



SAN BERNARDINO COUNTY
MENTAL HEALTH SERVICES ACT
(MHSA)

COMMUNITY SERVICES AND
SUPPORTS PLAN INITIAL COUNTY
RESPONSE

May 19, 2006



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Director

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May 18, 2006

Troy Konarski, County Liason
County Operations – South
1600 9th Street, Room 100
Sacramento, CA 95814

Dear Mr. Konarski:

We are very pleased to submit six copies and CD-ROM of San Bernardino County’s response to your letter of April 19, 2006, that requested additional information and revisions to the County’s Community Services and Supports (CSS) Three-Year Program and Expenditure Plan.

The documents submitted from San Bernardino County (SBC) responds to the State Department of Mental Health (SDMH) Review Team’s request for information that provides further clarification of the material presented in the County’s CSS Plan. As instructed by the State, the information submitted by the county follows the format and outline of your April 19, 2006 letter.

We appreciate the very positive comments from the review team on the County’s efforts in developing the Three Year CSS Plan. The process for the last few weeks in preparing the response has been very constructive and has enhanced the overall Three Year CSS Plan for the County.

We hope this addendum to our CSS plan will enable the SDMH Review Team to ensure San Bernardino County’s compliance with the standards as outlined in the State’s CSS requirements and instructions.

We look forward to the SDMH completing their review as soon as possible for final submission to Ms. Carol Hood and Dr. Stephen Mayberg for approval and funding under the Mental Health Services Act (MHSA). If you have any questions and/or need additional information, please contact me.

Finally, I would like to take this time to personally thank you for all your guidance and assistance in preparation and submission of our CSS Plan.

Sincerely,

ALLAN RAWLAND, MSW, ACSW
Director

AR:mb

CC: Mental Health Commission
Mark Uffer, CAO
Dean Arabatzis, ACAO
Community Policy Advisory Committee
MHSA Executive Planning Committee

MARK UFFER
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Board of Supervisors
BILL POSTMUSFirst District DENNIS HANSBERGERThird District
PAUL BIANE Second District GARY OVITTFourth District
JOSIE GONZALES Fifth District

SAN BERNARDINO COUNTY
Mental Health Services Act (MHSA)
Three-Year Program and Expenditure Plan
Community Services and Supports
Initial County Response

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PART I – Community Program Planning

Section I – Planning Process – Criteria met.

The DMH Review Team requested additional information regarding collaboration efforts with the Native American populations and specifically the San Manuel tribe. Please describe the current outreach and future plans to work with this population.

The following outlines the outreach efforts to collaborate with Native-Americans in San Bernardino County:

- March 30, 2005: The MHSA Planning and Outreach staff received training, provided by The Cultural Competence Program, on outreach strategies that focus on four major ethnic groups including the Native-American population.
- December 21, 2005: A member of the MHSA Planning and Outreach Team (who is part Native-American) began attending the San Bernardino/Riverside Native American Community Council Meeting.
- December 2005: The MHSA Planning and Outreach Program was added to the subscription list for the “The Voices of Indigenous People” newsletter. This resource will assist outreach staff to stay informed of scheduled meetings and activities in the Native-American community.
- December 2005: The MHSA Planning and Outreach Team, in conjunction with members of the Cultural Competency Committee, began collaborating with Native-American professionals and community leaders to develop holistic mental health care that is culturally relevant for the community, such as Native-American Health Centers throughout San Bernardino County.
- March 28, 2006: A letter of introduction was sent, along with MHSA educational materials, to the Native-American Non-Profit Alliance and the First Nations Education and Resource Center to partner with them on outreach activities with this population.
- May 6, 2006: DBH collaborated with the Native-American population for the Mental Health and Wellness Fair. The organization provided Native-American entertainment, including flute music.
- May 9, 2006: A Letter of Intent for RFPs was mailed. Native-American treatment centers were included in the mailing. The Letter of Intent was also emailed to Mr. Charles Narcomey, a member of the Muskogee Creek Indian Tribe, to distribute to his extensive network of contacts interested in providing mental health services to the Native-American population.
- May 9, 2006: A meeting was held with Pamelalee Bailey-Shimizu, M.A, the Executive Director of First Nations Tribal Education and Resource Center in San Bernardino. The purpose of the meeting was to discuss the mental health issues and service needs of the Native-American population. Interagency resources already in existence were shared at the meeting. The Executive Director, who is very knowledgeable about Native American affairs and laws, was invited to be part of the MHSA stakeholder group, the Community Policy Advisory Committee (CPAC). She is also willing to be a consultant to DBH and provide training on Native-American culture and treatment.

- May 10, 2006: A member of the MHSA Planning and Outreach team met with Mr. Charles Narcomey, a member of the Muskogee Creek Indian Tribe. A discussion was held regarding outreach to the Native-American population. A follow-up meeting is scheduled May 19, 2006 with the MHSA Program Manager, the Cultural Competency Officer and the MHSA Planning and Outreach staff to discuss further outreach and training opportunities.
- May 13-14, 2006: Outreach staff will attend a Pow Wow with Mr. Narcomey at East Los Angeles College.
- Ongoing: All DBH and contract staff, consumers and family members will receive comprehensive cultural competence training that addresses cultural and linguistic specific issues related to the Native-American population in San Bernardino County.

The following outlines the outreach efforts and future plans with the San Manuel Tribe:

- In September 2005 the outreach staff began to make contact with the different Indian Treatment Centers in San Bernardino, with the goal of creating a Native-American Task Force to focus on outreach strategies. The Task Force will include members of the San Manuel Tribe.
- The MHSA Planning and Outreach staff attended a two-day conference, January 14-15, 2006, on Native-American culture, hosted by the San Manuel Band of Mission Indians, which allowed for networking and relationship building opportunities.
- DBH's Cultural Competence Committee has a Native-American member connected with the San Manuel Tribe. He is working on scheduling a meeting and obtaining permission from the tribe leaders to collaborate with DBH in future outreach activities.

Section II – Plan Review – Criteria met.

Part II – Program & Expenditure Plan Requirements

Section I – Identifying Community Issues Related to Mental Illness Resulting from Lack of Community Services and Supports – Criteria met.

Section II – Analyzing Mental Health Needs in the Community – Additional information requested.

1. The tables on pages 42-43 identify the number of “fully served” clients in the county. Some review team members noted that these numbers appear to be higher than the number of individuals served by AB 2034 and SB 163 wraparound programs. Please describe how “fully served” is defined, and identify who is included as “fully served” in each age group.

Early in the preparation and planning process, the County’s initial MHSA team considered the best way to operationally define *fully served* and *inadequately served*. After deliberation, the team decided to use the proportion of episodes closed with a known “reason for discharge” code that indicated a successful course of services.

A review of service episodes closed in FY 2004/05 showed that about a third of those with discharge codes were in the group indicating a successful course of services. Projecting this proportion onto all clients seen each year would translate into over 10,000 clients who would be considered fully served using this definition. After technical adjustments were made within age categories by the statistician, the total number of clients considered fully served was set at 9,542, or 27% of the total served. This percentage was used to establish the proportion of those served in each age group that would be considered fully served for the initial planning purposes.

If we define as fully served only those clients seen in our specialized, wrap-type programs, this proportion drops significantly, to about 4.6%. Under this definition, only AB 2034 clients (about 100 per year), AB 2726 clients (about 800 per year), children seen in our Centralized Child Intensive Case Management Services (CCICMS) program (over 300 per year), and children seen by the crisis team (over 400 per year) would be included.

Comparing this percentage to that of other counties, the CSS plan posted for San Mateo County designated 61% of their clients to be in the “fully served” group, Stanislaus indicated 13%, Placer indicated 30%, Madera indicated 4%, Orange indicated only 1%, and Fresno stated that 77% of their clients are fully served.

Summary:

- Total number of unique clients served by DBH in FY 2004-05 was 34,800.

- The proportion of clients (approximately 27%) whose episodes were closed with “goals met” was established from DBH’s episode database.
- Clients in specific service programs were also considered to be among those in the Fully Served category, including AB 2726, AB 2034, etc.
- The proportions of clients considered “fully served” by other counties were considered and the wide variation among the counties reviewed and discussed.
- Using the stricter criteria of “wrap-type” programs only, San Bernardino’s fully served proportion would be slightly less than 5% of the total clients seen.

2. Pages 44-46 include a discussion of numbers and percentages of underserved or inappropriately served individuals in each age group by ethnicity. Please provide an analysis of the data and describe any conclusions that can be drawn from the information on ethnic disparities by age group.

Children and Youth (0-15 years):

The Children and Youth age group is the most ethnically diverse of the four age groups. Latinos make up the largest ethnic group at about 60% of this age category, about 20% are Euro-American, and 20% are African-American, Asian-American, and other, or multiple ethnicities.

The unserved and underserved among this group is estimated at 13,626. Of these, 7,154 are Latino, compared to 2,405 African-American and 2,586 Euro-American. Latinos make up 60% of the county’s children and younger teenage population; however, they represent only 32% of the persons served in this age group. Also underrepresented in this group are Asian-Americans, who make up 5% of the county children and youth population but only 1% of the children and youth served.

It is fundamentally important to consider what percentages of those children in need are adequately served by the county’s Mental Health Plan. Data shows that 92% of Latino children in need of services are not fully served, 65% of Euro-Americans in need are not fully served, 99% of Asian-Americans are not fully served, 78% of African-Americans in need of services are not adequately served and 99% of those Native-Americans believed to be in need who are not adequately served.

Among those children and youth considered fully served, Euro-Americans comprise more than half (53%). In contrast, the largest group considered most *underserved* is Latinos, at 39%.

These findings clearly indicate that differences in service patterns among ethnic groups are an issue that must be understood and addressed by MHSA programs for children and youth. The major challenge for staff working with this age group is to enlist the Latino, African-American and Asian-American communities in identifying those children in need, and in developing partnerships that can be expanded through MHSA funded programs.

The Comprehensive Child/Family Support System (CCFSS) will target the population of underserved and inadequately served children and families in specific communities in San Bernardino County. The data identifies communities of families that meet the 200% federal poverty guidelines. The provider that is awarded the contract for the CCFSS will be required to target these specific communities, which will be monitored. The schools will be a major resource of referrals in these communities. The wraparound program will be housed in these communities to ensure the greatest access.

Transitional Age Youth (16-25 years)

The ethnic patterns for the Transitional Age Youth (TAY) age group are similar to those outlined above for children and youth. Latinos make up the largest ethnic group in this age category, representing over half (57%) of county TAY population.

The unserved and underserved TAY is estimated at 10,140. Of these, 5,177 are Latino, compared to 1,810 African-American, 2,024 Euro-American, 486 Asian-Americans and 129 Native Americans unserved or underserved.

Ninety percent of Latino TAY in need of services are not fully served, 60% of Euro-Americans in need are not fully served, 99% of Asian-Americans are not fully served, 73% of African-Americans in need of services are inappropriately served, and essentially none of the Native Americans in need in this age group are served.

It is important to note that Latinos represent over half (51%) of the county's unserved/underserved TAY population. Latinos represent only 31% of TAY who are served, but make up a sizeable majority of the county's TAY population.

Ethnic disparities in service delivery to TAY are significant and require demonstrable improvement. Because of the complexities encountered when establishing programs for this age group, it will be necessary to use local resources that better understand these TAY.

The four transitional age youth centers will be located throughout the San Bernardino County regions. The centers will be located in areas of the communities that have been determined to have the greatest need. The contract for these services will include a TAY advisory group, as well as members from the identified ethnic groups. This advisory group, as well as the department's program manager, will monitor the centers to ensure services are being provided to the target populations on a regular basis. Each center will be required to report the ethnicity and evidence-based services monthly. The adult system of care in San Bernardino will work closely with the children's system of care to ensure access to continued services, as well as recovery plans, that help to integrate these youth into the community.

Adults (26-59 years)

The ethnic patterns found among adults are similar to those found among the children and youth, and TAY groups. Latinos represent the largest single ethnic group at 49% of the county's adult population, followed by Euro-Americans at 31% and African-Americans at about 10%.

The total of unserved and underserved in this age category is 24,300, which means that only about 13% of this group is receiving the services needed.

Among adults in need of services who are unserved or inappropriately served, Latinos are estimated at 9,120, African-Americans at 4,479, Euro-Americans at 8,489, Asian-Americans at 1,260 and Native-Americans at 293.

Ninety five percent of Latino adults who need services are not fully served, 79% of Euro-Americans who need services are not fully served, 93% of Asian-Americans are not fully served, and 87% of African-Americans and 88% of Native-Americans in need services are inappropriately served.

The Community Supports and Services programs seek to reduce these discrepancies by providing regional crisis services to adults who do not have access to these services currently. The crisis centers will be used as conduits to more comprehensive and culturally appropriate services. Additionally, other CSS plans for adults focus on those severely mentally ill who end up in correctional settings, and those who become high users of inpatient hospitals. All efforts will be made to assure that these front-end services are responsive to the cultural (including sexual orientation), linguistic, and gender specific needs of consumers.

Older Adults (60+ years)

The past decade has significantly changed the county's ethnic composition. While Latinos now make up the largest ethnic group among the other age categories, Euro-Americans remain the most represented group at about 57% of the older adult population. Latinos represent 26% of this age group, and African-Americans about 8%.

Further this age group has the lowest penetration rate of all age groups in all ethnicities. Only 1,157 residents were served of the population of 232,268, or about 0.5%.

Among older adults in need of services, but unserved or inappropriately served, the number of Euro-Americans is estimated at 4,228, Latino at 1,323, African-Americans at 807, Asian-Americans at 260, and 66 Native-Americans. Of the total persons considered unserved and underserved among older adults, 62% are Euro-American, 19% Latino, 12% African-American, 4% Asian-American, and 1% Native-American.

A comparison of those in need to those appropriately served shows that 96% of Latino adults in need of services are not fully served, 96% of Euro-Americans in need of

services are not fully served, 91% of Asian-Americans are inappropriately served, and 97% of African-Americans and Native-Americans in need of services are inappropriately served.

The Older Adult Plans will address the vast under-representation of older adults and ethnic disparities in this age group by employing strategies to address specific cultural and ethnic older adult populations. The Circle of Care: System Development will extend clinical, case management, senior peer counseling services and community outreach to regions and populations of the County not currently served or currently underserved. Recognizing the tendency for older adults to isolate, feel disenfranchised, and have multiple needs. The Circle of Care: Mobile Outreach and Intensive Case Management will provide comprehensive assessment, crisis stabilization, and prevention response. Through the Full Service Partnership, intensive case management will be provided to those seriously mentally ill in need of greater ongoing support. Geographic areas and ethnic populations identified as more unserved and underserved will be the initial targets for these services.

Section III – Identifying Initial Populations for Full Service Partnerships – Criteria met.

Section IV – Identifying Strategies – Criteria met.

Section V – Assessing Capacity – Criteria met.

Section VI – Developing Work Plans and Budgets with Timelines – Additional information requested.

1. Issues Applicable to Multiple Work Plans

- a. *The CSS Three Year Program and Expenditure Plan Requirements, on page 41, contain the following requirement for each work plan. “Discuss how the chosen program/strategies will be culturally competent and meet the needs of culturally and linguistically diverse communities. Describe how your program and strategies address the ethnic disparities identified in Part II Section II of this plan and what specific strategies will be used to meet their needs.” In each work plan, the narrative responses to this requirement mainly address department-level, countywide strategies regarding cultural competence. Please clarify how each individual work plan will be culturally competent and meet the needs of culturally and linguistically diverse communities.*

Children and Youth

C-1 Comprehensive Child/Family Support System (CCFSS)

The **CCFSS Wraparound Program** will employ the following cultural competency strategies with the contracted provider responsible for the program:

- The contracted provider will locate in the areas where the target populations live.
- The contracted provider will be regularly monitored for meeting the target population and implementation of cultural competency and resiliency standards.
- The contracted provider will require staff to attend ongoing training to develop cultural competencies, including how to do cultural competence assessments, cultural-bound syndromes, cultural explanations of illness, help-seeking behaviors and traditional ethnic and cultural healing practices. Documentation of training will be required.
- Complete cultural competent assessments in the client's preferred language. Add "Cultural Factors Affecting the Client" as an intake variable category for the clinician to assess to remind them to attend to the impact of culture on the client who is being assessed.
- The contracted provider will have to demonstrate willingness and the ability to provide services to the Latino, African-American, Native-American and Asian-American populations.
- Bilingual staff will be recruited and hired.
- Interpretation services will be provided when staff does not have the capability to speak a client's language, using the County contracted interpreter services, as necessary.
- The contracted provider will target a certain percentage of youth from each ethnic group per quarter.
- The contract provider will develop some services tailored to meet ethnic and linguistic specific needs (e.g., Spanish speaking therapists and service coordinators, therapy and psycho-educational groups targeting specific cultural groups).
- The contract provider will have to integrate mental health services with primary health care services. The ranges of services that can be provided in this environment include screening, consultation with primary care providers, service coordination and referrals.
- Create an environment that is welcoming to diverse communities. Program facilities will be decorated in a manner to help anyone who enters feel comfortable in his or her surroundings. For example, ethnic-specific magazines written in the client's primary language may be made available for people in waiting rooms.
- The contracted provider will develop focus groups within the ethnic populations to serve as an advisory group to the agency regarding services.
- The contracted provider will implement suggestions/ideas from the youth surveys and the specific ethnic advisory groups.
- Agency staff will hold mandatory meetings to discuss discrimination issues.

The **CCFSS Children's Crisis Response Teams (CCRT)** will employ the following cultural competency strategies:

- The CCRT in each region will be located in the areas where the target populations live.
- CCRT will be regularly monitored for serving the identified the target population and implementation of cultural competency and resiliency standards.

- CCRT will document ongoing staff training to develop the cultural competencies to provide services to the Latino, African-American, Native-American and Asian-American populations.
- CCRT will hire bilingual/bicultural staff with the ability to provide services to the Latino, African-American, Native-American and Asian-American populations.
- CCRT will target a specified percentage of youth from each ethnic group per quarter.
- CCRT will develop focus groups and surveys within ethnic populations regarding services.
- CCRT will implement suggestions/ideas from the surveys and the ethnic specific focus groups.

Transitional Age Youth

TAY-1 One-Stop TAY Center

The TAY One Stop Center will employ the following cultural competency strategies:

- The contracted provider will be required to be located in the areas where the targeted populations live.
- The contracted provider will be regularly monitored for meeting the target population and implementation of cultural competency and resiliency standards.
- The contracted provider will be required to have staff attend ongoing training to develop cultural competencies including how to do cultural competence assessments, cultural-bound syndromes, cultural explanations of illness, help seeking behaviors and traditional ethnic and cultural healing practices. Documentation of training will be required.
- The contracted provider will have to demonstrate willingness and the ability to provide services to the Latino, African-American, Native-American and Asian-American populations.
- The contracted provider has to demonstrate that they have bilingual staff to work with the client in the center or in the community.
- Interpretation services will be provided when staff does not have the capability to speak a client's language, using the County contracted interpreter services as necessary.
- Complete cultural competent assessments in the client's preferred language. Add "Cultural Factors Affecting the Client" as an intake variable category for the clinician to assess to remind them to attend to the impact of culture on the client who is being assessed.
- The contract provider will develop some services tailored to meet ethnic and linguistic specific needs (e.g., Spanish speaking therapists and service coordinators, therapy and psycho-educational groups targeting specific cultural groups).
- Create an environment that is welcoming to diverse communities. Program facilities will be decorated in such a way as to help anyone who enters feel comfortable in his or her surroundings. For example, Youth-specific magazines

written in the client's primary language may be made available for people in waiting rooms.

- The agency will be required to target a certain percentage of TAY from each ethnic group per quarter.
- The contracted provider will develop focus groups within the Ethnic populations to serve as an advisory group to the agency regarding services.
- The contracted provider will implement suggestions/ideas from the youth/family surveys and the specific ethnic advisory groups.
- Contracted provider staff will discuss discrimination and cultural issues in staff meetings and treatment team meetings.

Adults

A-1 Consumer-Operated Peer-Support Services and Clubhouse Expansion

The Consumer-Operated Peer-Support Services and Clubhouse Expansion will employ the following cultural competency strategies:

- Establish an Office of Consumer Affairs that reports to the Director of DBH.
- Develop a culturally and linguistically competent clubhouse membership outreach and development program to increase participation of African-Americans, Asian-Americans and Latinos in the clubhouses and other support services.
- Arrange interpretation services when staff does not have the capability to speak a client's language, using the County contracted interpreter services, as necessary.
- Implement NAMI programs in both English and Spanish.
- Offer Twelve Step Program groups such AA and ALANON in both English and Spanish.
- Teach English as a Second Language classes focusing on Mental Health topics.
- Offer GED classes in English and Spanish.
- Develop focus groups composed of consumers and family members representing the four major ethnic groups, to assess their training needs.
- Consumers and family members will attend ongoing training to develop cultural competencies, including how to do cultural competence assessments, cultural-bound syndromes, cultural explanations of illness, help seeking behaviors and traditional ethnic and cultural healing practices.
- Create gender specific focus groups.
- Regularly schedule a consumer and family member presentation on consumer culture.
- Develop ethnic specific consumer and family member team to address issues of culture and linguistic services.
- Create an environment that is welcoming to diverse communities Program facilities will be decorated in such a way as to help anyone who enters feel comfortable in his or her surroundings. For example, ethnic-specific magazines

written in the client's primary language may be made available for people in waiting rooms.

- Develop mentoring programs and network strategies to provide technical assistance and support.
- Create a communication skills program focusing on public speaking skills. The Cultural Competence Consumer and Family Member Committee has identified a member to facilitate workshops on enhancing public speaking.
- Develop educational materials in client's language and with cultural considerations to target ethnic specific communities.
- Consult with Native-American professionals and community leaders to develop holistic mental health care that is culturally relevant for the community, such as the Indian Health Centers in San Bernardino County.
- Consult and partner with Asian-American Community based organizations to provide mental health services to the Asian-American population, such as the Asian-American Community center located in San Bernardino.

A-2 Forensic Integrated Mental Health Services

The Forensic Integrated Mental Health Services will employ the following cultural competency strategies:

- Recruit and hire bilingual and bicultural staff.
- Arrange interpretation services when staff does not have the capability to speak a client's language, using the County contracted interpreter services, as necessary.
- Assess ethnic identity and levels of acculturation to determine ethnic and linguistic matching at first client contact.
- Complete cultural competent assessments in the client's preferred language. Add "Cultural Factors Affecting the Client" as an intake variable category for the clinician to assess to remind them to attend to the impact of culture on the client who is being assessed.
- Staff will attend ongoing training to develop cultural competencies, including how to do cultural competence assessments, cultural-bound syndromes, cultural explanations of illness, help seeking behaviors and traditional ethnic and cultural healing practices
- Make referrals to cultural, ethnic specific, and linguistically specific activities per client's preference.
- Create consumer and family member peer support groups.
- Work in collaboration with the consumer operated services and Clubhouses for appropriate referrals and follow-ups.
- Integrate mental health services with primary health care services. The ranges of services that can be provided in this environment include screening, consultation with primary care providers, service coordination and referrals.
- Establish collaborations with ethnic specific programs in the community currently serving African-American, Native-Americans, Asian-Americans and Latinos such as churches, ESL programs, and other community programs.

- Consult with Native-American professionals and community leaders to develop holistic mental health care that is culturally relevant for the community, such as Indian Health Centers in San Bernardino County.
- Consult and partner with Asian-American community based organizations to provide mental health services to the Asian-American population, such as the Asian-American Community Center located in the city of San Bernardino.

A-3 Assertive Community Treatment Team for High Utilizers of Hospital

The Assertive Community Treatment Team for High Utilizers of Hospital will employ the following cultural competency strategies:

- Recruit and hire bilingual and bicultural staff.
- Arrange interpretation services when staff does not have the capability to speak a client's language, using the County contracted interpreter services, as necessary.
- Create an environment that is welcoming to diverse communities
- Assess ethnic identity and levels of acculturation to determine ethnic and linguistic matching at first client contact.
- Staff will attend ongoing training to develop cultural competencies, including how to do cultural competence assessments, cultural-bound syndromes, cultural explanations of illness, help seeking behaviors and traditional ethnic and cultural healing practices.
- Complete cultural competent assessments in the client's preferred language. Add "Cultural Factors Affecting the Client" as an intake variable category for the clinician to assess to remind them to attend to the impact of culture on the client who is being assessed.
- Make referrals to cultural, ethnic specific, and linguistically specific activities per client's preference.
- Develop services tailored to meet ethnic and linguistic specific needs (e.g., Spanish speaking therapist and service coordinators, therapy and psycho-educational groups targeting specific cultural groups).
- Form consumer and family member peer support groups.
- Work in collaboration with the consumer operated services and Clubhouses for appropriate referrals and follow-ups.
- Consult with Native-American professionals and community leaders to develop holistic mental health care that is culturally relevant for the community, such as Indian Health Centers in San Bernardino County.
- Consult and partner with Asian-American Community based organizations to provide mental health services to the Asian-American population, such as the Asian-American Community center located in San Bernardino.

A-4 Crisis Walk-In Centers

The Crisis Walk-In Centers will employ the following cultural competency strategies:

- Locate the centers in the areas where data indicates there is the largest unserved and underserved population.

- Recruit and hire bilingual and bicultural staff.
- Arrange interpretation services when staff does not have the capability to speak a client's language, using the County contracted interpreter services, as necessary.
- Translate all written materials into the threshold language of the community served.
- Create an environment that is welcoming to diverse communities
- Staff will attend ongoing training to develop cultural competencies, including how to do cultural competence assessments, cultural-bound syndromes, cultural explanations of illness, help seeking behaviors and traditional ethnic and cultural healing practices.
- Complete cultural competent assessments in the client's preferred language. Add "Cultural Factors Affecting the Client" as an intake variable category for the clinician to assess to remind them to attend to the impact of culture on the client who is being assessed.
- Integrate mental health services with primary health care services. The ranges of services that can be provided in this environment include screening, consultation with primary care providers, service coordination and referrals.
- Assess ethnic identity and levels of acculturation to determine ethnic and linguistic matching at first client contact.
- Conduct cultural competent assessments in the client's preferred language.
- Make referrals to cultural, ethnic specific, and linguistically specific activities per client's preference.
- Form consumer and family member peers support groups.
- Work in collaboration with the consumer operated services and Clubhouses for appropriate referrals and follow-ups.
- Consult with Native-American professionals and community leaders to develop holistic mental health care that is culturally relevant for the community, such as Indian Health Centers in San Bernardino County.
- Consult and partner with Asian-American Community based organizations to provide mental health services to the Asian-American population, such as the Asian-American Community center located in San Bernardino.

A-5 Psychiatric Triage Diversion Team at County Hospital

The Psychiatric Triage Diversion Team at County Hospital will employ the following cultural competency strategies:

- Recruit and hire bilingual and bicultural staff.
- Arrange interpretation services when staff does not have the capability to speak a client's language, using the County contracted interpreter services, as necessary.
- Translate all written materials into the threshold language of the community served.
- Create an environment that is welcoming to diverse communities.

- Staff will attend ongoing training to develop cultural competencies, including how to do cultural competence assessments, cultural-bound syndromes, cultural explanations of illness, help seeking behaviors and traditional ethnic and cultural healing practices.
- Assess ethnic identity and levels of acculturation to determine ethnic and linguistic matching at first client contact.
- Complete cultural competent assessments in the client's preferred language. Add "Cultural Factors Affecting the Client" as an intake variable category for the clinician to assess to remind them to attend to the impact of culture on the client who is being assessed.
- Make referrals to cultural, ethnic specific, and linguistically specific activities per client's preference.
- Integrate mental health services with primary health care services. The ranges of services that can be provided in this environment include screening, consultation with primary care providers, service coordination and referrals.
- Form consumer and family members peer support groups.
- Work in collaboration with the consumer operated services and Clubhouses for appropriate referrals and follow-ups.
- Consult with Native-American professionals and community leaders to develop holistic mental health care that is culturally relevant for this community, such as Indian Health Centers in San Bernardino County.
- Consult and partner with Asian-American Community based organizations to provide mental health services to the Asian-American population, such as the Asian-American Community center located in San Bernardino.

Older Adults

OA-1 Circle of Care: System Development

The Circle of Care: System Development will employ the following cultural competency strategies:

- Recruit and hire cultural and linguistic competent staff and bilingual and bicultural staff.
- Arrange interpretation services when staff does not have the capability to speak a client's language, using the County contracted interpreter services, as necessary.
- Translate all written materials into the threshold language of the community served.
- Staff will attend ongoing training to develop cultural competencies, including how to do cultural competence assessments, cultural-bound syndromes, cultural explanations of illness, help seeking behaviors and traditional ethnic and cultural healing practices.
- Assess ethnic identity and levels of acculturation to determine ethnic and linguistic matching at first client contact.
- Complete cultural competent assessments in the client's preferred language. Add "Cultural Factors Affecting the Client" as an intake variable category for the

clinician to assess to remind them to attend to the impact of culture on the client who is being assessed.

- Develop some services tailored to meet ethnic and linguistic specific needs (e.g., Spanish speaking therapists and service coordinators, therapy and psycho-educational groups targeting specific cultural groups).
- Create an environment that is welcoming to diverse communities. Program facilities will be decorated in such a way as to help anyone who enters feel comfortable in his or her surroundings. For example, ethnic-specific magazines and/or magazines written in the client's primary language may be made available for people in waiting rooms.
- Develop support services for grandparents that are ethnic specific.
- In collaboration with the Department of Aging and Adult Services, develop an educational program on elder abuse, and resources in the community such as warm lines and other support groups, respite care programs, and recreation programs.
- Integrate mental health services with primary health care services. The ranges of services that can be provided in this environment include screening, consultation with primary care providers, service coordination and referrals.
- Make referrals to cultural, ethnic specific, and linguistically specific activities per client's preference.
- Consult with Native-American professionals and community leaders to develop holistic mental health care that is culturally relevant for the community, such as Indian Health Centers in San Bernardino County.
- Consult and partner with Asian-American Community based organizations to provide mental health services to the Asian-American population, such as the Asian-American Community center located in San Bernardino.
- Form consumer and family member peer support groups
- Work in collaboration with the consumer operated services and Clubhouses for appropriate referrals and follow-ups.

OA-2 Circle of Care: Mobile Outreach and Intensive Case Management

The Circle of Care: Mobile Outreach and Intensive Case Management will employ the following cultural competency strategies:

- Recruit and hire cultural and linguistic competent staff and bilingual and bicultural staff.
- Arrange interpretation services when staff does not have the capability to speak a client's language, using the County contracted interpreter services, as necessary.
- Staff will attend ongoing training to develop cultural competencies, including how to do cultural competence assessments, cultural-bound syndromes, cultural explanations of illness, help seeking behaviors and traditional ethnic and cultural healing practices.
- Translate all written materials into the threshold language of the community served.

- Assess ethnic identity and levels of acculturation to determine ethnic and linguistic matching at first client contact.
- Complete cultural competent assessments in the client's preferred language. Add "Cultural Factors Affecting the Client" as an intake variable category for the clinician to assess to remind them to attend to the impact of culture on the client who is being assessed.
- Make referrals to cultural, ethnic specific, and linguistically specific activities per client's preference.
- Create ethnic specific social networks.
- Form consumer and family member peer support groups
- Work in collaboration with the consumer operated services and Clubhouses for appropriate referrals and follow-ups.
- Consult with Native-American professionals and community leaders to development holistic mental health care that is culturally relevant for the community, such as Indian Health Centers in San Bernardino County.

b. The CSS Three Year Program and Expenditure Plan Requirements, on page 41 contain the following requirement for each work plan. "Describe how services will be provided in a manner that is sensitive to sexual orientation, gender sensitive and reflect the differing psychologies and needs of women and men, boys and girls." In each work plan, the narrative responses to this requirement mainly address department-level, countywide strategies. Please clarify how each work plan will be provided in a manner that is sensitive to sexual orientation and gender while reflecting the differing psychologies and needs of women and men, boys and girls.

Children and Youth

C-1 Comprehensive Child/Family Support System (CCFSS)

The CCFSS wraparound program will employ the following strategies for lesbian, gay, bisexual, transgender (LGBT) and gender specific youth:

- The contracted provider will advertise on their web site, flyers, and other advertisements that they serve LGBT youth.
- Magazines, newsletters and pictures in the office will be welcoming to this population.
- Staff will be required to attend quarterly training specific to the needs of the LGBT and gender specific populations.
- LGBT staff will be recruited and hired to work in the program.
- The contracted provider will be required to conduct education and training at their facility for parents and youth on issues of safety.
- Contracted provider staff will attend required staff meeting to discuss discrimination issues.
- Ensure staff demographics are reflective of the diverse communities they serve, in terms of race and culture, as well as sexual and gender identity.
- The contracted provider will develop an advisory group.

The CCFSS Children's Crisis Response Teams (CCRT) will employ the following strategies for LGBT and gender specific youth:

- Staff will be required to attend quarterly trainings specific to the needs of the LGBT and gender specific populations.
- LGBT staff will be recruited and hired to work in the program.
- CCRT will distribute information for parents and youth on issues of safety.
- CCRT staff will attend required staff meetings to discuss discrimination issues.
- Ensure staff demographics are reflective of the diverse communities they serve, in terms of race and culture, as well as sexual and gender identity.
- CCRT will document ongoing training to develop the competencies to address gender specific issues related to crisis intervention and case management.

Transitional Age Youth

TAY-1 One-Stop TAY Center

The TAY One Stop Center will employ the following strategies for LGBT and gender specific youth:

- The contracted provider will be required to advertise on their web site, flyers, and other advertisements that they serve LGBT youth.
- Magazines, newsletters and pictures in the office will be welcoming to this population.
- Staff will attend quarterly trainings specific to the needs of the LGBT and gender specific populations.
- LGBT staff will be recruited and hired to work in the program.
- The contracted provider will conduct education and training for parents and youth on issues of safety.
- Contracted provider staff will attend required staff meeting to discuss cultural and discrimination issues.
- Ensure staff demographics are reflective of the diverse communities they serve, in terms of race and culture, as well as sexual and gender identity.
- The contracted provider will develop an advisory group.
- The contracted provider will have willingness and demonstrated ability to provide services to this age group (16-25) that are managing a variety of issues, as well as severe mental illness.

Adults

A-1 Consumer-Operated Peer-Support Services and Clubhouse Expansion

The Consumer-Operated Peer-Support Services and Clubhouse Expansion will employ the following strategies for LGBT and gender specific populations:

- The cultural competence program created a Women's Issues Committee consisting of consumers and family members to develop a plan of action to address issues of access to care and education and training.
- Develop programs and activities designed to enhance the self-esteem of LGBT consumers and family members.
- Provide support groups and educational opportunities about gender and sexual orientation issues.
- The program structure supports the coming out process by providing anticipatory guidance for maintaining family relationships, peer and community support, and physical and mental health.
- Provide healthy sexual behavior education.
- Establish collaboration and develop a MOU with community agencies that provide treatment services to the LGBT community.
- Ensure staff demographics are reflective of the diverse communities they serve, in terms of race and culture, as well as sexual and gender identity.
- Offer psycho educational groups on LGBT developmental issues, coming out difficulties, family relationships, parenting problems, gender issues, cultural victimization and HIV related topics.
- Develop a community education and consultation program with the following major components:
 - Community education designed to reach out to community groups and organizations, in an effort to help provide accurate information about LGBT and their families.
 - Provide training to staff, consumers and family members about LGBT and persons with HIV-AIDS related concerns.

A-2 Forensic Integrated Mental Health Services

The Forensic Integrated Mental Health Services will employ the following strategies for LGBT and gender specific populations:

- Conduct assessments incorporating sexual identity issues, gender specific and age specific issues related to roles, responsibilities and social expectations.
- Conduct healthy sexual behaviors education.
- Establish collaboration and develop a MOU with community agencies that provide treatment services to the LGBT community.
- Ensure staff demographics are reflective of the diverse communities they serve, in terms of race and culture, as well as sexual and gender identity.
- Offer psycho educational groups on LGBT developmental issues, coming out difficulties, family relationships, parenting problems, gender issues, cultural victimization and HIV related topics.

A-3 Assertive Community Treatment Team for High Utilizers of Hospital

The Assertive Community Treatment Team for High Utilizers of Hospital and Jail will employ the following strategies for LGBT and gender specific populations:

- Conduct assessments incorporating sexual identity issues, gender specific and age specific issues related to roles, responsibilities and social expectations.
- Conduct healthy sexual behaviors education.
- Establish collaboration and develop a MOU with community agencies that provide treatment services to the LGBT community.
- Ensure staff demographics are reflective of the diverse communities they serve, in terms of race and culture, as well as sexual and gender identity.

A-4 Crisis Walk-In Centers

The Crisis Walk-In Centers will employ the following strategies for LGBT and gender specific populations:

- Conduct assessments incorporating sexual identity issues, gender specific and age specific issues related to roles, responsibilities and social expectations.
- Conduct healthy sexual behaviors education.
- Establish collaboration and develop a MOU with community agencies that provide treatment services to the LGBT community.
- Ensure staff demographics are reflective of the diverse communities they serve, in terms of race and culture, as well as sexual and gender identity.
- Develop a community education and consultation program with the following major components:
 - Community education designed to reach out to community groups and organizations, in an effort to help provide accurate information about LGBT and their families.
 - Provide training to staff, consumers and family members about LGBT and persons with HIV-AIDS related concerns.

A-5 Psychiatric Triage Diversion Team at County Hospital

The Psychiatric Triage Diversion Team at County Hospital will employ the following strategies for LGBT and gender specific populations:

- Conduct assessments incorporating sexual identity issues, gender specific and age specific issues related to roles, responsibilities and social expectations.
- Conduct healthy sexual behaviors education.
- Establish collaboration and develop a MOU with community agencies that provide treatment services to the LGBT community.
- Ensure staff demographics are reflective of the diverse communities they serve, in terms of race and culture, as well as sexual and gender identity.
- Develop a community education and consultation program with the following major components:
 - Community education designed to reach out to community groups and organizations, in an effort to help provide accurate information about sexual minority people and their families.
 - Provide training to staff, consumers and family members about sexual minority clients and persons with HIV-AIDS related concerns.

Older Adults

OA-1 Circle of Care: System Development

The Circle of Care: System Development will employ the following strategies for LGBT and gender specific populations:

- Conduct assessments incorporating sexual identity issues, gender specific and age specific issues related to roles, responsibilities and social expectations.
- Conduct healthy sexual behaviors education.
- Establish collaboration and develop a MOU with community agencies that provide treatment services to the LGBT community.
- Address issues of sexual trauma
- Address issues of men's sexual performance issues. Develop comfortable talks about it.
- Ensure staff demographics are reflective of the diverse communities they serve, in terms of race and culture, as well as sexual and gender identity.
- Develop a community education and consultation program with the following major components:
 - Community education designed to reach out to community groups and organizations, in an effort to help provide accurate information about LGBT and their families.
 - Provide training to staff, consumers and family members about LGBT and persons with HIV-AIDS related concerns.
 - Provide trainings to older adults who may be caring for LGBT grandchildren.

OA-2 Circle of Care: Mobile Outreach and Intensive Case Management

The Circle of Care: System Development will employ the following strategies for LGBT and gender specific populations:

- Conduct assessments incorporating sexual identity issues, gender specific and age specific issues related to roles, responsibilities and social expectations.
- Establish collaboration and develop a MOU with community agencies that provide treatment services to the LGBT community.
- Ensure staff demographics are reflective of the diverse communities they serve, in terms of race and culture, as well as sexual and gender identity.
- Develop a community education and consultation program with the following major components:
 - Community education designed to reach out to community groups and organizations, in an effort to help provide accurate information about LGBT and their families.
 - Provide training to staff, consumers and family members about LGBT and persons with HIV-AIDS related concerns.

c. *The timelines provided in each of the work plans include general goals to be completed in the first year, but do not specify target dates. Please provide revised timelines that include major milestones through June 2008. DMH is aware that some of these dates may need to be modified as implementation of the work plans begin, but specific dates are part of the CDD requirements.*

Countywide Pre-Implementation Activities

Fiscal Year 05/06

Quarter 3 (Q3)

- System Development/Planning Extension One Time Only Funding Requests approved by State DMH.

Q4

- Board of Supervisors approved System Development/Planning Extension/One Time Funding.
- New MHSA positions for pre-implementation activities approved by Board of Supervisors.
- Hire and train new MHSA staff for pre-implementation activities.
- Begin recruitment of new MHSA positions for pre-implementation activities.
- Mailed Letter of Intent regarding Request for Proposals for MHSA contracted programs to potential community mental health providers and interested parties.
- Conduct training “Cultural Considerations in the Assessment and Treatment of African-Americans” for DBH staff.
- Conduct training “Cultural Competence in Mental Health” for DBH staff.
- Conduct training “Engaging the Faith Community in Service Delivery to African-Americans” for DBH staff.
- Outreach to community organizations to assist in identifying underserved populations.
- Board of Supervisors approve acceptance of MHSA funds. This will enable DBH to hire staff for MHSA programs and issue and award RFPs.
- Develop scope of work for RFPs.
- Recruit, hire and train staff for MHSA program positions.

Fiscal Year 06/07

Q1

- Develop the scope of work for the RFP procure.
- Award and issue contracts.

Work Plan 1 (C-1)
Comprehensive Child/Family Support System (CCFSS)
Wraparound Program

Fiscal Year 05/06

Q4

- Develop the scope of work for the RFP procure and assess RFP response.

