



Request For Proposals for

Homeless Street Outreach and Engagement, Housing Navigation, and Case Management

RFP OHS 20-06

ADDENDUM NO. 01 to RFP DBH 20-06

The following revisions have been made to Homeless Street Outreach and Engagement, Housing Navigation, and Case Management Request for Proposals

I. Article I. Introduction, Paragraphs A and B. have been revised to read as follows:

A. Purpose

The San Bernardino County (County), Office of Homeless Services, hereafter referred to as OHS, is seeking proposals from qualified agencies to partner and collaborate on Homeless Street Outreach and Engagement, Housing Navigation, and Case Management. The program (pilot project) consists of engaging County residents experiencing homelessness in outreach services, comprehensive case management, care coordination, housing access, and navigation services.

The County is committed to systematically addressing homelessness and access to services sought out by individuals who are homeless due to their mental illness, substance use disorder, disability, and other barriers. For the County, homelessness has become a priority issue as the rate of homelessness has explicitly increased in the unsheltered category. These concerns resulted in the San Bernardino County OHS to collaborate with community partners and fellow County agencies, to create an innovative project to identify and test more effective means of outreach, engagement, and treatment within the County's homeless communities.

The Homeless Street Outreach and Engagement, Housing Navigation, and Case Management's goal is to provide intensive, field-based engagement services and supports that meet consumers and their families where they live within homeless communities. This project will enhance creating a system where the needed services and supports go to the individual in need. Although services will be focused on the Central Valley region of the county, services to individuals and families outside this region will not be denied. When working with these communities, the goal will be to begin engagement with the necessary services needed to increase health, reduce risks to health and safety, and transition these individuals from homelessness into housing. The OHS encourages innovative activities that will provide the most resources and support to these communities.

Keys to the program success is collaboration with OHS, Sheriff's HOPE Team, Department of Behavioral Health, Aging and Adult Services, local police departments, local hospitals and other community partners to better integrate local, state and federal programs, services and resources.

B. Budget

The County estimates a budget of \$2,000,000 for completion of this work. Additional funding may be allocated to this project for expanded operations, based on successful outcomes or programmatic needs.

II. Article II. Proposal Timeline, has been revised to read as follows:

Release of RFP	June 25, 2021
Proposal Conference	July 6, 2021
Deadline for Submission of Questions	July 9, 2021
Deadline for Proposals	August 6, 2021
Tentative Contract Start Date	September 15, 2021

Proposal Conference:

A Proposal Conference will be held: **10:00 A.M. on Tuesday, July 6, 2021.**

Proposers are encouraged to participate in the Proposal Conference via telephone/teleconferencing. If your agency plans to participate in the Proposal Conference, please RSVP by emailing HomelessRFP@hss.sbcounty.gov. Please type "Request for Teleconference Instructions for RFP OHS 20-06" in the subject line of the email and include your name, phone number and email address in the body of the email. The workshop conference instructions and materials will be emailed to you prior to the Proposal Conference date. Applicants may call in to a designated phone number or be provided a link to join the Web/Ex to participate in the Workshop scheduled for **10:00 A.M. on Tuesday, July 6, 2021**. No physical attendance option will be available.

The Proposal Conference will clarify Program expectations, explain processes, and answer questions.

III. Article III. Definitions, has been revised to remove the definition for Tenancy Supports and add the definition for Housing First to read as follows:

Housing First – According to the California Welfare & Institutions Code § 8255, housing first is an approach to serving people experiencing homelessness that recognizes a homeless person must first be able to access a decent, safe place to live, that does not limit length of stay (permanent housing), before stabilizing, improving health, reducing harmful behaviors, or increasing income. Under the Housing First approach, anyone experiencing homelessness should be connected to a permanent home as quickly as possible, and programs should remove barriers to accessing the housing, like requirements for sobriety or absence of criminal history. It is based on the "hierarchy of need:" people must access basic necessities—like a safe place to live and food to eat—before being able to achieve quality of life or pursue personal goals. Finally, Housing First values choice not only in where to live, but whether to participate in services.

