HHAP Funding Application Priorities J. Postponement of Election Process to select 2 additional West Valley Regional Steering Committee delegates to future date	Don Smith Erika Lewis-Huntley Committee Members
CLOSING	
K. Public Comment (3 mins) L. Steering Committee Comments M. Adjournment	Don Smith Erika Lewis-Huntley
Next Scheduled Meeting: West Valley Regional Steering Committee Wednesday, July 8, 2020, 9:00 – 11:00 am Goldy S. Lewis Community Center – Creative Corner Room (tentative) 11200 Baseline Rd., Rancho Cucamonga, CA 91701	

Mission Statement

The Mission of the San Bernardino County Homeless Partnership is to provide a system of care that is inclusive, well planned, coordinated and evaluated and is accessible to all who are homeless and those at-risk of becoming homeless.

THE SAN BERNARDINO COUNTY HOMELESS PARTNERSHIP MEETING FACILITY IS ACCESSIBLE TO PERSONS WITH DISABILITIES. IF ASSISTIVE LISTENING DEVICES OR OTHER AUXILIARY AIDS OR SERVICES ARE NEEDED IN ORDER TO PARTICIPATE IN THE PUBLIC MEETING, REQUESTS SHOULD BE MADE THROUGH THE OFFICE OF HOMELESS SERVICES AT LEAST THREE (3) BUSINESS DAYS PRIOR TO THE PARTNERSHIP MEETING. THE OFFICE OF HOMELESS SERVICES TELEPHONE NUMBER IS (909) 386-8297 AND THE OFFICE IS LOCATED AT 303 E. VANDERBILT WAY SAN BERNARDINO, CA 92415. <http://www.sbcounty.gov/sbchp/>

AGENDA AND SUPPORTING DOCUMENTATION CAN BE OBTAINED AT 303 E VANDERBILT WAY, SAN BERNARDINO, CA 92415 OR BY EMAIL: HOMELESSRFP@HSS.SBCOUNTY.GOV.

	<p>Katryna Gonzales</p> <p>Steering Committee Members</p> <p>Erika Lewis Huntley</p>	<p>hours.</p> <ul style="list-style-type: none"> • Twelve rooms were initially secured by the City of Montclair, with support from the City Manager, for County Project Roomkey participants who were originally identified in the West Valley Region and those identified in the Region going forward. There are currently 10 people occupying motel rooms in Montclair under Project Roomkey. • All West Valley Region service partners are working in collaboration to implement homeless diversion techniques to identify “next step” exit strategies for all Project Roomkey participants in the region. • The City of Ontario in partnership with Mercy House has sheltered 56 households, 93 people, in motel rooms under “Project Roomkey” utilizing City funding resources. 5 participants have exited to stable housing. Exit strategies have been identified for 31 of 35 resident households targeted for additional resource assistance from the City. • Regional City representatives and service provider partners shared information on current service activities and available resources. See attached <u>West Valley Regional Steering Committee – Service & Resource Information – May 2020</u>. • City of Rancho Cucamonga has formed a committee to look at local data to help identify next step service priorities to address housing and homeless issues in the City. • A Recommendation was made to create an online platform to store and share information on regional resources and service partners. Gary Madden identified 211/CES as an available vehicle for this objective.
Update on HHAP Funding Priorities/RFP timeline	Don Smith	<ul style="list-style-type: none"> • Discussion of the Regional HHAP funding priorities was tabled to the next Regional Steering Committee Meeting.
Announcement of Election Process to select 2 additional West Valley Regional Steering Committee delegates	Don Smith	<ul style="list-style-type: none"> • At the West Valley Regional Steering Committee Meeting on April 8, 2020, the Committee members voted to add two additional delegate seats to the RSC, 1 government and 1 non-government representative. Anyone representing a government or community-based organization located within the region may run for one of these delegate seats. • Our intent is to hold an election for these seats at our June 10th Meeting if we can figure out a way to do so under the video conference meeting format. The RSC Co-Chairs will consult with the Office of Homeless Services on the matter.
CLOSING		
Public Comment	Gary Madden	<ul style="list-style-type: none"> • Gary referenced his presentation to the ICH earlier in the day on “Connect IE: A Revolutionary New Way of Working Together to Help People, Including the Unhoused”. He also informed everyone that 211 has current caller data available to share by city.
Adjournment	Don Smith	<ul style="list-style-type: none"> • Being no further business to discuss, the meeting was adjourned at 2:45 pm