Fiscal Year 06/07

Q1

- Develop RFP and award contract to provider.
- Develop partnerships with other agencies.
- The CCFSS contracted provider will begin to serve sixty six (66) children and youth twenty-four hours a day, seven days a week in Full Service Partnership.

Q2

- CCFSS contracted provider will recruit, hire and train staff from various ethnic and cultural backgrounds.
- Develop MOUs and provider agreements with provider and institutions as a requirement to meet the standard of community based services and linkages.
- The CCFSS contracted provider will serve an additional sixty eight (68) unduplicated children and youth twenty-four hours a day, seven days a week in Full Service Partnership.
- Contracted provider will be monitored for meeting target population and implementation of cultural competency and resiliency standards.
- Contracted provider's staff will be required to attend cultural competency training through the year offered by DBH.

Q3

- The CCFSS contracted provider will serve an additional sixty eight (68) unduplicated children and youth and demonstrate the ability to serve families in their homes and connect them to the community.
- Contracted provider will be monitored for meeting target population and implementation of cultural competency and resiliency standards.

Q4

- CCFSS contracted provider will enroll an additional 68 youth for a total of two hundred seventy (270) unduplicated youth served in Full Service Partnership.
- Contracted provider will be monitored for meeting target population and implementation of cultural competency and resiliency standards. Youth will be surveyed as a part of the evaluation process.
- Contracted provider will be extended or RFP process will begin.

Fiscal Year 07/08

Q1

- Contracted provider will be monitored for meeting target population and implementation of cultural competency and resiliency standards.
- The CCFSS contracted provider will enroll children and youth twenty-four hours a day, seven days a week, as slots become available and continue to serve two hundred seventy (270) unduplicated youth.

Q2

- The CCFSS contracted provider will continue to serve two hundred seventy (270) unduplicated youth.
- The contracted provider will be monitored for meeting target population and implementation of cultural competency and resiliency standards.

Q3

- The CCFSS contracted provider will continue to serve two hundred seventy (270) unduplicated youth.
- The contracted provider will be monitored for meeting target population and implementation of cultural competency and resiliency standards.

Q4

- The CCFSS contracted provider will continue to enrolled children and youth as slots become available for a total of 270 unduplicated youth for the fiscal year.
- The contracted provider will be monitored for meeting target population and implementation of cultural competency and resiliency standards.

Comprehensive Child/Family Support System (CCFSS) **Children's Crisis Response Team (CCRT)**

Fiscal Year 05/06

Q4

- Recruit, hire and train staff from various ethnic and cultural backgrounds.
- Develop the scope of work for the RFP procure.

Fiscal Year 06/07

Q1

- Develop partnerships with other agencies, extensive outreach to Law enforcement, local schools, hospital emergency rooms and mental health clinics.
- A CCRT Policy and Procedure manual will be developed with specific attention to issues in each region.
- Services will begin in new expanded regions in August.

- Services will be available. RFP will be released for the two TAY centers In the High Desert and Morongo Valley.
- CCRT will develop an internal infrastructure to be able to serve children and families in crisis in the four regions 24 hours a day, seven days a week.
- Staff will be scheduled to serve an additional fifty (50) unduplicated children and youth.

Q2

- Recruit, hire and train staff from various ethnic and cultural backgrounds;
- Develop MOUs and contracted provider agreements with partner agencies and institutions.
- CCRT will provide training to group home staff, schools, mental health clinics and those in direct contact with children who maybe at risk.
- CCRT will develop an internal infrastructure to be able to serve children and families in crisis in the four regions 24 hours a day, seven days a week.
- Staff will be scheduled to serve an additional fifty (50) unduplicated children and youth.
- CCRT will be monitored for meeting the target population and implementation of cultural competency and resiliency standards.

Q3

- CCRT will be serving an additional fifty (50) unduplicated children and youth per month.
- CCRT will be able to demonstrate the ability to serve families in their homes and connect them to the community.
- CCRT will be monitored for meeting the target population and implementation of cultural competency and resiliency standards.

Q4

- CCRT will be serving an additional fifty (50) unduplicated children and youth for a total of two hundred (200) children and youth served in the fiscal year.
- The program will be monitored for efficiencies and target population will be reviewed for requirement.
- Youth, families and agencies that request CCRT services will be surveyed as a part of the evaluation process.

Fiscal Year 07/08

Q1

- CCRT staff will be scheduled to serve an additional fifty (50) unduplicated children and youth.
- Contracted provider will be monitored for meeting the target population and implementation of cultural competency and resiliency standards.

- CCRT will expand its role in each region based on focus group and survey feedback.

Q2

- CCRT will continue to serve an additional fifty (50) unduplicated children and youth.
- CCRT will be monitored for meeting the target population and implementation of cultural competency and resiliency standards.

Q3

- CCRT will continue to serve an additional fifty (50) unduplicated children and youth.
- CCRT will be monitored for meeting the target population and implementation of cultural competency and resiliency standards.

Q4

- CCRT will be serving an additional fifty (50) unduplicated children and youth for a total of two hundred (200) children and youth served in the fiscal year.
- CCRT will be monitored for meeting the target population and implementation of cultural competency and resiliency standards.

Work Plan 2 (TAY-1) **One Stop Transitional Age Youth (TAY) Centers**

Fiscal Year 05/06

Q4

- Develop the scope of work for the RFP procure.

Fiscal Year 06/07

Q1

- Develop a TAY Advisory Board comprised of youth.
- Develop partnerships with other agencies.
- The first RFP will be released for the two TAY centers in San Bernardino and the High Desert.
- Work with Loma Linda University to assist us with the development of outcome measures.
- The contracted provider will develop an internal infrastructure to be able to enroll and serve sixty eight (68) TAY through Full Service Partnership and seventeen (17) TAY through System Development and Outreach and Engagement, twenty-four hours a day, seven days a week.

Q2

- The TAY contracted provider will implement a plan to recruit, hire and train staff from various ethnic and cultural backgrounds; the hiring of youth will be a priority.

- Develop MOUs and provider agreements with provider and institutions as a requirement to meet the standard of community based services and linkages.
- The TAY contracted provider will enroll an additional sixty eight (68) unduplicated TAY through Full Service Partnership and eighteen (18) through System Development and Outreach and Engagement.
- The contracted provider will be monitored for meeting the target population and implementation of cultural competency, wellness and resiliency standards as well as requiring all staff to take an 8-hour resiliency and wellness training.

Q3

- The TAY contracted provider will enroll an additional sixty eight (68) unduplicated TAY through Full Service Partnership and nineteen (19) through System Development and Outreach and Engagement.
- The contracted provider will be able to demonstrate the ability to serve transitional age youth that may need services from various agencies and departments.
- The contracted provider will develop a process for SED youth and young adults to access needed psychiatric services from the adult system of care.

Q4

- The second RFP will be released for the two TAY centers In the West Valley and Morongo Valley.
 - The award will be made in April of 2007 for a start up date in June 2007. The requirements of all of the centers will be the same.
- The TAY contracted provider will enroll an additional sixty eight (68) unduplicated TAY through a Full Service Partnership and eighteen (18) through System Development and Outreach and Engagement. Serving a total of two hundred seventy two (272) through Full Service Partnership and seventy three (73) through System Development and Outreach and Engagement. .
- The program will be monitored for efficiencies, a document will be generated for lessons learned, and target population will be reviewed for meeting the requirement.
- The TAY population will be surveyed as a part of the evaluation process.

Fiscal Year 07/08

Q1

- The contracted provider will enroll TAY as slots become available to continue to serve two hundred seventy two (272) TAY through Full Service Partnership.
- Seventeen (17) TAY will be served through System Development and Outreach and Engagement
- The contracted provider will be monitored for meeting the target population and implementation of cultural competency, wellness and resiliency standards.

Q2

- The contracted provider will enroll TAY as slots become available to continue to serve two hundred seventy two (272) TAY through Full Service Partnership.

- Eighteen (18) TAY will be served through System Development and Outreach and Engagement
- The contracted provider will be monitored for meeting the target population and implementation of cultural competency, wellness and resiliency standards.
- The contracted provider will develop a process for SED youth to access needed psychiatric services from the adult system of care deferring youth and young adults from the hospitals.

Q3

- The contracted provider will enroll TAY as slots become available to continue to serve two hundred seventy two (272) TAY through Full Service Partnership.
- Nineteen (19) TAY will be served through System Development and Outreach and Engagement The contracted provider will be monitored for meeting the target population and implementation of cultural competency, wellness and resiliency standards.
- The contract will be rewarded and services will continue or begin.

Q4

- Serving a total of two hundred seventy two (272) through Full Service Partnership and seventy three (73) through System Development and Outreach and Engagement.
- The contracted provider will be monitored for meeting the target population and implementation of cultural competency, wellness and resiliency standards.

Work Plan 3 (A-1)

Consumer-Operated Peer-Support Services and Clubhouse Expansion

Fiscal Year 05/06

Q4

- Organizational Design and Development of Office of Consumers and Family Affairs (OCFA). Implement revised organizational and reporting structure for OCFA reporting to Director's Office.
- Develop job descriptions for new consumer positions.

Fiscal Year 06/07

Q1

- Recruit, hire and train two full time employees (consumers) for OCFA.
- Recruit, hire and train seven full time employees for the Clubhouse Expansion.
- OCFA will serve seventy five (75) new consumers in expanded Consumer Operated Peer Support Services.
- Develop expansion plan with consumers for clubhouse expansion of services.
- Identify site expansion locations and begin expanded services in existing Clubhouses.

- Serve seventy five (75) consumers in Clubhouses through the expansion of clubhouse services in all regions.

Q2

- Evaluate structured clubhouse activities needs and desires of consumers, including employment, at clubhouses.
- Evaluate current clubhouses in relation to International Center for Clubhouse Development (ICCD) Standards and revise as needed.
- Work with OCFA to begin expanded services to Consumer Operated Peer Support. Develop a priority list of OCFA services based on consumer's needs assessment.
- Serve seventy five (75) additional consumers in Clubhouses through the expansion of clubhouse services in all regions.
- Serve seventy five (75) additional consumers in expanded Consumer Operated Peer Support Services.

Q3

- Serve seventy five (75) additional consumers in Clubhouses through the expansion of clubhouse services in all regions.
- Serve seventy five (75) additional consumers in expanded Consumer Operated Peer Support Services.

Q4

- Serve seventy five (75) additional consumers in Clubhouses for a total of three hundred (300) consumers for the fiscal year.
- Serve seventy five (75) additional consumers in Consumer Operated Peer Support Services for a total of three hundred (300) consumers for the fiscal year.
- Train fifty (50) consumers in leadership and peer recovery and provide ongoing support with OCFA.

Fiscal Year 07/08

Q1

- Serve an additional seventy five (75) consumers in Clubhouses. Continue developing Recovery/Wellness Center concept.
- Serve an additional seventy five (75) consumers in OCFA.
- Implement recovery and promising and best practice curriculum for Team House clubhouses/recovery/wellness centers.

Q2

- Identify and develop recovery and promising and best practice curriculum for Team House clubhouses/recovery/wellness centers.
- Serve seventy five (75) additional consumers in Clubhouses.
- Serve seventy five (75) additional consumers in OCFA.

Q3

- Identify two six-slot transitional housing programs near clubhouses.
- Updated Staff training on housing program by Housing Clinic Supervisor and resources.
- Serve seventy five (75) additional consumers in OCFA.
- Serve seventy five (75) additional consumers in Clubhouses.

Q4

- Serve seventy five (75) additional consumers in OCFA for a total of three hundred (300) consumers for the fiscal year.
- Serve seventy five (75) additional consumers in Clubhouses for a total of three hundred (300) consumers for the fiscal year.

Work Plan 4 (A-2) **Forensic Integrated Mental Health Services**

Fiscal Year 05/06

Q4

- Develop Forensic Assertive Community Treatment RFP.

Fiscal Year 06-07

Q1

- Develop Forensic Assertive Community Treatment RFP and award contract.
- Develop and assign contract-monitoring responsibilities.
- Recruit, hire and train one full time employee for Mental Health Education Consultant for Crisis Intervention Training (CIT).
- Recruit, hire and train three full time employees for Supervised Treatment After Release (STAR) and Mental Health Court Program Expansion.
- Contract Amendment to Morongo Basin Mental Health for addition of one full time employee for Mental Health Court. Develop job description for Mental Health Court Case Manager.
- MOU development with Superior Court for Mental Health Court Liaison. Develop job description for Court Liaison.
- MOU development with Department of Probation for Probation Officer on Forensic Assertive Community Treatment (FACT) Team. Develop job description for Probation Officer on Forensic ACT Team regarding their case management services.
- FACT Vendor Implements Forensic ACT Team.
- CIT Staff attend training at National CIT Conference.
- Serve eight (8) consumers in STAR and five (5) in Mental Health Courts in Barstow and Morongo Basin through Outreach and Engagement.
- Serve twelve (12) Consumers through FACT Full Service Partnership.

Q2

- Serve an additional eight (8) consumers in STAR and an additional five (5) in Mental Health Courts in Barstow and Morongo Basin through Outreach and Engagement.
- Serve an additional twelve (12) Consumers through FACT Full Service Partnership.

Q3

- CIT expansion begins by CIT staff person through the Criminal Justice Consensus Committee to develop a training schedule for law enforcement agencies.
- Serve nine (9) consumers in STAR and five (5) in Mental Health Courts in Barstow and Morongo Basin through Outreach and Engagement.
- Serve twelve (12) Consumers through FACT Full Service Partnership.

Q4

- Serve an additional thirteen (13) consumers through FACT Full Service Partnership for a total of fifty (50) for the fiscal year.
- Serve an additional nine (9) consumers in STAR and an additional six (6) in Mental Health Courts in Barstow and Morongo Basin through Outreach and Engagement for a total of 55 for the fiscal year.

Fiscal Year 07/08

Q1

- Serve an additional twelve (12) consumers through FACT Full Service Partnership.
- Serve an additional eight (8) consumers in STAR and an additional five (5) in Mental Health Courts in Barstow and Morongo Basin through Outreach and Engagement.

Q2

- Serve an additional twelve (12) consumers through FACT Full Service Partnership.
- Serve an additional eight (8) consumers in STAR and an additional five (5) in Mental Health Courts in Barstow and Morongo Basin through Outreach and Engagement.

Q3

- Serve an additional thirteen (13) consumers through FACT Full Service Partnership.
- Serve an additional nine (9) consumers in STAR and an additional five (5) in Mental Health Courts in Barstow and Morongo Basin through Outreach and Engagement.

Q4

- Serve an additional thirteen (13) consumers through FACT Full Service Partnership.
- Serve an additional nine (9) consumers in STAR and an additional six (6) in Mental Health Courts in Barstow and Morongo Basin through Outreach and Engagement.

Work Plan 5 (A-3)

Assertive Community Treatment (ACT) Team for High Utilizers of Hospital

Fiscal Year 05/06

Q4

- Develop scope of work and issue RFPs.
- Identify and assign Supervisory responsibility for this project. Identify stakeholders to participate in the development of RFP.

Fiscal Year 06/07

Q1

- Develop and identify the gate keeping process for selection of consumers who will be served by this contract.
- Identify the high users of acute facilities for development of referral list.
- Work with the various DBH regions to get input on high users
- Initiate the process of “selling” the concept of ACT services to the proposed target population.
- Educate the target population and their families about the benefits of participating in the program.
- The first fifteen (15) volunteer consumers are referred for service to the selected contractor.

Q2

- Another fifteen (15) consumers will be the recipients of the intensive case management services.
- Assign DBH staff to participate in daily multidisciplinary team meetings to ascertain services are focused on risk reduction.
- Develop system to make sure stakeholders who have consumers in program have opportunity to obtain status reports.
- Continue the education process regarding mental illness and management of symptoms with family of consumers to encourage their continued support in consumers’ recovery.

Q3

- Continue collaboration with other agencies to identify consumers who are high users.
- An additional fifteen (15) consumers will be served.

- Maintain a viable waiting list to promptly replace consumers who drop out.
- Develop a list of participants to be maintained updated and shared with acute psychiatric facilities requesting ACT be called should one of their participants gets hospitalized.
- Extend the ACT educational component to acute psychiatric facilities and law enforcement agencies.

Q4

- An additional fifteen (15) consumers will be served for a total of forty-five (45) consumers served for the FY.
- Review the housing support provided the ACT participants for short-term stays and plans for independent living.

Fiscal Year 07/08

Q1

- Fifteen (15) consumers will be served. Continue to identify the high users of acute facilities to maintain a referral list.
- Identify and hire a consumer to be part of the ACT Team.
- Initiate development of a consumer council. This consumer council will discuss their needs and provide input into the operation of the program.

Q2

- An additional fifteen (15) consumers will be served. Continue to monitor and update waiting list for referral to this service.
- Continued efforts will be directed to maintaining active family support in the consumer's recovery.

Q3

- An additional fifteen (15) consumers will be served this quarter.
- Review cultural competency services to ensure consumers' diverse needs are being met.
- Review the consumer's performance outcomes with stakeholders.

Q4

- An additional fifteen (15) consumers will be served for a total of sixty (60) consumers served in FY 07/08.
- Continued monitoring of contractor to ensure there are 60 consumers on their caseload.
- Acquire input from stakeholders to identify programming improvements.
- Review performance outcomes.

Work Plan 6 (A-4)
Crisis Walk-in Centers

Fiscal Year 05/06

Q4

- Develop scope of work, issue RFPs and award contracts. There will be three Walk in Crisis Centers (CWIC). One in Rialto, Victorville and the third in Morongo Basin.
- Initiate the information sharing about the new CWIC's anticipated with acute facilities, crisis response services and law enforcement from different county areas.
- Identify needed MOUs between existing providers.

Fiscal Year 06/07

Q1

- Identify and assign liaison for this program from within DBH for each of the areas where a CWIC will be located.
- Develop and initiate informational sessions with DBH clinics, DBH contract providers, community stakeholders and community at large about "new service coming".
- Informational material will be available in threshold languages.
- The target of four hundred sixty nine (469) consumers will be served in the CWIC. Two hundred eighty one (281) consumers will be recipients of Outreach and Engagement services.

Q2

- Four hundred sixty nine (469) consumers will be served in the CWIC.
- Two hundred eighty one (281) consumers will be recipients of Outreach and Engagement services.

Q3

- Schedule collaboration meetings with stakeholders and referring agencies.
- Modify or initiate any needed MOUs.
- An additional four hundred sixty nine (469) consumers will be served in the CWIC.
- Two hundred eighty one (281) consumers will be recipients of Outreach and Engagement services.

Q4

- An additional four hundred sixty nine (469) consumers will be served in the CWIC.
- An additional two hundred eighty one (281) consumers will be recipients of Outreach and Engagement services.

- A total of one thousand eight hundred seventy six (1,876) consumers will be served in CWIC through System Development.
- In addition, a total of one thousand one hundred twenty four (1,124) consumers will be targeted for Outreach and Engagement services.
- Outreach will continue with families to follow-up and assist in addressing any obstacles to continue with outpatient aftercare services.

Fiscal Year 07/08

Q1

- Four hundred sixty nine (469) consumers will be served via the CWIC.
- An additional two hundred eighty one (281) consumers will be recipients of Outreach and Engagement services.

Q2

- An additional four hundred sixty nine (469) consumers will be served in the CWIC.
- An additional two hundred eighty one (281) consumers will be recipients of Outreach and Engagement services.

Q3

- An additional four hundred sixty nine (469) consumers will receive services from the CWICs.
- Outreach and Engagement will continue with an additional two hundred eighty one (281) consumers receiving services.
- Increased efforts will continue to reach the underserved populations by targeting community agencies.

Q4

- An additional four hundred sixty nine (469) consumers will be served in the CWICs for a total of one thousand eight hundred seventy six (1,876) consumers served in FY 07-08.
- An additional two hundred eighty one (281) consumers will be contacted via outreach a total of one thousand one hundred twenty four (1,124) consumers targeted for Outreach and Engagement services.
- Provider and stakeholders will engage in review of performance outcomes and recommended any needed program modifications.

Work Plan 7 (A-5) **Psychiatric Triage Diversion Team at County Hospital**

Fiscal Year 05/06

Q4

- Recruit, hire and train new employees. Conduct in-house advertising for staff experienced in triage work.

- Collaborate with County Hospital for permanent location of the triage team.
- Plan on acquisition of communication items, needed furniture and equipment.
- Develop procedures on how to interface with County Hospital staff.
- Develop educational plan for triage team and hospital staff clearly outlining what services this unit will provide.

Fiscal Year 06/07

Q1

- Develop an educational plan for the outpatient clinics about the service and expectations when Triage unit refers consumers for outpatient aftercare services.
- Initiate and implement the educational plan.
- Expand educational plan to incorporate stakeholders, families and community at large about services.
- Serve the first seventy five (75) consumers.

Q2

- Develop billing plan for services.
- An additional seventy five (75) consumers will be served.
- Develop tracking tools and for monthly stat reports.

Q3

- An additional seventy five (75) consumers will be served.
- Develop tracking tools and for monthly stat reports.
- Identify the utilization of transportation by this unit and make necessary modifications to the services.

Q4

- An additional seventy five (75) consumers will be served for a total of three hundred (300) consumers served for the fiscal year.
- Continue education and case management of families of consumers.

Fiscal Year 07/08

Q1

- An additional seventy five (75) consumers will be served.
- Identify and collaborate with any outpatient provider, if a consumer continues returning to triage.

Q2

- Explore the use of interns to enhance services and expand hours.
- An additional seventy five (75) consumers will be served.
- Continue to encourage families to renegotiate the consumers' return to the family residence.

Q3

- Provide services to an additional seventy five (75) consumers this quarter. Continue collaborating with primary care providers and housing providers.
- Review the stats to ascertain we are reaching the underserved target population in the county.
- Re-direct the outreach and educational efforts as necessary to facilitate access to crisis services.
- Recommend program enhancements based on outcomes data assessment.

Q4

- An additional seventy-five consumers (75) will be served for a total of 300 consumers during FY 07-08.
- Recommend program enhancements based on outcomes data assessment to ensure program goals are met.

Work Plan 8 (OA-1) **Circle of Care: System Development**

Fiscal Year 05/06

Q4

- Begin process of advertising and recruitment of senior peer counselor volunteers. This includes going out to senior centers, churches, media and advertisements.

Fiscal Year 06/07

Q1

- Recruit, hire and train new employees.
- Thirty (30) new consumers will be served by the expansion of the AGEWISE Program.
- Mental Health Educator will begin to develop/obtain training materials of the AGEWISE Program.
- Complete advertising and recruitment of senior peer counselor volunteers.

Q2

- The AGEWISE Program will serve an additional thirty five (35) new consumers.
- First senior peer counselor volunteers trained and deployed in the first region to go into the community to do outreach.
- Mental Health Educator will coordinate with the regional managers of DBH to promote awareness of the program; increase referrals; collaborate with other agencies; and work with primary care physicians.

Q3

- Peer Counselor Coordinator will recruit/train/deploy volunteers in second region.
- The AGEWISE Program will serve an additional thirty five (35) new consumers.

Q4

- Peer Counselor Coordinator will recruit/train/deploy volunteers in third region.
- The AGEWISE Program will serve an additional forty five (45) new consumers.
- All three regions-Victor Valley, West Valley, and Morongo Basin-will have trained senior peer counselors serving consumers. Total of consumers served by program will be one hundred forty five (145).
- Outreach to faith-based community groups firmly established.

Fiscal Year 07/08

Q1

- Senior Peer Counselors will be trained in telephone counseling and referral to specific community resources. Warm Line implemented in one area of county.
- Bilingual staff will recruit and train consumers and community members in Senior Peer Counseling Skills for Spanish speaking older adults.
- The AGEWISE Program will serve an additional thirty (30) consumers.

Q2

- Full implementation of "Impact" program to work with depressed older adults and their primary care physicians with one physician group.
- Impact Program implemented in two physician groups in County.
- The AGEWISE Program will serve an additional thirty five (35) consumers.

Q3

- Develop older adult/mental health component with Los Promotores de Salud Project model to provide culturally responsive educational materials and counseling response to monolingual Latino communities.
- The AGEWISE Program will serve an additional thirty five (35) consumers.

Q4

- Warm Line accessible in all areas of the County.
- The AGEWISE Program will serve an additional forty five (45) consumers. The total of consumers served by The AGEWISE Program will be one hundred forty five (145).

Work Plan 9 (OA-2)

Circle of Care: Mobile Outreach and Intensive Case Management

Fiscal Year 05/06

Q4

- Complete process to request new positions; anticipate approval of new positions by County Board of Supervisors.

Fiscal Year 06/07

Q1

- Recruitment, selection and hiring of new positions.
- Develop collaborative MOU with Department of Aging and Adult Services, establishing a partnership to respond to older adults in crisis.
- Full Service Partnership and mobile outreach fully staffed and available for referrals.
- First consumer served as a result of the expansion. One hundred five (105) consumers will be served under System Development, seventy five (75) consumers will be served through Outreach and Engagement and four (4) consumers will be served under Full Service Partnership.

Q2

- Train staff in terms of cultural and cohort sensitive issues, community resources and intensive case management. An additional seventy five (75) consumers will be served through Outreach and Engagement and an additional one hundred fifteen (115) through System Development.
- Four (4) additional consumers will be served through Full Service Partnership.

Q3

- An additional seventy five (75) consumers will be served through Outreach and Engagement and an additional one hundred fifteen (115) through System Development.
- Four (4) additional consumers will be served through Full Service Partnership.

Q4

- An additional seventy five (75) consumers will be served through Outreach and Engagement and an additional one hundred fifteen (115) will be served through System Development.
- Five (5) additional consumers will be served through Full Service Partnership.
- A total of 750 contacts will have been made through System Development and Outreach and Engagement.

Fiscal Year 07/08

Q1

- Programs will continue to provide services to consumers in the desert areas. An additional one hundred five (105) consumers will be served through System Development and an additional seventy five (75) consumers will be served through Outreach and Engagement.
- Four (4) additional consumers will be served through Full Service Partnership.

Q2

- Capacity building program will be fully implemented.

- Programs will continue to provide services to consumers in the desert areas. An additional one hundred fifteen (115) consumers will be served through System Development and seventy five (75) consumers will be served through Outreach and Engagement.
- Four (4) additional consumers will be served through Full Service Partnership.

Q3

- Certificated training program in geriatric mental health issues will be developed and complete agreements with residential centers for the elderly to provide assisted living for crisis situations.
- Programs will continue to provide services to consumers in the desert areas. An additional one hundred fifteen (115) consumers will be served through System development and seventy five (75) consumers will be served through Outreach and Engagement.
- Four (4) additional consumers will be served through Full Service Partnership.
- Senior Peer Counselors trained.

Q4

- Clinical staff/senior peer counselor provides culturally responsive caregiver support to Latino families.
- Programs will continue to provide services to consumers in the desert areas. An additional one hundred fifteen (115) consumers will be served through System Development, seventy five (75) through Outreach and Engagement and five (5) through Full Service Partnership. Four hundred fifty (450) mobile outreach contacts will have been made by this time.

Housing

In order to clarify the housing needs in San Bernardino County, the following housing timeline was developed to demonstrate the overlapping housing needs/planning from all age group proposals.

Fiscal Year 05/06

Q4

- Invite collaborative partners and participate with them in State DMH's, "Building a Collaborative for Successful Housing," in Riverside, on May 17-18.
- Negotiate with the City of Ontario for transitional slots and permanent housing. Located in the West End of San Bernardino County; the City of Ontario started two new homeless projects to serve the homeless mentally ill in that region. DBH will negotiate contracts to provide the city with development capital, rental subsidies, and support staff.

Fiscal Year 06/07

Q1

- Establish a Housing Trust fund; this fund will be used for housing expenditures on an as needed basis.
- Begin the RFP process to secure housing needs as outlined in County's Three Year CSS Work plan proposals.
- Negotiate and establish a contract with the City of Ontario for transitional and permanent housing.
- Develop and market a plan to establish master leases with landlords. DBH will develop more safe and affordable housing by creating contracts with landlords.
- Start RFP process for up to 228 slots at supervised and short-term transitional settings. This includes detox, sober living, transitional, assisted living, short-term board and care and short-term augmented board and care slots for the TAY, Adults and Older Adults programs.
- Establish a MOU with the Housing Authority of the County of San Bernardino to serve consumers who participate in tenant based/project based permanent housing.
- Through MOUs and contracts, develop collaborative agreements with San Bernardino County Economic Community Development (ECD) and city community development agencies.

Q2

- Continue previously stated goals, as needed.
- Develop collaborative agreements with the Housing Authority of the County of San Bernardino, County and city development agencies to develop and/or refurbish property.

Q3

- Continue previously outlined goals, as needed.
- Establish partnerships with developers for rehabilitation and development of up to 90 new housing units; The focus will be on the early phases of new construction/refurbishing property for TAY, Adults and Older Adults permanent housing
- Submit applications for additional State and Federal funding through programs such as Community Development Block Grants, HOME, McKinney-Vento Homeless grants. These funds will augment MHSA funds and will be used for capital, operational and support expenses for qualified projects.

Q4

- Continue previously outlined goals, if needed.
- Establish partnerships with developers for rehabilitation and development of up to 90 new housing units. The focus will be on the early phases of new construction/refurbishing property.
- Submit applications for additional State and Federal funding through such programs as Community Development Block Grants, HOME, McKinney

Homeless grants. These funds will be used for capital, operational and support expenses for qualified projects.

Fiscal Year 07/08

- Continue the acquisition, development and rehabilitation of permanent housing as market opportunities become available.
- Renew master leases, RFP contracts as needed.
- Continue to follow up with previous goals as needed.

2. Work Plan 4 (A-2) – Forensic Integrated Mental Health Services for Adults – FSP

Forensic Integrated Mental Health Services for Adults includes the (FACT) Program, the Mental Health Court, and Crisis Intervention Training (CIT). FACT clearly is a Full Service Partnership (FSP), but some review team members were unclear how the Mental Health Court and CIT programs include the essential elements of FSPs. For example, how is 24/7 coverage ensured and who will be identified as the Personal Services Coordinator for consumers participating in these components of the program? Please provide additional information to clarify how the Mental Health Court and CIT will operate in the context of this FSP work plan.

The Mental Health Court and CIT will operate as Outreach and Engagement programs and not Full Service Partnerships. The Forensic Assertive Community Treatment Program (FACT) is the only Full Service Partnership program.

The FACT team will serve as an important resource for Mental Health Court consumers as well as the West Valley Detention Center, Jail Mental Health Services to expedite the release of mentally ill consumers to community treatment. The FACT team will serve those with the most intensive needs to be maintained in the community and allow them to exit the criminal justice system as soon as possible with the additional supports they will have available through the FACT team and treatment concepts.

Mental Health Court is a voluntary program that also allows the mentally ill to be expedited from the criminal justice system in to the community to receive on-going treatment and support to live independently in their communities. This expansion will provide additional outreach to those who are mentally ill and involved in the criminal justice system in outlying courts in San Bernardino County.

The goal is to have the FACT team available as an intensive treatment resource and be used with referrals from Mental Health Courts, Hospitals, and West Valley Detention Center, Jail Mental Health Services. The awareness of the available mental health treatment options for those mentally ill consumers involved with the criminal justice system will increase through the Crisis Intervention Training program. This training will target the criminal justice system, including Sheriff, Police, Public Defenders, District Attorneys, Superior Court and other criminal justice partners.

San Bernardino County has created separate budgets for each funding type for each fiscal year for Work Plan 4 (A-2). This work plan now reflects a Full Service Partnership budget and an Outreach and Engagement budget. Please see Exhibit 2, 5a, and 5b budget worksheets (Attachments C and G).

3. Work Plan 6 (A-4) – Crisis Walk-In Centers; System Development 95% and O&E 5%

Some DMH review team members expressed concern about the request for a vehicle with a security cage. During the CSS review meeting, San Bernardino County staff indicated they intend to amend this work plan by requesting a vehicle without a security cage. Please provide the amended narrative and budget worksheets to conform to your proposed modification of this work plan.

Unmarked vehicles with no cages installed will be provided for transportation with no county logo in order to reduce the stigma or embarrassment to the consumer. Budget narrative worksheets were modified to remove the term “caged”. Please see Attachment G, Exhibit, 5a budget narrative worksheets.

4. Work Plan 9 (OA-2) – Circle of care: Mobile Outreach and Intensive Case Management – FSP 25%, System Development 15%, O&E 60%

This work plan includes FSP, System Development, and Outreach and Engagement funding types. Please provide additional explanation to clearly differentiate which expenditures will be funded by each of the three funding types.

New budget worksheets were created for each funding type (Full Service Partnership, System Development, and Outreach and Engagement) for each fiscal year for Work Plan 9 (OA-2). The new budget worksheets differentiate more clearly how expenditures will be funded by each of the three funding types. Please see Exhibit 2, 5a, and 5b budget worksheets (Attachments C and G).

5. Other One-Time (OTO-1) – Housing and Employment Program

- a. *The Consumer-Operated Peer Support services and Clubhouse Expansion Program (A-1) proposes to fund twelve transitional living units, using System Development funds. The Psychiatric Triage Diversion Program (A-5) proposes to fund ten units of sober living and ten units of transitional living, using System Development funds. The Circle of Care Services for Older Adults (OA-1) proposes to fund ten augmented board and care and ten assisted living unites, using System Development funds. Title 9, Section 3200.100 provides that the System Development funding category “allows the county to provide mental health services and supports to individuals with mental illness and their families,” but does not include funding for housing, which is more appropriately funded*

under FSP or Outreach and Engagement. Please provide additional information and a revised Exhibit 2 and budget pages to reflect the correct use of the respective funding categories.

System Development proposals that included housing supports were Work Plan 3 (A-2), Consumer-Operated Peer Support Services and Clubhouse Expansion, Work Plan 7 (A-5), Psychiatric Triage Diversion and Work Plan 8 (OA-1), Circle of Care Services for Older Adults. Based on the MHSA definitions, they are actually Outreach and Engagement programs. The plan will be amended and these proposals will be implemented as such. Please see revised budget worksheets (Attachment G).

b. The County did not provide sufficient details for the review team to understand how the Other One-Time housing costs were developed. In addition to the Other One-Time housing costs of \$3.975 million, the program operating budgets include almost \$2 million in annual, on-going consumer housing costs. Please provide additional detail to clearly identify how the Other One-Time housing costs were developed, including detailed budget narrative information to clarify what proposed expenditures will be made with the requested housing funds. Please provide assurance that housing is only for FSP and Outreach and Engagement, and provide a revised Exhibit 4 for the Other One-Time housing and employment program, that indicates the correct fund type for housing.

The One-Time Costs for the Housing and Employment Program were calculated based on the immediate housing needs and in relation to other department proposals. The funds will be used only for Full Service Partnerships and Outreach and Engagement programs. Collaborative partnerships will be established with the Housing Authority of San Bernardino County, San Bernardino County Community Action Partnership (Homeless Coalition), San Bernardino County and city community development agencies, qualified developers, property managers and landlords. These partnerships will be utilized to develop and acquire the continuum of housing (318 slots) outlined in the CSS plan. For example, DBH is negotiating with the City of Ontario to develop transitional slots and permanent housing in the West End region of San Bernardino County. Gap financing for development and short-term rental subsidies may be utilized.

A trust fund will be established with One-Time funds and will be used in the following ways. (However, as collaborative ventures unfold, the funds may be utilized in other ways.)

- **Predevelopment, development and refurbishing:** DBH will negotiate with qualified developers and set aside \$600,000 to develop and/or refurbish newly acquisitioned properties.
- **Master leasing and property management:** To quickly increase the available housing stock, \$1,584,000 will be used to establish new master leases at scattered and/or project based sites. DBH will establish contracts with landlords and property management companies to provide ongoing services. Property

management contracts will be based on the Housing Authority's standard of 6% of gross rental income, which is approximately \$45 to \$50 per month, per unit. For permanent housing, \$60 per unit, per year, per consumer served, will be set aside for issuing vouchers, eligibility verification, family status, income verification and inspections. This will insure safe and affordable dwellings. To expand slots in supervised settings, contracts will be implemented to secure short-term board and care slots as well as short-term augmented board and care slots. For the augmented board and care slots, contracts will pay for the necessary clinical support staff that traditionally accompanies such slots.

- **Short-term rental subsidies:** As part of the initial master leasing plan, \$1,008,000 will be used to subsidize consumers' rents. DBH will use the HUD fair market rental standards for transitional and permanent housing (Tenant Based, Project Based and Single Room Occupancy vouchers), while the SSI rate will be used for regular and augmented board and care slots. To insure safe and affordable housing, the Housing Authority will oversee vouchers and rental subsidy services for consumers who are in permanent and independent housing.
- **Consultation fees:** DBH will set aside \$783,000 for consultation services. Consultation services will include hiring technical expertise to help design and implement master leasing and permanent housing plans. The Corporation of Supportive Housing and other similar agencies with housing expertise will be used. The Department may utilize consultants who have HUD grant writing expertise. In addition, these fees will be used for consultation during the acquisition, development and/or refurbishing of property. For example, during the conceptual, building plan and construction oversight phases of construction, building inspectors, civil engineers, architects, plumbers, building planners, project oversight managers, and construction overseers will be used.
- **Grant match:** The funds allocated for the above mentioned programs can and may be used to leverage other funding. For example, one-time funds may be used as seed or matching funds as HOME, Supportive Housing Program, Section 811 or Single Room Occupancy grants.

c. *The County provided the Other One-Time costs shown in the budget worksheets which do not match the line item details in the budget narratives (programs C-1, TAY-1, A-4 and OA-2), and this does not match the Other One-Time costs on Exhibit 2. Since the detail for the Other One-Time costs shown in Exhibit 2 appears to be more consistent with the programs, it is assumed that these amounts are what San Bernardino County is proposing for Other One-Time costs. Please provide additional information to reconcile these differences and confirm whether Exhibit 2 contains the correct amounts.*

Exhibit 2 was reformatted to more clearly define where all One-Time (OT) costs would be used. Exhibit 2 for OT expenditures were defined by Program OT, Administrative OT, and Other OT categories.

- Program OT costs are the amounts on each Program budget worksheet (exhibit 5a, and 5b).

- Administrative OT costs are the amounts from the Administrative budget worksheets (exhibit 5c)
- Other OT costs are the amounts on the OTO budget worksheets (OTO-1, OTO-3, OTO-4, OTO-5)

Please see Exhibit 2, 5a, 5b, 5c, and OTO budget worksheets (Attachments C, G, and I).

6. Other One-Time (OTO-3) – Department Training Program

The plan requests Other One-Time funds to provide training to 196 new employees at 40 hours per employee and \$100 per hour. Please provide additional information to clarify how this cost was calculated. Also, please clarify the anticipated topic areas for the training and whom the County anticipates may be providing training in each topic area.

The one time cost of training was calculated based on the current contract hourly rate with the California Institute for Mental Health.

The one time funding will be use during the first two years of MHSA implementation to train 196 new staff including newly hired consumers and family members and contract agencies' new staff. The goal of this training program is to train all new staff funded with MHSA dollars by year 2 of the MHSA implementation process.

According to the Training proposal below, each staff member will receive an average of 60 hours of training during the first two years of MHSA implementation. Staff from all programs will receive approximately 36 hours of training that will cover all age groups, in addition to 24 hours of age specific training.

Training Proposal

Title/ Topic	Date	CY	TAY	A	C	Possible Presenters
Cultural Considerations in the assessment and treatment of Asian-Americans	May 2006	X	X	X	X	Presenter: Jeff Mio, PhD.
Consumers and Family Members Public Speaking Workshop	June 2006	X	X	X	X	Work with the Consumers and Family Members Committee to develop the curriculum and to identify possible presenters.

Cultural Competence Recovery and Resilience	June and July 2006	X	X			Work with MHSA staff and the Cultural competence training committee to develop the training curriculum and to identify possible presenters.
Cultural Considerations in working with children and Families in San Bernardino County <ul style="list-style-type: none"> • Demographic information • Needs assessment information • Linguistic and Ethnic considerations • Diversity among the target populations 	July 2006	X	X			Work with MHSA staff and the Cultural competence training committee to develop the training curriculum and to identify possible presenters from the list of presenters at the Children's Network conference.
Co-occurring Disorders: Dual diagnosis and domestic violence assessment	July 2006	X	X	X	X	Work with MHSA staff and the Cultural competence training committee to develop the training curriculum and to identify possible presenters.
Providing linguistic services by using interpretation and translation services	July 2006	X	X	X	X	Myriam Aragon, LMFT
Cultural Considerations in Working with Diverse Target Population: Outreach and Engagement of LGBT population	August 2006	X	X	X	X	Work with MHSA staff and the Cultural competence training committee to develop the training curriculum and to identify possible presenters.
Recovery Model practical applications	August 2006			X	X	Work with MHSA staff and the Cultural competence training committee to develop the training curriculum and to identify possible presenters.

Consumers culture	August 2006	X	X	X	X	Work with the Consumers and family members Committee to develop the curriculum and to identify possible presenters.
Cultural Considerations in assessment and treatment of Latinos	September 2006	X	X	X	X	Work with MHSA staff and the Cultural competence training committee to develop the training curriculum and to identify possible presenters.
Assertive Community Treatment	February 2007		X			Work with MHSA staff and the Cultural competence training committee to develop the training curriculum and to identify possible presenters.
Cultural considerations: Working with Institutionalized Children and Youth	February and April 2007	X				Work with MHSA staff and the Cultural competence training committee to develop the training curriculum and to identify possible presenters.
Cultural Considerations in the assessment and treatment of Native-Americans	March 2007	X	X	X	X	Work with MHSA staff and the Cultural competence training committee to develop the training curriculum and to identify possible presenters.
Culturally and linguistically appropriate Assessments and Crisis Interventions	April 2007	X	X	X	X	Work with MHSA staff and the Cultural competence training committee to develop the training curriculum and to identify possible presenters.