IV. Article V. Scope of Work, has been revised to read as follows:

A. BACKGROUND INFORMATION

The OHS, designated by the San Bernardino County Continuum of Care (CoC) as the Collaborative Applicant for the CoC and the Administrative Entity for funding provided by the State of California, is seeking Proposals from interested and qualified Applicants to provide services under the Project Roomkey and Rehousing Strategy funds. The focus of the project is the creation of an intensive, field-based engagement model that supports multidisciplinary/multiagency teams that meet, engage, and provide innovative outreach services to youth, adults, and families experiencing homelessness where they live.

The OHS collaborates with Engagement Teams from the following agencies: the Department of Behavioral Health (DBH), Department of Adult and Aging Services (DAAS), Department of Public Health (DPH), and the Sheriff's Department HOPE team. These teams work toward building rapport and establish relationships, coordinating and/or providing ancillary supportive services, providing linkages to the appropriate system of care, and identifying health needs for the mobile medical treatment team. The Mobile Medical Treatment Team provides onsite medical/mental healthcare treatment, as needed. It is the intent of this proposal to seek an agency to provide outreach and engagement that allows for real-time, innovative multi-agency problem solving and referrals for those experiencing homelessness in the central valley region of San Bernardino County.

B. PROJECT DESCRIPTION

- 1. Project goal and objectives** – OHS is launching a short-term pilot project to improve, expand, enhance, and augment the local homeless response system with the ultimate goal of maximizing and expediting the number of individuals assisted out of homelessness. The pilot project hopes to demonstrate that with intensive case management and improved coordination, some of the County's hardest to serve will resolve their homelessness. OHS is seeking a qualified consultant/consultant team(s) (CONTRACTOR) to assist in this effort. OHS will serve as the agency overseeing all aspects of the contract.

The program's overall goal is to identify and target a select group of chronically homeless individuals who have experienced high levels of utilization and recidivism in hospital emergency rooms and local jails to provide intensive case management and linkages to social services programs and housing services. The number of individuals served and access to a variety of health and housing services options will be customized based on available resources, needs assessment and eligibility requirements. (The housing services subsidy budget is not a part of the RFP and will be determined on a case-by-case basis through consultation with the CONTRACTOR, OHS and other community partners.)

- 2. CONTRACTOR proposed project goal and objectives – Outreach and Engagement:**

- Engage individuals in the field in coordination with the County's Engagement Teams
- Complete the Vulnerability Index-Service Prioritization Decision Assistance Tool (VI-SPDAT)
- Enter person's information into CES and the Homeless Management Information System (HMIS)
- Link individuals to Homeless Provider Network to explore housing options
- Help individuals to acquire paperwork and documents needed
- Obtain/complete Verification of Homelessness
- Entitlement and benefits application and assistance
 - Obtaining Medi-Cal
 - General Relief
 - CalFresh
 - Cash Assistance Program for Immigrants (CAPI)
 - Welfare-to-Work
- Make spontaneous and regularly scheduled drop-ins at local shelters, encampments, etc.

- Flexible and innovative housing solutions (i.e. diversion, family reunification)
- Link individuals to resources in the community and provide a warm hand-off to services through the CoC providers
 - Medical
 - Dental
- Provide or arrange for transportation to services appointments
- Purchases for clients that promote housing and engagement
- Assist in increasing income
 - Referrals to employment
 - Linkage to provider to assist in obtaining Social Security Disability Income
- Provide field-based psychoeducation, system navigation training, health navigation training, and other types of individual and community education as needed
- Support individuals in their interactions with other service providers

Housing Navigation:

- Seek to move homeless individuals off the streets into shelters, hotels, transitional or bridge housing
- Develop a housing plan with each homeless individual
- Identify barriers to housing and plan to address them
- Help individuals to acquire paperwork and documents needed for housing
- Arrange for and accompany individual/family through housing process
- Complete applications to landlords
- Complete subsidy applications and recertifications
- Offer assistance to tenants in requesting and obtaining a reasonable accommodation
- Provide/Arrange for security deposits
- Assist tenant with move in once housing is obtained
- Acquire basic necessities
- Arrange for utility deposits
- Advocating with Property Management and other services providers

Case Management:

- Individual Service and Support Plan development
- Coordination with medical, dental and mental health providers
- Coaching and Crisis intervention
- Transportation to appointments
- Independent living skills coaching
- Linkages to education, job skills training, and employment or assist with acquiring benefits

3. **Special Requirements –**

Agency Experience:

- The applicant's experience and capacity in providing similar services, the length and type of experience it has working with the homeless, the quality of programs/services it provides, experience with similar services, experience working with local homeless services agencies, and the experience level of key staff.
- The applicant's ability to adequately describe the target population and address the requirements set out in the RFP.
- Experience implementing a Housing First program (see definitions)

Collaboration:

- CONTRACTOR will be required to coordinate and work with multiple partners during the project. San Bernardino County is dedicated to addressing the region's unique needs through the

coordination of County, community, and local efforts. As part of the Homeless Street Outreach and Engagement, Housing Navigation, and Case Management Pilot Project, these partners will strive to work together to provide services that will improve housing accessibility, food stability, and access to healthcare through the provision of innovative outreach and engagement, and case management.

- CONTRACTOR must comply with the County's indemnification and insurance requirement.

4. **Proposed Staffing –**

Outreach Manager (1FTE)

Under direction, supervises a work unit of Outreach Workers engaged in providing a broad range of social services to individuals to enhance their capacity for social functioning; performs related duties as required.

Positions in this class serve as first line supervisors of a group of Outreach Workers who are assisting homeless individuals

Examples of Duties:

- Duties may include, but are not limited to, the following:
- Assigns, supervises, evaluates and is responsible for the work of a unit of Outreach Workers providing direct and/or referral services to clients in categorical aid or specialized non aid programs.
- Reviews and evaluates case records for accuracy and completeness.
- Provide clinical and administrative consultation to their staff; screening prospective clients for appropriateness of program services; intervening in crisis situations; and participating in providing rehabilitative mental health/substance abuse services.
- Assists staff with special case situations and advises them with respect to complex problems.
- Using both individual and group meetings, provides training for staff in areas which are pertinent to job performance and achievements of departmental goals and objectives.
- Explains public assistance programs and provides information about services available through other social resources. As directed, represents agency in the community.
- Composes correspondence and reports.
- Provides vacation and temporary relief as required.

Outreach Worker (12 FTE)

Education: Must meet one (1) of the following options:

Option 1: Thirty (30) semester (45 quarter) units of completed coursework from an accredited college in behavioral or social science or closely related field.

Option 2: Sixty (60) semester (90 quarter units) of completed coursework from an accredited college, which includes 15 semester (23 quarter) units in behavioral science. Psych Tech courses and Alcohol and Drug Certificate courses completed as part of a vocational program are acceptable and will be evaluated for equivalent units.

AND

Must have previous experience working with individuals that are experiencing homelessness.

Essential Expertise and Skills

- Linkages to education, job skills training, and employment or assist with acquiring benefits
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- Experience providing street outreach to unsheltered homeless populations
- Experience working with social and health care public agencies
- Data collection, analysis, and reporting
- Experience working with high-risk individuals with complex health care needs
- Experience in providing care coordination, navigation, and intensive case management.
- Strong facilitation skills
- Ability to communicate clearly with a variety of stakeholders
- Understand the concept of cultural competence and its importance in service delivery practices.
- Professionalism and excellent customer service
- Neutrality
- Excellent verbal, written, and visualization skills

Professional Development and Training:

- The CONTRACTOR will ensure its staff has an understanding of the following evidence-based practices:
 - Housing First
 - Motivational Interviewing
 - Listen, Empathize, Agree and Partner (LEAP)
 - SSI/SSDI Outreach, Access, and Recovery (SOAR)
 - Trauma-Informed Care Practices
- Each staff member is encouraged to attend at least 4 hours of Cultural Competency Training per year.

Staff Hours of Coverage:

Services must be provided a minimum of 40 hours per week.