Next Meeting		<ul style="list-style-type: none"> The next West Valley Regional Steering Committee Meeting is scheduled for June 10, 2020 at 1:00 pm via Zoom.
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May 13, 2020 Attendees: West Valley Regional Steering Committee Meeting

LAST NAME	FIRST NAME	ORGANIZATION	PHONE NUMBER	EMAIL ADDRESS
Acosta	Cassidy	Department of Health Care Services	951-523-7303	Cassidy@harbageconsulting.com
Alrawil	Maryam	CSUSB Public Health		05762623@coyote.csusb.edu
Bell	Ken	United Way CES	909-980-2857 ext. 255	kbell@ieuw.org
Bistarkey	Ted	City of Chino		-
Brunetto	Yvette	City of Chino Hills	909-364-2783	ybrunetto@chinohills.org
Chavez	Erika	City of Chino	909-334-3260	echavez@cityofchino.org
Elliott	Janice	City of Upland	909-985-2395	Janiceelliott4upland@gmail.com
Esquivel	Ashley	UPD, Homeless Coordinator		-
Fondario	Gabe	City of Montclair	909-256-9589	gfondario@cityofmontclair.org
Gonzales	Katryna	City of Ontario		-
Grosvenor	Kami	Inland Valley Hope Partners	909-622-3806	kamig@inlandvalleyhopepartners.org
Keres	Renee	DBH Homeless Services		-
Lewis-Huntley	Erika	City of Rancho Cucamonga	909-774-2008	Erika.lewis-huntley@cityofrc.us
Lim	Steven	Rancho Cucamonga Sheriff's Dept.	909-276-0982	slim@sbcasd.org
Lopez	Della	Rolling Start, Inc.		dlopez@rollingstart.com
Madden	Gary	United Way, 211, CES	909-921-7855	gmadden@ieuw.org
Montoya	Jeanette	CSUSB - MPH		montj308@coyote.csusb.edu
Munoz	Johnny	CSUSB - MPH		005256338@coyote.csusb.edu
Ozier	Leif	Catholic Charities	909-301-4882	lozier@ccsbriv.org
Pallesen	Peter	City of Ontario	909-395-2333	ppallesen@ontarioca.gov
Perry	Shonie	SBCSS-Homeless Education & Foster Youth Svcs		-
Ramirez	Victoria	Illumination Foundation		vramirez@ifhomeless.org
Rucker	Pastors Ethel & Donald	Christian Development Center	909-367-9093	-

Simmons	John	Illumination Foundation	714-261-5393	jsimmons@ifhomeless.org
May 13, 2020 Attendees (cont): West Valley Regional Steering Committee Meeting				
LAST NAME	FIRST NAME	ORGANIZATION	PHONE NUMBER	EMAIL ADDRESS
Smith	Don	Pathways to Housing Network/Impact SoCal	909-210-0239	donsmithsolutions@outlook.com
Spencer	Dawn	KEYS Non Profit	909-332-6388	dspencer@keysnonprofit.org
Sweitzer	Michael	DBH		
Thompson	David	Chino Police Department		-
Ulloa	Raquel	LHSSC	909-953-5968	raquelu@lighthouse-ssc.org

West Valley Regional Steering Committee - Service & Resource Information - May 2020