Cultural considerations: Working with Institutionalized Transitional Age Youth	May and June 2007	X				Work with MHSA staff and the Cultural competence training committee to develop the training curriculum and to identify possible presenters.
Cultural considerations: Working with Institutionalized Adults	May and June 2007			X	X	Work with MHSA staff and the Cultural competence training committee to develop the training curriculum and to identify possible presenters.
Working with consumers and family members as peers	June and July 2007	X	X	X	X	Work with MHSA staff and the Cultural competence training committee to develop the training curriculum and to identify possible presenters.
Evidence-based and Promising Clinical Practices: Children and Transitional Age Youth	July 2007	X	X			Work with MHSA staff and the Cultural competence training committee to develop the training curriculum and to identify possible presenters.
Evidence-based and Promising Clinical Practices: Adults	July 2007			X		Work MHSA staff, The Cultural Competence training committee, CIMH Center for Multicultural Development
Evidence-based and Promising Clinical Practices: Older Adults	August 2007				X	Work with MHSA staff and the Cultural competence training committee to develop the training curriculum and to identify possible presenters.

Housing and Employment as treatment plan goals	August 2007	X	X	X	X	Work with MHSA staff and the Cultural competence training committee to develop the training curriculum and to identify possible presenters.
The Culture of Poverty	August and September 2007	X	X	X	X	Work with MHSA staff and the Cultural competence training committee to develop the training curriculum and to identify possible presenters.

7. DMH Fiscal review – Budget Issues

Included is Attachment B as a reference sheet outlining the changes made to each Program Work Plan budget for each fiscal year as well as each One-Time Work Plan budget. These worksheets are designed to give the DMH review team an overview of the impact the changes made to each Program Work Plan budget. Also attached is each budget worksheet page that was affected by these changes.

a. San Bernardino County has purposed a relatively high administrative cost at over 18 percent of direct mental health service costs. Please provide explanation to clarify the need for the amount of administrative support requested.

San Bernardino County has reduced Administrative cost (FY1 \$398,402, FY2 and 3 \$2,239,396) to 15% of direct service costs (FY1 \$2,686,768, FY2 & 3 \$14,679,097). This reduction was made by reducing some staffing costs to less than full year cost to account for delays in hiring and staffing turnover. Operating costs were also reduced to reflect a more realistic estimate of anticipated expenditures. Please see Attachment H revised Exhibit 5c- Administrative Budget Worksheets and Exhibit 2 worksheets for revised costs.

b. The budget narratives for Work Plan TAY-1, years 1 and 2, have an incorrect fiscal year in the document header. Please provide corrected budget narrative pages.

San Bernardino County has revised Work Plan TAY-1 years 1 and 2 fiscal year headers to reflect correct fiscal years. Please see Attachment G budget narrative worksheets.

c. The budget narratives for Work Plan A-5 show other housing supports that are not included in the budget worksheets. In addition, consumer supports for Work Plan A-5 in years 2 and 3 are based on 225 consumers, not the 300 indicated on

the budget worksheets. Please provide additional information to reconcile these differences.

San Bernardino County has revised Work Plan A-5 budget worksheets to reflect the following:

- Revised all budget worksheets to include the costs for housing supports.
- Years 2 and 3- updated costs to be based on 300 consumers as is indicated on the budget worksheet headers.

Please see Attachment G budget worksheets for corrections.

d. Work Plan OA-2 includes five Safe Haven housing slots that are discounted by 55 percent, which is unclear because the entire consumer base would not get one of the five slots. Thus, it seems that the amounts should be higher. Please provide clarifying information and/or revised budget worksheets and narrative.

San Bernardino County has removed the 55 percent discount. A separate budget worksheet, Attachment G, was created for Full Service Partnerships for this work plan. There will be 5 Assisted Living slots available for 17 Full Service Partnership Consumers.



CALIFORNIA DEPARTMENT OF
Mental Health

1600 9th Street, Sacramento, CA 95814
(916) 654-3551

April 19, 2006

Allan Rawland, LCSW
Mental Health Director
San Bernardino County Behavioral Health Department
850 East Foothill Blvd
Rialto, CA 92376

RECEIVED
APR 24 2006

DIRECTOR'S OFFICE

Dear Mr. ^{Allen}Rawland:

On February 14, 2006, the California Department of Mental Health (DMH) received the Community Services and Supports (CSS) Three-Year Program and Expenditure Plan from San Bernardino County. We appreciate the effort that went into the development of this Plan. Approval by DMH of the county plan is required to receive Mental Health Services Act (MHSA) funding for CSS. The Department has the responsibility to review these plans to ensure that they meet the requirements and move toward the vision contained within the MHSA. This letter is the Department's response to the initial review of your plan.

On March 29, 2006, San Bernardino County representatives met with the DMH review team. The DMH review team included consumer, family member, and cultural competence consultants, an emeritus Mental Health Director, and DMH staff. DMH also consulted with a fiscal expert for an independent review of the San Bernardino County CSS Plan. The DMH Review Notes, the County Consultants' Review Tool prepared by the Emeritus Mental Health Director, and the Fiscal Analysis prepared by the DMH fiscal consultant are included as Attachments A, B, and C, respectively. The DMH review meeting also included participation from a representative of the Oversight and Accountability Commission. Comments from the Oversight and Accountability Commission will follow under separate cover for your review. The review team used the Department's review tool to verify compliance with the Department's standards as outlined in the CSS requirements, to focus on the elements of the San Bernardino County plan that met the funding requirements, and identify any elements that require further clarification prior to DMH completing the review and approval process.

This review provided the basis for the Department's request for additional information and revisions outlined herein. The following summary identifies those areas of your plan where the requirements or criteria have been met, and those areas where DMH is requesting additional information before formal approval can be recommended.

Part I - Community Program Planning

Section I – Planning Process – Criteria met.

The DMH Review Team requested additional information regarding collaboration efforts with Native American populations and specifically with San Manuel tribe. Please describe the current outreach and future plans to work with this population.

Section II – Plan Review – Criteria met.

Part II- Program & Expenditure Plan Requirements

Section I – Identifying Community Issues Related to Mental Illness Resulting from Lack of Community Services and Supports – Criteria met.

Section II – Analyzing Mental Health Needs in the Community – Additional information requested.

1. The tables on pages 42-43 identify the number of “fully served” clients in the county. Some review team members noted that these numbers appear to be higher than the number of individuals served by AB 2034 and SB 163 wraparound programs. Please describe how “fully served” is defined, and identify who is included as “fully served” in each age group.
2. Pages 44-46 includes a discussion of numbers and percentages of underserved or inappropriately served individuals in each age group by ethnicity. Please provide an analysis of the data and describe any conclusions that can be drawn from the information on ethnic disparities by age group.

Section III – Identifying Initial Populations for Full Service Partnerships – Criteria met.

Section IV – Identifying Strategies – Criteria met.

Section V – Assessing Capacity – Criteria met.

Section VI – Developing Work Plans and Budgets with Timelines – Additional Information requested.

1. Issues Applicable to Multiple Work Plans
 - a. The CSS Three Year Program and Expenditure Plan Requirements, on page 41, contain the following requirement for each work plan. “Discuss how the chosen program/strategies will be culturally competent and meet the needs of culturally and linguistically diverse communities. Describe how your program and strategies address the ethnic disparities identified in Part II Section II of this plan and what specific strategies will be used to meet their needs.” In each work plan, the narrative responses to this requirement mainly address department-level, county-wide strategies regarding cultural competence. Please clarify how each individual work plan will be culturally competent and meet the needs of culturally and linguistically diverse communities.
 - b. The CSS Three Year Program and Expenditure Plan Requirements, on page 41, contain the following requirement for each work plan. “Describe how services will be provided in a manner that is sensitive to sexual orientation, gender-sensitive and reflect the differing psychologies and needs of women and men, boys and girls.” In

each work plan, the narrative responses to this requirement mainly address department-level, county-wide strategies. Please clarify how each work plan will be provided in a manner that is sensitive to sexual orientation and gender while reflecting the differing psychologies and needs of women and men, boys and girls.

- c. The timelines provided in each of the work plans include general goals to be completed in the first year, but do not specify target dates. Please provide revised timelines that include major milestones through June 2008. DMH is aware that some of these dates may need to be modified as implementation of the work plans begin, but specific dates are part of the CSS requirements.

2. Work Plan 4 (A-2) – Forensic Integrated Mental Health Services for Adults - FSP

Forensic Integrated Mental Health Services for Adults includes the (FACT) Program, the Mental Health Court, and Crisis Intervention Training (CIT). FACT clearly is a Full Service Partnership (FSP), but some review team members were unclear how the Mental Health Court and CIT programs include the essential elements of FSPs. For example, how is 24/7 coverage ensured and who will be identified as the Personal Services Coordinator for clients participating in these components of the program? Please provide additional information to clarify how the Mental Health Court and CIT will operate in the context of this FSP work plan.

3. Work Plan 6 (A-4) – Crisis Walk-In Centers; System Development 95% and O&E 5%

Some DMH review team members expressed concern about the request for a vehicle with a security cage. During the CSS review meeting, San Bernardino County staff indicated they intend to amend this work plan by requesting a vehicle without a security cage. Please provide the amended narrative and budget worksheets to conform to your proposed modification of this work plan.

4. Work Plan 9 (OA-2) – Circle of Care: Mobile Outreach and Intensive Case Management – FSP 25%, System Development 15%, O & E 60%

This work plan includes FSP, System Development, and Outreach and Engagement funding types. Please provide additional explanation to clearly differentiate which expenditures will be funded by each of the three funding types.

5. Other One-Time (OTO-1) – Housing and Employment Program

- a. The Consumer-Operated Peer Support Services and Clubhouse Expansion Program (A-1) proposes to fund twelve transitional living units, using System Development funds. The Psychiatric Triage Diversion Program (A-5) proposes to fund ten units of sober living and ten units of transitional living, using System Development funds. The Circle of Care Services for Older Adults (OA-1) proposes to fund ten augmented board and care and ten assisted living units, using System Development funds. Title 9, Section 3200.100 provides that the System Development funding category “allows the County to provide mental health services and supports to individuals with

mental illness and their families,” but does not include funding for housing, which is more appropriately funded under FSP or Outreach and Engagement. Please provide additional information and a revised Exhibit 2 and budget pages to reflect the correct use of the respective funding categories.

- b. The County did not provide sufficient details for the review team to understand how the Other One-Time housing costs were developed. In addition to the Other One-Time housing costs of \$3.975 million, the program operating budgets include almost \$2 million in annual, on-going client housing costs. Please provide additional detail to clearly identify how the Other One-Time housing costs were developed, including detailed budget narrative information to clarify what proposed expenditures will be made with the requested housing funds. Please provide assurance that housing is only for FSP and Outreach and Engagement, and provide a revised Exhibit 4 for the Other One-Time housing and employment program, that indicates the correct fund type for housing.
- c. The County provided the Other One-Time costs shown in the budget worksheets which do not match the line item details in the budget narratives (programs C-1, TAY-1, A-4 and OA-2), and this does not match the Other One-Time costs on Exhibit 2. Since the detail for the Other One-Time costs shown in Exhibit 2 appears to be more consistent with the programs, it is assumed that these amounts are what San Bernardino County is proposing for Other One-Time costs. Please provide additional information to reconcile these differences and confirm whether Exhibit 2 contains the correct amounts.

6. Other One-Time (OTO-3) – Department Training Program

The Plan requests other Other One-Time funds to provide training to 196 new employees at 40 hours per employee and \$100 per hour. Please provide additional information to clarify how this cost was calculated. Also, please clarify the anticipated topic areas for the training and who the County anticipates may be providing training in each topic area.

7. DMH Fiscal Review – Budget Issues

- a. San Bernardino County has purposed a relatively high administrative cost at over 18 percent of direct mental health service costs. Please provide explanation to clarify the need for the amount of administrative support requested.
- b. The budget narratives for Work Plan TAY-1, years 1 and 2, have an incorrect fiscal year in the document header. Please provide corrected budget narrative pages.
- c. The budget narratives for Work Plan A-5 show other housing supports that are not included in the budget worksheets. In addition, client supports for Work Plan A-5 in years 2 and 3 are based on 225 clients, not the 300 indicated on the budget worksheets. Please provide additional information to reconcile these differences.

Mr. Allan Rawland, LCSW
April 19, 2006
Page 5

- d. Work Plan OA-2 includes five Safe Haven housing slots that are discounted by 55 percent, which is unclear because the entire client base would not get one of the five slots. Thus, it seems that the amounts should be higher. Please provide clarifying information and/or revised budget worksheets and narrative.

It is hoped that San Bernardino County can provide this additional information soon. The Department should be able to complete its review as soon as possible after receiving the additional information. Subsequent to approval of the work plans, the Department will work with San Bernardino County to finalize the budget and narrative information. If you have any questions regarding the specific feedback to San Bernardino County provided in this letter and the requests for additional information, please contact John Lessley at (916) 654-3535.

Please Send 6 Copies (and CD Rom) of the Requested Materials to:
Troy Konarski, County Liaison
County Operations – South
1600 9th Street, Room 100
Sacramento, CA 95814

I would like to echo the acknowledgements of our review team members and consultants on the excellent product developed by the San Bernardino County mental health stakeholders. Although there are areas of the plan that need to be addressed, this was truly a job well done. Your CSS Plan as submitted to DMH represents the vision that is contained in the MHSAs and the Department's policy and guideline documents. We all look forward to the successful implementation of your plan and future accomplishments.

Sincerely,



CAROL HOOD,
Deputy Director
Systems of Care

Attachments:

- A. Review Meeting Notes
- B. Fiscal Review
- C. Emeritus Mental Health Director Review

cc: Mental Health Oversight and Accountability Commission
California Mental Health Planning Council
Michael Borunda, Assistant Deputy, Systems of Care, DMH
John Lessley, Chief, County Operations, South/Central Regions
Rebecca Kirby, Chief, County Operations, North/Bay Regions
Dee Lemonds, Chief, Adult and Older Adult Program Policy
Dave Neilsen, Chief, Community Services and Supports Policy Section
Troy Konarski, County Operations Liaison, DMH

COUNTY OF SAN BERNARDINO
THREE YEAR CSS PLAN BUDGET REVISIONS

5/15/2006 1:25 PM

PROGRAM SUMMARY

System Improvement/Planning Ext	1,267,311
3-yr OTO request	12,765,749
3 mos Program	3,085,169
Total	<u>17,118,229</u>
State Allocation 0506	17,168,200
Over/(Under)	(49,971)

Program	To State	Revised	Difference	Reason
2005-2006				
C-1	629,592	629,592	0	
TAY-1	728,087	728,087	0	
A-1	191,326	191,326	0	
A-2	381,931	379,688	(2,243)	Created separate budget (FSP and OE)
A-3	188,445	188,445	(0)	
A-4	78,482	78,482	0	
A-5	69,903	77,604	7,701	Revised formula for housing to include housing costs
OA-1	237,947	237,947	(0)	
OA-2	250,107	175,596	(74,511)	Created separate budget (FSP, SD and OE)
Admin-1	677,819	398,402	(279,418)	Reduced FTEs and Rents expenditures to make Admin costs 15% of direct service costs
SUBTOTAL 2005-2006	3,433,640	3,085,169	(348,470)	
2006-2007				
C-1	2,722,710	2,722,710	0	
TAY-1	3,528,712	3,528,712	0	
A-1	904,803	904,803	0	
A-2	1,877,365	1,857,598	(19,767)	Created separate budget (FSP and OE)
A-3	769,805	769,805	0	
A-4	2,385,658	2,385,658	0	
A-5	302,400	466,046	163,646	Revised formula for housing to include housing costs Revised formula to match annual client count
OA-1	1,010,806	1,010,806	0	
OA-2	1,096,973	1,032,959	(64,014)	Created separate budget (FSP, SD and OE)
Admin-1	2,568,967	2,239,396	(329,572)	Reduced FTEs and Rents expenditures to make Admin costs 15% of direct service costs
SUBTOTAL 2006-2007	17,168,199	16,918,493	(249,707)	
2007-2008				
C-1	2,722,710	2,722,710	0	
TAY-1	3,528,712	3,528,712	0	
A-1	904,803	904,803	0	
A-2	1,877,365	1,857,598	(19,767)	Created separate budget (FSP and OE)
A-3	769,805	769,805	0	
A-4	2,385,658	2,385,658	0	
A-5	302,400	466,046	163,646	Revised formula for housing to include housing costs Revised formula to match annual client count
OA-1	1,010,806	1,010,806	0	
OA-2	1,096,973	1,032,959	(64,014)	Created separate budget (FSP, SD and OE)
Admin-1	2,568,967	2,239,396	(329,572)	Reduced FTEs and Rents expenditures to make Admin costs 15% of direct service costs
SUBTOTAL 2007-2008	17,168,199	16,918,493	(249,707)	
TOTAL	37,770,038	36,922,155	(847,883)	

COUNTY OF SAN BERNARDINO
THREE YEAR CSS PLAN BUDGET REVISIONS

5/15/2006 1:25 PM

ONE-TIME COSTS SUMMARY

Program	To State	Revised	Difference	Reason
2005-2006				
OTO-1 Housing	1,325,000	1,325,000	0	
OTO-2 Cultural Competency	499,681	499,681	0	
OTO-3 Training/Education	599,500	811,500	212,000	Added hours to training schedule
OTO-4 Capital Purchases	2,107,700	2,049,700	(58,000)	Reduced FTE count error in formula
OTO-5 Information Systems	1,495,047	1,495,047	0	
SUBTOTAL	6,026,928	6,180,928	154,000	
2006-2007				
OTO-1 Housing	1,325,000	1,325,000	-	
OTO-2 Cultural Competency	183,176	183,176	-	
OTO-3 Training/Education	506,000	618,000	112,000	Added hours to training schedule
OTO-4 Capital Purchases	1,926,100	1,958,600	32,500	Moved Admin Car and Copier to year two
OTO-5 Information Systems	593,794	593,794		
SUBTOTAL	4,534,070	4,678,570	144,500	
2007-2008				
OTO-1 Housing	1,325,000	1,325,000	-	
OTO-2 Cultural Competency	183,176	183,176	-	
OTO-3 Training/Education	222,000	222,000	-	
OTO-4 Capital Purchases	-	-	-	
OTO-5 Information Systems	176,075	176,075		
SUBTOTAL	1,906,251	1,906,251	-	
TOTAL	12,467,249	12,765,749	298,500	

Exhibit 2: COMMUNITY SERVICES AND SUPPORTS PROGRAM WORKPLAN LISTING

Fiscal Year :

County: San Bernardino		TOTAL FUNDS REQUESTED				FUNDS REQUESTED			
#	Program Work Plan Name	Full Service Partnerships	System Development	Outreach & Engagement	Total Request	Children, Youth, Families	Transition Age Youth	Adult	Older Adult
C-1	Comprehensive Child and Family Support System	585,521	25,184	18,888	\$629,592	629,592			
TAY-1	One Stop TAY Center	677,121	29,123	21,843	\$728,087		728,087		
A-1	Consumer-Operated Peer Support Svcs & Clubhouse Expansion		181,760	9,566	191,326			191,326	
A-2	Forensic Integrated MH Services	300,794		78,894	379,688			379,688	
A-3	High Hospital User ACT Team	188,445			188,445			188,445	
A-4	Crisis Walk-in Centers		74,558	3,924	78,482	11,772	27,469	27,469	11,772
A-5	Psychiatric Triage Diversion Team at ARMC		77,604		77,604			77,604	
OA-1	Circle of Care: System Development		226,049	11,897	237,947				237,947
OA-2	Circle of Care: Mobile Outreach & Intensive Case Management	62,155	38,886	74,555	175,596				175,596
AD-1	Administrative Support		398,402		398,402	99,600	99,600	99,600	99,600
		1,814,036	1,051,566	219,568	3,085,169	740,965	855,157	964,132	524,915

Exhibit 2: COMMUNITY SERVICES AND SUPPORTS PROGRAM WORKPLAN LISTING

Fiscal Year :

County: San Bernardino		TOTAL FUNDS REQUESTED				FUNDS REQUESTED			
#	Program Work Plan Name	Full Service Partnerships	System Development	Outreach & Engagement	Total Request	Children, Youth, Families	Transition Age Youth	Adult	Older Adult
Program									
OTO-3	Training/Education-Program		648,000		648,000	\$264,000	\$72,000	\$222,000	\$90,000
OTO-4	Capital Purchases-Program		1,963,700		1,963,700	\$822,000	\$406,500	\$575,200	\$160,000
	Total Program		2,611,700		2,611,700	\$1,086,000	\$478,500	\$797,200	\$250,000
Administration									
OTO-3	Training/Education-Administration		108,000		108,000	\$27,000	\$27,000	\$27,000	\$27,000
OTO-4	Capital Purchases-Administration		86,000		86,000	\$21,500	\$21,500	\$21,500	\$21,500
	Total Administration		194,000		194,000	\$48,500	\$48,500	\$48,500	\$48,500
Other OTO									
OTO-1	Housing	1,325,000			1,325,000		530,000	530,000	265,000
OTO-2	Cultural Competency activities		499,681		499,681	\$124,920	\$124,920	\$124,920	\$124,920
OTO-3	Training/Education-Internship Program		55,500		55,500	\$13,875	\$13,875	\$13,875	\$13,875
OTO-5	Improving information systems		1,495,047		1,495,047	\$373,762	\$373,762	\$373,762	\$373,762
	Total Other	1,325,000	2,050,228	0	3,375,228	\$512,557	\$1,042,557	\$1,042,557	\$777,557
		\$1,325,000	\$4,855,928	\$0	\$6,180,928	\$1,647,057	\$1,569,557	\$1,888,257	\$1,076,057

All one-time-only proposals are listed in order of priority

Exhibit 2: COMMUNITY SERVICES AND SUPPORTS PROGRAM WORKPLAN LISTING

Fiscal Year :

County: San Bernardino		TOTAL FUNDS REQUESTED				FUNDS REQUESTED			
#	Program Work Plan Name	Full Service Partnerships	System Development	Outreach & Engagement	Total Request	Children, Youth, Families	Transition Age Youth	Adult	Older Adult
C-1	Comprehensive Child and Family Support System	2,532,120	108,908	81,681	\$2,722,710	\$2,722,710			
TAY-1	One Stop TAY Center	3,281,702	141,148	105,861	3,528,712		3,528,712		
A-1	Consumer-Operated Peer Support Svcs & Clubhouse Expansion		859,563	45,240	904,803			904,803	
A-2	Forensic Integrated MH Services	1,352,626		504,972	1,857,598			1,857,598	
A-3	High Hospital User ACT Team	769,805			769,805			769,805	
A-4	Crisis Walk-in Centers		2,266,375	119,283	2,385,658	357,849	834,980	834,980	357,849
A-5	Psychiatric Triage Diversion Team at ARMC		466,046		466,046			466,046	
OA-1	Circle of Care: System Development		960,266	50,540	1,010,806				1,010,806
OA-2	Circle of Care: Mobile Outreach & Intensive Case Management	397,918	236,177	398,864	1,032,959				1,032,959
AD-1	Administrative Support		2,239,396		2,239,396	559,849	559,849	559,849	559,849
		\$8,334,171	\$7,277,879	\$1,306,442	\$16,918,493	\$3,640,408	\$4,923,541	\$5,393,081	\$2,961,463

Exhibit 2: COMMUNITY SERVICES AND SUPPORTS PROGRAM WORKPLAN LISTING

Fiscal Year :

County: San Bernardino		TOTAL FUNDS REQUESTED				FUNDS REQUESTED			
#	Program Work Plan Name	Full Service Partnerships	System Development	Outreach & Engagement	Total Request	Children, Youth, Families	Transition Age Youth	Adult	Older Adult
Program									
OTO-3	Training/Education-Program		396,000		396,000	0	180,000	126,000	90,000
OTO-4	Capital Purchases-Program		1,898,600		1,898,600	0	992,800	575,800	330,000
	Total Program		2,294,600		2,294,600	-	1,172,800	701,800	420,000
Administration									
OTO-3	Training/Education-Administration		0		0	0	0	0	0
OTO-4	Capital Purchases-Administration		60,000		60,000	15,000	15,000	15,000	15,000
	Total Administration		60,000		60,000	15,000	15,000	15,000	15,000
Other OTO									
OTO-1	Housing	1,325,000			\$1,325,000		530,000	530,000	265,000
OTO-2	Cultural Competency activities		183,176		183,176	\$45,794	\$45,794	\$45,794	\$45,794
OTO-3	Training/Education-Internship Program		222,000		222,000	\$55,500	\$55,500	\$55,500	\$55,500
OTO-5	Improving information systems		593,794		593,794	\$148,449	\$148,449	\$148,449	\$148,449
	Total Other	1,325,000	998,970		\$2,323,970	\$249,743	779,743	779,743	514,743
		\$1,325,000	\$3,353,570	\$0	\$4,678,570	\$264,743	\$1,967,543	\$1,496,543	\$949,743

To State

All one-time-only proposals are listed in order of priority

Exhibit 2: COMMUNITY SERVICES AND SUPPORTS PROGRAM WORKPLAN LISTING

Fiscal Year :

County: San Bernardino		TOTAL FUNDS REQUESTED				FUNDS REQUESTED			
#	Program Work Plan Name	Full Service Partnerships	System Development	Outreach & Engagement	Total Request	Children, Youth, Families	Transition Age Youth	Adult	Older Adult
C-1	Comprehensive Child and Family Support System	2,532,120	108,908	81,681	\$2,722,710	\$2,722,710			
TAY-1	One Stop TAY Center	3,281,702	141,148	105,861	3,528,712		3,528,712		
A-1	Consumer-Operated Peer Support Svcs & Clubhouse Expansion		859,563	45,240	904,803			904,803	
A-2	Forensic Integrated MH Services	1,352,626		504,972	1,857,598			1,857,598	
A-3	High Hospital User ACT Team	769,805			769,805			769,805	
A-4	Crisis Walk-in Centers		2,266,375	119,283	2,385,658	357,849	834,980	834,980	357,849
A-5	Psychiatric Triage Diversion Team at ARMC		466,046		466,046			466,046	
OA-1	Circle of Care: System Development		960,266	50,540	1,010,806				1,010,806
OA-2	Circle of Care: Mobile Outreach & Intensive Case Management	397,918	236,177	398,864	1,032,959				1,032,959
AD-1	Administrative Support		2,239,396		2,239,396	559,849	559,849	559,849	559,849
		\$8,334,171	\$7,277,879	\$1,306,442	\$16,918,493	\$3,640,408	\$4,923,541	\$5,393,081	\$2,961,463

Exhibit 2: COMMUNITY SERVICES AND SUPPORTS PROGRAM WORKPLAN LISTING

Fiscal Year :

County: San Bernardino		TOTAL FUNDS REQUESTED				FUNDS REQUESTED			
#	Program Work Plan Name	Full Service Partnerships	System Development	Outreach & Engagement	Total Request	Children, Youth, Families	Transition Age Youth	Adult	Older Adult
Program									
OTO-3	Training/Education-Program		0		0	0	0	0	0
OTO-4	Capital Purchases-Program		0		0	0	0	0	0
	Total Program		0		0	0	0	0	0
Administration									
OTO-3	Training/Education-Administration		0		0	0	0	0	0
OTO-4	Capital Purchases-Administration		0		0	0	0	0	0
	Total Administration		0		0	0	0	0	0
Other OTO									
OTO-1	Housing	1,325,000			1,325,000		530,000	530,000	265,000
OTO-2	Cultural Competency activities		183,176		183,176	45,794	45,794	45,794	45,794
OTO-3	Training/Education-Internship Program		222,000		222,000	55,500	55,500	55,500	55,500
OTO-5	Improving information systems		176,075		176,075	44,019	44,019	44,019	44,019
	Total Other	1,325,000	581,251		1,906,251	145,313	675,313	675,313	410,313
		\$1,325,000	\$581,251	\$0	\$1,906,251	\$145,313	\$675,313	\$675,313	\$410,313

All one-time-only proposals are listed in order of priority

PART II: PROGRAM AND EXPENDITURE PLAN REQUIREMENTS

Section VI: Developing Work Plans with Timeframes and Budgets/Staffing

I. Summary information on Programs to be Developed or Expanded

1) Please complete Exhibits 1, 2, and 3 providing summary information related to the detailed work plans contained in the Program Expenditure Plan.

Exhibits 1,2 and 3 are completed and included with this document.

2) The majority of a county's total three year CSS funding must be for Full Service Partnerships. Please provide information demonstrating that this requirement has been met.

Detailed in the chart below is a summary of San Bernardino County's proposed budget information (revised 05/06) by fiscal year and funding category, including estimated administrative and one-time start up costs. As reflected in this chart, 50% of the funding will serve individuals in Full Service Partnership programs over the three-year funding period.

Type of Funding	FY 05/06	FY 06/07	FY 07/08	Totals	%
Full Service Partnerships	\$1,814,036	\$8,334,171	\$8,334,171	\$18,482,378	50%
General System Development	\$1,051,566	\$7,277,879	\$7,277,879	\$15,607,324	42%
Outreach & Engagement	\$219,568	\$1,306,442	\$1,306,442	\$2,832,452	8%
Sub Total	\$3,085,169	\$16,918,493	\$16,918,493	\$36,922,155	
One-Time Only	\$6,180,928	\$4,678,570	\$1,906,251	\$12,765,749	
Total Budget	\$9,266,097	\$21,597,063	\$18,824,744	\$49,687,904	

EXHIBIT 6: THREE-YEAR PLAN – QUARTERLY PROGRESS GOALS AND REPORT

Estimated/Actual Population Served

County: San Bernardino
Program Work Plan #: A-2
Program Work Plan Name: Forensic Integrated Mental Health Services
Fiscal Year: 2005-2006 <i>(please complete one per fiscal year)</i>

Full Service Partnerships		Qtr 1		Qtr 2		Qtr 3		Qtr 4		Total	
Age Group	Description of Initial Populations	Target	Actual								
Child/Youth											
Transition Age Youth											
Adults	Severely and Persistently Mentally Ill adults who are incarcerated or at risk of incarceration and who are recidivistic for consumption of high cost institutional services.							13		13	
Older Adults											
System Development		Qtr 1		Qtr 2		Qtr 3		Qtr 4		Total	
Total Number to be served	Services/Strategies	Target	Actual								

Outreach and Engagement		Qtr 1		Qtr 2		Qtr 3		Qtr 4		Total	
Total Number to be served	Services/Strategies	Target	Actual								
	SPMI consumers with criminal justice involvement. The services are specifically designed to identify and provide services to consumers who have not been served because of either service gaps or an inadequate capacity of existing service modalities.							13		13	

EXHIBIT 6: THREE-YEAR PLAN – QUARTERLY PROGRESS GOALS AND REPORT

Estimated/Actual Population Served

County: San Bernardino
Program Work Plan #: A-2
Program Work Plan Name: Forensic Integrated Mental Health Services
Fiscal Year: 2006-2007 <i>(please complete one per fiscal year)</i>

Full Service Partnerships		Qtr 1		Qtr 2		Qtr 3		Qtr 4		Total	
Age Group	Description of Initial Populations	Target	Actual								
Child/Youth											
Transition Age Youth											
Adults	Severely and Persistently Mentally Ill adults who are incarcerated or at risk of incarceration and who are recidivistic for consumption of high cost institutional services.	12		12		13		13		50	
Older Adults											
System Development		Qtr 1		Qtr 2		Qtr 3		Qtr 4		Total	
Total Number to be served	Services/Strategies	Target	Actual								

Outreach and Engagement		Qtr 1		Qtr 2		Qtr 3		Qtr 4		Total	
Total Number to be served	Services/Strategies	Target	Actual								
	SPMI consumers with criminal justice involvement. The services are specifically designed to identify and provide services to consumers who have not been served because of either service gaps or an inadequate capacity of existing service modalities.	13		13		14		15		55	

EXHIBIT 6: THREE-YEAR PLAN – QUARTERLY PROGRESS GOALS AND REPORT

Estimated/Actual Population Served

County: San Bernardino
Program Work Plan #: A-2
Program Work Plan Name: Forensic Integrated Mental Health Services
Fiscal Year: 2007-2008 <i>(please complete one per fiscal year)</i>

Full Service Partnerships		Qtr 1		Qtr 2		Qtr 3		Qtr 4		Total	
Age Group	Description of Initial Populations	Target	Actual								
Child/Youth											
Transition Age Youth											
Adults	Severely and Persistently Mentally Ill adults who are incarcerated or at risk of incarceration and who are recidivistic for consumption of high cost institutional services.	12		12		13		13		50	
Older Adults											
System Development		Qtr 1		Qtr 2		Qtr 3		Qtr 4		Total	
Total Number to be served	Services/Strategies	Target	Actual								

Outreach and Engagement		Qtr 1		Qtr 2		Qtr 3		Qtr 4		Total	
Total Number to be served	Services/Strategies	Target	Actual								
	SPMI consumers with criminal justice involvement. The services are specifically designed to identify and provide services to consumers who have not been served because of either service gaps or an inadequate capacity of existing service modalities.	13		13		14		15		55	

EXHIBIT 4: COMMUNITY SERVICES AND SUPPORTS WORK PLAN SUMMARY		
County: San Bernardino County	Fiscal Year: 2005-06, 2006-07, 2007-08	Program Work Plan Name: Forensic Integrated Mental Health Services
Program Work Plan #: A-2		Estimated Start Date: 3 months to 12 months
Description of Program: <i>Describe how this program will help advance the goals of the Mental Health Services Act.</i>	<p>Forensic Integrated Mental Health Services will advance the MHSA goals of increased integration and collaboration through the provision of integrated forensic services in a culturally competent and wellness focused manner.</p> <p>Forensic services proposes the expansion of the Crisis Intervention Training Program, the expansion of Mental Health Court treatment to serve an additional 55 consumers annually, and the implementation of a Forensic Assertive Community Treatment (FACT) Program to serve 50 consumers annually. These specialized mental health services provided to Severely and Persistently Mentally Ill (SPMI) individuals who are involved with the criminal justice system. The FACT Team will partner with the San Bernardino County Sheriff's Department West Valley Detention Center (WVDC), San Bernardino County Department of Behavioral Health (DBH), Mental Health Court and the Probation Department. The Team will be a 24/7, multi-disciplinary team and provide crisis response, case management, peer support, alternatives to hospitalization and incarceration, and housing and employment support and what ever it takes to assist the consumer in maintaining their independence in the community. The FACT Team will work closely with with the Jail Mental Health Services Clinic in WVDC and Mental Health Court to expedite the voluntary participant's release from WVDC to community treatment resources.</p> <p>The emphasis will be to advance the goals of the Mental Health Services Act: (1) to divert appropriate consumers away from the criminal justice system , and (2) to expand both types and capacity of forensic-specific mental health service modalities, especially the formation of a Forensic Assertive Community Treatment (FACT) Program and the expansion of Mental Health Court and Crisis Intervention Training to law enforcement, and (3) to integrate these consumers more effectively into existing services. This will result in a reduction in homelessness, incarceration, hospitalization, emergency room care, involuntary mental health care, and an increase in the consumer's ability to work and manage their independence in the community.</p>	

<p>Priority Population: <i>Describe the situational characteristics of the priority population.</i></p>	<p>To serve 105 Severely and Persistently Mentally Ill (SPMI) individuals per year who are incarcerated or at risk for incarceration and who are recidivistic for consumption of high cost institutional services.</p> <p>According to statistics, African-Americans and Latinos are the highest percentage of individuals that will be targeted with this program.</p>
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Describe strategies to be used, Funding Types requested (check all that apply), Age Groups to be served (check all that apply)	Fund Type			Age Group			
	FSP	Sys Dev	OE	CY	TAY	A	OA
<ul style="list-style-type: none"> Expand the Crisis Intervention Training program with the Sheriff's Department by hiring a Forensic Mental Health Education Consultant to provide mental health training to law enforcement, including the Sheriff's Department, Community Police Departments, the Probation Department, the District Attorney's Office, the Public Defender's Office, Superior Court and other law enforcement partners. Cultural Competency training will be provided to increase the skills and understanding of the cultural specific communities in our county. Cultural Competency training will begin with African-Americans and Latino populations. Training will included diversity among ethnic specific groups, engagement skills, and outreach strategies. 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> Expand Mental Health Court from San Bernardino City to outlying courts in the High Desert and Mid Desert by adding Case Managers to serve 21 additional consumers' mental health case management needs in conjunction with the judicial system and add a Mental Health Specialist to act as a liaison to provide support to the expanded Mental Health Court. 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> Provide a continuum of housing for 66 forensic mental health consumers, including augmented board and care, regular board and care, sober living housing and independent permanent housing based on the consumers' needs. 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> Increase capacity of current Mental Health Court treatment programs in San Bernardino City as follows: <ul style="list-style-type: none"> – Increase capacity of Day Rehabilitation Program to serve an additional 12 consumers , and – Increase capacity of Outpatient Case Management to serve an additional 22 consumers. 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> Assertive Community Treatment (ACT) Team to serve 50 consumers, to include peer support and a Probation Officer that focuses on case management that will provide 24/7 support and intensive community 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

services and supports.							
<ul style="list-style-type: none"> Coordinate with 24/7 Crisis Walk In Centers to increase utilization by law enforcement personnel when dealing with mental health consumers. 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>				

2) Please describe in detail the proposed program for which you are requesting MHSA funding and how that program advances the goals of the MHSA.

The proposal includes both enhancements to existing services and the addition of new service components to address unmet needs of the special population comprised of SPMI consumers with criminal justice involvement. The services are specifically designed to identify and provide services to consumers who have not been served because of either service gaps or an inadequate capacity of existing service modalities.

The San Bernardino County Department of Behavioral Health (DBH) has several ongoing criminal justice partnerships, including a very successful Mental Health Court collaboration that has served as a national model. In addition, there have been ongoing collaborations between the Sheriff's Department, the District Attorney's Office, the Public Defenders Office, Superior Courts, and the Probation Department through the quarterly meeting of the Criminal Justice Mental Health Consensus Committee, which has formalized a Memorandum of Understanding (MOU) with the goal of improving mental health care in the criminal system of San Bernardino County. Furthermore, DBH has successfully implemented previous new mental health services, such as both phases of the Mentally Ill Offender Crime Reduction (MIOCR) Grant program. The proposed services will advance MHSA goals by providing client-directed services that are individualized, reduce the effects of untreated mental illness, increase access to culturally competent care for ethnically diverse individuals, reduce homelessness, reduce negative outcomes associated with law enforcement (including re-traumatization and incarceration), reduce the inappropriate use of acute inpatient care and medical care, facilitate optimal recovery, community integration, self-sufficiency, and employability of forensic SPMI consumers.

Proposed Services include:

- (a) Forensic Mental Health Community Education: dedicated training personnel to expand Crisis Intervention Training (CIT) for law enforcement and to provide countywide training to municipal and county law enforcement agencies, district attorney's staff, public defenders staff, and residential treatment centers and private mental health providers.
- (b) Expansion of the current Mental Health Court in the City of San Bernardino by adding Mental Health Court Case Managers to provide mental health linkage and consultation services to new Mental Health Courts in the High Desert and Mid Desert. A Mental Health Court Liaison will also be added to assist in coordinating the expansion of mental health services across all adult and juvenile courts.
- (c) Forensic Assertive Community Treatment (FACT) Team, an evidence-based practice, to provide high-level mental health services to 50 high acuity forensic mental health consumers. A Probation Officer/Case Manager will be a member of the multi-disciplinary team providing services. This was a key success indicator for our MIOCR programming, which included a Probation Officer on the treatment team. The Probation Officer will focus on service coordination and will participate

in all treatment planning and discussions. The Probation Officer will have the requisite mental health experience and training to qualify to provide case management services under Title IX. The Probation Officer's court experience and contact has proven very valuable in streamlining judicial issues for those consumers having criminal justice contact. In addition, there will be peer support for the consumer. The team will provide intensive community services and support, with 24/7 capability, and through direct services be able to provide "what ever it takes" to assist the consumer in maintaining his/her independence in the community. The FACT Team will work closely with Jail Mental Health Services located in the West Valley Detention Center (WVDC) and Mental Health Courts to expedite and facilitate the release of mentally ill consumers from WVDC to community treatment resources.

- (d) Increase existing Mental Health Court Supervised Treatment After Release (STAR) Program staffing to serve additional consumers in Day Rehabilitation and additional consumers in outpatient case management. This will allow the expansion of the existing Mental Health Court in the City of San Bernardino.
- (e) Active coordination with 24/7 Crisis Walk-In Centers to provide timely mental health care for forensic SPMI consumers in acute crisis.

3) Describe any housing or employment services to be provided.

DBH has an existing CO-OP contract with the Department of Rehabilitation and we currently provide employment assistance to consumers. We have a minimum of 20 consumers who participate daily at the Employment Program as part of our T.E.A.M. Clubhouse in the City of San Bernardino. Regional employment specialists currently assist consumers with employment needs and forensic consumers will be linked with these resources.

The Forensic Team will provide a continuum of housing for 66 consumers, including augmented board and care, regular board and care, sober living housing and independent permanent housing, based on the consumers' needs.

4) Please provide the average cost for each Full Service Partnership participant including all fund type and fund sources for each Full Service Partnership proposed program.

The Forensic Assertive Community Treatment Program will be a Full Service Partnership with an average cost of \$27,052.52 per consumer per year.

5) Describe how the proposed program will advance the goals of recovery for adults and older adults or resiliency for children and youth. Explain how you will ensure the values of recovery and resiliency are promoted and continually reinforced.