5. Administrative Requirements –

- Demonstrate the ability to serve the number of homeless individuals as indicated
- Ability to complete any necessary data entry

Reporting Requirements:

- Selected CONTRACTOR shall work in collaboration with OHS for accurate data collection.
- Collaboration will include, but is not limited to the following:
 - Collect, analyze, and report on evaluation elements and their outcomes as defined by OHS
 - Provide support and assistance to OHS in reporting efforts
 - Enter all records of engagement into ESRI app
 - Enter required records into the Homeless Management Information System (HMIS). Due to the source of funds contractor will have to submit eligible expenses with backup documentation for reimbursement to OHS.

6. Additional Requirements –

CONTRACTOR will engage homeless individuals on the street, near abandoned buildings, cars/vans/RVs, encampment areas, and anchor-outs. This will be done in collaboration with the Engagement Teams.

V. Article VII. Evaluation, has been revised to read as follows:

Proposals will be subject to an Initial Review to confirm responsiveness, by determining whether each Proposal includes the stipulated content, required certifications or licensing, etc., and is presented in the required format, in order for the Proposal to advance for evaluation. Any reasonable person reviewing for responsiveness must be able to ascertain that the Proposal meets these requirements.

The evaluation process includes the following categories, and may include additional specific criteria. Likewise, the listed considerations are possible considerations, and may not be the only factors involved in the evaluation.

All projects will be reviewed and scored based on the following:

- The extent to which the proposed project includes the stipulated content.
- The extent to which the proposed project is oriented with promising homeless outreach practices.
- The extent to which the proposed project includes any certifications, licenses, and/or permits.
- The extent to which the proposed project cost is reasonable or appropriate to complete the project.
- The extent to which the proposed project supplements the current programs.

Evaluation

A. Housing First Emphasis (15 points)

- The extent to which applicant conforms to California's Housing First policy.
- Housing Emphasis-The extent to which applicant practices housing first policies. Housing First practices include rapid placement and stabilization for housing permanency and does not have service participation requirements or preconditions.

B. Qualifications and Experience (30 points)

- The applicant's experience and capacity in providing similar services, the length and type of experience it has working with the homeless, the quality of programs/services it provides, experience with similar services, experience working with local homeless services agencies, and the experience of key staff.
- The applicant's ability to adequately describe the target population and address the requirements set out in the RFP.

C. Technical Review (25 points)

- The extent to which the proposed project is for eligible services.
- The extent to which the proposed project improves the current homeless services system.
- The applicant's ability to focus on long-term sustainable results.
- The extent to which the proposed project addresses the fundamental underlying issues of homelessness rather than only addressing its symptoms.
- The extent to which measurable outcomes will be tracked and reported.

D. Cost Review (20 points)

- The applicant's proposed budget costs are adequate and realistic to complete the project.

E. References (10 points)

- The applicant's ability to demonstrate satisfactory performance of similar work, work product, and demonstrated knowledge and expertise.

The County may, at its sole discretion, create a shortlist of Proposals for further evaluation; require an oral interview, presentation, or demonstration; and utilize outside experts to assist in the evaluation process; and/or issue a request for Best and Final Offer (BAFO) from one or more Proposers.

The County will establish an evaluation panel with responsibility for reviewing all Proposals and conducting the evaluation. A Facilitator will manage the integrity of the evaluation process and will not be a voting member of the evaluation panel. An initial meeting will be scheduled and held with the evaluation panel members, wherein the Facilitator will distribute all relevant documents to the evaluators including the RFP, evaluation worksheets for each Proposal, and written evaluation instructions.

After the initial meeting, evaluators will independently review and score the Proposals. The evaluation panel will then convene again to discuss the individual scores to resolve questions and to discuss the basis for individual scores, but not for the evaluators to agree upon scoring. At the end of this discussion, each evaluator will be given an option to revise his/her scores.

Evaluators will make independent determinations for scores, including review and understanding of any additional information obtained by the group discussion. In the event a score is revised, the evaluator will strike out the original score, document the new score, and provide comments to support the revision.

If clarifying information is needed at any point, the Facilitator will contact Proposer(s) to obtain the necessary information. The Facilitator will then provide the information to the evaluation panel electronically or verbally, as appropriate.

If the evaluation process includes components such as oral interviews, product demonstration, and/or site visits, the Facilitator will coordinate those with evaluators. Individual scoring and any subsequent evaluation panel meetings with respect to such components must be conducted.