Committee partner	Agency	Contact name & number	Resources
Erika Chavez	City of Chino	909-334-3260; echavez@cityofchino.org	Street outreach engagement by SWAG. Care packages, information & referral, rental assistance for Chino residents. Contact Erika for referrals.
Gabe Fondario	City of Montclair	gfondario@cityofmontclair.org; Pastors Donald & Ethel Rucker 909-367-9093	HEAP Contract - street outreach, navigation, motel vouchers for west end households.
County of SB	Project Roomkey - City of Montclair	HOPE Team: 1-844-811-4673, HOPE@sbcscd.org; CES: Call 211 Option 30_General Public; 211 Option 75_PROVIDERS ONLY ; Gabe or Don	Project Roomkey - West Valley Region participants in collaboration w/HOPE, DBH, Pathways Network, Christian Development Center, Regional partners
Katryna Gonzales	City of Ontario	909-395-2751 / rentalutility@ontarioca.gov; 909-395-2752 / homeownerutility@ontarioca.gov	Short-term tenant-based rental and utility assistance program for Ontario renters. Homeowner Utility Assistance Program that will assist homeowners or small (1-4 units) rental property owners pay deferred utilities
	City of Ontario/Mercy House		Project Roomkey for Ontario residents
Judy Conner	City of Ontario/Mercy House	Ontario Access Center 435 S. Bon View Ave., Ontario, CA 91761 or (909) 391-2630	Ontario Access Center - expanded hours 9:00am - 5:00pm, Mon-Fri & 10:00am - 2:00pm on Sat. Onsite services/resource connections for Ontario residents. Transitional housing, tenant-based rental assistance for eviction prevention & rapid rehousing. HEAP Contract
Erika Lewis-Huntley	City of Rancho Cucamonga	Erika.lewis-huntley@cityofrc.us, 909-774-2008	RCPD connecting literally homeless to Project Roomkey, regional service partners; Explore CARES Act funds for eviction/homeless prevention, other activities.
Ashley Esquivel	City of Upland	aesquivel@uplandpd.org	HEAP Contract - street outreach & engagement, service connections; UHope funds for prevention/rapid rehousing Upland residents; CARES Act fund options
Leif Ozier	Catholic Charities	909-391-4882 ext 202, lozier@ccsbriv.org	HEAP Contract, other funding for Prevention, Rapid Rehousing activities, utility assistance, limited motel vouchers for West End residents
Pastors Donald and Ethel Rucker	Christian Development Center	5080 Kingsley St, Montclair, CA 91763, 909-367-9093	Food bank, 4th Saturday monthly, 8:00am - 9:30am; Life skills, relationship workshops, parenting classes

West Valley Regional Steering Committee - Service & Resource Information - May 2020

Committee partner	Agency	Contact name & number	Resources
Don Smith	Impact SoCal	Online application at www.impactsocial.com ; message phone 909-353-1269; don.smith@impactsocial.com	Eviction prevention, rapid rehousing move-in assistance for West end residents; Pathways Network HEAP Contract
Kami Grosvenor	Inland Valley Hope Partners	SOVA Program Center, 904 E. California Street Ontario, CA 91761, 909-622-3806 x 200; HPRP Kevin - 909-622-3806 x204, kevind@inlandvalleyhopepartners.org	Food pantry serving residents of the cities of Upland, Rancho, Ontario, Montclair, Chino & Chino Hills. CoC Rapid Rehousing, HEAP Contract eviction prevention, RRH move-in assistance, motel vouchers
Dawn Spencer	KEYS Nonprofit	Rayvonda or Shawwna 909-332-6388; intake@keysnonprofit.org	Veteran eviction prevention & rapid rehousing; Cal Works families rapid rehousing
Zazette Scott	Team Heart Ministries	909-908-8053; Zazette45@gmail.com	Shared Housing-Cooperative Living Rooms 4 Rent
Ken Bell	211 / United Way IE	CES Program Manager, kbell@ieuw.org , 909-980-2857 ext. 255; CES: 211_Option 30	Entry point for CoC prioritized or targeted permanent housing resources; coordinated referrals to SBCHP system service and resource partners
Gary Madden	211 / United Way IE gmadden@ieuw.org	https://211sb.org/news/covid-19-resource-information-guide/	information on COVID-19 resources and activities updated daily.
		https://211sb.org/reports/	211 Quarterly Caller data by SB County Cities and Region
		Martha Leyva, 909.980.2857 ext. 229	Employment navigation services
Don Smith	SBC Pathways to Housing Network	https://pathwaysnetwork.typeform.com/to/VP9P3a	Online Consumer Request for Referral Assistance - referrals to CES, HOPE Team, SSVF providers, TAD Housing assistance, Adult Protective Services, Workforce Development and over 3 dozen SBCHP service provider partners
		www.pathwaysnetwork.net	Housing resource referrals-service connections-rental opportunity linkage for housing and homeless challenges in San Bernardino County.
		DonSmithSolutions@outlook.com; Zazettepathwayshousing@gmail.com	Landlord engagement, rental opportunity acquisition, master leasing, rental vacancy leads, shared housing technical assistance