All provided services are consistent with DBH's system-wide Recovery orientation. Specifically, the proposed services will be consumer-directed and will be integrated into a service matrix including an individualized Recovery Plan that focuses on:

- (a) Consumer self-regulation,
- (b) Acquisition of necessary basic living skills (including access to and maintenance of food, clothing and shelter),
- (c) Creation and maintenance of a personal social network,
- (d) Engagement in meaningful activities (including hobbies, leisure activities and paid/unpaid employment).
- (e) Cultural outreach activities to be conducted at convenient locations and times. Activities will include discussion and dinner (platicas y comida) and ethnic fairs.

6) *If expanding an existing program or strategy, please describe your existing program and how that will change under this proposal.*

Existing service components that will be enhanced under this proposal, as follows:

The existing Crisis Intervention Training (CIT) Program provides minimal mental health training to law enforcement personnel in the Central Valley region of the county. Under this proposal it will be expanded to include more distal regions of the county and be expanded to include all local police departments and Sheriff's sites, as well as Public Defenders, District Attorneys, judges, etc.

Current Mental Health Court is located only in the City of San Bernardino and will be expanded to outlying areas of the county to include the cities of Barstow and Yucca Valley. Mental Health Court is a voluntary program that allows mentally ill adults to be diverted from possible incarceration to participate in treatment according to the consumer's goals and desires. There are currently eleven Superior Court districts that cover over 20,000 square miles of San Bernardino County and with this expansion there will now be mental health court services available to consumers in three (3) of the eleven (11) Superior courts. These expanded courts will start primarily with case management support and linkage of mentally ill consumers at risk of incarceration through this MHSa expansion.

The Supervised Treatment After Release (STAR) Day Rehabilitation Program is the core treatment component of the San Bernardino County Mental Health Court. It provides a broad array of recovery-oriented services to seriously and persistently mentally ill individuals who have committed various felonies and misdemeanors. Most of these individuals have a co-occurring substance abuse disorder.

While the path to recovery is unique to each individual, common themes often experienced by those recovering from mental illness include:

- 1) **Hope:** looking forward to the future with the positive expectation that one's inner life and external circumstances can get better, and that one's basic core values can be realized.
- 2) **Empowerment:** the sense that one has increasing power and control over his/her life, including his/her illness, thoughts, feelings, actions, and outcomes. Fundamental to empowerment is the concept of self-regulation through education/knowledge, skills acquisition, medication management, and engagement

in the treatment planning process. The following are commonly observed in the process of recovery:

- a. Taking responsibility for one's decisions and actions,
 - b. Acquisition of necessary basic living skills (including skills related to the acquisition of food, clothing, shelter, and medical care),
 - c. Finding positive, adaptive, life-affirming alternatives to dysfunctional self-regulatory strategies like substance abuse, suicide, abuse, illegal behavior, etc.
- 3) **Social Engagement:** the development and maintenance of a supportive social network that includes peers, family, friends and mental health professionals. The development of a personal social network is critical to reducing the individual's sense of isolation and alienation and allows one to obtain an integral role in society.
- 4) **Engagement in Meaningful Activities:** developing interests and skills in a variety of "active" endeavors, including hobbies, leisure activities, paid or unpaid employment, self-chosen spiritual activities, etc. Often such engagement is the basis for profound change in the core identity of the individual, including gaining a sense of purpose and value.

The STAR Day Rehabilitation Program works with individuals to optimize their growth and recovery through a variety of treatment resources consistent with the Recovery Model. Titles of group activities included in the current and recent schedules are the following: Community Meeting (daily), Recovery Lifestyles, Interpersonal Relations, Health/Exercise, Criminal Thinking and Behavior, Life Management, Responsible Living, Self-Esteem, Anger Management, Men's/Women's Issues, Grief Recovery, Trauma Recovery, Independent Living Skills, Leisure Skills, Creative Expression, Pre-Vocational Skills, and Pro-Social Values.

The existing City of San Bernardino Mental Health Court Day Rehabilitation Program currently has a maximum capacity of 30 consumers and will increase capacity by 25 consumers.

The existing Mental Health Court outpatient intensive case management team currently has a maximum capacity of forty (40) consumers and will increase capacity by 30 consumers

The expanded Mental Health Court in the City of San Bernardino and expansion to outlying courts in Barstow and Yucca Valley will serve an additional 55 consumers.

7) *Describe which services and supports clients and/or family members will provide. Indicate whether clients and/or families will actually run the service or if they are participating as a part of a service program, team or other entity.*

Consumers will be encouraged to provide guided peer support to other consumers. Consumers will also be utilized to coordinate with county agencies and community groups and in training activities coordinated by the Mental Health Education Consultant.

A key component of the ACT Team for forensic will be a Mental Health Specialist consumer to provide hope and promote the recovery philosophy to both team members and consumers.

- 8) *Describe in detail collaboration strategies with other stakeholders that have been developed or will be implemented for this program and priority population, including those with tribal organizations. Explain how they will help improve system services and outcomes for individuals.***

MIOCR Grant Recipient:

DBH was part of the California Department of Corrections Mentally Ill Offender Crime Reduction Grant from 1999 to 2004. This program was instrumental in developing, formalizing and implementing key collaboration strategies between the Department of Behavioral Health and local law enforcement partners.

National Technical Assistance Grant Recipient:

In addition, the San Bernardino County was one of thirteen recipients of a national technical assistance grant from the National Institute of Corrections and the Council of State Governments. This grant provided additional technical assistance to develop effective strategies to improve the response to people with mental illness who are under the supervision of a corrections agency.

Criminal Justice Mental Health Consensus Collaboration and MOU:

The Criminal Justice Mental Health Consensus Review Committee was formulated by way of a MOU between the Sheriff's Department, the Probation Department, Mental Health Court, DBH, the Public Defender's Office, the District Attorney's Office, the San Bernardino City Police Department, the Office of County Counsel, and the National Alliance for the Mentally Ill (NAMI) to collaboratively address mental health issues of those with contact with the criminal justice system. This is an ongoing collaboration in which all partners meet on a quarterly basis to address mental health issues within the criminal justice system. It also has served as the coordinating committee to develop and propose additional services, including the development and start-up of the Crisis Intervention Training (CIT), and its members have played a key role in the formulation of these Forensic priorities and recommendations under the Mental Health Services Act.

Ongoing Criminal Justice and Mental Health Collaboration:

These recommended Forensic programs will be highly collaborative in nature, coordinating the system responses of DBH, the Superior Court, the District Attorney's Office, the Public Defender's Office, the Probation Department, the Sheriff's Department, municipal police departments, and contract residential drug and alcohol treatment providers. Transformational input from the National Alliance for the Mentally Ill, consumers, consumer family members, and community residential providers, and community groups (e.g. faith-based groups, special interest groups) will be actively sought. Collaboration through the Criminal Justice Mental Health Consensus

Committee will continue and will be instrumental in assisting in the goals of reducing incarceration, institutionalization, hospitalization, and criminalization of individuals who have serious mental illness.

9) *Discuss how the chosen program/strategies will be culturally competent and meet the needs of culturally and linguistically diverse communities. Describe how your program and strategies address the ethnic disparities identified in Part II Section II of this plan and what specific strategies will be used to meet their needs.*

All services will be provided to consumers without discrimination based on ethnic or cultural affiliation, religious beliefs, sexual orientation or gender identity, disability or primary language. The Department of Behavioral Health (DBH) has the DBH Cultural Competence Plan, which is overseen by the Cultural Competence Committee for implementation. The Cultural Competence Plan is developed and implemented to address the cultural and linguistic opportunities present in San Bernardino County. For the integrated Forensic Team, the following cultural competency strategies will be emphasized: aggressive recruitment of bilingual/bicultural staff to reflect the forensic population, develop training protocols and curriculum to address the needs of forensic cultural, racial, ethnic and linguistic groups, provide specific training regarding the homeless and incarcerated populations, and focus on outreach and engagement strategies to enhance delivery of services to underserved forensic populations.

In accord with the DBH's overall emphasis on cultural sensitivity and competence, all services will be provided in a manner consistent with the individual consumer's core cultural and identity beliefs, and with a recovery goal of:

- (a) Providing basic living skills required by the consumer's preferred cultural milieu,
- (b) Establishing a social network and support system consistent with the consumer's native and/or acquired cultural orientation,
- (c) Training the consumer in culture-syntonic self-regulation behaviors, and
- (d) Facilitating engagement in culturally meaningful activities.

10) *Describe how services will be provided in a manner that is sensitive to sexual orientation, gender-sensitive and reflect the differing psychologies and needs of women and men, boys and girls.*

All services are provided in a manner sensitive to both sexual orientation and gender identity. Gender-specific services will be provided in both group and individual format, recognizing that the impact of traumatic and other significant events is gender-specific. Recovery goals will be formulated based on the individual's unique and personal sexual orientation, gender identity, and preferences. Staff are trained at least annually on issues of sexual orientation, and gender-sensitivity. Our existing staff is diverse in relation to sexual orientation and provide their additional insight and expertise.

11) Describe how services will be used to meet the service needs for individuals residing out-of-county.

Services will be provided only to in-county residents, but Full Service Partnerships will follow their clients that leave San Bernardino County, as needed.

12) If your county has selected one or more strategies to implement with MHSA funds that are not listed in Section IV, please describe those strategies in detail including how they are transformational and how they will promote the goals of the MHSA.

Not applicable.

13) Please provide a timeline for this work plan, including all critical implementation dates.

The Full Services Partnership of the Forensic Assertive Community Treatment Program will be contracted out via RFP with the contractor selected in one to three months.

Mental Health Court Expansion will consist of both internal DBH hiring to be completed in three months and interdepartmental contracts completed with the Superior Court in three months.

Crisis Intervention Training hiring and training to take place in one to three months.

Full implementation and meeting program goals is expected within three to twelve months.

14) Develop Budget Requests: Exhibit 5 provides formats and instructions for developing the Budget and Staffing Detail Worksheets and Budget Narrative associated with each program work plan.

- a) Work plans and most budget/staffing worksheets are required at the program level.
- b) Information regarding strategies is requested throughout the Program and Expenditure Plan Requirements.

15) A Quarterly Progress Report (Exhibit 6) is required to provide estimated population to be served.

EXHIBIT 4: COMMUNITY SERVICES AND SUPPORTS WORK PLAN SUMMARY		
County: San Bernardino County	Fiscal Year: 2005-06, 2006-07, 2007-08	Program Work Plan Name: Housing and Employment Program One-Time Funds
Program Work Plan #: OTO-1		Estimated Start Date: 2-4 Months Post MHSA Plan Approval
Description of Program: <i>Describe how this program will help advance the goals of the Mental Health Services Act.</i>	This department wide program will provide administrative oversight and limited clinical support services for selected programs and consumers who are involved with the continuum of housing options which include: independent/permanent, transitional, sober living, board and care, augmented and older adults' assisted living units. Employment services staff will assist consumers in job development skills and seeking gainful employment.	
Priority Population: <i>Describe the situational characteristics of the priority population.</i>	The Housing and Employment Program will serve the TAY, Adult and Older Adult target populations. Housing and employment support services will be offered that are both age and level of care appropriate.	

Describe strategies to be used, Funding Types requested (check all that apply), Age Groups to be served (check all that apply)	Fund Type			Age Group			
	FSP	Sys Dev	OE	CY	TAY	A	OA
<ul style="list-style-type: none"> Housing and Employment Program: Provide Departmental wide oversight of the administration and support services for the housing and employment components of each age group. 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Predevelopment, development and refurbishing: DBH will negotiate with qualified developers and set aside \$600,000 to develop and/or refurbish newly acquired properties. 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Master leasing and property management: \$1,584,000 will be used to establish new master leases at scattered and/or project based sites. 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Short-term rental subsidies: As part of the initial master leasing plan, \$1,008,000 will be used to subsidize consumers' rents. 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> The funds allocated for the above mentioned programs can and may be used to leverage other funding. For example, one-time funds may be used as seed or matching funds to HOME, Supportive Housing Program, Section 811 or Single Room Occupancy grants. 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> One Stop TAY Center: This program will develop 2-4 county wide locations that provides a continuum of housing assistance that includes 92 units comprising of board and care slots, social model drug/alcohol detox slots, sober living, transitional and independent/permanent housing units. 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<ul style="list-style-type: none"> • Forensic Integrated Mental Health Services: This program would place 66 criminal justice/mental health consumers in augmented board and cares, regular board and cares, sober living housing and independent/permanent housing. • High User ACT Program: This program serving SPMI/Dually Diagnosed consumers of acute and jail services will provide 50 units in the San Bernardino region comprised of sober living, transitional and independent/permanent housing options. In the High Desert region there will be 12 sober living slots, 15 safe haven slots and 16 transitional slots. • Psych Triage Diversion Program: Twenty units comprised of sober living and transitional housing will be the basis for this hospital diversion program. • Clubhouse and Consumer Peer Support Program; This consumer run, support and recovery program will utilize 12 transitional housing units in the High Desert and San Bernardino regions. 	☒	☐	☒	☐	☐	☒	☐
<ul style="list-style-type: none"> • Circle of Care-Services for the Seriously Mentally Ill Older Adults: This countywide program will provide 10 augmented board and care slots and 10 assisted living slots. • Circle of Care-Mobile Outreach Services: This outreach program will utilize 5 transitional units in the High Desert region. 	☒	☐	☒	☐	☐	☐	☒
<ul style="list-style-type: none"> • Employment Services: To complement the housing, DBH will provide supportive employment services for selected TAY consumers and those referred from the Forensic Integrated Mental Health Services, High User ACT Program, Clubhouse and Consumer Peer Support Program and the Older Adults program. 	☒	☐	☒	☐	☒	☒	☒

2) Please describe in detail the proposed program for which you are requesting MHSA funding and how that program advances the goals of the MHSA.

Housing and Employment Program will provide administrative oversight for the required housing and treatment staff to support consumers in selected housing sites. For selected consumers, supportive employment staff will assist consumers in developing job skills and seeking gainful employment. Various funding sources will be explored to meet the housing needs of the programs proposed in the MHSA. Permanent housing will consist of both Single Room Occupancies (SROs) and Tenant-Based Rental Assistance (TBRA) units. Treatment-oriented housing will include a social model detox program, board and care slots, augmented board and care slots, sober living, transitional housing and older adults' assisted living facility.

The funding possibilities include, but are not limited to, HUD grants such as Shelter Plus Care, Supportive Housing Program, HOME funded development grants, HOME Tenant-Based Rental Assistance grants, Prop 46, capitol subsidies, tax credits, private sector funding and MHSA one time funds. To offset some of the costs, DBH will explore ways of subsidizing rental costs through SSI benefits, Interim Assistance and various HUD funded Tenant-Based Rental Assistance grants. Housing structures will be a complement of master leases at multi-site locations as well as developing and/or refurbishing properties as funds and properties become available.

The supportive employment services will be offered through a collaboration of providers including DBH in-house services, Department of Rehabilitative contracted services, Transitional Assistance Department, Aging and Adults Vocational Services and the California Employment Development Program.

3) Describe any housing or employment services to be provided.

The One-Time Costs for the Housing and Employment Program were calculated based on the immediate housing needs and in relation to the other departmental proposals. The funds will be used for only Full Service Partnerships and the Outreach and Engagement programs. Collaborative partnerships will be established with the Housing Authority of the County of San Bernardino, San Bernardino County Community Action Partnership (Homeless Coalition), San Bernardino County and city community development agencies, qualified developers, property managers and landlords. These partnerships will be utilized to develop and acquire the continuum of housing (318 slots) as outlined in the CSS plan. For example, DBH is negotiating with the City of Ontario to develop transitional beds and permanent housing in the West End region of the County of San Bernardino. Such a venture may involve gap financing for development and short-term rental subsidies.

A trust fund will be established for One-Time funds and will be used in the following ways. However, as collaborative ventures unfold, the funds may be utilized in other ways.

Predevelopment, development and refurbishing: DBH will negotiate with qualified developers and set aside \$ 600,000 to develop and/or refurbish newly acquired properties.

Master leasing and property management: To quickly increase the available housing stock, \$1,584,000 will be used to establish new master leases at scattered and/or project based sites. DBH will establish contracts with landlords and property management companies to provide ongoing operational services. Property management contracts will be based on the Housing Authority's standard of 6% of gross rental income, which is approximately \$45 to \$50 per month, per unit. For permanent housing, \$60 per unit, per year, per client served, will be set aside for issuing vouchers, eligibility verification, family status, income verification and inspections. This will insure that dwellings are safe and affordable. To expand beds in supervised settings, contracts will be implemented to secure short-term board and care beds as well as short-term augmented board and care beds. For the augmented board and care beds, these contracts will pay for the necessary clinical support staff that traditionally accompanies such beds.

Short-term rental subsidies: As part of the initial master leasing plan, \$1,008,000 will be used to subsidize consumers' rents. DBH will use the HUD fair market rental standards for transitional and permanent housing (Tenant Based, Project Based and Single Room Occupancy vouchers), while the SSI rate will be used for regular and augmented board and care beds. To insure safe and affordable housing, the Housing Authority will oversee vouchers and rental subsidy services for consumers who are in permanent and independent housing.

Consultation fees: DBH will set aside \$783,000 for consultation services. Consultation services will include hiring technical expertise to help design and implement master leasing and permanent housing plans. The Corporation of Supportive Housing and other similar agencies with housing expertise will be used. The Department may utilize consultants who have HUD grant writing expertise. In addition, these fees will be used for consultation during the acquisition, development and/or refurbishing of property. For example, during the conceptual, building plan and construction oversight phases of construction, building inspectors, civil engineers, architects, plumbers, building planners, project oversight managers, construction overseers will be used as consultants.

Grant match: The funds allocated for the above mentioned programs can and may be used to leverage other funding. For example, one-time funds may be used as seed or matching funds as HOME, Supportive Housing Program, Section 811 or Single Room Occupancy grants.

3) Please provide the average cost for each Full Service Partnership participant including all fund type and fund sources for each Full Service Partnership proposed program.

N/A

- 4) Describe how the proposed program will advance the goals of recovery for adults and older adults or resiliency for children and youth. Explain how you will ensure the values of recovery and resiliency are promoted and continually reinforced.**

Consumers and their families will be offered a range of housing that is critical, not only for their mental health concerns, but to successfully reintegrate into the community. Short-term supervised housing offers consumers the necessary care and supervision to stabilize, so that they can successfully transition into permanent housing. For those in permanent dwellings, the goals become improving self-sufficiency skills, independence and economic stability.

- 5) If expanding an existing program or strategy, please describe your existing program and how that will change under this proposal.**

N/A

- 6) Describe which services and supports clients and/or family members will provide. Indicate whether clients and/or families will actually run the service or if they are participating as a part of a service program, team or other entity.**

N/A

- 7) Describe in detail collaboration strategies with other stakeholders that have been developed or will be implemented for this program and priority population, including those with tribal organizations. Explain how they will help improve system services and outcomes for individuals.**

The Housing and Employment Program works closely with the local Housing Authority to provide a Shelter + Care tenant based voucher housing program. This proposal will also give the needed staff and revenue to pursue housing development partnerships with the Housing Authority and other interested agencies.

- 8) Discuss how the chosen program/strategies will be culturally competent and meet the needs of culturally and linguistically diverse communities. Describe how your program and strategies address the ethnic disparities identified in Part II Section II of this plan and what specific strategies will be used to meet their needs.**

Housing developments and related services will target chronic homeless, homeless, at risk of homeless and/or chronically mentally ill consumers. Housing services will be provided within guidelines set by State and Federal Fair Housing laws and those of the US Dept. of Housing and Urban Development. All services will be provided as defined by the DBH's Cultural Competency Plan.

- 9) Describe how services will be provided in a manner that is sensitive to sexual orientation, gender-sensitive and reflect the differing psychologies and needs of women and men, boys and girls.**

Housing services will be provided within guidelines set by State and Federal Fair Housing laws and HUD. All services will be provided as defined by the Department's State approved Cultural Competency Plan.

10) Describe how services will be used to meet the service needs for individuals residing out-of-county.

Housing and Employment Program services will be provided only for San Bernardino County residents.

11) If your county has selected one or more strategies to implement with MHSA funds that are not listed in Section IV, please describe those strategies in detail including how they are transformational and how they will promote the goals of the MHSA.

N/A

12) Please provide a timeline for this work plan, including all critical implementation dates.

Start up for and implementation of some Housing and Employment Program services would be within three to twelve months. Development of permanent housing may take up to five years.

13) Develop Budget Requests: Exhibit 5 provides formats and instructions for developing the Budget and Staffing Detail Worksheets and Budget Narrative associated with each program work plan.

See OTO-1 housing budget in Attachment G.

a) Work plans and most budget/staffing worksheets are required at the program level.

N/A

b) Information regarding strategies is requested throughout the Program and Expenditure Plan Requirements.

14) A Quarterly Progress Report (Exhibit 6) is required to provide estimated population to be served.

EXHIBIT 5a--Mental Health Services Act Community Services and Supports Budget Worksheet

County(ies): San Bernardino Fiscal Year: 2005-06
 Program Workplan # C-1 Date: 5/11/06
 Program Workplan Name Comprehensive Child and Family Support System Page 1 of 1
 Type of Funding 1. Full Service Partnership Months of Operation 3
 Proposed Total Client Capacity of Program/Service: 268 New Program/Service or Expansion Expansion
 Existing Client Capacity of Program/Service: 200 Prepared by: Kris Letterman
 Client Capacity of Program/Service Expanded through MHSA: 68 Telephone Number: (909) 387-7577

	County Mental Health Department	Other Governmental Agencies	Community Mental Health Contract Providers	Total
A. Expenditures				
1. Client, Family Member and Caregiver Support Expenditures				
a. Clothing, Food and Hygiene			\$2,447	\$2,447
b. Travel and Transportation			\$1,721	\$1,721
c. Housing				
i. Master Leases				\$0
ii. Subsidies				\$0
iii. Vouchers				\$0
iv. Other Housing				\$0
d. Employment and Education Supports			\$1,013	\$1,013
e. Other Support Expenditures (provide description in budget narrative)			\$5,063	\$5,063
f. Total Support Expenditures	\$0	\$0	\$10,243	\$10,243
2. Personnel Expenditures				
a. Current Existing Personnel Expenditures (from Staffing Detail)	\$844,822			\$844,822
b. New Additional Personnel Expenditures (from Staffing Detail)	\$94,110		\$376,438	\$470,548
c. Employee Benefits	\$31,056		\$124,225	\$155,281
d. Total Personnel Expenditures	\$969,988	\$0	\$500,663	\$1,470,651
3. Operating Expenditures				
a. Professional Services			\$4,350	\$4,350
b. Translation and Interpreter Services			\$51	\$51
c. Travel and Transportation			\$8,613	\$8,613
d. General Office Expenditures			\$24,621	\$24,621
e. Rent, Utilities and Equipment			\$116,708	\$116,708
f. Medication and Medical Supports			\$1,839	\$1,839
g. Other Operating Expenses (provide description in budget narrative)			\$33,441	\$33,441
h. Total Operating Expenditures	\$0	\$0	\$189,623	\$189,623
4. Program Management				
a. Existing Program Management			\$2,286,843	\$2,286,843
b. New Program Management				\$0
c. Total Program Management		\$0	\$2,286,843	\$2,286,843
5. Estimated Total Expenditures when service provider is not known				
				\$0
6. Total Proposed Program Budget				
	\$969,988	\$0	\$2,987,372	\$3,957,359
B. Revenues				
1. Existing Revenues				
a. Medi-Cal (FFP only)	\$422,411		\$1,143,422	\$1,565,833
b. Medicare/Patient Fees/Patient Insurance				\$0
c. Realignment	\$42,241		\$114,342	\$156,583
d. State General Funds	\$380,170		\$1,029,079	\$1,409,249
e. County Funds				\$0
f. Grants				
g. Other Revenue				\$0
h. Total Existing Revenues	\$844,822	\$0	\$2,286,843	\$3,131,665
2. New Revenues				
a. Medi-Cal (FFP only)			\$103,212	\$103,212
b. Medicare/Patient Fees/Patient Insurance				\$0
c. State General Funds			\$92,891	\$92,891
d. Other Revenue				\$0
e. Total New Revenue	\$0	\$0	\$196,102	\$196,102
3. Total Revenues	\$844,822	\$0	\$2,482,945	\$3,327,767
C. One-Time CSS Funding Expenditures				
	\$1,086,000			\$1,086,000
D. Total Funding Requirements				
	\$1,211,166	\$0	\$504,426	\$1,715,592
E. Percent of Total Funding Requirements for Full Service Partnerships				
				93.0%

**EXHIBIT 5a--Mental Health Services Act Community Services and Supports
Budget Narrative**

Comprehensive Child and Family Support System Workplan # C-1

County(ies): San Bernardino

Fiscal Year: 2005-06

Date: 5/11/06

A. Expenditures

1. Client, Family Member and Caregiver Support Expenditures

a. Clothing, Food and Hygiene-based on average annual cost of \$145 per client. 25% in 2005-06	\$ 2,447
b. Travel and Transportation-based on average annual cost of \$102 per client, 25% in 2005-06	\$ 1,721
d. Employment and Education Supports-based on average annual cost of \$60 per client, 25% in 2005-06	\$ 1,013
e. Other Support Expenditures-respite care-based on average annual cost of \$300 per client. 25% in 2005-06	\$ 5,063
f. Total Support Expenditures	\$ 10,243

2. Personnel Expenditures

a. Current Existing Personnel Expenditures-existing crisis response team staff full year salary and benefit costs in 2005-06	\$ 844,822
b. New Additional Personnel Expenditures-44 staff salaries budgeted at 25% in 2005-06	\$ 470,548
c. Employee Benefits-33% of salaries	<u>\$ 155,281</u>
d. Total Personnel Expenditures	\$ 1,470,651

3. Operating Expenditures

a. Professional Services-ongoing training-based on current average annual cost of \$400 per budgeted FTE	\$ 4,350
b. Translation and Interpreter Services-based on current average annual cost of \$3 per client	\$ 51
c. Travel and Transportation-based on current average annual cost per budgeted employee of \$792	\$ 8,613
d. General Office Expenditures-based on current average annual cost per budgeted employee of \$2,264	\$ 24,621
e. Rent, Utilities and Equipment-based on current average annual cost per budgeted employee of \$7,449 (average does <u>not</u> include average annual building lease costs) plus lease costs for new 7,000 s.f. facility at \$1.70 s.g.	\$ 116,708
f. Medication and Medical Supports-based on current average annual cost of \$109 per client	\$ 1,839
g. Other Operating Expenses-general liability, vehicle, medical malpractice insurance premiums based on current average annual cost of \$3,075 per budgeted employee	<u>\$ 33,441</u>
h. Total Operating Expenditures	\$ 189,623

4. Program Management

a. Existing Program Management-2005-06 provider contracts for Wraparound services	\$ 2,286,843
c. Total Program Management	\$ 2,286,843

6. Total Proposed Program Budget

\$ 3,957,359

B. Revenues

1. Existing Revenues

a. Medi-Cal (FFP only)-50% of existing costs	\$ 1,565,833
c. Realignment-5% of existing costs	\$ 156,583
d. State General Funds-EPSDT-45% of existing costs	\$ 1,409,249
h. Total Existing Revenues	\$ 3,131,665

2. New Revenues

a. Medi-Cal (FFP only)-assume 25% of new clients will be Medi-Cal eligible (30% of costs X 50%)	\$ 103,212
c. State General Funds-EPSDT match to FFP	\$ 92,891
e. Total New Revenue	\$ 196,102

3. Total Revenues

\$ 3,327,767

C. One-Time CSS Funding Expenditures

\$ 1,086,000

Tenant Improvements for lease of facilities totaling 13,000 sq ft-\$25 per s.f.	\$ 325,000
Furnishings for 27 employees-\$5,000 per employee	\$ 220,000
Computers for 27 employees-\$3,000 per employee	\$ 132,000
6 autos (\$20,000 each), 1 12-passenger van (\$25,000)	\$ 145,000
Training: 44 employees X 60 hours X \$100 per hour	\$ 264,000

\$ -

D. Total Funding Requirements

\$ 1,715,592

EXHIBIT 5a--Mental Health Services Act Community Services and Supports Budget Worksheet

County(ies): San Bernardino Fiscal Year: 2006-07
 Program Workplan # C-1 Date: 5/11/06
 Program Workplan Name Comprehensive Child and Family Support System Page 1 of 1
 Type of Funding 1. Full Service Partnership Months of Operation 12
 Proposed Total Client Capacity of Program/Service: 670 New Program/Service or Expansion Expansion
 Existing Client Capacity of Program/Service: 200 Prepared by: Kris Letterman
 Client Capacity of Program/Service Expanded through MHSA: 470 Telephone Number: (909) 387-7577

	County Mental Health Department	Other Governmental Agencies	Community Mental Health Contract Providers	Total
A. Expenditures				
1. Client, Family Member and Caregiver Support Expenditures				
a. Clothing, Food and Hygiene			\$39,150	\$39,150
b. Travel and Transportation			\$27,540	\$27,540
c. Housing				
i. Master Leases				\$0
ii. Subsidies				\$0
iii. Vouchers				\$0
iv. Other Housing				\$0
d. Employment and Education Supports			\$16,200	\$16,200
e. Other Support Expenditures (provide description in budget narrative)			\$81,000	\$81,000
f. Total Support Expenditures	\$0	\$0	\$163,890	\$163,890
2. Personnel Expenditures				
a. Current Existing Personnel Expenditures (from Staffing Detail)	\$844,822			\$844,822
b. New Additional Personnel Expenditures (from Staffing Detail)	\$376,437		\$1,505,749	\$1,882,186
c. Employee Benefits	\$124,224		\$496,897	\$621,121
d. Total Personnel Expenditures	\$1,345,483	\$0	\$2,002,646	\$3,348,129
3. Operating Expenditures				
a. Professional Services			\$17,400	\$17,400
b. Translation and Interpreter Services			\$810	\$810
c. Travel and Transportation			\$34,452	\$34,452
d. General Office Expenditures			\$98,484	\$98,484
e. Rent, Utilities and Equipment			\$589,232	
f. Medication and Medical Supports			\$29,430	\$29,430
g. Other Operating Expenses (provide description in budget narrative)			\$133,763	\$133,763
h. Total Operating Expenditures	\$0	\$0	\$903,570	\$903,570
4. Program Management				
a. Existing Program Management			\$3,561,013	\$3,561,013
b. New Program Management				\$0
c. Total Program Management		\$0	\$3,561,013	\$3,561,013
5. Estimated Total Expenditures when service provider is not known				
				\$0
6. Total Proposed Program Budget				
	\$1,345,483	\$0	\$6,631,119	\$7,976,603
B. Revenues				
1. Existing Revenues				
a. Medi-Cal (FFP only)	\$422,411		\$1,780,507	\$2,202,918
b. Medicare/Patient Fees/Patient Insurance				\$0
c. Realignment	\$42,241		\$178,051	\$220,292
d. State General Funds	\$380,170		\$1,602,456	\$1,982,626
e. County Funds				\$0
f. Grants				
g. Other Revenue				\$0
h. Total Existing Revenues	\$844,822	\$0	\$3,561,013	\$4,405,835
2. New Revenues				
a. Medi-Cal (FFP only)			\$446,346	\$446,346
b. Medicare/Patient Fees/Patient Insurance				\$0
c. State General Funds			\$401,711	\$401,711
d. Other Revenue				\$0
e. Total New Revenue	\$0	\$0	\$848,057	\$848,057
3. Total Revenues	\$844,822	\$0	\$4,409,071	\$5,253,893
C. One-Time CSS Funding Expenditures				
				\$0
D. Total Funding Requirements				
	\$500,661	\$0	\$2,222,049	\$2,722,710
E. Percent of Total Funding Requirements for Full Service Partnerships				
				93.0%

**EXHIBIT 5a--Mental Health Services Act Community Services and Supports
Budget Narrative**

Comprehensive Child and Family Support System Workplan # C-1

County(ies): San Bernardino

Fiscal Year: 2006-07
Date: 5/11/06

A. Expenditures

1. Client, Family Member and Caregiver Support Expenditures

a. Clothing, Food and Hygiene-based on average annual cost of \$145 per client.	\$ 39,150
b. Travel and Transportation-based on average annual cost of \$102 per client.	\$ 27,540
d. Employment and Education Supports-based on average annual cost of \$60 per client	\$ 16,200
e. Other Support Expenditures-respite care-based on average annual cost of \$300 per client.	\$ 81,000
f. Total Support Expenditures	\$ 163,890

2. Personnel Expenditures

a. Current Existing Personnel Expenditures-existing crisis response team staff full year salary and benefit costs in 2006-07	\$ 844,822
b. New Additional Personnel Expenditures-44 staff salaries budgeted at full-year	\$ 1,882,186
c. Employee Benefits-33% of of salaries	<u>\$ 621,121</u>
d. Total Personnel Expenditures	\$ 3,348,129

3. Operating Expenditures

a. Professional Services-ongoing training-based on current average annual cost of \$400 per employee	\$ 17,400
b. Translation and Interpreter Services-based on current average annual cost of \$3 per client	\$ 810
c. Travel and Transportation-based on current average annual cost per budgeted employee of \$792	\$ 34,452
d. General Office Expenditures-based on current average annual cost per budgeted employee of \$2,264	\$ 98,484
e. Rent, Utilities and Equipment-based on current average annual cost per budgeted employee of \$7,449 (average does <u>not</u> include average annual building lease costs) plus lease costs for total of 13,000 s.f. in new facilities at \$1.70 s.g.	\$ 589,232
f. Medication and Medical Supports-based on current average annual cost of \$109 per client	\$ 29,430
g. Other Operating Expenses-general liability, vehicle, medical malpractice insurance premiums based on current average annual cost of \$3,075 per budgeted employee	<u>\$ 133,763</u>
h. Total Operating Expenditures	\$ 903,570

4. Program Management

a. Existing Program Management-2006-07 provider contracts for Wraparound services	\$ 3,561,013
c. Total Program Management	\$ 3,561,013

6. Total Proposed Program Budget \$ 7,976,603

B. Revenues

1. Existing Revenues

a. Medi-Cal (FFP only)-50% of existing costs	\$ 2,202,918
c. Realignment-5% of existing costs	\$ 220,292
d. State General Funds-EPSTD-45% of existing costs	\$ 1,982,626
h. Total Existing Revenues	\$ 4,405,835

2. New Revenues

a. Medi-Cal (FFP only)-assume 25% of new clients will be Medi-Cal eligible (30% of costs X 50%)	\$ 446,346
c. State General Funds-EPSTD match to FFP	\$ 401,711
e. Total New Revenue	\$ 848,057

3. Total Revenues \$ 5,253,893

D. Total Funding Requirements \$ 2,722,710

EXHIBIT 5a--Mental Health Services Act Community Services and Supports Budget Worksheet

County(ies): San Bernardino Fiscal Year: 2007-08
 Program Workplan # C-1 Date: 5/11/06
 Program Workplan Name Comprehensive Child and Family Support System Page 1 of 1
 Type of Funding 1. Full Service Partnership Months of Operation 12
 Proposed Total Client Capacity of Program/Service: 670 New Program/Service or Expansion Expansion
 Existing Client Capacity of Program/Service: 200 Prepared by: Kris Letterman
 Client Capacity of Program/Service Expanded through MHSA: 470 Telephone Number: (909) 387-7577

	County Mental Health Department	Other Governmental Agencies	Community Mental Health Contract Providers	Total
A. Expenditures				
1. Client, Family Member and Caregiver Support Expenditures				
a. Clothing, Food and Hygiene			\$39,150	\$39,150
b. Travel and Transportation			\$27,540	\$27,540
c. Housing				
i. Master Leases				\$0
ii. Subsidies				\$0
iii. Vouchers				\$0
iv. Other Housing				\$0
d. Employment and Education Supports			\$16,200	\$16,200
e. Other Support Expenditures (provide description in budget narrative)			\$81,000	\$81,000
f. Total Support Expenditures	\$0	\$0	\$163,890	\$163,890
2. Personnel Expenditures				
a. Current Existing Personnel Expenditures (from Staffing Detail)	\$844,822			\$844,822
b. New Additional Personnel Expenditures (from Staffing Detail)	\$376,437		\$1,505,749	\$1,882,186
c. Employee Benefits	\$124,224		\$496,897	\$621,121
d. Total Personnel Expenditures	\$1,345,483	\$0	\$2,002,646	\$3,348,129
3. Operating Expenditures				
a. Professional Services			\$17,400	\$17,400
b. Translation and Interpreter Services			\$810	\$810
c. Travel and Transportation			\$34,452	\$34,452
d. General Office Expenditures			\$98,484	\$98,484
e. Rent, Utilities and Equipment			\$589,232	\$589,232
f. Medication and Medical Supports			\$29,430	\$29,430
g. Other Operating Expenses (provide description in budget narrative)			\$133,763	\$133,763
h. Total Operating Expenditures	\$0	\$0	\$903,570	\$903,570
4. Program Management				
a. Existing Program Management			\$3,644,519	\$3,644,519
b. New Program Management				\$0
c. Total Program Management		\$0	\$3,644,519	\$3,644,519
5. Estimated Total Expenditures when service provider is not known				
				\$0
6. Total Proposed Program Budget				
	\$1,345,483	\$0	\$6,714,625	\$8,060,108
B. Revenues				
1. Existing Revenues				
a. Medi-Cal (FFP only)	\$422,411		\$1,822,259	\$2,244,670
b. Medicare/Patient Fees/Patient Insurance				\$0
c. Realignment	\$42,241		\$182,226	\$224,467
d. State General Funds	\$380,170		\$1,640,034	\$2,020,203
e. County Funds				\$0
f. Grants				
g. Other Revenue				\$0
h. Total Existing Revenues	\$844,822	\$0	\$3,644,519	\$4,489,341
2. New Revenues				
a. Medi-Cal (FFP only)			\$446,346	\$446,346
b. Medicare/Patient Fees/Patient Insurance				\$0
c. State General Funds			\$401,711	\$401,711
d. Other Revenue				\$0
e. Total New Revenue	\$0	\$0	\$848,057	\$848,057
3. Total Revenues	\$844,822	\$0	\$4,492,576	\$5,337,398
C. One-Time CSS Funding Expenditures				
				\$0
D. Total Funding Requirements				
	\$500,661	\$0	\$2,222,049	\$2,722,710
E. Percent of Total Funding Requirements for Full Service Partnerships				
				93.0%

**EXHIBIT 5a--Mental Health Services Act Community Services and Supports
Budget Narrative**

Comprehensive Child and Family Support System Workplan # C-1

County(ies): San Bernardino

Fiscal Year: 2007-08
Date: 5/11/06

A. Expenditures

1. Client, Family Member and Caregiver Support Expenditures

a. Clothing, Food and Hygiene-based on average annual cost of \$145 per client.	\$ 39,150
b. Travel and Transportation-based on average annual cost of \$102 per client.	\$ 27,540
d. Employment and Education Supports-based on average annual cost of \$60 per client	\$ 16,200
e. Other Support Expenditures-respite care-based on average annual cost of \$300 per client.	\$ 81,000
f. Total Support Expenditures	\$ 163,890

2. Personnel Expenditures

a. Current Existing Personnel Expenditures-existing crisis response team staff full year salary and benefit costs in 2006-07	\$ 844,822
b. New Additional Personnel Expenditures-44 staff salaries budgeted at full-year	\$ 1,882,186
c. Employee Benefits-33% of salaries	\$ 621,121
d. Total Personnel Expenditures	\$ 3,348,129

3. Operating Expenditures

a. Professional Services-ongoing training-based on current average annual cost of \$400 per employee	\$ 17,400
b. Translation and Interpreter Services-based on current average annual cost of \$3 per client	\$ 810
c. Travel and Transportation-based on current average annual cost per budgeted employee of \$792	\$ 34,452
d. General Office Expenditures-based on current average annual cost per budgeted employee of \$2,264	\$ 98,484
e. Rent, Utilities and Equipment-based on current average annual cost per budgeted employee of \$7,449 (average does <u>not</u> include average annual building lease costs) plus lease costs for total of 13,000 s.f. in new facilities at \$1.70 s.g.	\$ 589,232
f. Medication and Medical Supports-based on current average annual cost of \$109 per client	\$ 29,430
g. Other Operating Expenses-general liability, vehicle, medical malpractice insurance premiums based on current average annual cost of \$3,075 per budgeted employee	<u>\$ 133,763</u>
h. Total Operating Expenditures	\$ 903,570

4. Program Management

a. Existing Program Management-2007-08 provider contracts for Wraparound services	\$ 3,644,519
c. Total Program Management	\$ 3,644,519

6. Total Proposed Program Budget

\$ 8,060,108

B. Revenues

1. Existing Revenues

a. Medi-Cal (FFP only)-50% of existing costs	\$ 2,244,670
c. Realignment-5% of existing costs	\$ 224,467
d. State General Funds-EPSTD-45% of existing costs	\$ 2,020,203
h. Total Existing Revenues	\$ 4,489,341

2. New Revenues

a. Medi-Cal (FFP only)-assume 25% of new clients will be Medi-Cal eligible (30% of costs X 50%)	\$ 446,346
c. State General Funds-EPSTD match to FFP	\$ 401,711
e. Total New Revenue	\$ 848,057

3. Total Revenues

\$ 5,337,398

D. Total Funding Requirements

\$ 2,722,710

EXHIBIT 5a--Mental Health Services Act Community Services and Supports Budget Worksheet