Once all ratings are finalized and documented, the Facilitator will collect individual evaluation worksheets to create a final evaluation scoring worksheet.

VI. QUESTIONS AND ANSWERS

1.	Question:	Do the 12 Outreach Workers provide all the required services, or should there be additional positions such as Case Manager, Tenancy Support Worker, and Housing Navigator?
	Answer:	Yes, the 12 outreach workers are to be utilized in all services. They can be the same person performing all tasks or divided into teams according to the service provided.
2.	Question:	Is the County making housing resources available for this program, such as tenant-based housing vouchers?
	Answer:	No. Proposals should include how contractor will address housing and include the funds in the budget. It is recommended for the contractor to coordinate housing options through the Coordinated Entry System and/or housing providers.
3.	Question:	The Background of this RFP mentions Roomkey and Rehousing Strategy Funds. Are these funds applicable to the current RFP or only part of the InnROADS project description?
	Answer:	Funds may be utilized in coordination with Engagement Teams as identified in the Addendum.
4.	Question:	Does the Special Requirement of a “significant role in multiple communities,” on page 13 of the RFP refer specifically to two or more communities in San Bernardino’s Central Valley, or refer to multiple communities generally and regardless of geographic location?
	Answer:	Services will be provided in multiple communities within the San Bernardino Central Valley region (Colton, Fontana, Rialto and San Bernardino, Bloomington, Muscoy and Highland; with an emphasis on the City of San Bernardino). Although services will be focused on the Central Valley region of the county, services to individuals and families outside this region will not be denied.
5.	Question:	Is an organization able to apply for a selected section of the scope of work? Meaning, can we apply to assist with tenancy support/housing retention? or is the County seeking to select 1 candidate that can offer all services?
	Answer:	The contractor should provide all services.

6.	Question:	Would up front money for program ramp up be available with this funding?
	Answer:	Yes, with the maximum amount of payment per month being 1/12 th of the total contracted amount inclusive of other allowable actual costs incurred and invoiced for the month.
7.	Question:	Do we need to submit budgets?
	Answer:	Yes
8.	Question:	Are you looking for only ONE contractor or multiple?
	Answer:	One, however, the contractor may subcontract or collaborate with other agencies.
9.	Question:	Does the contractor need to work in every city listed?
	Answer:	The contractor needs to be willing to work in all cities listed.
10.	Question:	Does the county only have \$1,596,800 to give per proposal max or is this what the county has to give for all proposals?
	Answer:	The County estimates a budget of \$2 million for completion of this work, however additional funding may be allocated to this project for expanded operations, based on successful outcomes or programmatic needs.
11.	Question:	Are these dollars for providing sheltering/housing as well as the services?
	Answer:	<p>Eligible activities include:</p> <ul style="list-style-type: none"> • Develop and implement plan to move or transition individuals and families into permanent housing. • Provide rental subsidies, case management, housing navigation and outreach, and landlord incentives among other activities. • Offer supports starting from the point of outreach engagement to participants through their stabilization in permanent housing. • Allowable costs for housing-related financial assistance are listed below: <ul style="list-style-type: none"> ○ Housing barrier removal, including credit repair or legal services. ○ Landlord engagement and incentives. ○ Move-in costs and housing stabilization costs, including security, utility and pet deposits, storage fees, and costs associated with making the home habitable (i.e. furniture and appliances). ○ Rental assistance. ○ Assistance in making higher level of care placements, such as board and care settings. ○ Other costs the county or tribe determines are necessary to support permanent housing transitions, with pre-approval from CDSS. • Allowable costs for housing-related case management, housing navigation, and surge activities are listed below: <ul style="list-style-type: none"> ○ Housing-related case management assesses a participant's specific housing needs and assists the client in accessing those supports, maintaining the obligations of tenancy, and achieving housing stability. ○ Housing navigation efforts provide targeted assistance to support participants in finding safe and decent housing that is affordable and sustainable to clients. Affordability and sustainability are based on the participant's income and may be achieved through rental subsidies, connections to permanent housing, and/or care facilities. Examples