Homeless Housing, Assistance and Prevention Program (HHAP)

The Homeless Housing, Assistance, and Prevention Program (HHAP) funding. HHAP program is a \$650 million block grant program designed to provide jurisdictions with one-time grant funds to support regional coordination and expand or develop local capacity to address their immediate homelessness challenges informed by a best-practices framework focused on moving homeless individuals and families into permanent housing and supporting the efforts of those individuals and families to maintain their permanent housing. HHAP grant program is authorized by AB101, which was signed into law by Governor Gavin Newsom on July 31, 2019. This document provides an overview of the HHAP grant program, including timelines with key milestones and program deliverables. <https://www.bcsd.ca.gov/hcfc/>

Program Overview	<ul style="list-style-type: none"> • \$650 million one-time block grant • Provides local jurisdictions with funds to support regional coordination and expand or develop local capacity to address their immediate homelessness challenges 	
Eligible Applicants	<ul style="list-style-type: none"> • 44 Continuums of Care • 13 Largest Cities, with populations of 300,000 or more (as of January 2019) • 58 Counties 	
Funding Allocations	<ul style="list-style-type: none"> • 190 million – Continuums of Care • 275 million – Large Cities • 175 million – Counties • Allocations are based on each CoCs proportionate share of the state’s total homeless population based on the 2019 homeless point-in time count (PIT). 	
Key Elements	<ul style="list-style-type: none"> • Requires a demonstration of regional coordination • Mandate that at least 8% of the allocation MUST be used to establish or expand programs to meet the needs of youth experiencing homelessness • Does not require a crisis shelter declaration to be a direct recipient of HHAP funds • Eligible uses to be defined in the HHAP program guidance 	
Important Dates	October 2019	Program Guidance Published
	TBD	Application Map and Instructions released
	TBD	Release of NOFA and Application (dependent upon the release of 2019 point-in-time count by US Housing and Urban Development)
	February 15, 2020	HHAP Applications Due
	April 1, 2020	All HHAP awards to be made
	May 31, 2023	HHAP program funds must be contractually obligated **varies for counties, CoCs, and large cities
	June 30, 2025	HHAP program funds must be fully expended

Eligible Uses

The HHAP program requires grantees to expend funds on evidence-based solutions that address and prevent homelessness among eligible populations. As stated in Health and Safety Code (HSC) § 50219(c)(1-8), eligible uses may include but are not limited to:

- (1) Rental assistance and rapid rehousing;
- (2) Operating subsidies in new and existing affordable or supportive housing units, emergency shelters, and navigation centers. Operating subsidies may include operating reserves;
- (3) Landlord Incentives (including, but not limited to, security deposits and holding fees);
- (4) Outreach and coordination (which may include access to job programs) to assist vulnerable populations in accessing permanent housing stability in supportive housing;
- (5) Systems support for activities necessary to create regional partnerships and maintain a homeless services and housing delivery system;
- (6) Delivery of permanent housing and innovative housing solutions (such as hotel and motel conversions);
- (7) Prevention and shelter diversion to permanent housing; and
- (8) New navigation centers and emergency shelters based on demonstrated need. Demonstrated need for new navigation centers and emergency shelters shall be based on the following:
 - (a) The number of available shelter beds in the jurisdiction;
 - (b) The shelter vacancy rate in the summer and winter months;
 - (c) The percentage of exits from emergency shelters to permanent housing solutions; and
 - (d) A plan to connect residents to permanent housing.