County(ies): San Bernardino Fiscal Year: 2005-06
 Program Workplan # TAY-1 Date: 5/11/06
 Program Workplan Name One Stop TAY Center Page 1 of 1
 Type of Funding 1. Full Service Partnership Months of Operation 3
 Proposed Total Client Capacity of Program/Service: 40 New Program/Service or Expansion New
 Existing Client Capacity of Program/Service: 0 Prepared by: Kris Letterman
 Client Capacity of Program/Service Expanded through MHSA: 40 Telephone Number: (909) 387-7577

	County Mental Health Department	Other Governmental Agencies	Community Mental Health Contract Providers	Total
A. Expenditures				
1. Client, Family Member and Caregiver Support Expenditures				
a. Clothing, Food and Hygiene			\$1,457	\$1,457
b. Travel and Transportation			\$1,021	\$1,021
c. Housing				
i. Master Leases				\$0
ii. Subsidies			\$3,420	\$3,420
iii. Vouchers				\$0
iv. Other Housing			\$165,015	\$165,015
d. Employment and Education Supports			\$600	\$600
e. Other Support Expenditures (provide description in budget narrative)			\$3,000	\$3,000
f. Total Support Expenditures	\$0	\$0	\$174,513	\$174,513
2. Personnel Expenditures				
a. Current Existing Personnel Expenditures (from Staffing Detail)	\$0			\$0
b. New Additional Personnel Expenditures (from Staffing Detail)			\$417,490	\$417,490
c. Employee Benefits			\$137,772	\$137,772
d. Total Personnel Expenditures	\$0	\$0	\$555,262	\$555,262
3. Operating Expenditures				
a. Professional Services			\$3,840	\$3,840
b. Translation and Interpreter Services			\$56	\$56
c. Travel and Transportation			\$8,059	\$8,059
d. General Office Expenditures			\$21,843	\$21,843
e. Rent, Utilities and Equipment			\$109,910	\$109,910
f. Medication and Medical Supports			\$1,090	\$1,090
g. Other Operating Expenses (provide description in budget narrative)			\$29,520	\$29,520
h. Total Operating Expenditures	\$0	\$0	\$174,319	\$174,319
4. Program Management				
a. Existing Program Management				\$0
b. New Program Management				\$0
c. Total Program Management		\$0	\$0	\$0
5. Estimated Total Expenditures when service provider is not known				
				\$0
6. Total Proposed Program Budget				
	\$0	\$0	\$904,094	\$904,094
B. Revenues				
1. Existing Revenues				
a. Medi-Cal (FFP only)				\$0
b. Medicare/Patient Fees/Patient Insurance				\$0
c. Realignment				\$0
d. State General Funds				\$0
e. County Funds				\$0
f. Grants				\$0
g. Other Revenue				\$0
h. Total Existing Revenues	\$0	\$0	\$0	\$0
2. New Revenues				
a. Medi-Cal (FFP only)			\$121,384	\$121,384
b. Medicare/Patient Fees/Patient Insurance				\$0
c. State General Funds			\$54,623	\$54,623
d. Other Revenue				\$0
e. Total New Revenue	\$0	\$0	\$176,006	\$176,006
3. Total Revenues	\$0	\$0	\$176,006	\$176,006
C. One-Time CSS Funding Expenditures				
	\$478,500			\$478,500
D. Total Funding Requirements				
	\$478,500	\$0	\$728,087	\$1,206,587
E. Percent of Total Funding Requirements for Full Service Partnerships				
				93.0%

**EXHIBIT 5a--Mental Health Services Act Community Services and Supports
Budget Narrative
One Stop TAY Center - Workplan # TAY-1**

County(ies): San Bernardino

Fiscal Year: 2005-06
Date: 5/11/06

A. Expenditures

1. Client, Family Member and Caregiver Support Expenditures

a. Clothing, Food and Hygiene-based on average annual cost of \$145 per client. 25% in 2005-06	\$ 1,457
b. Travel and Transportation-based on average annual cost of \$102 per client. 25% in 2005-06	\$ 1,021
c. Housing	
ii. Subsidies-Personal & Incidental for 10 Board & Care. Annual cost per slot \$1,368. 25% in 2005-06	\$ 3,420
iv. Other Housing	\$ 165,015
Detox-12 slots. Annual cost per slot \$7,110. 25% in 2005-06	\$ 21,330
Board and Care (B&C)-10 slots. Annual cost per slot \$10,524 25% in 2005-06	\$ 26,310
Sober Living-20 slots. Annual cost per slot \$6,000 25% in 2005-06	\$ 30,000
Transitional Housing-10 slots. Annual cost per slot \$10,950 25% in 2005-06	\$ 27,375
Permanent-40 slots. Annual cost per slot \$6,000 25% in 2005-06	\$ 60,000
d. Employment and Education Supports-based on average annual cost of \$60 per client. 25% in 2005-06	\$ 600
e. Other Support Expenditures-respite care-based on average annual cost of \$300 per client. 25% in 2005-06	\$ 3,000
f. Total Support Expenditures	\$ 174,513

2. Personnel Expenditures

b. New Additional Personnel Expenditures-12 employees salaries budgeted at 25% in 2005-06	\$ 417,490
c. Employee Benefits-33% of salaries	<u>\$ 137,772</u>
d. Total Personnel Expenditures	\$ 555,262

3. Operating Expenditures

a. Professional Services-ongoing training-based on current average annual cost of \$400 per budgeted FTE	\$ 3,840
b. Translation and Interpreter Services-based on current average annual cost of \$3 per client	\$ 56
c. Travel and Transportation-based on current average annual cost per budgeted FTE of \$792	\$ 8,059
d. General Office Expenditures-based on current average annual cost per budgeted FTE of \$2,264	\$ 21,843
e. Rent, Utilities and Equipment-based on current average annual cost per budgeted FTE of \$7,449 (average does <u>not</u> include average annual building lease costs) plus lease costs for new 8,000 s.f. facility at \$1.60 s.g. for 3 mo	\$ 109,910
f. Medication and Medical Supports-based on current average annual cost of \$109 per client. 25% in 2005-06	\$ 1,090
g. Other Operating Expenses-general liability, vehicle, medical malpractice insurance premiums based on current average annual cost of \$3,075 per budgeted employee	<u>\$ 29,520</u>
h. Total Operating Expenditures	\$ 174,319

6. Total Proposed Program Budget **\$ 904,094**

B. Revenues

2. New Revenues

a. Medi-Cal (FFP only)-assume 30% of new clients will be Medi-Cal eligible (30% of costs X 50%) Medi-Cal not applied to housing costs	\$ 121,384
c. State General Funds-Potential EPSDT match, assuming 50% of the Medi-Cal eligible clients fit the criteria for EPSDT. 95% applied to the net, leaving the 5% match requirement	\$ 54,623
e. Total New Revenue	\$ 176,006

3. Total Revenues **\$ 176,006**

C. One-Time CSS Funding Expenditures **\$ 478,500**

Tenant Improvements for lease of 8000 sq foot facility in Central/West Vly. \$25 per s.f.	\$ 200,000
Office furnishings for lease of 8000 sq foot facility in Central/West Vly. \$5,000 per employee	\$ 60,000
Computers for 12 employees. \$3,000 per employee	\$ 36,000
Other furnishings (computers,appliances, recreational equipment, tables, recliners)	\$ 20,500
2 autos, 2 vans \$20,000 per auto, \$25,000 per van	\$ 90,000
Training: 12 new employees X 60 hours X \$100 per hour	\$ 72,000

D. Total Funding Requirements **\$ 1,206,587**

EXHIBIT 5a--Mental Health Services Act Community Services and Supports Budget Worksheet

County(ies): San Bernardino Fiscal Year: 2006-07
 Program Workplan # TAY-1 Date: 5/11/06
 Program Workplan Name One Stop TAY Center Page 1 of 1
 Type of Funding 1. Full Service Partnership Months of Operation 12
 Proposed Total Client Capacity of Program/Service: 345 New Program/Service or Expansion New
 Existing Client Capacity of Program/Service: 0 Prepared by: Kris Letterman
 Client Capacity of Program/Service Expanded through MHSA: 345 Telephone Number: (909) 387-7577

	County Mental Health Department	Other Governmental Agencies	Community Mental Health Contract Providers	Total
A. Expenditures				
1. Client, Family Member and Caregiver Support Expenditures				
a. Clothing, Food and Hygiene			\$50,025	\$50,025
b. Travel and Transportation			\$35,190	\$35,190
c. Housing				
i. Master Leases				\$0
ii. Subsidies			\$13,680	\$13,680
iii. Vouchers				\$0
iv. Other Housing			\$660,060	\$660,060
d. Employment and Education Supports			\$20,700	\$20,700
e. Other Support Expenditures (provide description in budget narrative)			\$103,500	\$103,500
f. Total Support Expenditures	\$0	\$0	\$883,155	\$883,155
2. Personnel Expenditures				
a. Current Existing Personnel Expenditures (from Staffing Detail)			\$0	\$0
b. New Additional Personnel Expenditures (from Staffing Detail)			\$1,810,514	\$1,810,514
c. Employee Benefits			\$597,470	\$597,470
d. Total Personnel Expenditures	\$0	\$0	\$2,407,984	\$2,407,984
3. Operating Expenditures				
a. Professional Services			\$16,000	\$16,000
b. Translation and Interpreter Services			\$1,035	\$1,035
c. Travel and Transportation			\$31,680	\$31,680
d. General Office Expenditures			\$90,560	\$90,560
e. Rent, Utilities and Equipment			\$835,560	\$835,560
f. Medication and Medical Supports			\$37,605	\$37,605
g. Other Operating Expenses (provide description in budget narrative)			\$123,000	\$123,000
h. Total Operating Expenditures	\$0	\$0	\$1,135,440	\$1,135,440
4. Program Management				
a. Existing Program Management				\$0
b. New Program Management				\$0
c. Total Program Management		\$0	\$0	\$0
5. Estimated Total Expenditures when service provider is not known				
				\$0
6. Total Proposed Program Budget				
	\$0	\$0	\$4,426,579	\$4,426,579
B. Revenues				
1. Existing Revenues				
a. Medi-Cal (FFP only)				\$0
b. Medicare/Patient Fees/Patient Insurance				\$0
c. Realignment				\$0
d. State General Funds				\$0
e. County Funds				\$0
f. Grants				\$0
g. Other Revenue				\$0
h. Total Existing Revenues	\$0	\$0	\$0	\$0
2. New Revenues				
a. Medi-Cal (FFP only)			\$619,218	\$619,218
b. Medicare/Patient Fees/Patient Insurance				\$0
c. State General Funds			\$278,648	\$278,648
d. Other Revenue				\$0
e. Total New Revenue	\$0	\$0	\$897,867	\$897,867
3. Total Revenues	\$0	\$0	\$897,867	\$897,867
C. One-Time CSS Funding Expenditures				
	\$1,172,800			\$1,172,800
D. Total Funding Requirements				
	\$1,172,800	\$0	\$3,528,712	\$4,701,512
E. Percent of Total Funding Requirements for Full Service Partnerships				
				93.0%

EXHIBIT 5a--Mental Health Services Act Community Services and Supports

Budget Narrative

One Stop TAY Center - Workplan # TAY-1

County(ies): San Bernardino

Fiscal Year: 2006-07

Date: 5/11/06

A. Expenditures

1. Client, Family Member and Caregiver Support Expenditures

a. Clothing, Food and Hygiene-based on average annual cost of \$145 per client.	\$ 50,025
b. Travel and Transportation-based on average annual cost of \$102 per client.	\$ 35,190
c. Housing	
ii. Subsidies-Personal & Incidental for 10 Board & Care. Annual cost per slot \$1,368	\$ 13,680
iv. Other Housing	\$ 660,060
Detox-12 slots. Annual cost per slot \$7,110	\$ 85,320
Board and Care (B&C)-10 slots. Annual cost per slot \$10,524	\$ 105,240
Sober Living-20 slots. Annual cost per slot \$6,000	\$ 120,000
Transitional Housing-10 slots. Annual cost per slot \$10,950	\$ 109,500
Permanent-40 slots. Annual cost per slot \$6,000	\$ 240,000
d. Employment and Education Supports-based on average annual cost of \$250 per client	\$ 20,700
e. Other Support Expenditures-respite care-based on average annual cost of \$300 per client	\$ 103,500
f. Total Support Expenditures	\$ 883,155

2. Personnel Expenditures

b. New Additional Personnel Expenditures-40 employees salaries	\$ 1,810,514
c. Employee Benefits-33% of salaries	<u>\$ 597,470</u>
d. Total Personnel Expenditures	\$ 2,407,984

3. Operating Expenditures

a. Professional Services-ongoing training-based on current average annual cost of \$400 per budgeted FTE	\$ 16,000
b. Translation and Interpreter Services-based on current average annual cost of \$3 per client	\$ 1,035
c. Travel and Transportation-based on current average annual cost per budgeted FTE of \$792	\$ 31,680
d. General Office Expenditures-based on current average annual cost per budgeted FTE of \$2,264	\$ 90,560
e. Rent, Utilities and Equipment-based on current average annual cost per budgeted FTE of \$7,449 (average does <u>not</u> include average annual building lease costs) plus lease costs for total 28,000 s.f. facilities at \$1.60 s.f.	\$ 835,560
f. Medication and Medical Supports-based on current average annual cost of \$109 per client	\$ 37,605
g. Other Operating Expenses-general liability, vehicle, medical malpractice insurance premiums based on current average annual cost of \$3,075 per budgeted employee	<u>\$ 123,000</u>
h. Total Operating Expenditures	<u>\$ 1,135,440</u>

6. Total Proposed Program Budget

\$ 4,426,579

B. Revenues

2. New Revenues

a. Medi-Cal (FFP only)-assume 30% of new clients will be Medi-Cal eligible (30% of costs X 50%) Medi-Cal not applied to housing costs	\$ 619,218
c. State General Funds-Potential EPSDT match, assuming 50% of the Medi-Cal eligible clients fit the criteria for EPSDT. 95% applied to the net, leaving the 5% match requirement	\$ 278,648
e. Total New Revenue	\$ 897,867

3. Total Revenues

\$ 897,867

C. One-Time CSS Funding Expenditures

East Valley: Tenant Improvements for lease of 8000 sq foot facility	\$ 200,000
East Valley: Office furnishings 12 employees	\$ 60,000
East Valley: Computers for 12 employees	\$ 36,000
East Valley: Other furnishings (computers,appliances, recreational equipment, tables, recliners)	\$ 20,500
East Valley: 2 autos, 2 vans	\$ 90,000
East Valley: Training - 12 new employees X 60 hours X \$100 per hour	\$ 72,000
High Desert: Tenant Improvements for lease of 6000 sq foot facility	\$ 150,000
High Desert: Office furnishings (9 emps)	\$ 45,000
High Desert: Computers (9 emps)	\$ 27,000
High Desert: 2 autos, 1 van	\$ 65,000
High Desert: Training - 9 employees X 60 hours X \$100 per hour	\$ 54,000
Morongo: Tenant Improvements for lease of 6,000 sq foot facility	\$ 150,000
Morongo: Office furnishings (7 emps)	\$ 35,000
Morongo: Computers (7 emps)	\$ 21,000
Morongo: Other furnishings (computers,appliances, recreational equipment, tables, recliners)	\$ 28,300
Morongo: 2 autos, 1 van	\$ 65,000
Morongo: Training - 7 employees X 60 hours X \$100 per hour	\$ 54,000

D. Total Funding Requirements

\$ 4,701,512

EXHIBIT 5a--Mental Health Services Act Community Services and Supports Budget Worksheet

County(ies): San Bernardino Fiscal Year: 2007-08
 Program Workplan # TAY-1 Date: 5/11/06
 Program Workplan Name One Stop TAY Center Page 1 of 1
 Type of Funding 1. Full Service Partnership Months of Operation 12
 Proposed Total Client Capacity of Program/Service: 345 New Program/Service or Expansion New
 Existing Client Capacity of Program/Service: 0 Prepared by: Kris Letterman
 Client Capacity of Program/Service Expanded through MHSAs: 345 Telephone Number: (909) 387-7577

	County Mental Health Department	Other Governmental Agencies	Community Mental Health Contract Providers	Total
A. Expenditures				
1. Client, Family Member and Caregiver Support Expenditures				
a. Clothing, Food and Hygiene			\$50,025	\$50,025
b. Travel and Transportation			\$35,190	\$35,190
c. Housing				
i. Master Leases				\$0
ii. Subsidies			\$13,680	\$13,680
iii. Vouchers				\$0
iv. Other Housing			\$660,060	\$660,060
d. Employment and Education Supports			\$20,700	\$20,700
e. Other Support Expenditures (provide description in budget narrative)			\$103,500	\$103,500
f. Total Support Expenditures	\$0	\$0	\$883,155	\$883,155
2. Personnel Expenditures				
a. Current Existing Personnel Expenditures (from Staffing Detail)			\$0	\$0
b. New Additional Personnel Expenditures (from Staffing Detail)			\$1,810,514	\$1,810,514
c. Employee Benefits			\$597,470	\$597,470
d. Total Personnel Expenditures	\$0	\$0	\$2,407,984	\$2,407,984
3. Operating Expenditures				
a. Professional Services			\$16,000	\$16,000
b. Translation and Interpreter Services			\$1,035	\$1,035
c. Travel and Transportation			\$31,680	\$31,680
d. General Office Expenditures			\$90,560	\$90,560
e. Rent, Utilities and Equipment			\$835,560	\$835,560
f. Medication and Medical Supports			\$37,605	\$37,605
g. Other Operating Expenses (provide description in budget narrative)			\$123,000	\$123,000
h. Total Operating Expenditures	\$0	\$0	\$1,135,440	\$1,135,440
4. Program Management				
a. Existing Program Management				\$0
b. New Program Management				\$0
c. Total Program Management		\$0	\$0	\$0
5. Estimated Total Expenditures when service provider is not known				
				\$0
6. Total Proposed Program Budget				
	\$0	\$0	\$4,426,579	\$4,426,579
B. Revenues				
1. Existing Revenues				
a. Medi-Cal (FFP only)				\$0
b. Medicare/Patient Fees/Patient Insurance				\$0
c. Realignment				\$0
d. State General Funds				\$0
e. County Funds				\$0
f. Grants				\$0
g. Other Revenue				\$0
h. Total Existing Revenues	\$0	\$0	\$0	\$0
2. New Revenues				
a. Medi-Cal (FFP only)			\$619,218	\$619,218
b. Medicare/Patient Fees/Patient Insurance				\$0
c. State General Funds			\$278,648	\$278,648
d. Other Revenue				\$0
e. Total New Revenue	\$0	\$0	\$897,867	\$897,867
3. Total Revenues				
	\$0	\$0	\$897,867	\$897,867
C. One-Time CSS Funding Expenditures				
				\$0
D. Total Funding Requirements				
	\$0	\$0	\$3,528,712	\$3,528,712
E. Percent of Total Funding Requirements for Full Service Partnerships				
				93.0%

**EXHIBIT 5a--Mental Health Services Act Community Services and Supports
Budget Narrative
One Stop TAY Center - Workplan # TAY-1**

County(ies): San Bernardino

Fiscal Year: 2007-08
Date: 5/11/06

A. Expenditures

1. Client, Family Member and Caregiver Support Expenditures

a. Clothing, Food and Hygiene-based on average annual cost of \$145 per client.	\$ 50,025
b. Travel and Transportation-based on average annual cost of \$102 per client.	\$ 35,190
c. Housing	
ii. Subsidies-Personal & Incidental for 10 Board & Care. Annual cost per slot \$1,368	\$ 13,680
iv. Other Housing	\$ 660,060
Detox-12 slots. Annual cost per slot \$7,110	\$ 85,320
Board and Care (B&C)-10 slots. Annual cost per slot \$10,524	\$ 105,240
Sober Living-20 slots. Annual cost per slot \$6,000	\$ 120,000
Transitional Housing-10 slots. Annual cost per slot \$10,950	\$ 109,500
Permanent-40 slots. Annual cost per slot \$6,000	\$ 240,000
d. Employment and Education Supports-based on average annual cost of \$250 per client	\$ 20,700
e. Other Support Expenditures-respite care-based on average annual cost of \$300 per client	\$ 103,500
f. Total Support Expenditures	\$ 883,155

2. Personnel Expenditures

b. New Additional Personnel Expenditures-40 employees salaries	\$ 1,810,514
c. Employee Benefits-33% of of salaries	<u>\$ 597,470</u>
d. Total Personnel Expenditures	\$ 2,407,984

3. Operating Expenditures

a. Professional Services-ongoing training-based on current average annual cost of \$400 per budgeted FTE	\$ 16,000
b. Translation and Interpreter Services-based on current average annual cost of \$3 per client	\$ 1,035
c. Travel and Transportation-based on current average annual cost per budgeted FTE of \$792	\$ 31,680
d. General Office Expenditures-based on current average annual cost per budgeted FTE of \$2,264	\$ 90,560
e. Rent, Utilities and Equipment-based on current average annual cost per budgeted FTE of \$7,449 (average does <u>not</u> include average annual building lease costs) plus lease costs for total 28,000 s.f. facilities at \$1.60 s.f.	\$ 835,560
f. Medication and Medical Supports-based on current average annual cost of \$109 per client	\$ 37,605
g. Other Operating Expenses-general liability, vehicle, medical malpractice insurance premiums based on current average annual cost of \$3,075 per budgeted employee	<u>\$ 123,000</u>
h. Total Operating Expenditures	\$ 1,135,440

6. Total Proposed Program Budget

\$ 4,426,579

B. Revenues

2. New Revenues

a. Medi-Cal (FFP only)-assume 30% of new clients will be Medi-Cal eligible (30% of costs X 50%) Medi-Cal not applied to housing costs	\$ 619,218
c. State General Funds-Potential EPSDT match, assuming 50% of the Medi-Cal eligible clients fit the criteria for EPSDT. 95% applied to the net, leaving the 5% match requirement	\$ 278,648
e. Total New Revenue	\$ 897,867

3. Total Revenues

\$ 897,867

C. One-Time CSS Funding Expenditures

\$ -

D. Total Funding Requirements

\$ 3,528,712

EXHIBIT 5a--Mental Health Services Act Community Services and Supports Budget Worksheet

County(ies): San Bernardino Fiscal Year: 2005-06
 Program Workplan # A-1 Date: 5/11/06
 Program Workplan Name Consumer-Operated Peer Support Svcs & Clubhouse Expansion Page 1 of 1
 Type of Funding 3. Outreach and Engagement Months of Operation 3
 Proposed Total Client Capacity of Program/Service: 188 New Program/Service or Expansion Expansion
 Existing Client Capacity of Program/Service: 38 Prepared by: Scott Nichols
 Client Capacity of Program/Service Expanded through MHSA: 150 Telephone Number: (909) 387-7096

	County Mental Health Department	Other Governmental Agencies	Community Mental Health Contract Providers	Total
A. Expenditures				
1. Client, Family Member and Caregiver Support Expenditures				
a. Clothing, Food and Hygiene	\$5,438			\$5,438
b. Travel and Transportation	\$3,825			\$3,825
c. Housing				
i. Master Leases				\$0
ii. Subsidies				\$0
iii. Vouchers				\$0
iv. Other Housing			\$32,850	\$32,850
d. Employment and Education Supports	\$2,250			\$2,250
e. Other Support Expenditures (provide description in budget narrative)	\$0			\$0
f. Total Support Expenditures	\$11,513	\$0	\$32,850	\$44,363
2. Personnel Expenditures				
a. Current Existing Personnel Expenditures (from Staffing Detail)	\$53,029			\$53,029
b. New Additional Personnel Expenditures (from Staffing Detail)	\$86,764			\$86,764
c. Employee Benefits	\$28,632			\$28,632
d. Total Personnel Expenditures	\$168,425	\$0	\$0	\$168,425
3. Operating Expenditures				
a. Professional Services	\$900			\$900
b. Translation and Interpreter Services	\$113			\$113
c. Travel and Transportation	\$1,782			\$1,782
d. General Office Expenditures	\$5,094			\$5,094
e. Rent, Utilities and Equipment	\$16,760			\$16,760
f. Medication and Medical Supports	\$0			\$0
g. Other Operating Expenses (provide description in budget narrative)	\$6,919			\$6,919
h. Total Operating Expenditures	\$31,568	\$0	\$0	\$31,568
4. Program Management				
a. Existing Program Management				\$0
b. New Program Management				\$0
c. Total Program Management		\$0	\$0	\$0
5. Estimated Total Expenditures when service provider is not known				
				\$0
6. Total Proposed Program Budget				
	\$211,505	\$0	\$32,850	\$244,355
B. Revenues				
1. Existing Revenues				
a. Medi-Cal (FFP only)				\$0
b. Medicare/Patient Fees/Patient Insurance				\$0
c. Realignment	\$53,029			\$53,029
d. State General Funds				\$0
e. County Funds				\$0
f. Grants				\$0
g. Other Revenue				\$0
h. Total Existing Revenues	\$53,029	\$0	\$0	\$53,029
2. New Revenues				
a. Medi-Cal (FFP only)				\$0
b. Medicare/Patient Fees/Patient Insurance				\$0
c. State General Funds				\$0
d. Other Revenue				\$0
e. Total New Revenue	\$0	\$0	\$0	\$0
3. Total Revenues	\$53,029	\$0	\$0	\$53,029
C. One-Time CSS Funding Expenditures				
	\$184,000			\$184,000
D. Total Funding Requirements				
	\$342,476	\$0	\$32,850	\$375,326
E. Percent of Total Funding Requirements for Full Service Partnerships				
				0.0%

**EXHIBIT 5a--Mental Health Services Act Community Services and Supports
Budget Narrative**

Consumer-Operated Peer Support Svcs & Clubhouse Expansion - Workplan # A-1

County(ies): San Bernardino

Fiscal Year: 2005-06
Date: 5/11/06

A. Expenditures

1. Client, Family Member and Caregiver Support Expenditures

a. Clothing, Food and Hygiene-based on average annual cost of \$145 per client. 25% in 2005-06	\$ 5,438
b. Travel and Transportation-based on average annual cost of \$102 per client. 25% in 2005-06	\$ 3,825
c. Housing	
iv. Other Housing	\$ 32,850
Transitional Housing-12 slots. Annual cost per slot \$10,950 25% in 2005-06	
d. Employment and Education Supports-based on average annual cost of \$60 per client. 25% in 2005-06	\$ 2,250
f. Total Support Expenditures	\$ 44,363

2. Personnel Expenditures

a. Current Existing Personnel Expenditures-existing staff full year salary and benefit costs in 2005-06	\$ 53,029
b. New Additional Personnel Expenditures-8 employees salaries budgeted at 25% in 2005-06	\$ 86,764
c. Employee Benefits-33% of of salaries	\$ 28,632
d. Total Personnel Expenditures	\$ 168,425

3. Operating Expenditures

a. Professional Services-ongoing training-based on current average annual cost of \$400 per budgeted FTE	\$ 900
b. Translation and Interpreter Services-based on current average annual cost of \$3 per client	\$ 113
c. Travel and Transportation-based on current average annual cost per budgeted FTE of \$792	\$ 1,782
d. General Office Expenditures-based on current average annual cost per budgeted FTE of \$2,264	\$ 5,094
e. Rent, Utilities and Equipment-based on current average annual cost per budgeted FTE of \$7,449	\$ 16,760
g. Other Operating Expenses-general liability, vehicle, medical malpractice insurance premiums based on current average annual cost of \$3,075 per budgeted employee	\$ 6,919
h. Total Operating Expenditures	\$ 31,568

6. Total Proposed Program Budget

\$ 244,355

B. Revenues

1. Existing Revenues

c. Realignment	\$ 53,029
h. Total Existing Revenues	\$ 53,029

3. Total Revenues

\$ 53,029

C. One-Time CSS Funding Expenditures

\$ 184,000

3 passenger van @ \$25,000	\$ 75,000
Moving Costs to relocate non-clubhouse staff from T.E.A.M. House Annex	\$ 10,000
Furnishings for expansion into T.E.A.M. House Annex (9 staff @\$5k each)	\$ 45,000
Training: 9 employees X 60 hours annually X \$100 per hour	\$ 54,000

D. Total Funding Requirements

\$ 375,326

EXHIBIT 5a--Mental Health Services Act Community Services and Supports Budget Worksheet

County(ies): San Bernardino Fiscal Year: 2006-07
 Program Workplan # A-1 Date: 5/11/06
 Program Workplan Name Consumer-Operated Peer Support Svcs & Clubhouse Expansion Page 1 of 1
 Type of Funding 3. Outreach and Engagement Months of Operation 12
 Proposed Total Client Capacity of Program/Service: 638 New Program/Service or Expansion Expansion
 Existing Client Capacity of Program/Service: 38 Prepared by: Scott Nichols
 Client Capacity of Program/Service Expanded through MHSA: 600 Telephone Number: (909) 387-7096

	County Mental Health Department	Other Governmental Agencies	Community Mental Health Contract Providers	Total
A. Expenditures				
1. Client, Family Member and Caregiver Support Expenditures				
a. Clothing, Food and Hygiene	\$87,000			\$87,000
b. Travel and Transportation	\$61,200			\$61,200
c. Housing				
i. Master Leases				\$0
ii. Subsidies				\$0
iii. Vouchers				\$0
iv. Other Housing			\$131,400	\$131,400
d. Employment and Education Supports	\$36,000			\$36,000
e. Other Support Expenditures (provide description in budget narrative)	\$0			\$0
f. Total Support Expenditures	\$184,200	\$0	\$131,400	\$315,600
2. Personnel Expenditures				
a. Current Existing Personnel Expenditures (from Staffing Detail)	\$53,029			\$53,029
b. New Additional Personnel Expenditures (from Staffing Detail)	\$347,055			\$347,055
c. Employee Benefits	\$114,528			\$114,528
d. Total Personnel Expenditures	\$514,612	\$0	\$0	\$514,612
3. Operating Expenditures				
a. Professional Services	\$3,600			\$3,600
b. Translation and Interpreter Services	\$1,800			\$1,800
c. Travel and Transportation	\$7,128			\$7,128
d. General Office Expenditures	\$20,376			\$20,376
e. Rent, Utilities and Equipment	\$67,041			\$67,041
f. Medication and Medical Supports	\$0			\$0
g. Other Operating Expenses (provide description in budget narrative)	\$27,675			\$27,675
h. Total Operating Expenditures	\$127,620	\$0	\$0	\$127,620
4. Program Management				
a. Existing Program Management				\$0
b. New Program Management				\$0
c. Total Program Management		\$0	\$0	\$0
5. Estimated Total Expenditures when service provider is not known				
				\$0
6. Total Proposed Program Budget				
	\$826,432	\$0	\$131,400	\$957,832
B. Revenues				
1. Existing Revenues				
a. Medi-Cal (FFP only)				\$0
b. Medicare/Patient Fees/Patient Insurance				\$0
c. Realignment	\$53,029			\$53,029
d. State General Funds				\$0
e. County Funds				\$0
f. Grants				\$0
g. Other Revenue				\$0
h. Total Existing Revenues	\$53,029	\$0	\$0	\$53,029
2. New Revenues				
a. Medi-Cal (FFP only)				\$0
b. Medicare/Patient Fees/Patient Insurance				\$0
c. State General Funds				\$0
d. Other Revenue				\$0
e. Total New Revenue	\$0	\$0	\$0	\$0
3. Total Revenues	\$53,029	\$0	\$0	\$53,029
C. One-Time CSS Funding Expenditures				
				\$0
D. Total Funding Requirements				
	\$773,403	\$0	\$131,400	\$904,803
E. Percent of Total Funding Requirements for Full Service Partnerships				
				0.0%

**EXHIBIT 5a--Mental Health Services Act Community Services and Supports
Budget Narrative**

Consumer-Operated Peer Support Svcs & Clubhouse Expansion - Workplan # A-1

County(ies): San Bernardino

Fiscal Year: 2006-07
Date: 5/11/06

A. Expenditures

1. Client, Family Member and Caregiver Support Expenditures

a. Clothing, Food and Hygiene-based on average annual cost of \$145 per client.	\$ 87,000
b. Travel and Transportation-based on average annual cost of \$102 per client.	\$ 61,200
c. Housing	
iv. Other Housing	\$ 131,400
Transitional Housing-12 slots. Annual cost per slot \$10,950	
d. Employment and Education Supports-based on average annual cost of \$60 per client.	\$ 36,000
f. Total Support Expenditures	\$ 315,600

2. Personnel Expenditures

a. Current Existing Personnel Expenditures-existing staff full year salary and benefit costs	\$ 53,029
b. New Additional Personnel Expenditures-9 employees salaries	\$ 347,055
c. Employee Benefits-33% of of salaries	\$ 114,528
d. Total Personnel Expenditures	\$ 514,612

3. Operating Expenditures

a. Professional Services-ongoing training-based on current average annual cost of \$400 per budgeted FTE	\$ 3,600
b. Translation and Interpreter Services-based on current average annual cost of \$3 per client	\$ 1,800
c. Travel and Transportation-based on current average annual cost per budgeted FTE of \$792	\$ 7,128
d. General Office Expenditures-based on current average annual cost per budgeted FTE of \$2,264	\$ 20,376
e. Rent, Utilities and Equipment-based on current average annual cost per budgeted FTE of \$7,449	\$ 67,041
g. Other Operating Expenses-general liability, vehicle, medical malpractice insurance premiums based on current average annual cost of \$3,075 per budgeted employee	\$ 27,675
h. Total Operating Expenditures	\$ 127,620

6. Total Proposed Program Budget **\$ 957,832**

B. Revenues

1. Existing Revenues

c. Realignment	\$ 53,029
h. Total Existing Revenues	\$ 53,029

3. Total Revenues **\$ 53,029**

D. Total Funding Requirements **\$ 904,803**

EXHIBIT 5a--Mental Health Services Act Community Services and Supports Budget Worksheet

County(ies): San Bernardino Fiscal Year: 2007-08
 Program Workplan # A-1 Date: 5/11/06
 Program Workplan Name Consumer-Operated Peer Support Svcs & Clubhouse Expansion Page 1 of 1
 Type of Funding 3. Outreach and Engagement Months of Operation 12
 Proposed Total Client Capacity of Program/Service: 638 New Program/Service or Expansion Expansion
 Existing Client Capacity of Program/Service: 38 Prepared by: Scott Nichols
 Client Capacity of Program/Service Expanded through MHSA: 600 Telephone Number: (909) 387-7096

	County Mental Health Department	Other Governmental Agencies	Community Mental Health Contract Providers	Total
A. Expenditures				
1. Client, Family Member and Caregiver Support Expenditures				
a. Clothing, Food and Hygiene	\$87,000			\$87,000
b. Travel and Transportation	\$61,200			\$61,200
c. Housing				
i. Master Leases				\$0
ii. Subsidies				\$0
iii. Vouchers				\$0
iv. Other Housing			\$131,400	\$131,400
d. Employment and Education Supports	\$36,000			\$36,000
e. Other Support Expenditures (provide description in budget narrative)	\$0			\$0
f. Total Support Expenditures	\$184,200	\$0	\$131,400	\$315,600
2. Personnel Expenditures				
a. Current Existing Personnel Expenditures (from Staffing Detail)	\$53,029			\$53,029
b. New Additional Personnel Expenditures (from Staffing Detail)	\$347,055			\$347,055
c. Employee Benefits	\$114,528			\$114,528
d. Total Personnel Expenditures	\$514,612	\$0	\$0	\$514,612
3. Operating Expenditures				
a. Professional Services	\$3,600			\$3,600
b. Translation and Interpreter Services	\$1,800			\$1,800
c. Travel and Transportation	\$7,128			\$7,128
d. General Office Expenditures	\$20,376			\$20,376
e. Rent, Utilities and Equipment	\$67,041			\$67,041
f. Medication and Medical Supports	\$0			\$0
g. Other Operating Expenses (provide description in budget narrative)	\$27,675			\$27,675
h. Total Operating Expenditures	\$127,620	\$0	\$0	\$127,620
4. Program Management				
a. Existing Program Management				\$0
b. New Program Management				\$0
c. Total Program Management		\$0	\$0	\$0
5. Estimated Total Expenditures when service provider is not known				
				\$0
6. Total Proposed Program Budget				
	\$826,432	\$0	\$131,400	\$957,832
B. Revenues				
1. Existing Revenues				
a. Medi-Cal (FFP only)				\$0
b. Medicare/Patient Fees/Patient Insurance				\$0
c. Realignment	\$53,029			\$53,029
d. State General Funds				\$0
e. County Funds				\$0
f. Grants				\$0
g. Other Revenue				\$0
h. Total Existing Revenues	\$53,029	\$0	\$0	\$53,029
2. New Revenues				
a. Medi-Cal (FFP only)				\$0
b. Medicare/Patient Fees/Patient Insurance				\$0
c. State General Funds				\$0
d. Other Revenue				\$0
e. Total New Revenue	\$0	\$0	\$0	\$0
3. Total Revenues	\$53,029	\$0	\$0	\$53,029
C. One-Time CSS Funding Expenditures				
				\$0
D. Total Funding Requirements				
	\$773,403	\$0	\$131,400	\$904,803
E. Percent of Total Funding Requirements for Full Service Partnerships				
				0.0%

**EXHIBIT 5a--Mental Health Services Act Community Services and Supports
Budget Narrative**

Consumer-Operated Peer Support Svcs & Clubhouse Expansion - Workplan # A-1

County(ies): San Bernardino

Fiscal Year: 2007-08
Date: 5/11/06

A. Expenditures

1. Client, Family Member and Caregiver Support Expenditures

a. Clothing, Food and Hygiene-based on average annual cost of \$145 per client.	\$ 87,000
b. Travel and Transportation-based on average annual cost of \$102 per client.	\$ 61,200
c. Housing	
iv. Other Housing	\$ 131,400
Transitional Housing-12 slots. Annual cost per slot \$10,950	
d. Employment and Education Supports-based on average annual cost of \$60 per client.	\$ 36,000
f. Total Support Expenditures	\$ 315,600

2. Personnel Expenditures

a. Current Existing Personnel Expenditures-existing staff full year salary and benefit costs	\$ 53,029
b. New Additional Personnel Expenditures-9 employees salaries	\$ 347,055
c. Employee Benefits-33% of salaries	\$ 114,528
d. Total Personnel Expenditures	\$ 514,612

3. Operating Expenditures

a. Professional Services-ongoing training-based on current average annual cost of \$400 per budgeted FTE	\$ 3,600
b. Translation and Interpreter Services-based on current average annual cost of \$3 per client	\$ 1,800
c. Travel and Transportation-based on current average annual cost per budgeted FTE of \$792	\$ 7,128
d. General Office Expenditures-based on current average annual cost per budgeted FTE of \$2,264	\$ 20,376
e. Rent, Utilities and Equipment-based on current average annual cost per budgeted FTE of \$7,449	\$ 67,041
g. Other Operating Expenses-general liability, vehicle, medical malpractice insurance premiums based on current average annual cost of \$3,075 per budgeted employee	\$ 27,675
h. Total Operating Expenditures	\$ 127,620

6. Total Proposed Program Budget **\$ 957,832**

B. Revenues

1. Existing Revenues

c. Realignment	\$ 53,029
h. Total Existing Revenues	\$ 53,029

3. Total Revenues **\$ 53,029**

D. Total Funding Requirements **\$ 904,803**

EXHIBIT 5a--Mental Health Services Act Community Services and Supports Budget Worksheet

County(ies): San Bernardino Fiscal Year: 2005-06
 Program Workplan # A-2 Date: 5/15/06
 Program Workplan Name Forensic Integrated MH Services Page 1 of 1
 Type of Funding 1. Full Service Partnership Months of Operation 12
 Proposed Total Client Capacity of Program/Service: 13 New Program/Service or Expansion Expansion
 Existing Client Capacity of Program/Service: 0 Prepared by: Scott Nichols
 Client Capacity of Program/Service Expanded through MHSA: 13 Telephone Number: (909) 387-7096

	County Mental Health Department	Other Governmental Agencies	Community Mental Health Contract Providers	Total
A. Expenditures				
1. Client, Family Member and Caregiver Support Expenditures				
a. Clothing, Food and Hygiene	\$1,813			\$1,813
b. Travel and Transportation	\$1,275			\$1,275
c. Housing				
i. Master Leases				\$0
ii. Subsidies				\$0
iii. Vouchers				\$0
iv. Other Housing			\$193,846	\$193,846
d. Employment and Education Supports	\$17,100			\$17,100
e. Other Support Expenditures (provide description in budget narrative)	\$0			\$0
f. Total Support Expenditures	\$20,188	\$0	\$193,846	\$214,034
2. Personnel Expenditures				
a. Current Existing Personnel Expenditures (from Staffing Detail)	\$0			\$0
b. New Additional Personnel Expenditures (from Staffing Detail)	\$50,779			\$50,779
c. Employee Benefits	\$16,757			\$16,757
d. Total Personnel Expenditures	\$67,536	\$0	\$0	\$67,536
3. Operating Expenditures				
a. Professional Services	\$510			\$510
b. Translation and Interpreter Services	\$38			\$38
c. Travel and Transportation	\$1,010			\$1,010
d. General Office Expenditures	\$2,887			\$2,887
e. Rent, Utilities and Equipment	\$9,497			\$9,497
f. Medication and Medical Supports	\$1,363			\$1,363
g. Other Operating Expenses (provide description in budget narrative)	\$3,921			\$3,921
h. Total Operating Expenditures	\$19,225	\$0	\$0	\$19,225
4. Program Management				
a. Existing Program Management				\$0
b. New Program Management				\$0
c. Total Program Management		\$0	\$0	\$0
5. Estimated Total Expenditures when service provider is not known				
				\$0
6. Total Proposed Program Budget				
	\$106,948	\$0	\$193,846	\$300,794
B. Revenues				
1. Existing Revenues				
a. Medi-Cal (FFP only)	\$0			\$0
b. Medicare/Patient Fees/Patient Insurance				\$0
c. Realignment	\$0			\$0
d. State General Funds				\$0
e. County Funds				\$0
f. Grants				\$0
g. Other Revenue				\$0
h. Total Existing Revenues	\$0	\$0	\$0	\$0
2. New Revenues				
a. Medi-Cal (FFP only)				\$0
b. Medicare/Patient Fees/Patient Insurance				\$0
c. State General Funds				\$0
d. Other Revenue				\$0
e. Total New Revenue	\$0	\$0	\$0	\$0
3. Total Revenues				
	\$0	\$0	\$0	\$0
C. One-Time CSS Funding Expenditures				
	\$104,000			\$104,000
D. Total Funding Requirements				
	\$210,948	\$0	\$193,846	\$404,794
E. Percent of Total Funding Requirements for Full Service Partnerships				
				100.0%