		<p>include affordable housing vouchers or higher level of care placements. Housing navigation may also include housing location and landlord engagement activities.</p> <ul style="list-style-type: none"> ○ Housing surge refers to coordinated efforts to swiftly rehouse a group of people experiencing homelessness. Housing surge strategies are often used in emergency response efforts. Staff time associated with housing surge efforts are allowable costs. <p>The County is also encouraging an innovative approach to outreach services.</p>
12.	Question:	Any likelihood for ongoing funding?
	Answer:	To be determined, based on performance outcomes.
13.	Question:	What if there is another wave of COVID -- would this program be extended or deferred? Any contingency plan?
	Answer:	This contract is not COVID related.
14.	Question:	Looks like this pilot is a kind of housing wrap-around for BH outreach services (InnROADs) -- is this correct?
	Answer:	This contract is for the provision of outreach and engagement, housing navigation, and case management.
15.	Question:	Are utility deposits and basic necessities mentioned part of the costs in contract?
	Answer:	Yes
16.	Question:	What are examples of start-up funds needed?
	Answer:	Your proposal should explain the requests for start-up funds in details as there could be many examples of startup costs including but not limited to recruitments, onboarding of staff, training, services and supplies, and equipment purchases.
17.	Question:	Is VI-SPDAT, CES, HMIS, Housing First, MI, LEAP, SOAR and other trainings be expected to be done in first month? Will Sb County OHS be providing these trainings?
	Answer:	The contractor will need to ensure its staff has an understanding of the aforementioned evidence-based practices. Please refer to section V of the Addendum.
18.	Question:	Are there existing Housing First providers that are expected to apply for this or is this new?
	Answer:	This is a new contract that is open to all providers.
19.	Question:	Will rental subsidies for the clients be paid through this funding (security deposits and 1st months rent)?
	Answer:	Yes (please refer to answer to Question 11).
20.	Question:	What will be the expectation after the contracts ends and will this be outlined before proposers submit their proposals? Also if you are a specialized service is there a demographic outcome you plan to achieve with these dollars?
	Answer:	After the contract ends, the contractor will be required to submit all necessary final documentation of services and expenditures to the County as requested. The OHS

		would like to see at minimum of 100 chronically homeless high utilizers of the following services such as: local law enforcement, the court system, and multiple mental health, primary care, and substance abuse treatment providers.																																										
21.	Question:	Will the contracted CBO work in daily coordination with InnRoads outreach activities, or have autonomy ?																																										
	Answer:	The OHS collaborates with Engagement Teams from the following agencies: the Department of Behavioral Health (DBH), Department of Adult and Aging Services (DAAS), Department of Public Health (DPH), and the Sheriff's Department HOPE team. These teams work toward building rapport and establish relationships, coordinating and/or providing ancillary supportive services, providing linkages to the appropriate system of care, and identifying health needs for the mobile medical treatment team. The Mobile Medical Treatment Team provides onsite medical/mental healthcare treatment, as needed. It is the intent of this proposal to seek an agency to provide outreach and engagement that allows for real-time, innovative multi-agency problem solving and referrals for those experiencing homelessness in the central valley region of San Bernardino County.																																										
22.	Question:	I see 12 FTE staff for outreach, is that the number expected to be filled?																																										
	Answer:	Yes.																																										
23.	Question:	Request: When you provide more details regarding cost breakdown, could you provide approximate % please (e.g. % staffing, % utility assistance, % to rental costs, etc.)?																																										
	Answer:	Agencies are to determine the cost breakdown in their proposals.																																										
24.	Question:	Do you have an expected number of participants you want to serve?																																										
	Answer:	No, however, please refer to answer to Question 20.																																										
25.	Question:	What is the current population (universe) of homeless estimated for this project?																																										
	Answer:	Homeless residents living in the Central Valley. According to the 2020 Point-In-Time Count report, the following table below describes the number of individuals counted, both sheltered and unsheltered:																																										
		<table border="1"> <thead> <tr> <th rowspan="2">Jurisdiction</th> <th colspan="2">Sheltered</th> <th rowspan="2">Unsheltered</th> <th rowspan="2">Total</th> </tr> <tr> <th>Shelter</th> <th>Transitional Hg</th> </tr> </thead> <tbody> <tr> <td>Highland</td> <td>0</td> <td>0</td> <td>78</td> <td>78</td> </tr> <tr> <td>Bloomington</td> <td>0</td> <td>0</td> <td>19</td> <td>19</td> </tr> <tr> <td>Colton</td> <td>0</td> <td>0</td> <td>136</td> <td>136</td> </tr> <tr> <td>Muscoy</td> <td>0</td> <td>0</td> <td>24</td> <td>24</td> </tr> <tr> <td>Rialto</td> <td>0</td> <td>0</td> <td>115</td> <td>115</td> </tr> <tr> <td>San Bernardino</td> <td>183</td> <td>50</td> <td>823</td> <td>1,056</td> </tr> <tr> <td></td> <td>183</td> <td>50</td> <td>1117</td> <td>1350</td> </tr> </tbody> </table>	Jurisdiction	Sheltered		Unsheltered	Total	Shelter	Transitional Hg	Highland	0	0	78	78	Bloomington	0	0	19	19	Colton	0	0	136	136	Muscoy	0	0	24	24	Rialto	0	0	115	115	San Bernardino	183	50	823	1,056		183	50	1117	1350
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26.	Question:	will you be sending a list of persons who attended this conference?																																										