In addition, HSC § 50218(b) states that grantees are required to use at least 8 percent of the program allocation for services that meet the specific needs for homeless youth populations.

Additional Eligible and Ineligible Uses

HHAP program statute has additional mandates on eligible and ineligible uses of program funds. HSC § 50219(d) and (e):

- (1) Eligible applicants may use up to 5 percent of their program allocation on:
 - (a) Strategic homelessness plan, as defined in section 578.7(c) of Title 24 of the Code of Federal Regulations (CFR); and/or
 - (b) For infrastructure development to support coordinated entry systems and Homeless Management Information Systems (HMIS).
- (2) Eligible applicants shall not use more than 7 percent of their program allocation for administrative costs incurred by the city, county, or CoC to administer its program allocation. This does not include staff costs or other costs directly related to implementing or carrying out activities funded by the program allocation.

EVIDENCE-BASED PRACTICES

- HEAP funding allowed for jurisdictions to have flexibility to use funds to meet their emergency needs.
- HHAP funding expands the HEAP funding and focuses on evidence-based practices, regional coordination, and services specific to the needs of youth.
- Evidence-Based Practices include but are not limited to:
 - Housing First
 - Permanent Supportive Housing
 - Trauma Informed Care
 - Harm Reduction
 - No-wrong Door Approach

HHAP ELIGIBLE USES

**Rental Assistance
and
Rapid Rehousing**

**Operating
Subsidies and
Reserves**

**Landlord
Incentives**

**Outreach and
Coordination
(including employment)**

**Systems Support
to create regional
partnerships**

**Delivery of
Permanent
Housing**

**Innovative
solutions like
motel/hotel
conversion**

**Prevention and
shelter diversion
to permanent
housing**

**New navigation
centers and
emergency shelters
(based on demonstrated need)**

****funds shall be expended on evidence-based solutions****

COLLABORATION, COORDINATION, AND COMMITMENT



- **Collaboration**-Local, state, and federal government, stakeholders, non-traditional entities, people with lived experience.
- **Coordination** to maximize funding and resources to achieve solutions
- **Commitment** to doing our part.

PEOPLE EXPERIENCING HOMELESSNESS

- **RARE: Prevention and diversion**
 - It is an approach, a culture in your system
- **BRIEF: Alignment of resources**
 - to address the upstream of Behavioral health, substance use disorders, chronic homelessness, low-barrier shelters, etc.
- **ONE-TIME: Access and exit strategies**
 - Ensuring people have opportunities to succeed



**County of San Bernardino
Office of Homeless Services**

303 E. Vanderbilt Way, First Floor • San Bernardino, CA 92415-0026
Phone: (909) 386-8297 • Fax: (909) 890-0868

Email: homelessrfp@hss.sbcounty.gov • Website: <http://www.sbcounty.gov/sbchp>

**Office of Homeless Services Report
Prepared for the Interagency Council on Homelessness**

Report purpose The purpose of this document is to present the Office of Homeless Services (OHS) report and to record action items from prior Interagency Council on Homelessness (ICH) meetings.

Date February 26, 2020

Presenter Tom Hernandez, Chief of Homeless Services

Announcements The table below lists the announcements for today's meeting.

Announcements
<p>Homeless Housing, Assistance and Prevention (HHAP) Application</p> <ul style="list-style-type: none"> • On February 13, 2020, the OHS successfully submitted the HHAP application to the State of California Business, Consumer Services and Housing Agency. The application was due to the State on February 15, 2020. • The submission included the online application, application narrative response, budget details, and required authorization forms. • The total request for the Continuum of Care (CoC) HHAP request was \$3,071,059.67. The final allocations based on the funding distribution item from last month was as follows: <ul style="list-style-type: none"> ○ Central Valley - \$1,177,040.84 ○ Desert - \$495,328.59 ○ East Valley - \$310,523.19 ○ Mountains - \$236,859.49 ○ West Valley - \$390,648.61 • The Community Development and Housing Agency also submitted the County of San Bernardino's HHAP application on February 13, 2020. • The initial eligibility use breakdown was as follows, based on the OHS workshops conducted (this will be subject to change based upon the Regional Steering Committees' feedback: Rental Assistance/Rapid Rehousing, Landlord Incentives, Outreach and Coordination (including employment), Delivery of Permanent Housing, Prevention and Shelter Diversion to Permanent Housing, and New Navigation Centers and Emergency Shelters.