**EXHIBIT 5a--Mental Health Services Act Community Services and Supports
Budget Narrative
Forensic Integrated MH Services - Workplan #A-2**

County(ies): San Bernardino

Fiscal Year: 2005-06
Date: 5/15/06

A. Expenditures

1. Client, Family Member and Caregiver Support Expenditures

a. Clothing, Food and Hygiene-based on average annual cost of \$145 per client.	\$	1,813
b. Travel and Transportation-based on average annual cost of \$102 per client.	\$	1,275
c. Housing		
iv. Other Housing	\$	193,846
Board and Care (B&C)-2 slots. Annual cost per slot \$10,524	\$	42,096
Augmented Board and Care (ABC)-6 slots. Annual cost per slot \$18,250.	\$	127,750
Sober Living-2 slots. Annual cost per slot \$6,000	\$	24,000
d. Employment and Education Supports-based on average annual cost of \$60 per client.	\$	17,100
f. Total Support Expenditures	\$	214,034

2. Personnel Expenditures

a. Current Existing Personnel Expenditures	\$	-
b. New Additional Personnel Expenditures-6 employees salaries	\$	50,779
c. Employee Benefits-33% of of salaries	\$	16,757
d. Total Personnel Expenditures	\$	67,536

3. Operating Expenditures

a. Professional Services-ongoing training-based on current average annual cost of \$400 per budgeted FTE	\$	510
b. Translation and Interpreter Services-based on current average annual cost of \$3 per client	\$	38
c. Travel and Transportation-based on current average annual cost per budgeted FTE of \$792	\$	1,010
d. General Office Expenditures-based on current average annual cost per budgeted FTE of \$2,264	\$	2,887
e. Rent, Utilities and Equipment-based on current average annual cost per budgeted FTE of \$7,449	\$	9,497
g. Other Operating Expenses-general liability, vehicle, medical malpractice insurance premiums based on current average annual cost of \$3,075 per budgeted FTE	\$	3,921
h. Total Operating Expenditures	\$	19,225

6. Total Proposed Program Budget **\$ 300,794**

B. Revenues

1. Existing Revenues

a. Medi-Cal (FFP only)-33% of existing clients	\$	-
c. Realignment	\$	-
h. Total Existing Revenues	\$	-

3. Total Revenues

3. Total Revenues **\$ -**

C. One-Time CSS Funding Expenditures

1 vehicles (1 ACT) @ \$20,000 ea	\$	20,000
Training: 6 new employees X 60 hours annually X \$100 per hour	\$	36,000
Startup equipment (cell phones, computers, etc.) 6 employees X \$8,000	\$	48,000

D. Total Funding Requirements **\$ 404,794**

EXHIBIT 5a--Mental Health Services Act Community Services and Supports Budget Worksheet

County(ies): San Bernardino Fiscal Year: 2006-07
 Program Workplan # A-2 Date: 5/15/06
 Program Workplan Name Forensic Integrated MH Services Page 1 of 1
 Type of Funding 1. Full Service Partnership Months of Operation 12
 Proposed Total Client Capacity of Program/Service: 50 New Program/Service or Expansion Expansion
 Existing Client Capacity of Program/Service: 0 Prepared by: Scott Nichols
 Client Capacity of Program/Service Expanded through MHSAs: 50 Telephone Number: (909) 387-7096

	County Mental Health Department	Other Governmental Agencies	Community Mental Health Contract Providers	Total
A. Expenditures				
1. Client, Family Member and Caregiver Support Expenditures				
a. Clothing, Food and Hygiene	\$7,250			\$7,250
b. Travel and Transportation	\$5,100			\$5,100
c. Housing				
i. Master Leases				\$0
ii. Subsidies				\$0
iii. Vouchers				\$0
iv. Other Housing			\$924,836	\$924,836
d. Employment and Education Supports	\$68,400			\$68,400
e. Other Support Expenditures (provide description in budget narrative)	\$0			\$0
f. Total Support Expenditures	\$80,750	\$0	\$924,836	\$1,005,586
2. Personnel Expenditures				
a. Current Existing Personnel Expenditures (from Staffing Detail)	\$0			\$0
b. New Additional Personnel Expenditures (from Staffing Detail)	\$203,114			\$203,114
c. Employee Benefits	\$67,028			\$67,028
d. Total Personnel Expenditures	\$270,142	\$0	\$0	\$270,142
3. Operating Expenditures				
a. Professional Services	\$2,040			\$2,040
b. Translation and Interpreter Services	\$150			\$150
c. Travel and Transportation	\$4,039			\$4,039
d. General Office Expenditures	\$11,546			\$11,546
e. Rent, Utilities and Equipment	\$37,990			\$37,990
f. Medication and Medical Supports	\$5,450			\$5,450
g. Other Operating Expenses (provide description in budget narrative)	\$15,683			\$15,683
h. Total Operating Expenditures	\$76,898	\$0	\$0	\$76,898
4. Program Management				
a. Existing Program Management				\$0
b. New Program Management				\$0
c. Total Program Management		\$0	\$0	\$0
5. Estimated Total Expenditures when service provider is not known				
				\$0
6. Total Proposed Program Budget				
	\$427,790	\$0	\$924,836	\$1,352,626
B. Revenues				
1. Existing Revenues				
a. Medi-Cal (FFP only)	\$0			\$0
b. Medicare/Patient Fees/Patient Insurance				\$0
c. Realignment	\$0			\$0
d. State General Funds				\$0
e. County Funds				\$0
f. Grants				\$0
g. Other Revenue				\$0
h. Total Existing Revenues	\$0	\$0	\$0	\$0
2. New Revenues				
a. Medi-Cal (FFP only)				\$0
b. Medicare/Patient Fees/Patient Insurance				\$0
c. State General Funds				\$0
d. Other Revenue				\$0
e. Total New Revenue	\$0	\$0	\$0	\$0
3. Total Revenues				
	\$0	\$0	\$0	\$0
C. One-Time CSS Funding Expenditures				
				\$0
D. Total Funding Requirements				
	\$427,790	\$0	\$924,836	\$1,352,626
E. Percent of Total Funding Requirements for Full Service Partnerships				
				100.0%

**EXHIBIT 5a--Mental Health Services Act Community Services and Supports
Budget Narrative
Forensic Integrated MH Services - Workplan #A-2 FSP**

County(ies): San Bernardino

Fiscal Year: 2006-07
Date: 5/15/06

A. Expenditures

1. Client, Family Member and Caregiver Support Expenditures

a. Clothing, Food and Hygiene-based on average annual cost of \$145 per client.	\$	7,250
b. Travel and Transportation-based on average annual cost of \$102 per client.	\$	5,100
c. Housing		
iv. Other Housing	\$	924,836
Board and Care (B&C)-14 slots. Annual cost per slot \$10,524	\$	147,336
Augmented Board and Care (ABC)-38 slots. Annual cost per slot \$18,250.	\$	693,500
Sober Living-14 slots. Annual cost per slot \$6,000	\$	84,000
d. Employment and Education Supports-based on average annual cost of \$60 per client.	\$	68,400
f. Total Support Expenditures		\$ 1,005,586

2. Personnel Expenditures

a. Current Existing Personnel Expenditures-existing STAR staff full year salary and benefit costs	\$	-
b. New Additional Personnel Expenditures-12.1 employees salaries	\$	203,114
c. Employee Benefits-33% of of salaries	\$	67,028
d. Total Personnel Expenditures	\$	270,142

3. Operating Expenditures

a. Professional Services-ongoing training-based on current average annual cost of \$400 per budgeted FTE	\$	2,040
b. Translation and Interpreter Services-based on current average annual cost of \$3 per client	\$	150
c. Travel and Transportation-based on current average annual cost per budgeted FTE of \$792	\$	4,039
d. General Office Expenditures-based on current average annual cost per budgeted FTE of \$2,264	\$	11,546
e. Rent, Utilities and Equipment-based on current average annual cost per budgeted FTE of \$7,449	\$	37,990
g. Other Operating Expenses-general liability, vehicle, medical malpractice insurance premiums based on current average annual cost of \$3,075 per budgeted employee	\$	15,683
h. Total Operating Expenditures	\$	76,898

6. Total Proposed Program Budget **\$ 1,352,626**

B. Revenues

1. Existing Revenues

a. Medi-Cal (FFP only)-33% of existing clients	\$	-
c. Realignment	\$	-
h. Total Existing Revenues	\$	-

3. Total Revenues **\$ -**

D. Total Funding Requirements **\$ 1,352,626**

EXHIBIT 5a--Mental Health Services Act Community Services and Supports Budget Worksheet

County(ies): San Bernardino Fiscal Year: 2007-08
 Program Workplan # A-2 Date: 5/15/06
 Program Workplan Name Forensic Integrated MH Services Page 1 of 1
 Type of Funding 1. Full Service Partnership Months of Operation 12
 Proposed Total Client Capacity of Program/Service: 50 New Program/Service or Expansion Expansion
 Existing Client Capacity of Program/Service: 0 Prepared by: Scott Nichols
 Client Capacity of Program/Service Expanded through MHSA: 50 Telephone Number: (909) 387-7096

	County Mental Health Department	Other Governmental Agencies	Community Mental Health Contract Providers	Total
A. Expenditures				
1. Client, Family Member and Caregiver Support Expenditures				
a. Clothing, Food and Hygiene	\$7,250			\$7,250
b. Travel and Transportation	\$5,100			\$5,100
c. Housing				
i. Master Leases				\$0
ii. Subsidies				\$0
iii. Vouchers				\$0
iv. Other Housing			\$924,836	\$924,836
d. Employment and Education Supports	\$68,400			\$68,400
e. Other Support Expenditures (provide description in budget narrative)	\$0			\$0
f. Total Support Expenditures	\$80,750	\$0	\$924,836	\$1,005,586
2. Personnel Expenditures				
a. Current Existing Personnel Expenditures (from Staffing Detail)	\$0			\$0
b. New Additional Personnel Expenditures (from Staffing Detail)	\$203,114			\$203,114
c. Employee Benefits	\$67,028			\$67,028
d. Total Personnel Expenditures	\$270,142	\$0	\$0	\$270,142
3. Operating Expenditures				
a. Professional Services	\$2,040			\$2,040
b. Translation and Interpreter Services	\$150			\$150
c. Travel and Transportation	\$4,039			\$4,039
d. General Office Expenditures	\$11,546			\$11,546
e. Rent, Utilities and Equipment	\$37,990			\$37,990
f. Medication and Medical Supports	\$5,450			\$5,450
g. Other Operating Expenses (provide description in budget narrative)	\$15,683			\$15,683
h. Total Operating Expenditures	\$76,898	\$0	\$0	\$76,898
4. Program Management				
a. Existing Program Management				\$0
b. New Program Management				\$0
c. Total Program Management		\$0	\$0	\$0
5. Estimated Total Expenditures when service provider is not known				
				\$0
6. Total Proposed Program Budget				
	\$427,790	\$0	\$924,836	\$1,352,626
B. Revenues				
1. Existing Revenues				
a. Medi-Cal (FFP only)	\$0			\$0
b. Medicare/Patient Fees/Patient Insurance				\$0
c. Realignment	\$0			\$0
d. State General Funds				\$0
e. County Funds				\$0
f. Grants				\$0
g. Other Revenue				\$0
h. Total Existing Revenues	\$0	\$0	\$0	\$0
2. New Revenues				
a. Medi-Cal (FFP only)				\$0
b. Medicare/Patient Fees/Patient Insurance				\$0
c. State General Funds				\$0
d. Other Revenue				\$0
e. Total New Revenue	\$0	\$0	\$0	\$0
3. Total Revenues				
	\$0	\$0	\$0	\$0
C. One-Time CSS Funding Expenditures				
				\$0
D. Total Funding Requirements				
	\$427,790	\$0	\$924,836	\$1,352,626
E. Percent of Total Funding Requirements for Full Service Partnerships				
				100.0%

**EXHIBIT 5a--Mental Health Services Act Community Services and Supports
Budget Narrative
Forensic Integrated MH Services - Workplan #A-2 FSP**

County(ies): San Bernardino

Fiscal Year: 2007-08
Date: 5/15/06

A. Expenditures

1. Client, Family Member and Caregiver Support Expenditures

a. Clothing, Food and Hygiene-based on average annual cost of \$145 per client.	\$	7,250
b. Travel and Transportation-based on average annual cost of \$102 per client.	\$	5,100
c. Housing		
iv. Other Housing	\$	924,836
Board and Care (B&C)-14 slots. Annual cost per slot \$10,524	\$	147,336
Augmented Board and Care (ABC)-38 slots. Annual cost per slot \$18,250.	\$	693,500
Sober Living-14 slots. Annual cost per slot \$6,000	\$	84,000
d. Employment and Education Supports-based on average annual cost of \$60 per client.	\$	68,400
f. Total Support Expenditures		\$ 1,005,586

2. Personnel Expenditures

a. Current Existing Personnel Expenditures-existing STAR staff full year salary and benefit costs	\$	-
b. New Additional Personnel Expenditures-12.1 employees salaries	\$	203,114
c. Employee Benefits-33% of of salaries	\$	67,028
d. Total Personnel Expenditures	\$	270,142

3. Operating Expenditures

a. Professional Services-ongoing training-based on current average annual cost of \$400 per budgeted FTE	\$	2,040
b. Translation and Interpreter Services-based on current average annual cost of \$3 per client	\$	150
c. Travel and Transportation-based on current average annual cost per budgeted FTE of \$792	\$	4,039
d. General Office Expenditures-based on current average annual cost per budgeted FTE of \$2,264	\$	11,546
e. Rent, Utilities and Equipment-based on current average annual cost per budgeted FTE of \$7,449	\$	37,990
g. Other Operating Expenses-general liability, vehicle, medical malpractice insurance premiums based on current average annual cost of \$3,075 per budgeted employee	\$	15,683
h. Total Operating Expenditures	\$	76,898

6. Total Proposed Program Budget **\$ 1,352,626**

B. Revenues

1. Existing Revenues

a. Medi-Cal (FFP only)-33% of existing clients	\$	-
c. Realignment	\$	-
h. Total Existing Revenues	\$	-

3. Total Revenues **\$ -**

D. Total Funding Requirements **\$ 1,352,626**

EXHIBIT 5a--Mental Health Services Act Community Services and Supports Budget Worksheet

County(ies): San Bernardino Fiscal Year: 2005-06
 Program Workplan # A-2 Date: 5/15/06
 Program Workplan Name Forensic Integrated MH Services Page 1 of 1
 Type of Funding 3. Outreach and Engagement Months of Operation 12
 Proposed Total Client Capacity of Program/Service: 83 New Program/Service or Expansion Expansion
 Existing Client Capacity of Program/Service: 70 Prepared by: Scott Nichols
 Client Capacity of Program/Service Expanded through MHSA: 13 Telephone Number: (909) 387-7096

	County Mental Health Department	Other Governmental Agencies	Community Mental Health Contract Providers	Total
A. Expenditures				
1. Client, Family Member and Caregiver Support Expenditures				
a. Clothing, Food and Hygiene	\$1,813			\$1,813
b. Travel and Transportation	\$1,275			\$1,275
c. Housing				
i. Master Leases				\$0
ii. Subsidies				\$0
iii. Vouchers				\$0
iv. Other Housing			\$0	\$0
d. Employment and Education Supports	\$17,100			\$17,100
e. Other Support Expenditures (provide description in budget narrative)	\$0			\$0
f. Total Support Expenditures	\$20,188	\$0	\$0	\$20,188
2. Personnel Expenditures				
a. Current Existing Personnel Expenditures (from Staffing Detail)	\$609,663			\$609,663
b. New Additional Personnel Expenditures (from Staffing Detail)	\$82,573			\$82,573
c. Employee Benefits	\$27,249			\$27,249
d. Total Personnel Expenditures	\$719,485	\$0	\$0	\$719,485
3. Operating Expenditures				
a. Professional Services	\$800			\$800
b. Translation and Interpreter Services	\$38			\$38
c. Travel and Transportation	\$1,584			\$1,584
d. General Office Expenditures	\$4,528			\$4,528
e. Rent, Utilities and Equipment	\$14,898			\$14,898
f. Medication and Medical Supports	\$1,363			\$1,363
g. Other Operating Expenses (provide description in budget narrative)	\$6,150			\$6,150
h. Total Operating Expenditures	\$29,360	\$0	\$0	\$29,360
4. Program Management				
a. Existing Program Management				\$0
b. New Program Management				\$0
c. Total Program Management		\$0	\$0	\$0
5. Estimated Total Expenditures when service provider is not known				
				\$0
6. Total Proposed Program Budget				
	\$769,033	\$0	\$0	\$769,033
B. Revenues				
1. Existing Revenues				
a. Medi-Cal (FFP only)	\$80,476			\$80,476
b. Medicare/Patient Fees/Patient Insurance				\$0
c. Realignment	\$609,663			\$609,663
d. State General Funds				\$0
e. County Funds				\$0
f. Grants				\$0
g. Other Revenue				\$0
h. Total Existing Revenues	\$690,139	\$0	\$0	\$690,139
2. New Revenues				
a. Medi-Cal (FFP only)				\$0
b. Medicare/Patient Fees/Patient Insurance				\$0
c. State General Funds				\$0
d. Other Revenue				\$0
e. Total New Revenue	\$0	\$0	\$0	\$0
3. Total Revenues				
	\$690,139	\$0	\$0	\$690,139
C. One-Time CSS Funding Expenditures				
	\$226,000			\$226,000
D. Total Funding Requirements				
	\$304,894	\$0	\$0	\$304,894
E. Percent of Total Funding Requirements for Full Service Partnerships				
				0.0%

**EXHIBIT 5a--Mental Health Services Act Community Services and Supports
Budget Narrative
Forensic Integrated MH Services - Workplan #A-2-OE**

County(ies): San Bernardino

Fiscal Year: 2006-07
Date: 5/15/06

A. Expenditures

1. Client, Family Member and Caregiver Support Expenditures

a. Clothing, Food and Hygiene-based on average annual cost of \$145 per client.	\$	1,813
b. Travel and Transportation-based on average annual cost of \$102 per client.	\$	1,275
c. Housing		
iv. Other Housing	\$	-
Board and Care (B&C)-6 slots. Annual cost per slot \$10,524	\$	-
Augmented Board and Care (ABC)-2 slots. Annual cost per slot \$18,250.	\$	-
Sober Living-6 slots. Annual cost per slot \$6,000	\$	-
d. Employment and Education Supports-based on average annual cost of \$60 per client.	\$	17,100
f. Total Support Expenditures	\$	20,188

2. Personnel Expenditures

a. Current Existing Personnel Expenditures-existing STAR staff full year salary and benefit costs	\$	609,663
b. New Additional Personnel Expenditures-7 employees salaries	\$	82,573
c. Employee Benefits-33% of of salaries	\$	27,249
d. Total Personnel Expenditures	\$	719,485

3. Operating Expenditures

a. Professional Services-ongoing training-based on current average annual cost of \$400 per budgeted FTE	\$	800
b. Translation and Interpreter Services-based on current average annual cost of \$3 per client	\$	38
c. Travel and Transportation-based on current average annual cost per budgeted FTE of \$792	\$	1,584
d. General Office Expenditures-based on current average annual cost per budgeted FTE of \$2,264	\$	4,528
e. Rent, Utilities and Equipment-based on current average annual cost per budgeted FTE of \$7,449	\$	14,898
g. Other Operating Expenses-general liability, vehicle, medical malpractice insurance premiums based on current average annual cost of \$3,075 per budgeted FTE	\$	6,150
h. Total Operating Expenditures	\$	29,360

6. Total Proposed Program Budget **\$ 769,033**

B. Revenues

1. Existing Revenues

a. Medi-Cal (FFP only)-33% of existing clients	\$	80,476
c. Realignment	\$	609,663
h. Total Existing Revenues	\$	690,139

3. Total Revenues **\$ 690,139**

C. One-Time CSS Funding Expenditures

6 vehicles (1 STAR, 1 MH Liaison, 4 MH Case Mgrs) @ \$20,000 ea	\$	120,000
Training: 7 new employees X 60 hours annually X \$100 per hour	\$	42,000
Startup equipment (cell phones, computers, etc.) 8 employees X \$8,000	\$	64,000

D. Total Funding Requirements **\$ 304,894**

EXHIBIT 5a--Mental Health Services Act Community Services and Supports Budget Worksheet

County(ies): San Bernardino Fiscal Year: 2006-07
 Program Workplan # A-2 Date: 5/15/06
 Program Workplan Name Forensic Integrated MH Services Page 1 of 1
 Type of Funding 3. Outreach and Engagement Months of Operation 12
 Proposed Total Client Capacity of Program/Service: 125 New Program/Service or Expansion Expansion
 Existing Client Capacity of Program/Service: 70 Prepared by: Scott Nichols
 Client Capacity of Program/Service Expanded through MHSA: 55 Telephone Number: (909) 387-7096

	County Mental Health Department	Other Governmental Agencies	Community Mental Health Contract Providers	Total
A. Expenditures				
1. Client, Family Member and Caregiver Support Expenditures				
a. Clothing, Food and Hygiene	\$7,975			\$7,975
b. Travel and Transportation	\$5,610			\$5,610
c. Housing				
i. Master Leases				\$0
ii. Subsidies				\$0
iii. Vouchers				\$0
iv. Other Housing			\$0	\$0
d. Employment and Education Supports	\$75,240			\$75,240
e. Other Support Expenditures (provide description in budget narrative)	\$0			\$0
f. Total Support Expenditures	\$88,825	\$0	\$0	\$88,825
2. Personnel Expenditures				
a. Current Existing Personnel Expenditures (from Staffing Detail)	\$609,663			\$609,663
b. New Additional Personnel Expenditures (from Staffing Detail)	\$295,190			\$295,190
c. Employee Benefits	\$97,413			\$97,413
d. Total Personnel Expenditures	\$1,002,266	\$0	\$0	\$1,002,266
3. Operating Expenditures				
a. Professional Services	\$2,800			\$2,800
b. Translation and Interpreter Services	\$165			\$165
c. Travel and Transportation	\$5,544			\$5,544
d. General Office Expenditures	\$15,848			\$15,848
e. Rent, Utilities and Equipment	\$52,143			\$52,143
f. Medication and Medical Supports	\$5,995			\$5,995
g. Other Operating Expenses (provide description in budget narrative)	\$21,525			\$21,525
h. Total Operating Expenditures	\$104,020	\$0	\$0	\$104,020
4. Program Management				
a. Existing Program Management				\$0
b. New Program Management				\$0
c. Total Program Management		\$0	\$0	\$0
5. Estimated Total Expenditures when service provider is not known				
				\$0
6. Total Proposed Program Budget				
	\$1,195,111	\$0	\$0	\$1,195,111
B. Revenues				
1. Existing Revenues				
a. Medi-Cal (FFP only)	\$80,476			\$80,476
b. Medicare/Patient Fees/Patient Insurance				\$0
c. Realignment	\$609,663			\$609,663
d. State General Funds				\$0
e. County Funds				\$0
f. Grants				\$0
g. Other Revenue				\$0
h. Total Existing Revenues	\$690,139	\$0	\$0	\$690,139
2. New Revenues				
a. Medi-Cal (FFP only)				\$0
b. Medicare/Patient Fees/Patient Insurance				\$0
c. State General Funds				\$0
d. Other Revenue				\$0
e. Total New Revenue	\$0	\$0	\$0	\$0
3. Total Revenues	\$690,139	\$0	\$0	\$690,139
C. One-Time CSS Funding Expenditures				
				\$0
D. Total Funding Requirements				
	\$504,972	\$0	\$0	\$504,972
E. Percent of Total Funding Requirements for Full Service Partnerships				
				0.0%

**EXHIBIT 5a--Mental Health Services Act Community Services and Supports
Budget Narrative
Forensic Integrated MH Services - Workplan #A-2-OE**

County(ies): San Bernardino

Fiscal Year: 2006-07
Date: 5/15/06

A. Expenditures

1. Client, Family Member and Caregiver Support Expenditures

a. Clothing, Food and Hygiene-based on average annual cost of \$145 per client.	\$	7,975
b. Travel and Transportation-based on average annual cost of \$102 per client.	\$	5,610
c. Housing		
iv. Other Housing	\$	-
Board and Care (B&C)-20 slots. Annual cost per slot \$10,524	\$	-
Augmented Board and Care (ABC)-10 slots. Annual cost per slot \$18,250.	\$	-
Sober Living-23 slots. Annual cost per slot \$6,000	\$	-
d. Employment and Education Supports-based on average annual cost of \$60 per client.	\$	75,240
f. Total Support Expenditures	\$	88,825

2. Personnel Expenditures

a. Current Existing Personnel Expenditures-existing STAR staff full year salary and benefit costs	\$	609,663
b. New Additional Personnel Expenditures-7 employees salaries	\$	295,190
c. Employee Benefits-33% of of salaries	\$	97,413
d. Total Personnel Expenditures	\$	1,002,266

3. Operating Expenditures

a. Professional Services-ongoing training-based on current average annual cost of \$400 per budgeted FTE	\$	2,800
b. Translation and Interpreter Services-based on current average annual cost of \$3 per client	\$	165
c. Travel and Transportation-based on current average annual cost per budgeted FTE of \$792	\$	5,544
d. General Office Expenditures-based on current average annual cost per budgeted FTE of \$2,264	\$	15,848
e. Rent, Utilities and Equipment-based on current average annual cost per budgeted FTE of \$7,449	\$	52,143
g. Other Operating Expenses-general liability, vehicle, medical malpractice insurance premiums based on current average annual cost of \$3,075 per budgeted FTE	\$	21,525
h. Total Operating Expenditures	\$	104,020

6. Total Proposed Program Budget **\$ 1,195,111**

B. Revenues

1. Existing Revenues

a. Medi-Cal (FFP only)-33% of existing clients	\$	80,476
c. Realignment	\$	609,663
h. Total Existing Revenues	\$	690,139

3. Total Revenues **\$ 690,139**

D. Total Funding Requirements **\$ 504,972**

EXHIBIT 5a--Mental Health Services Act Community Services and Supports Budget Worksheet

County(ies): San Bernardino Fiscal Year: 2007-08
 Program Workplan # A-2 Date: 5/15/06
 Program Workplan Name Forensic Integrated MH Services Page 1 of 1
 Type of Funding 3. Outreach and Engagement Months of Operation 12
 Proposed Total Client Capacity of Program/Service: 125 New Program/Service or Expansion Expansion
 Existing Client Capacity of Program/Service: 70 Prepared by: Scott Nichols
 Client Capacity of Program/Service Expanded through MHSA: 55 Telephone Number: (909) 387-7096

	County Mental Health Department	Other Governmental Agencies	Community Mental Health Contract Providers	Total
A. Expenditures				
1. Client, Family Member and Caregiver Support Expenditures				
a. Clothing, Food and Hygiene	\$7,975			\$7,975
b. Travel and Transportation	\$5,610			\$5,610
c. Housing				
i. Master Leases				\$0
ii. Subsidies				\$0
iii. Vouchers				\$0
iv. Other Housing			\$0	\$0
d. Employment and Education Supports	\$75,240			\$75,240
e. Other Support Expenditures (provide description in budget narrative)	\$0			\$0
f. Total Support Expenditures	\$88,825	\$0	\$0	\$88,825
2. Personnel Expenditures				
a. Current Existing Personnel Expenditures (from Staffing Detail)	\$609,663			\$609,663
b. New Additional Personnel Expenditures (from Staffing Detail)	\$295,190			\$295,190
c. Employee Benefits	\$97,413			\$97,413
d. Total Personnel Expenditures	\$1,002,266	\$0	\$0	\$1,002,266
3. Operating Expenditures				
a. Professional Services	\$2,800			\$2,800
b. Translation and Interpreter Services	\$165			\$165
c. Travel and Transportation	\$5,544			\$5,544
d. General Office Expenditures	\$15,848			\$15,848
e. Rent, Utilities and Equipment	\$52,143			\$52,143
f. Medication and Medical Supports	\$5,995			\$5,995
g. Other Operating Expenses (provide description in budget narrative)	\$21,525			\$21,525
h. Total Operating Expenditures	\$104,020	\$0	\$0	\$104,020
4. Program Management				
a. Existing Program Management				\$0
b. New Program Management				\$0
c. Total Program Management		\$0	\$0	\$0
5. Estimated Total Expenditures when service provider is not known				
				\$0
6. Total Proposed Program Budget				
	\$1,195,111	\$0	\$0	\$1,195,111
B. Revenues				
1. Existing Revenues				
a. Medi-Cal (FFP only)	\$80,476			\$80,476
b. Medicare/Patient Fees/Patient Insurance				\$0
c. Realignment	\$609,663			\$609,663
d. State General Funds				\$0
e. County Funds				\$0
f. Grants				\$0
g. Other Revenue				\$0
h. Total Existing Revenues	\$690,139	\$0	\$0	\$690,139
2. New Revenues				
a. Medi-Cal (FFP only)				\$0
b. Medicare/Patient Fees/Patient Insurance				\$0
c. State General Funds				\$0
d. Other Revenue				\$0
e. Total New Revenue	\$0	\$0	\$0	\$0
3. Total Revenues	\$690,139	\$0	\$0	\$690,139
C. One-Time CSS Funding Expenditures				
				\$0
D. Total Funding Requirements				
	\$504,972	\$0	\$0	\$504,972
E. Percent of Total Funding Requirements for Full Service Partnerships				
				0.0%

**EXHIBIT 5a--Mental Health Services Act Community Services and Supports
Budget Narrative
Forensic Integrated MH Services - Workplan #A-2-OE**

County(ies): San Bernardino

Fiscal Year: 2007-08
Date: 5/15/06

A. Expenditures

1. Client, Family Member and Caregiver Support Expenditures

a. Clothing, Food and Hygiene-based on average annual cost of \$145 per client.	\$	7,975
b. Travel and Transportation-based on average annual cost of \$102 per client.	\$	5,610
c. Housing		
iv. Other Housing	\$	-
Board and Care (B&C)-20 slots. Annual cost per slot \$10,524	\$	-
Augmented Board and Care (ABC)-10 slots. Annual cost per slot \$18,250.	\$	-
Sober Living-23 slots. Annual cost per slot \$6,000	\$	-
d. Employment and Education Supports-based on average annual cost of \$60 per client.	\$	75,240
f. Total Support Expenditures	\$	88,825

2. Personnel Expenditures

a. Current Existing Personnel Expenditures-existing STAR staff full year salary and benefit costs	\$	609,663
b. New Additional Personnel Expenditures-7 employees salaries	\$	295,190
c. Employee Benefits-33% of of salaries	\$	97,413
d. Total Personnel Expenditures	\$	1,002,266

3. Operating Expenditures

a. Professional Services-ongoing training-based on current average annual cost of \$400 per budgeted FTE	\$	2,800
b. Translation and Interpreter Services-based on current average annual cost of \$3 per client	\$	165
c. Travel and Transportation-based on current average annual cost per budgeted FTE of \$792	\$	5,544
d. General Office Expenditures-based on current average annual cost per budgeted FTE of \$2,264	\$	15,848
e. Rent, Utilities and Equipment-based on current average annual cost per budgeted FTE of \$7,449	\$	52,143
g. Other Operating Expenses-general liability, vehicle, medical malpractice insurance premiums based on current average annual cost of \$3,075 per budgeted FTE	\$	21,525
h. Total Operating Expenditures	\$	104,020

6. Total Proposed Program Budget **\$ 1,195,111**

B. Revenues

1. Existing Revenues

a. Medi-Cal (FFP only)-33% of existing clients	\$	80,476
c. Realignment	\$	609,663
h. Total Existing Revenues	\$	690,139

3. Total Revenues **\$ 690,139**

D. Total Funding Requirements **\$ 504,972**

EXHIBIT 5a--Mental Health Services Act Community Services and Supports Budget Worksheet

County(ies): San Bernardino Fiscal Year: 2005-06
 Program Workplan # A-4 Date: 5/11/06
 Program Workplan Name Crisis Walk-in Centers Page 1 of 1
 Type of Funding 2. System Development Months of Operation 3
 Proposed Total Client Capacity of Program/Service: 3,192 New Program/Service or Expansion Expansion
 Existing Client Capacity of Program/Service: 2,900 Prepared by: Scott Nichols
 Client Capacity of Program/Service Expanded through MHSA: 292 Telephone Number: (909) 387-7096

	County Mental Health Department	Other Governmental Agencies	Community Mental Health Contract Providers	Total
A. Expenditures				
1. Client, Family Member and Caregiver Support Expenditures				
a. Clothing, Food and Hygiene			\$2,117	\$2,117
b. Travel and Transportation			\$1,489	\$1,489
c. Housing				
i. Master Leases				\$0
ii. Subsidies				\$0
iii. Vouchers				\$0
iv. Other Housing				\$0
d. Employment and Education Supports	\$0			\$0
e. Other Support Expenditures (provide description in budget narrative)	\$0			\$0
f. Total Support Expenditures	\$0	\$0	\$3,606	\$3,606
2. Personnel Expenditures				
a. Current Existing Personnel Expenditures (from Staffing Detail)	\$722,872			\$722,872
b. New Additional Personnel Expenditures (from Staffing Detail)			\$52,426	\$52,426
c. Employee Benefits	\$238,548		\$17,301	\$255,848
d. Total Personnel Expenditures	\$961,420	\$0	\$69,727	\$1,031,146
3. Operating Expenditures				
a. Professional Services			\$600	\$600
b. Translation and Interpreter Services			\$44	\$44
c. Travel and Transportation			\$1,188	\$1,188
d. General Office Expenditures			\$3,396	\$3,396
e. Rent, Utilities and Equipment			\$2,793	\$2,793
f. Medication and Medical Supports			\$6,366	\$6,366
g. Other Operating Expenses (provide description in budget narrative)			\$4,613	\$4,613
h. Total Operating Expenditures	\$0	\$0	\$18,999	\$18,999
4. Program Management				
a. Existing Program Management				\$0
b. New Program Management				\$0
c. Total Program Management		\$0	\$0	\$0
5. Estimated Total Expenditures when service provider is not known				
				\$0
6. Total Proposed Program Budget				
	\$961,420	\$0	\$92,332	\$1,053,752
B. Revenues				
1. Existing Revenues				
a. Medi-Cal (FFP only)	\$480,710			\$480,710
b. Medicare/Patient Fees/Patient Insurance				\$0
c. Realignment	\$480,710			\$480,710
d. State General Funds				\$0
e. County Funds				\$0
f. Grants				\$0
g. Other Revenue				\$0
h. Total Existing Revenues	\$961,420	\$0	\$0	\$961,420
2. New Revenues				
a. Medi-Cal (FFP only)			\$13,850	\$13,850
b. Medicare/Patient Fees/Patient Insurance				\$0
c. State General Funds				\$0
d. Other Revenue				\$0
e. Total New Revenue	\$0	\$0	\$13,850	\$13,850
3. Total Revenues	\$961,420	\$0	\$13,850	\$975,270
C. One-Time CSS Funding Expenditures				
	\$149,200			\$149,200
D. Total Funding Requirements				
	\$149,200	\$0	\$78,482	\$227,682
E. Percent of Total Funding Requirements for Full Service Partnerships				
				0.0%

**EXHIBIT 5a--Mental Health Services Act Community Services and Supports
Budget Narrative
Crisis Walk-in Centers - Workplan # A-4**

County(ies): San Bernardino

Fiscal Year: 2005-06
Date: 5/11/06

A. Expenditures

1. Client, Family Member and Caregiver Support Expenditures

a. Clothing, Food and Hygiene-based on 20% of clients @ average annual cost of \$145 per client. 25% in 2005-06	\$ 2,117
b. Travel and Transportation-based on 20% of clients @ average annual cost of \$102 per client. 25% in 2005-06	\$ 1,489
c. Housing	
f. Total Support Expenditures	\$ 3,606

2. Personnel Expenditures

a. Current Existing Personnel Expenditures-existing staff full year costs in 2005-06	\$ 722,872
b. New Additional Personnel Expenditures-6 employees salaries budgeted at 25% in 2005-06	\$ 52,426
c. Employee Benefits-33% of salaries	\$ 255,848
d. Total Personnel Expenditures	\$ 1,031,146

3. Operating Expenditures

a. Professional Services-ongoing training-based on current average annual cost of \$400 per budgeted FTE	\$ 600
b. Translation and Interpreter Services-based on current average annual cost of \$3 per client (20% of clients)	\$ 44
c. Travel and Transportation-based on current average annual cost per budgeted FTE of \$792	\$ 1,188
d. General Office Expenditures-based on current average annual cost per budgeted FTE of \$2,264	\$ 3,396
e. Rent, Utilities and Equipment-based on current average annual cost per budgeted FTE of \$7,449	\$ 2,793
f. Medication and Medical Supports-based on current average annual cost of \$109 per client. 25% in 2005-06 (20% of clients)	\$ 6,366
g. Other Operating Expenses-general liability, vehicle, medical malpractice insurance premiums based on current average annual cost of \$3,075 per budgeted employee	\$ 4,613
h. Total Operating Expenditures	\$ 18,999

6. Total Proposed Program Budget

\$ 1,053,752

B. Revenues

a. Medi-Cal (FFP only)-30% of existing clients	\$ 480,710
b. Medicare/Patient Fees/Patient Insurance	\$ -
c. Realignment	\$ 480,710
d. State General Funds-EPSDT-45% of existing costs	\$ -
e. County Funds	\$ -
f. Grants	\$ -
g. Other Revenue	\$ -
h. Total Existing Revenues	\$ 961,420

2. New Revenues

a. Medi-Cal (FFP only)-assume 30% of new clients will be Medi-Cal eligible (30% of costs X 50%)	\$ 13,850
b. Medicare/Patient Fees/Patient Insurance	\$ -
c. State General Funds-Potential EPSDT match, assuming 50% of the Medi-Cal eligible clients fit the criteria for EPSDT. 95% applied to the net, leaving the 5% match requirement	\$ -
d. Other Revenue	\$ -
e. Total New Revenue	\$ 13,850

3. Total Revenues

\$ 975,270

C. One-Time CSS Funding Expenditures

\$ 149,200

3 vehicles	\$ 60,000
Rialto: Furnishings for expanded leased facilities: 6 employees X \$5,000 per employee	\$ 30,000
Rialto: Computers 6 employees X \$3000	\$ 18,000
Rialto: Training - 6 new employees X 60 hours annually X \$100 per hour	\$ 36,000
Rialto: 8 Recliners and tables/chairs	\$ 5,200

D. Total Funding Requirements

\$ 227,682

EXHIBIT 5 b--Mental Health Services Act Community Services and Supports Staffing Detail Worksheet

County(ies): San Bernardino Fiscal Year: 2005-06
 Program Workplan # A-4 Date: 5/11/06
 Program Workplan Name Crisis Walk-in Centers Page 1 of 1
 Type of Funding 2. System Development Months of Operation 3
 Proposed Total Client Capacity of Program/Service: 3,192 New Program/Service or Expansion Expansion
 Existing Client Capacity of Program/Service: 2,900 Prepared by: Scott Nichols
 Client Capacity of Program/Service Expanded through MHSA: 292 Telephone Number: (909) 387-7096

Classification	Function	Client, FM & CG FTEs ^{a/}	Total Number of FTEs	Salary, Wages and Overtime per FTE ^{b/}	Total Salaries. Wages and Overtime
A. Current Existing Positions					
Clinical Therapist II			6.00	\$85,126	\$510,756
Mental Health Specialist			4.00	\$53,029	\$212,116
Total Current Existing Positions		0.00	10.00		\$722,872
B. New Additional Positions					
					\$0
					\$0
Clinical Therapist II			0.25	\$58,152	\$14,538
Alcohol & Drug Counselor			0.25	\$43,231	\$10,808
Licensed Vocational Nurse I			0.25	\$32,000	\$8,000
Peer Mentor		0.25		\$29,266	\$7,317
General Service Worker		0.25		\$19,094	\$4,774
Office Assistant II			0.25	\$27,955	\$6,989
Total New Additional Positions		0.50	1.00		\$52,426
C. Total Program Positions		0.50	11.00		\$775,298

a/ Enter the number of FTE positions that will be staffed with clients, family members or caregivers.
 b/ Include any bi-lingual pay supplements (if applicable). Round each amount to the nearest whole dollar.