	Answer:	<p>The agencies that attended and emailed the RFP Homeless Inbox address are:</p> <ul style="list-style-type: none"> -Inland Southern California 211+ -Social Work Action Group (SWAG) -StepUp <p>NOTE: any agency can apply regardless if they did or did not attend the Proposal Conference</p>
27.	Question:	Will we be getting referrals from InROADs and other/
	Answer:	Referrals may be received from Engagement Teams as identified in the RFP Addendum.
28.	Question:	Define allowable costs
	Answer:	<ul style="list-style-type: none"> • These funds must be used to offer supports starting from the point of outreach and engagement to participants through their stabilization in permanent housing. • Recipients of funds must comply with California’s Housing First policy. • Allowable costs for housing-related financial assistance are listed below: <ul style="list-style-type: none"> ○ Housing barrier removal, including credit repair or legal services. ○ Landlord engagement and incentives. ○ Move-in costs and housing stabilization costs, including security, utility and pet deposits, storage fees, and costs associated with making the home habitable (i.e. furniture and appliances). ○ Rental assistance. ○ Assistance in making higher level of care placements, such as board and care settings. • Allowable costs for housing-related case management, housing navigation, and surge activities are listed below: <ul style="list-style-type: none"> ○ Housing-related case management assesses a participant’s specific housing needs and assists the client in accessing those supports, maintaining the obligations of tenancy, and achieving housing stability. ○ Housing navigation efforts provide targeted assistance to support participants in finding safe and decent housing that is affordable and sustainable to clients. Affordability and sustainability are based on the participant’s income and may be achieved through rental subsidies, connections to permanent housing, and/or care facilities. Examples include affordable housing vouchers or higher level of care placements. Housing navigation may also include housing location and landlord engagement activities. ○ Housing surge refers to coordinated efforts to swiftly rehouse a group of people experiencing homelessness. Housing surge strategies are often used in emergency response efforts. PRK operators are encouraged to utilize these strategies for rehousing efforts. Staff time associated with housing surge efforts are allowable costs.
29.	Question:	<p>It has been virtually IMPOSSIBLE to hire a licensed provider during COVID and we are still too close to the PHE by September. Are there any options for using Associate-level providers as long as their supervisor is licensed?</p> <p>For example, even the Federal government permitted use of ASW/AMFTs during the COVID emergency in place of licensed providers for billable services</p>
	Answer:	Yes, include in your proposal.

30.	Question:	Can we co-locate this program in one of our existing programs and share facility costs?
	Answer:	Yes, the costs for each program should be tracked separately and the agency should have a well written cost allocation methodology that follows the Generally Accepted Accounting Principles and the Uniform Grant Guidance. Additionally, the agency should also have good internal controls to ensure all policies can be executed accordingly.