OHS HHAP Workshop – West Valley

December 11, 2019

List of Priorities

Motel/Hotel Conversion	16
Mobile Showers/Clinics	11
Pet Care (including ADA & Emotional Support)	10
Bridge Housing	9
Rental Assistance/Rapid Re-housing	9
Transportation	8
Affordable Housing	7
Landlord outreach & Engagement	6
Prevention & Shelter	6
Outreach & Coordination	5
Peer Support – Substance abuse/Harm Reduction	5
Drop In Center	4
Homeless Shelter	4
Room & Board	4
Trauma Informed Recreational Programs – Youth	4
Upgrade Current Shelters	4
Life Skills Program	3
Legal Assistance	2
DV Shelter	1

PRESENTATION	HPN West Valley Regional Meeting Minutes – June 12, 2019	
<p>“San Bernardino County Multi-Jurisdictional Homeless Action Plan – Developing a Regional Strategy with Local Cities”</p>	<p>Don Smith</p>	<ul style="list-style-type: none"> • The San Bernardino County Homelessness Action Plan (Action Plan) will be a multi-jurisdictional strategic plan that will be initiated and finalized by the County of San Bernardino, Cities, and the San Bernardino County Continuum of Care (CoC). The Action Plan will consist of various data driven steps that the County of San Bernardino, Cities, and the CoC will take in order to commit to, align, and implement core requirements and practices that have been nationally recognized as necessary actions to prevent and end homelessness. • The HPN West Valley Region will be focusing attention over the next year on working with the CoC, each city in the region and our regional service partners in a collaborative effort to foster more strategic alignment of resources and coordinated service delivery to help facilitate more efficient and effective housing solutions for all people experiencing or at-risk of homelessness in the region. • The Chair presented a power point titled “The Solution to Homeless is Straightforward: Housing” that included countywide and regional data from the SBC Point in Time Count and Pathways to Housing along with national and local information on the growing housing affordability crisis and the economic incentives for cities when housing is affordable for all of their residents. (Renter households contribute \$15 trillion to the national economy. If every low-income renter paid only 30% of their income on rent, they could add another \$124 billion to local tax bases). • Meeting participants then engaged in a brainstorming session on <u>“What role can city governments/local communities play to help stem the tide of homelessness and to help address the growing housing affordability crisis in our local communities?”</u> Some of the suggestions included – <ul style="list-style-type: none"> • Encourage the development of city-specific plans and organize a regional working group with city representatives to facilitate coordination, collaboration, and “peer-to-peer learning” among participating cities. • Encourage every city to designate a person or agency to serve as a “homeless/housing crisis ombudsperson” to help <u>their residents</u> identify “community-based solutions” and/or to connect to the CoC service system. • Encourage every city to establish a “housing emergency fund” to help prevent and/or divert <u>their own residents</u> from becoming homeless in the first place. • Create incentives to support the creation, development and/or siting of more housing options affordable to <u>their low-income residents</u> including the siting of manufactured, pre-fab, efficiency housing units on vacant lots. • Promote adjustments to land use and zoning codes to support the creation, development and/or siting of more housing options affordable to <u>their low-income residents</u> including <i>shared housing/cooperative living arrangements and affordable housing projects</i>. • Pursue opportunities to convert motels into efficiency rental housing units for limited income households. • Encourage cities to apply housing first principles at city-owned or financed properties. • Engage school district homeless liaison as advocate for safe, decent, affordable housing options for all students attending local schools. • Create incentives for local employers to engage in job development and hiring activities targeted to community residents. • Establish local rent control ordinances.