EXHIBIT 5a--Mental Health Services Act Community Services and Supports Budget Worksheet

County(ies): San Bernardino Fiscal Year: 2006-07
 Program Workplan # A-4 Date: 5/11/06
 Program Workplan Name Crisis Walk-in Centers Page 1 of 1
 Type of Funding 2. System Development Months of Operation 12
 Proposed Total Client Capacity of Program/Service: 5,900 New Program/Service or Expansion Expansion
 Existing Client Capacity of Program/Service: 2,900 Prepared by: Scott Nichols
 Client Capacity of Program/Service Expanded through MHSA: 3,000 Telephone Number: (909) 387-7096

	County Mental Health Department	Other Governmental Agencies	Community Mental Health Contract Providers	Total
A. Expenditures				
1. Client, Family Member and Caregiver Support Expenditures				
a. Clothing, Food and Hygiene			\$87,000	\$87,000
b. Travel and Transportation			\$61,200	\$61,200
c. Housing				
i. Master Leases				\$0
ii. Subsidies				\$0
iii. Vouchers				\$0
iv. Other Housing				\$0
d. Employment and Education Supports			\$36,000	\$36,000
e. Other Support Expenditures (provide description in budget narrative)	\$0			\$0
f. Total Support Expenditures	\$0	\$0	\$184,200	\$184,200
2. Personnel Expenditures				
a. Current Existing Personnel Expenditures (from Staffing Detail)	\$722,872			\$722,872
b. New Additional Personnel Expenditures (from Staffing Detail)			\$1,155,235	\$1,155,235
c. Employee Benefits	\$238,548		\$381,228	\$619,775
d. Total Personnel Expenditures	\$961,420	\$0	\$1,536,463	\$2,497,882
3. Operating Expenditures				
a. Professional Services			\$12,120	\$12,120
b. Translation and Interpreter Services			\$9,000	\$9,000
c. Travel and Transportation			\$23,998	\$23,998
d. General Office Expenditures			\$68,599	\$68,599
e. Rent, Utilities and Equipment			\$552,105	\$552,105
f. Medication and Medical Supports			\$327,000	\$327,000
g. Other Operating Expenses (provide description in budget narrative)			\$93,173	\$93,173
h. Total Operating Expenditures	\$0	\$0	\$1,085,994	\$1,085,994
4. Program Management				
a. Existing Program Management				\$0
b. New Program Management				\$0
c. Total Program Management		\$0	\$0	\$0
5. Estimated Total Expenditures when service provider is not known				
				\$0
6. Total Proposed Program Budget				
	\$961,420	\$0	\$2,806,657	\$3,768,076
B. Revenues				
1. Existing Revenues				
a. Medi-Cal (FFP only)	\$480,710			\$480,710
b. Medicare/Patient Fees/Patient Insurance				\$0
c. Realignment	\$480,710			\$480,710
d. State General Funds				\$0
e. County Funds				\$0
f. Grants				\$0
g. Other Revenue				\$0
h. Total Existing Revenues	\$961,420	\$0	\$0	\$961,420
2. New Revenues				
a. Medi-Cal (FFP only)			\$420,998	\$420,998
b. Medicare/Patient Fees/Patient Insurance				\$0
c. State General Funds				\$0
d. Other Revenue				\$0
e. Total New Revenue	\$0	\$0	\$420,998	\$420,998
3. Total Revenues	\$961,420	\$0	\$420,998	\$1,382,418
C. One-Time CSS Funding Expenditures				
	\$701,800			\$701,800
D. Total Funding Requirements				
	\$701,800	\$0	\$2,385,658	\$3,087,458
E. Percent of Total Funding Requirements for Full Service Partnerships				
				0.0%

**EXHIBIT 5a--Mental Health Services Act Community Services and Supports
Budget Narrative
Crisis Walk-in Centers - Workplan # A-4**

County(ies): San Bernardino

Fiscal Year: 2006-07
Date: 5/11/06

A. Expenditures

1. Client, Family Member and Caregiver Support Expenditures

a. Clothing, Food and Hygiene-based on average annual cost of \$145 per client. (20% of clients)	\$ 87,000
b. Travel and Transportation-based on average annual cost of \$102 per client. (20% of clients)	\$ 61,200
d. Employment and Education Supports-based on average annual cost of \$60 per client. (20% of clients)	\$ 36,000
f. Total Support Expenditures	\$ 184,200

2. Personnel Expenditures

a. Current Existing Personnel Expenditures-existing staff full year salary and benefit costs in 2005-06	\$ 722,872
b. New Additional Personnel Expenditures-30.3 employees salaries	\$ 1,155,235
c. Employee Benefits-33% of of salaries	\$ 619,775
d. Total Personnel Expenditures	\$ 2,497,882

3. Operating Expenditures

a. Professional Services-ongoing training-based on current average annual cost of \$400 per budgeted FTE	\$ 12,120
b. Translation and Interpreter Services-based on current average annual cost of \$3 per client	\$ 9,000
c. Travel and Transportation-based on current average annual cost per budgeted FTE of \$792	\$ 23,998
d. General Office Expenditures-based on current average annual cost per budgeted FTE of \$2,264	\$ 68,599
e. Rent, Utilities and Equipment-based on current average annual cost per budgeted FTE of \$7,449 (average does not include lease costs) + 16000 s.f. X \$1.70 s.f. X 12 mos	\$ 552,105
f. Medication and Medical Supports-based on current average annual cost of \$109 per client.	\$ 327,000
g. Other Operating Expenses-general liability, vehicle, medical malpractice insurance premiums based on current average annual cost of \$3,075 per budgeted employee	\$ 93,173
h. Total Operating Expenditures	\$ 1,085,994

6. Total Proposed Program Budget

\$ 3,768,076

B. Revenues

2. New Revenues

a. Medi-Cal (FFP only)-assume 30% of new clients will be Medi-Cal eligible (30% of costs X 50%)	\$ 1,382,418
e. Total New Revenue	\$ 1,382,418

3. Total Revenues

\$ 1,382,418

C. One-Time CSS Funding Expenditures

\$ 701,800

Victorville: Furnishings for new leased facilities-12 employees X \$5,000 per employee	\$ 60,000
Victorville: Tenant Improvements for Leased Space 8500 s.f. (400 s.f. per emp + 3600 s.f. clinic spac	\$ 212,500
Victorville: Computers 12 employees X \$3000	\$ 36,000
Victorville: 8 Recliners and tables/chairs	\$ 5,200
Victorville: Training - 12 new employees X 60 hours X \$100 per hour	\$ 72,000

D. Total Funding Requirements

\$ 3,087,458

EXHIBIT 5 b--Mental Health Services Act Community Services and Supports Staffing Detail Worksheet

County(ies): San Bernardino Fiscal Year: 2006-07
 Program Workplan # A-4 Date: 5/11/06
 Program Workplan Name Crisis Walk-in Centers Page 1 of 1
 Type of Funding 2. System Development Months of Operation 12
 Proposed Total Client Capacity of Program/Service: 5,900 New Program/Service or Expansion Expansion
 Existing Client Capacity of Program/Service: 2,900 Prepared by: Scott Nichols
 Client Capacity of Program/Service Expanded through MHSA: 3,000 Telephone Number: (909) 387-7096

Classification	Function	Client, FM & CG FTEs ^{a/}	Total Number of FTEs	Salary, Wages and Overtime per FTE ^{b/}	Total Salaries. Wages and Overtime
A. Current Existing Positions					
Clinical Therapist II			6.00	\$85,126	\$510,756
Mental Health Specialist			4.00	\$53,029	\$212,116
Total Current Existing Positions		0.00	10.00		\$722,872
B. New Additional Positions					
Clinic Supervisor			0.80	\$76,209	\$60,967
Psychiatrist			1.00	\$144,123	\$144,123
Clinical Therapist II			4.00	\$58,152	\$232,608
Alcohol & Drug Counselor			4.00	\$43,231	\$172,924
Licensed Vocational Nurse I			4.00	\$32,000	\$128,000
Peer Mentor		6.50		\$29,266	\$190,229
General Service Worker		6.00		\$19,094	\$114,564
Office Assistant II			4.00	\$27,955	\$111,820
Total New Additional Positions		12.50	17.80		\$1,155,235
C. Total Program Positions		12.50	27.80		\$1,878,107

a/ Enter the number of FTE positions that will be staffed with clients, family members or caregivers.
 b/ Include any bi-lingual pay supplements (if applicable). Round each amount to the nearest whole dollar.

EXHIBIT 5a--Mental Health Services Act Community Services and Supports Budget Worksheet

County(ies): San Bernardino Fiscal Year: 2007-08
 Program Workplan # A-4 Date: 5/11/06
 Program Workplan Name Crisis Walk-in Centers Page 1 of 1
 Type of Funding 2. System Development Months of Operation 12
 Proposed Total Client Capacity of Program/Service: 5,900 New Program/Service or Expansion Expansion
 Existing Client Capacity of Program/Service: 2,900 Prepared by: Scott Nichols
 Client Capacity of Program/Service Expanded through MHSA: 3,000 Telephone Number: (909) 387-7096

	County Mental Health Department	Other Governmental Agencies	Community Mental Health Contract Providers	Total
A. Expenditures				
1. Client, Family Member and Caregiver Support Expenditures				
a. Clothing, Food and Hygiene			\$87,000	\$87,000
b. Travel and Transportation			\$61,200	\$61,200
c. Housing				
i. Master Leases				\$0
ii. Subsidies				\$0
iii. Vouchers				\$0
iv. Other Housing				\$0
d. Employment and Education Supports			\$36,000	\$36,000
e. Other Support Expenditures (provide description in budget narrative)	\$0			\$0
f. Total Support Expenditures	\$0	\$0	\$184,200	\$184,200
2. Personnel Expenditures				
a. Current Existing Personnel Expenditures (from Staffing Detail)	\$722,872			\$722,872
b. New Additional Personnel Expenditures (from Staffing Detail)			\$1,155,235	\$1,155,235
c. Employee Benefits	\$238,548		\$381,228	\$619,775
d. Total Personnel Expenditures	\$961,420	\$0	\$1,536,463	\$2,497,882
3. Operating Expenditures				
a. Professional Services			\$12,120	\$12,120
b. Translation and Interpreter Services			\$9,000	\$9,000
c. Travel and Transportation			\$23,998	\$23,998
d. General Office Expenditures			\$68,599	\$68,599
e. Rent, Utilities and Equipment			\$552,105	\$552,105
f. Medication and Medical Supports			\$327,000	\$327,000
g. Other Operating Expenses (provide description in budget narrative)			\$93,173	\$93,173
h. Total Operating Expenditures	\$0	\$0	\$1,085,994	\$1,085,994
4. Program Management				
a. Existing Program Management				\$0
b. New Program Management				\$0
c. Total Program Management		\$0	\$0	\$0
5. Estimated Total Expenditures when service provider is not known				
				\$0
6. Total Proposed Program Budget				
	\$961,420	\$0	\$2,806,657	\$3,768,076
B. Revenues				
1. Existing Revenues				
a. Medi-Cal (FFP only)	\$480,710			\$480,710
b. Medicare/Patient Fees/Patient Insurance				\$0
c. Realignment	\$480,710			\$480,710
d. State General Funds				\$0
e. County Funds				\$0
f. Grants				\$0
g. Other Revenue				\$0
h. Total Existing Revenues	\$961,420	\$0	\$0	\$961,420
2. New Revenues				
a. Medi-Cal (FFP only)			\$420,998	\$420,998
b. Medicare/Patient Fees/Patient Insurance				\$0
c. State General Funds				\$0
d. Other Revenue				\$0
e. Total New Revenue	\$0	\$0	\$420,998	\$420,998
3. Total Revenues	\$961,420	\$0	\$420,998	\$1,382,418
C. One-Time CSS Funding Expenditures				
				\$0
D. Total Funding Requirements				
	\$0	\$0	\$2,385,658	\$2,385,658
E. Percent of Total Funding Requirements for Full Service Partnerships				
				0.0%

**EXHIBIT 5a--Mental Health Services Act Community Services and Supports
Budget Narrative
Crisis Walk-in Centers - Workplan # A-4**

County(ies): San Bernardino

Fiscal Year: 2007-08
Date: 5/11/06

A. Expenditures

1. Client, Family Member and Caregiver Support Expenditures

a. Clothing, Food and Hygiene-based on average annual cost of \$145 per client. (20% of clients)	\$ 87,000
b. Travel and Transportation-based on average annual cost of \$102 per client. (20% of clients)	\$ 61,200
d. Employment and Education Supports-based on average annual cost of \$60 per client. (20% of clients)	\$ 36,000
f. Total Support Expenditures	\$ 184,200

2. Personnel Expenditures

a. Current Existing Personnel Expenditures-existing staff full year salary costs in 2005-06	\$ 722,872
b. New Additional Personnel Expenditures-30.3 employees salaries	\$ 1,155,235
c. Employee Benefits-33% of of salaries	\$ 619,775
d. Total Personnel Expenditures	\$ 2,497,882

3. Operating Expenditures

a. Professional Services-ongoing training-based on current average annual cost of \$400 per budgeted FTE	\$ 12,120
b. Translation and Interpreter Services-based on current average annual cost of \$3 per client	\$ 9,000
c. Travel and Transportation-based on current average annual cost per budgeted FTE of \$792	\$ 23,998
d. General Office Expenditures-based on current average annual cost per budgeted FTE of \$2,264	\$ 68,599
e. Rent, Utilities and Equipment-based on current average annual cost per budgeted FTE of \$7,449 (average does not include lease costs) + 16000 s.f. X \$1.70 s.f. X 12 mos	\$ 552,105
f. Medication and Medical Supports-based on current average annual cost of \$109 per client.	\$ 327,000
g. Other Operating Expenses-general liability, vehicle, medical malpractice insurance premiums based on current average annual cost of \$3,075 per budgeted employee	\$ 93,173
h. Total Operating Expenditures	\$ 1,085,994

6. Total Proposed Program Budget \$ 3,768,076

B. Revenues

1. Existing Revenues

a. Medi-Cal (FFP only)-30% of existing clients	\$ 480,710
b. Medicare/Patient Fees/Patient Insurance	
c. Realignment	\$ 480,710
d. State General Funds-EPSTD-45% of existing costs	
e. County Funds	
f. Grants	
g. Other Revenue	
h. Total Existing Revenues	\$ 961,420

2. New Revenues

a. Medi-Cal (FFP only)-assume 30% of new clients will be Medi-Cal eligible (30% of costs X 50%)	\$ 420,998
e. Total New Revenue	\$ 420,998

3. Total Revenues \$ 1,382,418

C. One-Time CSS Funding Expenditures

D. Total Funding Requirements \$ 2,385,658

EXHIBIT 5 b--Mental Health Services Act Community Services and Supports Staffing Detail Worksheet

County(ies): San Bernardino Fiscal Year: 2007-08
 Program Workplan # A-4 Date: 5/11/06
 Program Workplan Name Crisis Walk-in Centers Page 1 of 1
 Type of Funding 2. System Development Months of Operation 12
 Proposed Total Client Capacity of Program/Service: 5,900 New Program/Service or Expansion Expansion
 Existing Client Capacity of Program/Service: 2,900 Prepared by: Scott Nichols
 Client Capacity of Program/Service Expanded through MHSA: 3,000 Telephone Number: (909) 387-7096

Classification	Function	Client, FM & CG FTEs ^{a/}	Total Number of FTEs	Salary, Wages and Overtime per FTE ^{b/}	Total Salaries. Wages and Overtime
A. Current Existing Positions					
Clinical Therapist II			6.00	\$85,126	\$510,756
Mental Health Specialist			4.00	\$53,029	\$212,116
Total Current Existing Positions		0.00	10.00		\$722,872
B. New Additional Positions					
Clinic Supervisor			0.80	\$76,209	\$60,967
Psychiatrist			1.00	\$144,123	\$144,123
Clinical Therapist II			4.00	\$58,152	\$232,608
Alcohol & Drug Counselor			4.00	\$43,231	\$172,924
Licensed Vocational Nurse I			4.00	\$32,000	\$128,000
Peer Mentor		6.50		\$29,266	\$190,229
General Service Worker		6.00		\$19,094	\$114,564
Office Assistant II			4.00	\$27,955	\$111,820
Total New Additional Positions		12.50	17.80		\$1,155,235
C. Total Program Positions		12.50	27.80		\$1,878,107

a/ Enter the number of FTE positions that will be staffed with clients, family members or caregivers.
 b/ Include any bi-lingual pay supplements (if applicable). Round each amount to the nearest whole dollar.

EXHIBIT 5a--Mental Health Services Act Community Services and Supports Budget Worksheet

County(ies): San Bernardino Fiscal Year: 2005-06
 Program Workplan # A-5 Date: 5/11/06
 Program Workplan Name Psychiatric Triage Diversion Team at ARMC Page 1 of 1
 Type of Funding 3. Outreach and Engagement Months of Operation 3
 Proposed Total Client Capacity of Program/Service: 250 New Program/Service or Expansion Expansion
 Existing Client Capacity of Program/Service: 100 Prepared by: Scott Nichols
 Client Capacity of Program/Service Expanded through MHSA: 150 Telephone Number: (909) 387-7096

	County Mental Health Department	Other Governmental Agencies	Community Mental Health Contract Providers	Total
A. Expenditures				
1. Client, Family Member and Caregiver Support Expenditures				
a. Clothing, Food and Hygiene	\$4,078			\$4,078
b. Travel and Transportation	\$2,869			\$2,869
c. Housing				
i. Master Leases				\$0
ii. Subsidies				\$0
iii. Vouchers				\$0
iv. Other Housing	\$42,375			\$42,375
d. Employment and Education Supports	\$1,688			\$1,688
e. Other Support Expenditures (provide description in budget narrative)	\$0			\$0
f. Total Support Expenditures	\$51,009	\$0	\$0	\$51,009
2. Personnel Expenditures				
a. Current Existing Personnel Expenditures (from Staffing Detail)	\$109,785			\$109,785
b. New Additional Personnel Expenditures (from Staffing Detail)	\$24,402			\$24,402
c. Employee Benefits	\$8,053			\$8,053
d. Total Personnel Expenditures	\$142,240	\$0	\$0	\$142,240
3. Operating Expenditures				
a. Professional Services	\$104			\$104
b. Translation and Interpreter Services	\$113			\$113
c. Travel and Transportation	\$206			\$206
d. General Office Expenditures	\$589			\$589
e. Rent, Utilities and Equipment	\$1,937			\$1,937
f. Medication and Medical Supports	\$4,088			\$4,088
g. Other Operating Expenses (provide description in budget narrative)	\$800			\$800
h. Total Operating Expenditures	\$7,835	\$0	\$0	\$7,835
4. Program Management				
a. Existing Program Management				\$0
b. New Program Management				\$0
c. Total Program Management		\$0	\$0	\$0
5. Estimated Total Expenditures when service provider is not known				
				\$0
6. Total Proposed Program Budget				
	\$201,084	\$0	\$0	\$201,084
B. Revenues				
1. Existing Revenues				
a. Medi-Cal (FFP only)				\$0
b. Medicare/Patient Fees/Patient Insurance				\$0
c. Realignment	\$109,785			\$109,785
d. State General Funds				\$0
e. County Funds				\$0
f. Grants				\$0
g. Other Revenue				\$0
h. Total Existing Revenues	\$109,785	\$0	\$0	\$109,785
2. New Revenues				
a. Medi-Cal (FFP only)	\$13,695			\$13,695
b. Medicare/Patient Fees/Patient Insurance				\$0
c. State General Funds				\$0
d. Other Revenue				\$0
e. Total New Revenue	\$13,695	\$0	\$0	\$13,695
3. Total Revenues	\$123,480	\$0	\$0	\$123,480
C. One-Time CSS Funding Expenditures				
	\$40,000			\$40,000
D. Total Funding Requirements				
	\$117,604	\$0	\$0	\$117,604
E. Percent of Total Funding Requirements for Full Service Partnerships				
				0.0%

**EXHIBIT 5a--Mental Health Services Act Community Services and Supports
Budget Narrative
Psychiatric Triage Diversion Team at ARMC - Workplan #A-5**

County(ies): San Bernardino

Fiscal Year: 2005-06
Date: 5/11/06

A. Expenditures

1. Client, Family Member and Caregiver Support Expenditures

a. Clothing, Food and Hygiene-based on average annual cost of \$145 per client. 25% in 2005-06	\$	4,078
b. Travel and Transportation-based on average annual cost of \$102 per client. 25% in 2005-06	\$	2,869
c. Housing		
iv. Other Housing	\$	42,375
Sober Living-10 slots. Annual cost per slot \$6,000 25% in 2005-06	\$	15,000
Transitional Housing-10 slots. Annual cost per slot \$10,950 25% in 2005-06	\$	27,375
d. Employment and Education Supports-based on average annual cost of \$60 per client. 25% in 2005-06	\$	1,688
f. Total Support Expenditures	\$	51,009

2. Personnel Expenditures

a. Current Existing Personnel Expenditures-existing staff full year salary and benefit costs in 2005-06	\$	109,785
b. New Additional Personnel Expenditures-2 employees salaries budgeted at 25% in 2005-06	\$	24,402
c. Employee Benefits-33% of of salaries	\$	8,053
d. Total Personnel Expenditures	\$	142,240

3. Operating Expenditures

a. Professional Services-ongoing training-based on current average annual cost of \$400 per budgeted FTE	\$	104
b. Translation and Interpreter Services-based on current average annual cost of \$3 per client	\$	113
c. Travel and Transportation-based on current average annual cost per budgeted FTE of \$792	\$	206
d. General Office Expenditures-based on current average annual cost per budgeted FTE of \$2,264	\$	589
e. Rent, Utilities and Equipment-based on current average annual cost per budgeted FTE of \$7,449	\$	1,937
g. Other Operating Expenses-general liability, vehicle, medical malpractice insurance premiums based on current average annual cost of \$3,075 per budgeted employee	\$	800
h. Total Operating Expenditures	\$	7,835

6. Total Proposed Program Budget

\$ 201,084

B. Revenues

1. Existing Revenues

c. Realignment	\$	109,785
h. Total Existing Revenues	\$	109,785

2. New Revenues

a. Medi-Cal (FFP only)-assume 30% of new clients will be Medi-Cal eligible (30% of costs X 50%). Housing costs not included.	\$	13,695
e. Total New Revenue	\$	13,695

3. Total Revenues

\$ 123,480

C. One-Time CSS Funding Expenditures

\$ 40,000

2 cars @ \$20,000 each	\$	40,000
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D. Total Funding Requirements

\$ 117,604

EXHIBIT 5 b--Mental Health Services Act Community Services and Supports Staffing Detail Worksheet

County(ies): San Bernardino Fiscal Year: 2005-06
 Program Workplan # A-5 Date: 5/11/06
 Program Workplan Name Psychiatric Triage Diversion Team at ARMC Page 1 of 1
 Type of Funding 3. Outreach and Engagement Months of Operation 3
 Proposed Total Client Capacity of Program/Service: 250 New Program/Service or Expansion Expansion
 Existing Client Capacity of Program/Service: 100 Prepared by: Scott Nichols
 Client Capacity of Program/Service Expanded through MHSA: 150 Telephone Number: (909) 387-7096

Classification	Function	Client, FM & CG FTEs ^{a/}	Total Number of FTEs	Salary, Wages and Overtime per FTE ^{b/}	Total Salaries. Wages and Overtime
A. Current Existing Positions					
Clinic Supervisor			1.00	\$109,785	\$109,785
Total Current Existing Positions		0.00	1.00		\$109,785
B. New Additional Positions					
Psychiatrist			0.13	\$144,123	\$18,736
Social Worker II			0.13	\$43,587	\$5,666
Total New Additional Positions		0.00	0.26		\$24,402
C. Total Program Positions		0.00	1.26		\$134,187

a/ Enter the number of FTE positions that will be staffed with clients, family members or caregivers.
 b/ Include any bi-lingual pay supplements (if applicable). Round each amount to the nearest whole dollar.

EXHIBIT 5a--Mental Health Services Act Community Services and Supports Budget Worksheet

County(ies): San Bernardino Fiscal Year: 2006-07
 Program Workplan # A-5 Date: 5/11/06
 Program Workplan Name Psychiatric Triage Diversion Team at ARMC Page 1 of 1
 Type of Funding 3. Outreach and Engagement Months of Operation 12
 Proposed Total Client Capacity of Program/Service: 400 New Program/Service or Expansion Expansion
 Existing Client Capacity of Program/Service: 100 Prepared by: Scott Nichols
 Client Capacity of Program/Service Expanded through MHSA: 300 Telephone Number: (909) 387-7096

	County Mental Health Department	Other Governmental Agencies	Community Mental Health Contract Providers	Total
A. Expenditures				
1. Client, Family Member and Caregiver Support Expenditures				
a. Clothing, Food and Hygiene	\$43,500			\$43,500
b. Travel and Transportation	\$30,600			\$30,600
c. Housing				
i. Master Leases				\$0
ii. Subsidies				\$0
iii. Vouchers				\$0
iv. Other Housing	\$169,500			\$169,500
d. Employment and Education Supports	\$18,000			\$18,000
e. Other Support Expenditures (provide description in budget narrative)	\$0			\$0
f. Total Support Expenditures	\$261,600	\$0	\$0	\$261,600
2. Personnel Expenditures				
a. Current Existing Personnel Expenditures (from Staffing Detail)	\$109,785			\$109,785
b. New Additional Personnel Expenditures (from Staffing Detail)	\$187,710			\$187,710
c. Employee Benefits	\$61,944			\$61,944
d. Total Personnel Expenditures	\$359,439	\$0	\$0	\$359,439
3. Operating Expenditures				
a. Professional Services	\$800			\$800
b. Translation and Interpreter Services	\$900			\$900
c. Travel and Transportation	\$1,584			\$1,584
d. General Office Expenditures	\$4,528			\$4,528
e. Rent, Utilities and Equipment	\$14,898			\$14,898
f. Medication and Medical Supports	\$8,175			\$8,175
g. Other Operating Expenses (provide description in budget narrative)	\$6,150			\$6,150
h. Total Operating Expenditures	\$37,035	\$0	\$0	\$37,035
4. Program Management				
a. Existing Program Management				\$0
b. New Program Management				\$0
c. Total Program Management		\$0	\$0	\$0
5. Estimated Total Expenditures when service provider is not known				
				\$0
6. Total Proposed Program Budget				
	\$658,074	\$0	\$0	\$658,074
B. Revenues				
1. Existing Revenues				
a. Medi-Cal (FFP only)				\$0
b. Medicare/Patient Fees/Patient Insurance				\$0
c. Realignment	\$109,785			\$109,785
d. State General Funds				\$0
e. County Funds				\$0
f. Grants				\$0
g. Other Revenue				\$0
h. Total Existing Revenues	\$109,785	\$0	\$0	\$109,785
2. New Revenues				
a. Medi-Cal (FFP only)	\$82,243			\$82,243
b. Medicare/Patient Fees/Patient Insurance				\$0
c. State General Funds				\$0
d. Other Revenue				\$0
e. Total New Revenue	\$82,243	\$0	\$0	\$82,243
3. Total Revenues	\$192,028	\$0	\$0	\$192,028
C. One-Time CSS Funding Expenditures				
				\$0
D. Total Funding Requirements				
	\$466,046	\$0	\$0	\$466,046
E. Percent of Total Funding Requirements for Full Service Partnerships				
				0.0%

**EXHIBIT 5a--Mental Health Services Act Community Services and Supports
Budget Narrative
Psychiatric Triage Diversion Team at ARMC - Workplan #A-5**

County(ies): San Bernardino

Fiscal Year: 2006-07
Date: 5/11/06

A. Expenditures

1. Client, Family Member and Caregiver Support Expenditures

a. Clothing, Food and Hygiene-based on average annual cost of \$145 per client.	\$	43,500
b. Travel and Transportation-based on average annual cost of \$102 per client.	\$	30,600
c. Housing		
iv. Other Housing	\$	169,500
Sober Living-10 slots. Annual cost per slot \$6,000	\$	60,000
Transitional Housing-10 slots. Annual cost per slot \$10,950	\$	109,500
d. Employment and Education Supports-based on average annual cost of \$60 per client.	\$	18,000
e. Other Support Expenditures-respite care-based on average annual cost of \$300 per client.		
f. Total Support Expenditures	\$	261,600

2. Personnel Expenditures

a. Current Existing Personnel Expenditures-existing staff full year salary and benefit costs	\$	109,785
b. New Additional Personnel Expenditures-2 employees salaries	\$	187,710
c. Employee Benefits-33% of salaries	\$	61,944
d. Total Personnel Expenditures	\$	359,439

3. Operating Expenditures

a. Professional Services-ongoing training-based on current average annual cost of \$400 per budgeted FTE	\$	800
b. Translation and Interpreter Services-based on current average annual cost of \$3 per client	\$	900
c. Travel and Transportation-based on current average annual cost per budgeted FTE of \$792	\$	1,584
d. General Office Expenditures-based on current average annual cost per budgeted FTE of \$2,264	\$	4,528
e. Rent, Utilities and Equipment-based on current average annual cost per budgeted FTE of \$7,449	\$	14,898
g. Other Operating Expenses-general liability, vehicle, medical malpractice insurance premiums based on current average annual cost of \$3,075 per budgeted employee	\$	6,150
h. Total Operating Expenditures	\$	37,035

6. Total Proposed Program Budget

\$ 658,074

B. Revenues

1. Existing Revenues

c. Realignment	\$	109,785
h. Total Existing Revenues	\$	109,785

2. New Revenues

a. Medi-Cal (FFP only)-assume 30% of new clients will be Medi-Cal eligible (30% of costs X 50%). Housing costs not included.	\$	82,243
e. Total New Revenue	\$	82,243

3. Total Revenues

\$ 192,028

D. Total Funding Requirements

\$ 466,046

EXHIBIT 5a--Mental Health Services Act Community Services and Supports Budget Worksheet

County(ies): San Bernardino Fiscal Year: 2007-08
 Program Workplan # A-5 Date: 5/11/06
 Program Workplan Name Psychiatric Triage Diversion Team at ARMC Page 1 of 1
 Type of Funding 3. Outreach and Engagement Months of Operation 12
 Proposed Total Client Capacity of Program/Service: 400 New Program/Service or Expansion Expansion
 Existing Client Capacity of Program/Service: 100 Prepared by: Scott Nichols
 Client Capacity of Program/Service Expanded through MHSA: 300 Telephone Number: (909) 387-7096

	County Mental Health Department	Other Governmental Agencies	Community Mental Health Contract Providers	Total
A. Expenditures				
1. Client, Family Member and Caregiver Support Expenditures				
a. Clothing, Food and Hygiene	\$43,500			\$43,500
b. Travel and Transportation	\$30,600			\$30,600
c. Housing				
i. Master Leases				\$0
ii. Subsidies				\$0
iii. Vouchers				\$0
iv. Other Housing	\$169,500			\$169,500
d. Employment and Education Supports	\$18,000			\$18,000
e. Other Support Expenditures (provide description in budget narrative)	\$0			\$0
f. Total Support Expenditures	\$261,600	\$0	\$0	\$261,600
2. Personnel Expenditures				
a. Current Existing Personnel Expenditures (from Staffing Detail)	\$109,785			\$109,785
b. New Additional Personnel Expenditures (from Staffing Detail)	\$187,710			\$187,710
c. Employee Benefits	\$61,944			\$61,944
d. Total Personnel Expenditures	\$359,439	\$0	\$0	\$359,439
3. Operating Expenditures				
a. Professional Services	\$800			\$800
b. Translation and Interpreter Services	\$900			\$900
c. Travel and Transportation	\$1,584			\$1,584
d. General Office Expenditures	\$4,528			\$4,528
e. Rent, Utilities and Equipment	\$14,898			\$14,898
f. Medication and Medical Supports	\$8,175			\$8,175
g. Other Operating Expenses (provide description in budget narrative)	\$6,150			\$6,150
h. Total Operating Expenditures	\$37,035	\$0	\$0	\$37,035
4. Program Management				
a. Existing Program Management				\$0
b. New Program Management				\$0
c. Total Program Management		\$0	\$0	\$0
5. Estimated Total Expenditures when service provider is not known				
				\$0
6. Total Proposed Program Budget				
	\$658,074	\$0	\$0	\$658,074
B. Revenues				
1. Existing Revenues				
a. Medi-Cal (FFP only)				\$0
b. Medicare/Patient Fees/Patient Insurance				\$0
c. Realignment	\$109,785			\$109,785
d. State General Funds				\$0
e. County Funds				\$0
f. Grants				\$0
g. Other Revenue				\$0
h. Total Existing Revenues	\$109,785	\$0	\$0	\$109,785
2. New Revenues				
a. Medi-Cal (FFP only)	\$82,243			\$82,243
b. Medicare/Patient Fees/Patient Insurance				\$0
c. State General Funds				\$0
d. Other Revenue				\$0
e. Total New Revenue	\$82,243	\$0	\$0	\$82,243
3. Total Revenues	\$192,028	\$0	\$0	\$192,028
C. One-Time CSS Funding Expenditures				
				\$0
D. Total Funding Requirements				
	\$466,046	\$0	\$0	\$466,046
E. Percent of Total Funding Requirements for Full Service Partnerships				
				0.0%

**EXHIBIT 5a--Mental Health Services Act Community Services and Supports
Budget Narrative
Psychiatric Triage Diversion Team at ARMC - Workplan #A-5**

County(ies): San Bernardino

Fiscal Year: 2007-08
Date: 5/11/06

A. Expenditures

1. Client, Family Member and Caregiver Support Expenditures

a. Clothing, Food and Hygiene-based on average annual cost of \$145 per client.	\$	43,500
b. Travel and Transportation-based on average annual cost of \$102 per client.	\$	30,600
c. Housing		
iv. Other Housing	\$	169,500
Sober Living-10 slots. Annual cost per slot \$6,000	\$	60,000
Transitional Housing-10 slots. Annual cost per slot \$10,950	\$	109,500
d. Employment and Education Supports-based on average annual cost of \$60 per client.	\$	18,000
e. Other Support Expenditures-respite care-based on average annual cost of \$300 per client.		
f. Total Support Expenditures	\$	261,600

2. Personnel Expenditures

a. Current Existing Personnel Expenditures-existing staff full year salary and benefit costs	\$	109,785
b. New Additional Personnel Expenditures-2 employees salaries	\$	187,710
c. Employee Benefits-33% of of salaries	\$	61,944
d. Total Personnel Expenditures	\$	359,439

3. Operating Expenditures

a. Professional Services-ongoing training-based on current average annual cost of \$400 per budgeted FTE	\$	800
b. Translation and Interpreter Services-based on current average annual cost of \$3 per client	\$	900
c. Travel and Transportation-based on current average annual cost per budgeted FTE of \$792	\$	1,584
d. General Office Expenditures-based on current average annual cost per budgeted FTE of \$2,264	\$	4,528
e. Rent, Utilities and Equipment-based on current average annual cost per budgeted FTE of \$7,449	\$	14,898
g. Other Operating Expenses-general liability, vehicle, medical malpractice insurance premiums based on current average annual cost of \$3,075 per budgeted employee	\$	6,150
h. Total Operating Expenditures	\$	37,035

6. Total Proposed Program Budget

\$ 658,074

B. Revenues

1. Existing Revenues

c. Realignment	\$	109,785
h. Total Existing Revenues	\$	109,785

2. New Revenues

a. Medi-Cal (FFP only)-assume 30% of new clients will be Medi-Cal eligible (30% of costs X 50%). Housing costs not included.	\$	82,243
e. Total New Revenue	\$	82,243

3. Total Revenues

\$ 192,028

D. Total Funding Requirements

\$ 466,046

EXHIBIT 5a--Mental Health Services Act Community Services and Supports Budget Worksheet

County(ies): San Bernardino Fiscal Year: 2005-06
 Program Workplan # OA-2 Date: 5/15/06
 Program Workplan Name Circle of Care: Mobile Outreach Page 1 of 1
 Type of Funding 1. Full Service Partnership Months of Operation 3
 Proposed Total Client Capacity of Program/Service: 0 New Program/Service or Expansion New
 Existing Client Capacity of Program/Service: 0 Prepared by: Kris Letterman
 Client Capacity of Program/Service Expanded through MHSA: 0 Telephone Number: (909) 387-7577

	County Mental Health Department	Other Governmental Agencies	Community Mental Health Contract Providers	Total
A. Expenditures				
1. Client, Family Member and Caregiver Support Expenditures				
a. Clothing, Food and Hygiene	\$0			\$0
b. Travel and Transportation	\$0			\$0
c. Housing				
i. Master Leases				\$0
ii. Subsidies				\$0
iii. Vouchers				\$0
iv. Other Housing	\$13,688			\$13,688
d. Employment and Education Supports				\$0
e. Other Support Expenditures (provide description in budget narrative)				\$0
f. Total Support Expenditures	\$13,688	\$0	\$0	\$13,688
2. Personnel Expenditures				
a. Current Existing Personnel Expenditures (from Staffing Detail)	\$0			\$0
b. New Additional Personnel Expenditures (from Staffing Detail)	\$25,778			\$25,778
c. Employee Benefits	\$8,507			\$8,507
d. Total Personnel Expenditures	\$34,285	\$0	\$0	\$34,285
3. Operating Expenditures				
a. Professional Services	\$236			\$236
b. Translation and Interpreter Services	\$0			\$0
c. Travel and Transportation	\$466			\$466
d. General Office Expenditures	\$1,333			\$1,333
e. Rent, Utilities and Equipment	\$10,337			\$10,337
f. Medication and Medical Supports	\$0			\$0
g. Other Operating Expenses (provide description in budget narrative)	\$1,811			\$1,811
h. Total Operating Expenditures	\$14,183	\$0	\$0	\$14,183
4. Program Management				
a. Existing Program Management				\$0
b. New Program Management				\$0
c. Total Program Management		\$0	\$0	\$0
5. Estimated Total Expenditures when service provider is not known				
				\$0
6. Total Proposed Program Budget				
	\$62,155	\$0	\$0	\$62,155
B. Revenues				
1. Existing Revenues				
a. Medi-Cal (FFP only)				\$0
b. Medicare/Patient Fees/Patient Insurance				\$0
c. Realignment				\$0
d. State General Funds				\$0
e. County Funds				\$0
f. Grants				\$0
g. Other Revenue				\$0
h. Total Existing Revenues	\$0	\$0	\$0	\$0
2. New Revenues				
a. Medi-Cal (FFP only)	\$0			\$0
b. Medicare/Patient Fees/Patient Insurance				\$0
c. State General Funds				\$0
d. Other Revenue				\$0
e. Total New Revenue	\$0	\$0	\$0	\$0
3. Total Revenues				
	\$0	\$0	\$0	\$0
C. One-Time CSS Funding Expenditures				
				\$0
D. Total Funding Requirements				
	\$62,155	\$0	\$0	\$62,155
E. Percent of Total Funding Requirements for Full Service Partnerships				
				33%

**EXHIBIT 5a--Mental Health Services Act Community Services and Supports
Budget Narrative**

Circle of Care: Mobile Outreach and Intensive Case Management- Workplan # OA-2

County(ies): San Bernardino

Fiscal Year: 2005-06

Date: 5/15/06

A. Expenditures

1. Client, Family Member and Caregiver Support Expenditures

a. Clothing, Food and Hygiene-based on average annual cost of \$145 per client (55% of clients). 25% in 2005-06	\$	-
b. Travel and Transportation-based on average annual cost of \$102 per client (55% of clients). 25% in 2005-06	\$	-
c. Housing		
iv. Other Housing	\$	13,688
Assisted Living housing-5 slots. Annual cost per slot \$10,950. 25% in 2005-06		
f. Total Support Expenditures	\$	13,688

2. Personnel Expenditures

b. New Additional Personnel Expenditures-9 employees salaries budgeted at 25% in 2005-06	\$	25,778
c. Employee Benefits-33% of of salaries	\$	8,507
d. Total Personnel Expenditures	\$	34,285

3. Operating Expenditures

a. Professional Services-ongoing training-based on current average annual cost of \$400 per budgeted FTE	\$	236
b. Translation and Interpreter Services-based on current average annual cost of \$3 per client (55% of clients)	\$	-
c. Travel and Transportation-based on current average annual cost per budgeted FTE of \$792	\$	466
d. General Office Expenditures-based on current average annual cost per budgeted FTE of \$2,264	\$	1,333
e. Rent, Utilities and Equipment-based on current average annual cost per budgeted FTE of \$7,449 (average does <u>not</u> include lease costs) + lease costs for 3500 s.f. facility @ \$1.70 s.f. for 3 mos	\$	10,337
f. Medication and Medical Supports-based on current average annual cost of \$109 per client (55% of clients). 25% in 2005-06	\$	-
g. Other Operating Expenses-general liability, vehicle, medical malpractice insurance premiums based on current average annual cost of \$3,075 per budgeted employee	\$	1,811
h. Total Operating Expenditures	\$	14,183

6. Total Proposed Program Budget	\$	62,155
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B. Revenues

2. New Revenues

a. Medi-Cal (FFP only)-assume 30% of new clients will be Medi-Cal eligible (30% of costs X 50%)	\$	-
e. Total New Revenue	\$	-

3. Total Revenues	\$	-
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D. Total Funding Requirements	\$	62,155
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EXHIBIT 5a--Mental Health Services Act Community Services and Supports Budget Worksheet

County(ies): San Bernardino Fiscal Year: 2006-07
 Program Workplan # OA-2 Date: 5/15/06
 Program Workplan Name Circle of Care: Mobile Outreach Page 1 of 1
 Type of Funding 1. Full Service Partnership Months of Operation 12
 Proposed Total Client Capacity of Program/Service: 17 New Program/Service or Expansion New
 Existing Client Capacity of Program/Service: 0 Prepared by: Kris Letterman
 Client Capacity of Program/Service Expanded through MHSA: 17 Telephone Number: (909) 387-7577

	County Mental Health Department	Other Governmental Agencies	Community Mental Health Contract Providers	Total
A. Expenditures				
1. Client, Family Member and Caregiver Support Expenditures				
a. Clothing, Food and Hygiene	\$2,465			\$2,465
b. Travel and Transportation	\$1,734			\$1,734
c. Housing				
i. Master Leases				\$0
ii. Subsidies				\$0
iii. Vouchers				\$0
iv. Other Housing	\$54,750			\$54,750
d. Employment and Education Supports				\$0
e. Other Support Expenditures (provide description in budget narrative)				\$0
f. Total Support Expenditures	\$58,949	\$0	\$0	\$58,949
2. Personnel Expenditures				
a. Current Existing Personnel Expenditures (from Staffing Detail)	\$0			\$0
b. New Additional Personnel Expenditures (from Staffing Detail)	\$198,292			\$198,292
c. Employee Benefits	\$65,436			\$65,436
d. Total Personnel Expenditures	\$263,728	\$0	\$0	\$263,728
3. Operating Expenditures				
a. Professional Services	\$1,812			\$1,812
b. Translation and Interpreter Services	\$51			\$51
c. Travel and Transportation	\$3,588			\$3,588
d. General Office Expenditures	\$10,256			\$10,256
e. Rent, Utilities and Equipment	\$105,144			\$105,144
f. Medication and Medical Supports	\$1,019			\$1,019
g. Other Operating Expenses (provide description in budget narrative)	\$13,930			\$13,930
h. Total Operating Expenditures	\$135,800	\$0	\$0	\$135,800
4. Program Management				
a. Existing Program Management				\$0
b. New Program Management				\$0
c. Total Program Management		\$0	\$0	\$0
5. Estimated Total Expenditures when service provider is not known				
				\$0
6. Total Proposed Program Budget				
	\$458,477	\$0	\$0	\$458,477
B. Revenues				
1. Existing Revenues				
a. Medi-Cal (FFP only)				\$0
b. Medicare/Patient Fees/Patient Insurance				\$0
c. Realignment				\$0
d. State General Funds				\$0
e. County Funds				\$0
f. Grants				\$0
g. Other Revenue				\$0
h. Total Existing Revenues	\$0	\$0	\$0	\$0
2. New Revenues				
a. Medi-Cal (FFP only)	\$60,559			\$60,559
b. Medicare/Patient Fees/Patient Insurance				\$0
c. State General Funds				\$0
d. Other Revenue				\$0
e. Total New Revenue	\$60,559	\$0	\$0	\$60,559
3. Total Revenues				
	\$60,559	\$0	\$0	\$60,559
C. One-Time CSS Funding Expenditures				
	\$120,000			\$120,000
D. Total Funding Requirements				
	\$517,918	\$0	\$0	\$517,918
E. Percent of Total Funding Requirements for Full Service Partnerships				
				39%

**EXHIBIT 5a--Mental Health Services Act Community Services and Supports
Budget Narrative**

Circle of Care: Mobile Outreach and Intensive Case Management- Workplan # OA-2

County(ies): San Bernardino

Fiscal Year: 2006-07
Date: 5/15/06

A. Expenditures

1. Client, Family Member and Caregiver Support Expenditures

a. Clothing, Food and Hygiene-based on average annual cost of \$145 per client	\$ 2,465
b. Travel and Transportation-based on average annual cost of \$102 per client	\$ 1,734
c. Housing	
iv. Other Housing	\$ 54,750
Assisted Living housing-5 slots. Annual cost per slot \$10,950.	
f. Total Support Expenditures	\$ 58,949

2. Personnel Expenditures

b. New Additional Personnel Expenditures-5 employees salaries	\$ 198,292
c. Employee Benefits-33% of salaries	\$ 65,436
d. Total Personnel Expenditures	\$ 263,728

3. Operating Expenditures

a. Professional Services-ongoing training-based on current average annual cost of \$400 per budgeted FTE	\$ 1,812
b. Translation and Interpreter Services-based on current average annual cost of \$3 per client	\$ 51
c. Travel and Transportation-based on current average annual cost per budgeted FTE of \$792	\$ 3,588
d. General Office Expenditures-based on current average annual cost per budgeted FTE of \$2,264	\$ 10,256
e. Rent, Utilities and Equipment-based on current average annual cost per budgeted FTE of \$7,449 (average does <u>not</u> include lease costs) + lease costs for 3500 s.f. facility @ \$1.70 s.f. for 12 mo	\$ 105,144
f. Medication and Medical Supports-based on current average annual cost of \$109 per client (55% of clients).	\$ 1,019
g. Other Operating Expenses-general liability, vehicle, medical malpractice insurance premiums based on current average annual cost of \$3,075 per budgeted FTE	\$ 13,930
h. Total Operating Expenditures	\$ 135,800

6. Total Proposed Program Budget **\$ 458,477**

B. Revenues

2. New Revenues

a. Medi-Cal (FFP only)-assume 30% of new clients will be Medi-Cal eligible (30% of costs X 50%)	\$ 60,559
e. Total New Revenue	\$ 60,559

3. Total Revenues **\$ 60,559**

C. One-Time CSS Funding Expenditures **\$ 120,000**

Tenant improvements for lease of 5,600 sq foot facility (5 emps X 400 s.f. per emp)	\$ 50,000
Furnishings for 5 employees	\$ 25,000
Computers for 5 employees	\$ 15,000
Training: 5 employees X 60 hours X \$100 per hour	\$ 30,000

D. Total Funding Requirements **\$ 517,918**

EXHIBIT 5 b--Mental Health Services Act Community Services and Supports Staffing Detail Worksheet

County(ies): San Bernardino Fiscal Year: 2006-07
 Program Workplan # OA-2 Date: 5/15/06
 Program Workplan Name Circle of Care: Mobile Outreach Page 1 of 1
 Type of Funding 1. Full Service Partnership Months of Operation 3
 Proposed Total Client Capacity of Program/Service: - New Program/Service or Expansion New
 Existing Client Capacity of Program/Service: 0 Prepared by: Kris Letterman
 Client Capacity of Program/Service Expanded through MHSA: 0 Telephone Number: (909) 387-7577

Classification	Function	Client, FM & CG FTEs ^{a/}	Total Number of FTEs	Salary, Wages and Overtime per FTE ^{b/}	Total Salaries, Wages and Overtime
A. Current Existing Positions					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
		Total Current Existing Positions	0.00	0.00	
B. New Additional Positions	MH Clinic Supervisor		0.33	\$75,673	\$24,972
	Clinical Therapist I		1.00	\$49,722	\$49,722
	Psychiatrist		0.20	\$144,123	\$28,825
	Office Assistant II		1.00	\$27,955	\$27,955
	Mental Health Specialist		1.00	\$35,098	\$35,098
	BSW Intern		1.00	\$31,720	\$31,720
					\$0
					\$0
	Total New Additional Positions	0.00	4.53		\$198,292
C. Total Program Positions		0.00	4.53		\$198,292

a/ Enter the number of FTE positions that will be staffed with clients, family members or caregivers.
 b/ Include any bi-lingual pay supplements (if applicable). Round each amount to the nearest whole dollar.

EXHIBIT 5a--Mental Health Services Act Community Services and Supports Budget Worksheet

County(ies): San Bernardino Fiscal Year: 2007-08
 Program Workplan # OA-2 Date: 5/15/06
 Program Workplan Name Circle of Care: Mobile Outreach Page 1 of 1
 Type of Funding 1. Full Service Partnership Months of Operation 12
 Proposed Total Client Capacity of Program/Service: 17 New Program/Service or Expansion New
 Existing Client Capacity of Program/Service: 0 Prepared by: Kris Letterman
 Client Capacity of Program/Service Expanded through MHSA: 17 Telephone Number: (909) 387-7577

	County Mental Health Department	Other Governmental Agencies	Community Mental Health Contract Providers	Total
A. Expenditures				
1. Client, Family Member and Caregiver Support Expenditures				
a. Clothing, Food and Hygiene	\$2,465			\$2,465
b. Travel and Transportation	\$1,734			\$1,734
c. Housing				
i. Master Leases				\$0
ii. Subsidies				\$0
iii. Vouchers				\$0
iv. Other Housing	\$54,750			\$54,750
d. Employment and Education Supports				\$0
e. Other Support Expenditures (provide description in budget narrative)				\$0
f. Total Support Expenditures	\$58,949	\$0	\$0	\$58,949
2. Personnel Expenditures				
a. Current Existing Personnel Expenditures (from Staffing Detail)	\$0			\$0
b. New Additional Personnel Expenditures (from Staffing Detail)	\$198,292			\$198,292
c. Employee Benefits	\$65,436			\$65,436
d. Total Personnel Expenditures	\$263,728	\$0	\$0	\$263,728
3. Operating Expenditures				
a. Professional Services	\$1,812			\$1,812
b. Translation and Interpreter Services	\$51			\$51
c. Travel and Transportation	\$3,588			\$3,588
d. General Office Expenditures	\$10,256			\$10,256
e. Rent, Utilities and Equipment	\$105,144			\$105,144
f. Medication and Medical Supports	\$1,019			\$1,019
g. Other Operating Expenses (provide description in budget narrative)	\$13,930			\$13,930
h. Total Operating Expenditures	\$135,800	\$0	\$0	\$135,800
4. Program Management				
a. Existing Program Management				\$0
b. New Program Management				\$0
c. Total Program Management		\$0	\$0	\$0
5. Estimated Total Expenditures when service provider is not known				
				\$0
6. Total Proposed Program Budget				
	\$458,477	\$0	\$0	\$458,477
B. Revenues				
1. Existing Revenues				
a. Medi-Cal (FFP only)				\$0
b. Medicare/Patient Fees/Patient Insurance				\$0
c. Realignment				\$0
d. State General Funds				\$0
e. County Funds				\$0
f. Grants				\$0
g. Other Revenue				\$0
h. Total Existing Revenues	\$0	\$0	\$0	\$0
2. New Revenues				
a. Medi-Cal (FFP only)	\$60,559			\$60,559
b. Medicare/Patient Fees/Patient Insurance				\$0
c. State General Funds				\$0
d. Other Revenue				\$0
e. Total New Revenue	\$60,559	\$0	\$0	\$60,559
3. Total Revenues	\$60,559	\$0	\$0	\$60,559
C. One-Time CSS Funding Expenditures				
	\$0			\$0
D. Total Funding Requirements				
	\$397,918	\$0	\$0	\$397,918
E. Percent of Total Funding Requirements for Full Service Partnerships				
				39%

**EXHIBIT 5a--Mental Health Services Act Community Services and Supports
Budget Narrative**

Circle of Care: Mobile Outreach and Intensive Case Management- Workplan # OA-2

County(ies): San Bernardino

Fiscal Year: 2007-08
Date: 5/15/06

A. Expenditures

1. Client, Family Member and Caregiver Support Expenditures

a. Clothing, Food and Hygiene-based on average annual cost of \$145 per client	\$ 2,465
b. Travel and Transportation-based on average annual cost of \$102 per client	\$ 1,734
c. Housing	
iv. Other Housing	\$ 54,750
Assisted Living housing-5 slots. Annual cost per slot \$10,950.	
f. Total Support Expenditures	\$ 58,949

2. Personnel Expenditures

b. New Additional Personnel Expenditures-5 employees salaries	\$ 198,292
c. Employee Benefits-33% of salaries	\$ 65,436
d. Total Personnel Expenditures	\$ 263,728

3. Operating Expenditures

a. Professional Services-ongoing training-based on current average annual cost of \$400 per budgeted FTE	\$ 1,812
b. Translation and Interpreter Services-based on current average annual cost of \$3 per client	\$ 51
c. Travel and Transportation-based on current average annual cost per budgeted FTE of \$792	\$ 3,588
d. General Office Expenditures-based on current average annual cost per budgeted FTE of \$2,264	\$ 10,256
e. Rent, Utilities and Equipment-based on current average annual cost per budgeted FTE of \$7,449 (average does <u>not</u> include lease costs) + lease costs for 3500 s.f. facility @ \$1.70 s.f. for 12 mo	\$ 105,144
f. Medication and Medical Supports-based on current average annual cost of \$109 per client (55% of clients).	\$ 1,019
g. Other Operating Expenses-general liability, vehicle, medical malpractice insurance premiums based on current average annual cost of \$3,075 per budgeted FTE	\$ 13,930
h. Total Operating Expenditures	\$ 135,800

6. Total Proposed Program Budget **\$ 458,477**

B. Revenues

2. New Revenues

a. Medi-Cal (FFP only)-assume 30% of new clients will be Medi-Cal eligible (30% of costs X 50%)	\$ 60,559
e. Total New Revenue	\$ 60,559

3. Total Revenues **\$ 60,559**

C. One-Time CSS Funding Expenditures **\$ -**

D. Total Funding Requirements **\$ 397,918**

EXHIBIT 5 b--Mental Health Services Act Community Services and Supports Staffing Detail Worksheet

County(ies): San Bernardino Fiscal Year: 2007-08
 Program Workplan # OA-2 Date: 5/15/06
 Program Workplan Name Circle of Care: Mobile Outreach Page 1 of 1
 Type of Funding 1. Full Service Partnership Months of Operation 3
 Proposed Total Client Capacity of Program/Service: - New Program/Service or Expansion New
 Existing Client Capacity of Program/Service: 0 Prepared by: Kris Letterman
 Client Capacity of Program/Service Expanded through MHSA: 0 Telephone Number: (909) 387-7577

Classification	Function	Client, FM & CG FTEs ^{a/}	Total Number of FTEs	Salary, Wages and Overtime per FTE ^{b/}	Total Salaries, Wages and Overtime
A. Current Existing Positions					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
		Total Current Existing Positions	0.00	0.00	
B. New Additional Positions	MH Clinic Supervisor		0.33	\$75,673	\$24,972
	Clinical Therapist I		1.00	\$49,722	\$49,722
	Psychiatrist		0.20	\$144,123	\$28,825
	Office Assistant II		1.00	\$27,955	\$27,955
	Mental Health Specialist		1.00	\$35,098	\$35,098
	BSW Intern		1.00	\$31,720	\$31,720
					\$0
					\$0
	Total New Additional Positions	0.00	4.53		\$198,292
C. Total Program Positions		0.00	4.53		\$198,292

a/ Enter the number of FTE positions that will be staffed with clients, family members or caregivers.
 b/ Include any bi-lingual pay supplements (if applicable). Round each amount to the nearest whole dollar.

EXHIBIT 5a--Mental Health Services Act Community Services and Supports Budget Worksheet

County(ies): San Bernardino Fiscal Year: 2005-06
 Program Workplan # OA-2 Date: 5/15/06
 Program Workplan Name Circle of Care: Mobile Outreach Page 1 of 1
 Type of Funding 2. System Development Months of Operation 3
 Proposed Total Client Capacity of Program/Service: 0 New Program/Service or Expansion New
 Existing Client Capacity of Program/Service: 0 Prepared by: Kris Letterman
 Client Capacity of Program/Service Expanded through MHSA: 0 Telephone Number: (909) 387-7577

	County Mental Health Department	Other Governmental Agencies	Community Mental Health Contract Providers	Total
A. Expenditures				
1. Client, Family Member and Caregiver Support Expenditures				
a. Clothing, Food and Hygiene	\$0			\$0
b. Travel and Transportation	\$0			\$0
c. Housing				
i. Master Leases				\$0
ii. Subsidies				\$0
iii. Vouchers				\$0
iv. Other Housing				\$0
d. Employment and Education Supports				\$0
e. Other Support Expenditures (provide description in budget narrative)				\$0
f. Total Support Expenditures	\$0	\$0	\$0	\$0
2. Personnel Expenditures				
a. Current Existing Personnel Expenditures (from Staffing Detail)	\$0			\$0
b. New Additional Personnel Expenditures (from Staffing Detail)	\$19,530			\$19,530
c. Employee Benefits	\$6,445			\$6,445
d. Total Personnel Expenditures	\$25,975	\$0	\$0	\$25,975
3. Operating Expenditures				
a. Professional Services	\$199			\$199
b. Translation and Interpreter Services	\$0			\$0
c. Travel and Transportation	\$394			\$394
d. General Office Expenditures	\$1,127			\$1,127
e. Rent, Utilities and Equipment	\$9,659			\$9,659
f. Medication and Medical Supports	\$0			\$0
g. Other Operating Expenses (provide description in budget narrative)	\$1,531			\$1,531
h. Total Operating Expenditures	\$12,911	\$0	\$0	\$12,911
4. Program Management				
a. Existing Program Management				\$0
b. New Program Management				\$0
c. Total Program Management		\$0	\$0	\$0
5. Estimated Total Expenditures when service provider is not known				
				\$0
6. Total Proposed Program Budget				
	\$38,886	\$0	\$0	\$38,886
B. Revenues				
1. Existing Revenues				
a. Medi-Cal (FFP only)				\$0
b. Medicare/Patient Fees/Patient Insurance				\$0
c. Realignment				\$0
d. State General Funds				\$0
e. County Funds				\$0
f. Grants				\$0
g. Other Revenue				\$0
h. Total Existing Revenues	\$0	\$0	\$0	\$0
2. New Revenues				
a. Medi-Cal (FFP only)	\$0			\$0
b. Medicare/Patient Fees/Patient Insurance				\$0
c. State General Funds				\$0
d. Other Revenue				\$0
e. Total New Revenue	\$0	\$0	\$0	\$0
3. Total Revenues				
	\$0	\$0	\$0	\$0
C. One-Time CSS Funding Expenditures				
				\$0
D. Total Funding Requirements				
	\$38,886	\$0	\$0	\$38,886
E. Percent of Total Funding Requirements for Full Service Partnerships				
				0%

**EXHIBIT 5a--Mental Health Services Act Community Services and Supports
Budget Narrative
Circle of Care: Mobile Outreach and Intensive Case Management- Workplan # OA-2- SD**

Fiscal Year: 2005-06
Date: 5/15/06

A. Expenditures

1. Client, Family Member and Caregiver Support Expenditures

a. Clothing, Food and Hygiene	\$	-
b. Travel and Transportation-based on average annual cost of \$102 per client. 25% in 2005-06	\$	-
c. Housing		
f. Total Support Expenditures	\$	-

2. Personnel Expenditures

b. New Additional Personnel Expenditures-4 employees salaries budgeted at 25% in 2005-06	\$	19,530
c. Employee Benefits-33% of of salaries	\$	6,445
d. Total Personnel Expenditures	\$	25,975

3. Operating Expenditures

a. Professional Services-ongoing training-based on current average annual cost of \$400 per budgeted FTE	\$	199
b. Translation and Interpreter Services-based on current average annual cost of \$3 per client	\$	-
c. Travel and Transportation-based on current average annual cost per budgeted FTE of \$792	\$	394
d. General Office Expenditures-based on current average annual cost per budgeted FTE of \$2,264	\$	1,127
e. Rent, Utilities and Equipment-based on current average annual cost per budgeted FTE of \$7,449 (average does <u>not</u> include lease costs) + lease costs for 3500 s.f. facility @ \$1.70 s.f. for 3 mos	\$	9,659
f. Medication and Medical Supports-based on current average annual cost of \$109 per client (55% of clients). 25% in 2005-06	\$	-
g. Other Operating Expenses-general liability, vehicle, medical malpractice insurance premiums based on current average annual cost of \$3,075 per budgeted FTE	\$	1,531
h. Total Operating Expenditures	\$	12,911

6. Total Proposed Program Budget **\$ 38,886**

B. Revenues

2. New Revenues

a. Medi-Cal (FFP only)-assume 30% of new clients will be Medi-Cal eligible (30% of costs X 50%)	\$	-
e. Total New Revenue	\$	-

3. Total Revenues **\$ -**

D. Total Funding Requirements **\$ 38,886**

EXHIBIT 5a--Mental Health Services Act Community Services and Supports Budget Worksheet

County(ies): San Bernardino Fiscal Year: 2006-07
 Program Workplan # OA-2 Date: 5/15/06
 Program Workplan Name Circle of Care: Mobile Outreach Page 1 of 1
 Type of Funding 2. System Development Months of Operation 3
 Proposed Total Client Capacity of Program/Service: 450 New Program/Service or Expansion New
 Existing Client Capacity of Program/Service: 0 Prepared by: Kris Letterman
 Client Capacity of Program/Service Expanded through MHSA: 450 Telephone Number: (909) 387-7577

	County Mental Health Department	Other Governmental Agencies	Community Mental Health Contract Providers	Total
A. Expenditures				
1. Client, Family Member and Caregiver Support Expenditures				
a. Clothing, Food and Hygiene	\$0			\$0
b. Travel and Transportation	\$11,475			\$11,475
c. Housing				
i. Master Leases				\$0
ii. Subsidies				\$0
iii. Vouchers				\$0
iv. Other Housing				\$0
d. Employment and Education Supports				\$0
e. Other Support Expenditures (provide description in budget narrative)				\$0
f. Total Support Expenditures	\$11,475	\$0	\$0	\$11,475
2. Personnel Expenditures				
a. Current Existing Personnel Expenditures (from Staffing Detail)	\$0			\$0
b. New Additional Personnel Expenditures (from Staffing Detail)	\$150,229			\$150,229
c. Employee Benefits	\$49,576			\$49,576
d. Total Personnel Expenditures	\$199,805	\$0	\$0	\$199,805
3. Operating Expenditures				
a. Professional Services	\$1,532			\$1,532
b. Translation and Interpreter Services	\$338			\$338
c. Travel and Transportation	\$3,033			\$3,033
d. General Office Expenditures	\$8,671			\$8,671
e. Rent, Utilities and Equipment	\$34,480			\$34,480
f. Medication and Medical Supports	\$6,744			\$6,744
g. Other Operating Expenses (provide description in budget narrative)	\$11,777			\$11,777
h. Total Operating Expenditures	\$66,575	\$0	\$0	\$66,575
4. Program Management				
a. Existing Program Management				\$0
b. New Program Management				\$0
c. Total Program Management		\$0	\$0	\$0
5. Estimated Total Expenditures when service provider is not known				
				\$0
6. Total Proposed Program Budget				
	\$277,855	\$0	\$0	\$277,855
B. Revenues				
1. Existing Revenues				
a. Medi-Cal (FFP only)				\$0
b. Medicare/Patient Fees/Patient Insurance				\$0
c. Realignment				\$0
d. State General Funds				\$0
e. County Funds				\$0
f. Grants				\$0
g. Other Revenue				\$0
h. Total Existing Revenues	\$0	\$0	\$0	\$0
2. New Revenues				
a. Medi-Cal (FFP only)	\$41,678			\$41,678
b. Medicare/Patient Fees/Patient Insurance				\$0
c. State General Funds				\$0
d. Other Revenue				\$0
e. Total New Revenue	\$41,678	\$0	\$0	\$41,678
3. Total Revenues	\$41,678	\$0	\$0	\$41,678
C. One-Time CSS Funding Expenditures				
	\$96,000			\$96,000
D. Total Funding Requirements				
	\$332,177	\$0	\$0	\$332,177
E. Percent of Total Funding Requirements for Full Service Partnerships				
				0%

**EXHIBIT 5a--Mental Health Services Act Community Services and Supports
Budget Narrative**

Circle of Care: Mobile Outreach and Intensive Case Management- Workplan # OA-2 SD

County(ies): San Bernardino

Fiscal Year: 2006-07
Date: 5/15/06

A. Expenditures

1. Client, Family Member and Caregiver Support Expenditures

a. Clothing, Food and Hygiene	\$	-
b. Travel and Transportation-based on average annual cost of \$102 per client. 25% in 2005-06	\$	11,475
c. Housing		
f. Total Support Expenditures	\$	11,475

2. Personnel Expenditures

b. New Additional Personnel Expenditures-4 employees salaries budgeted at 25% in 2005-06	\$	150,229
c. Employee Benefits-33% of of salaries	\$	49,576
d. Total Personnel Expenditures	\$	199,805

3. Operating Expenditures

a. Professional Services-ongoing training-based on current average annual cost of \$400 per budgeted FTE	\$	1,532
b. Translation and Interpreter Services-based on current average annual cost of \$3 per client	\$	338
c. Travel and Transportation-based on current average annual cost per budgeted FTE of \$792	\$	3,033
d. General Office Expenditures-based on current average annual cost per budgeted FTE of \$2,264	\$	8,671
e. Rent, Utilities and Equipment-based on current average annual cost per budgeted FTE of \$7,449 (average does <u>not</u> include lease costs) + lease costs for 3500 s.f. facility @ \$1.70 s.f. for 3 mos	\$	34,480
f. Medication and Medical Supports-based on current average annual cost of \$109 per client (55% of clients). 25% in 2005-06	\$	6,744
g. Other Operating Expenses-general liability, vehicle, medical malpractice insurance premiums based on current average annual cost of \$3,075 per budgeted FTE	\$	11,777
h. Total Operating Expenditures	\$	66,575

6. Total Proposed Program Budget **\$ 277,855**

B. Revenues

2. New Revenues

a. Medi-Cal (FFP only)-assume 30% of new clients will be Medi-Cal eligible (30% of costs X 50%)	\$	41,678
e. Total New Revenue	\$	41,678

3. Total Revenues **\$ 41,678**

C. One-Time CSS Funding Expenditures

Tenant improvements for lease of 5,600 sq foot facility (4 emps X 400 s.f. per emp)	\$	40,000
Furnishings for 4 employees	\$	20,000
Computers for 4 employees	\$	12,000
Training: 4 employees X 60 hours X \$100 per hour	\$	24,000

D. Total Funding Requirements **\$ 332,177**

EXHIBIT 5a--Mental Health Services Act Community Services and Supports Budget Worksheet

County(ies): San Bernardino Fiscal Year: 2007-08
 Program Workplan # OA-2 Date: 5/15/06
 Program Workplan Name Circle of Care: Mobile Outreach Page 1 of 1
 Type of Funding 2. System Development Months of Operation 3
 Proposed Total Client Capacity of Program/Service: 450 New Program/Service or Expansion New
 Existing Client Capacity of Program/Service: 0 Prepared by: Kris Letterman
 Client Capacity of Program/Service Expanded through MHSA: 450 Telephone Number: (909) 387-7577

	County Mental Health Department	Other Governmental Agencies	Community Mental Health Contract Providers	Total
A. Expenditures				
1. Client, Family Member and Caregiver Support Expenditures				
a. Clothing, Food and Hygiene	\$0			\$0
b. Travel and Transportation	\$11,475			\$11,475
c. Housing				
i. Master Leases				\$0
ii. Subsidies				\$0
iii. Vouchers				\$0
iv. Other Housing				\$0
d. Employment and Education Supports				\$0
e. Other Support Expenditures (provide description in budget narrative)				\$0
f. Total Support Expenditures	\$11,475	\$0	\$0	\$11,475
2. Personnel Expenditures				
a. Current Existing Personnel Expenditures (from Staffing Detail)	\$0			\$0
b. New Additional Personnel Expenditures (from Staffing Detail)	\$150,229			\$150,229
c. Employee Benefits	\$49,576			\$49,576
d. Total Personnel Expenditures	\$199,805	\$0	\$0	\$199,805
3. Operating Expenditures				
a. Professional Services	\$1,532			\$1,532
b. Translation and Interpreter Services	\$338			\$338
c. Travel and Transportation	\$3,033			\$3,033
d. General Office Expenditures	\$8,671			\$8,671
e. Rent, Utilities and Equipment	\$34,480			\$34,480
f. Medication and Medical Supports	\$6,744			\$6,744
g. Other Operating Expenses (provide description in budget narrative)	\$11,777			\$11,777
h. Total Operating Expenditures	\$66,575	\$0	\$0	\$66,575
4. Program Management				
a. Existing Program Management				\$0
b. New Program Management				\$0
c. Total Program Management		\$0	\$0	\$0
5. Estimated Total Expenditures when service provider is not known				
				\$0
6. Total Proposed Program Budget				
	\$277,855	\$0	\$0	\$277,855
B. Revenues				
1. Existing Revenues				
a. Medi-Cal (FFP only)				\$0
b. Medicare/Patient Fees/Patient Insurance				\$0
c. Realignment				\$0
d. State General Funds				\$0
e. County Funds				\$0
f. Grants				\$0
g. Other Revenue				\$0
h. Total Existing Revenues	\$0	\$0	\$0	\$0
2. New Revenues				
a. Medi-Cal (FFP only)	\$41,678			\$41,678
b. Medicare/Patient Fees/Patient Insurance				\$0
c. State General Funds				\$0
d. Other Revenue				\$0
e. Total New Revenue	\$41,678	\$0	\$0	\$41,678
3. Total Revenues	\$41,678	\$0	\$0	\$41,678
C. One-Time CSS Funding Expenditures				
	\$0			\$0
D. Total Funding Requirements				
	\$236,177	\$0	\$0	\$236,177
E. Percent of Total Funding Requirements for Full Service Partnerships				
				0%

**EXHIBIT 5a--Mental Health Services Act Community Services and Supports
Budget Narrative**

Circle of Care: Mobile Outreach and Intensive Case Management- Workplan # OA-2 SD

County(ies): San Bernardino

Fiscal Year: 2007-08

Date: 5/15/06

A. Expenditures

1. Client, Family Member and Caregiver Support Expenditures

a. Clothing, Food and Hygiene	\$ -
b. Travel and Transportation-based on average annual cost of \$102 per client. 25% in 2005-06	\$ 11,475
c. Housing	
f. Total Support Expenditures	\$ 11,475

2. Personnel Expenditures

b. New Additional Personnel Expenditures-4 employees salaries budgeted at 25% in 2005-06	\$ 150,229
c. Employee Benefits-33% of of salaries	\$ 49,576
d. Total Personnel Expenditures	\$ 199,805

3. Operating Expenditures

a. Professional Services-ongoing training-based on current average annual cost of \$400 per budgeted FTE	\$ 1,532
b. Translation and Interpreter Services-based on current average annual cost of \$3 per client	\$ 338
c. Travel and Transportation-based on current average annual cost per budgeted FTE of \$792	\$ 3,033
d. General Office Expenditures-based on current average annual cost per budgeted FTE of \$2,264	\$ 8,671
e. Rent, Utilities and Equipment-based on current average annual cost per budgeted FTE of \$7,449 (average does <u>not</u> include lease costs) + lease costs for 3500 s.f. facility @ \$1.70 s.f. for 3 mos	\$ 34,480
f. Medication and Medical Supports-based on current average annual cost of \$109 per client (55% of clients). 25% in 2005-06	\$ 6,744
g. Other Operating Expenses-general liability, vehicle, medical malpractice insurance premiums based on current average annual cost of \$3,075 per budgeted FTE	\$ 11,777
h. Total Operating Expenditures	\$ 66,575

6. Total Proposed Program Budget **\$ 277,855**

B. Revenues

2. New Revenues

a. Medi-Cal (FFP only)-assume 30% of new clients will be Medi-Cal eligible (30% of costs X 50%)	\$ 41,678
e. Total New Revenue	\$ 41,678

3. Total Revenues **\$ 41,678**

C. One-Time CSS Funding Expenditures **\$ -**

D. Total Funding Requirements **\$ 236,177**

EXHIBIT 5 b--Mental Health Services Act Community Services and Supports Staffing Detail Worksheet

County(ies): San Bernardino Fiscal Year: 2007-08
 Program Workplan # OA-2 Date: 5/15/06
 Program Workplan Name Circle of Care: Mobile Outreach Page 1 of 1
 Type of Funding 2. System Development Months of Operation 3
 Proposed Total Client Capacity of Program/Service: 191 New Program/Service or Expansion New
 Existing Client Capacity of Program/Service: 0 Prepared by: Kris Letterman
 Client Capacity of Program/Service Expanded through MHSA: 191 Telephone Number: (909) 387-7577

Classification	Function	Client, FM & CG FTEs ^{a/}	Total Number of FTEs	Salary, Wages and Overtime per FTE ^{b/}	Total Salaries, Wages and Overtime
A. Current Existing Positions					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
		Total Current Existing Positions	0.00	0.00	
B. New Additional Positions	MH Clinic Supervisor		0.33	\$75,673	\$24,972
	Clinical Therapist I		1.00	\$49,722	\$49,722
	Office Assistant II		1.00	\$27,955	\$27,955
	Senior Peer Counselor	1.00		\$31,720	\$31,720
	BSW Intern		0.50	\$31,720	\$15,860
					\$0
					\$0
	Total New Additional Positions	1.00	2.83		\$150,229
C. Total Program Positions		1.00	2.83		\$150,229

a/ Enter the number of FTE positions that will be staffed with clients, family members or caregivers.
 b/ Include any bi-lingual pay supplements (if applicable). Round each amount to the nearest whole dollar.

EXHIBIT 5a--Mental Health Services Act Community Services and Supports Budget Worksheet

County(ies): San Bernardino Fiscal Year: 2005-06
 Program Workplan # OA-2 Date: 5/15/06
 Program Workplan Name Circle of Care: Mobile Outreach Page 1 of 1
 Type of Funding 3. Outreach and Engagement Months of Operation 3
 Proposed Total Client Capacity of Program/Service: 0 New Program/Service or Expansion New
 Existing Client Capacity of Program/Service: 0 Prepared by: Kris Letterman
 Client Capacity of Program/Service Expanded through MHSA: 0 Telephone Number: (909) 387-7577

	County Mental Health Department	Other Governmental Agencies	Community Mental Health Contract Providers	Total
A. Expenditures				
1. Client, Family Member and Caregiver Support Expenditures				
a. Clothing, Food and Hygiene	\$0			\$0
b. Travel and Transportation	\$0			\$0
c. Housing				
i. Master Leases				\$0
ii. Subsidies				\$0
iii. Vouchers				\$0
iv. Other Housing				\$0
d. Employment and Education Supports				\$0
e. Other Support Expenditures (provide description in budget narrative)				\$0
f. Total Support Expenditures	\$0	\$0	\$0	\$0
2. Personnel Expenditures				
a. Current Existing Personnel Expenditures (from Staffing Detail)	\$0			\$0
b. New Additional Personnel Expenditures (from Staffing Detail)	\$42,701			\$42,701
c. Employee Benefits	\$14,091			\$14,091
d. Total Personnel Expenditures	\$56,792	\$0	\$0	\$56,792
3. Operating Expenditures				
a. Professional Services	\$338			\$338
b. Translation and Interpreter Services	\$0			\$0
c. Travel and Transportation	\$669			\$669
d. General Office Expenditures	\$1,913			\$1,913
e. Rent, Utilities and Equipment	\$12,244			\$12,244
f. Medication and Medical Supports	\$0			\$0
g. Other Operating Expenses (provide description in budget narrative)	\$2,598			\$2,598
h. Total Operating Expenditures	\$17,763	\$0	\$0	\$17,763
4. Program Management				
a. Existing Program Management				\$0
b. New Program Management				\$0
c. Total Program Management		\$0	\$0	\$0
5. Estimated Total Expenditures when service provider is not known				
				\$0
6. Total Proposed Program Budget				
	\$74,555	\$0	\$0	\$74,555
B. Revenues				
1. Existing Revenues				
a. Medi-Cal (FFP only)				\$0
b. Medicare/Patient Fees/Patient Insurance				\$0
c. Realignment				\$0
d. State General Funds				\$0
e. County Funds				\$0
f. Grants				\$0
g. Other Revenue				\$0
h. Total Existing Revenues	\$0	\$0	\$0	\$0
2. New Revenues				
a. Medi-Cal (FFP only)	\$0			\$0
b. Medicare/Patient Fees/Patient Insurance				\$0
c. State General Funds				\$0
d. Other Revenue				\$0
e. Total New Revenue	\$0	\$0	\$0	\$0
3. Total Revenues				
	\$0	\$0	\$0	\$0
C. One-Time CSS Funding Expenditures				
				\$0
D. Total Funding Requirements				
	\$74,555	\$0	\$0	\$74,555
E. Percent of Total Funding Requirements for Full Service Partnerships				
				0%

**EXHIBIT 5a--Mental Health Services Act Community Services and Supports
Budget Narrative**

Circle of Care: Mobile Outreach and Intensive Case Management- Workplan # OA-2 OE

County(ies): San Bernardino

Fiscal Year: 2005-06
Date: 5/15/06

A. Expenditures

1. Client, Family Member and Caregiver Support Expenditures

a. Clothing, Food and Hygiene	\$	-
b. Travel and Transportation-based on average annual cost of \$102 per client. 25% in 2005-06	\$	-
c. Housing		
f. Total Support Expenditures	\$	-

2. Personnel Expenditures

b. New Additional Personnel Expenditures-4 employees salaries budgeted at 25% in 2005-06	\$	42,701
c. Employee Benefits-33% of of salaries	\$	14,091
d. Total Personnel Expenditures	\$	56,792

3. Operating Expenditures

a. Professional Services-ongoing training-based on current average annual cost of \$400 per budgeted FTE	\$	338
b. Translation and Interpreter Services-based on current average annual cost of \$3 per client	\$	-
c. Travel and Transportation-based on current average annual cost per budgeted FTE of \$792	\$	669
d. General Office Expenditures-based on current average annual cost per budgeted FTE of \$2,264	\$	1,913
e. Rent, Utilities and Equipment-based on current average annual cost per budgeted FTE of \$7,449 (average does <u>not</u> include lease costs) + lease costs for 3500 s.f. facility @ \$1.70 s.f. for 3 mos	\$	12,244
f. Medication and Medical Supports-based on current average annual cost of \$109 per client (55% of clients). 25% in 2005-06	\$	-
g. Other Operating Expenses-general liability, vehicle, medical malpractice insurance premiums based on current average annual cost of \$3,075 per budgeted FTE	\$	2,598
h. Total Operating Expenditures	\$	17,763

6. Total Proposed Program Budget **\$ 74,555**

B. Revenues

2. New Revenues

a. Medi-Cal (FFP only)-assume 30% of new clients will be Medi-Cal eligible (30% of costs X 50%)	\$	-
e. Total New Revenue	\$	-

3. Total Revenues **\$ -**

D. Total Funding Requirements **\$ 74,555**

EXHIBIT 5a--Mental Health Services Act Community Services and Supports Budget Worksheet

County(ies): San Bernardino Fiscal Year: 2006-07
 Program Workplan # OA-2 Date: 5/15/06
 Program Workplan Name Circle of Care: Mobile Outreach Page 1 of 1
 Type of Funding 3. Outreach and Engagement Months of Operation 3
 Proposed Total Client Capacity of Program/Service: 300 New Program/Service or Expansion New
 Existing Client Capacity of Program/Service: 0 Prepared by: Kris Letterman
 Client Capacity of Program/Service Expanded through MHSA: 300 Telephone Number: (909) 387-7577

	County Mental Health Department	Other Governmental Agencies	Community Mental Health Contract Providers	Total
A. Expenditures				
1. Client, Family Member and Caregiver Support Expenditures				
a. Clothing, Food and Hygiene	\$0			\$0
b. Travel and Transportation	\$7,650			\$7,650
c. Housing				
i. Master Leases				\$0
ii. Subsidies				\$0
iii. Vouchers				\$0
iv. Other Housing				\$0
d. Employment and Education Supports				\$0
e. Other Support Expenditures (provide description in budget narrative)				\$0
f. Total Support Expenditures	\$7,650	\$0	\$0	\$7,650
2. Personnel Expenditures				
a. Current Existing Personnel Expenditures (from Staffing Detail)	\$0			\$0
b. New Additional Personnel Expenditures (from Staffing Detail)	\$277,765			\$277,765
c. Employee Benefits	\$91,662			\$91,662
d. Total Personnel Expenditures	\$369,427	\$0	\$0	\$369,427
3. Operating Expenditures				
a. Professional Services	\$2,332			\$2,332
b. Translation and Interpreter Services	\$225			\$225
c. Travel and Transportation	\$4,617			\$4,617
d. General Office Expenditures	\$13,199			\$13,199
e. Rent, Utilities and Equipment	\$49,378			\$49,378
f. Medication and Medical Supports	\$4,496			\$4,496
g. Other Operating Expenses (provide description in budget narrative)	\$17,927			\$17,927
h. Total Operating Expenditures	\$92,175	\$0	\$0	\$92,175
4. Program Management				
a. Existing Program Management				\$0
b. New Program Management				\$0
c. Total Program Management		\$0	\$0	\$0
5. Estimated Total Expenditures when service provider is not known				
				\$0
6. Total Proposed Program Budget				
	\$469,252	\$0	\$0	\$469,252
B. Revenues				
1. Existing Revenues				
a. Medi-Cal (FFP only)				\$0
b. Medicare/Patient Fees/Patient Insurance				\$0
c. Realignment				\$0
d. State General Funds				\$0
e. County Funds				\$0
f. Grants				\$0
g. Other Revenue				\$0
h. Total Existing Revenues	\$0	\$0	\$0	\$0
2. New Revenues				
a. Medi-Cal (FFP only)	\$70,388			\$70,388
b. Medicare/Patient Fees/Patient Insurance				\$0
c. State General Funds				\$0
d. Other Revenue				\$0
e. Total New Revenue	\$70,388	\$0	\$0	\$70,388
3. Total Revenues				
	\$70,388	\$0	\$0	\$70,388
C. One-Time CSS Funding Expenditures				
	\$204,000			\$204,000
D. Total Funding Requirements				
	\$602,864	\$0	\$0	\$602,864
E. Percent of Total Funding Requirements for Full Service Partnerships				
				0%

**EXHIBIT 5a--Mental Health Services Act Community Services and Supports
Budget Narrative**

Circle of Care: Mobile Outreach and Intensive Case Management- Workplan # OA-2 OE

County(ies): San Bernardino

Fiscal Year: 2006-07
Date: 5/15/06

A. Expenditures

1. Client, Family Member and Caregiver Support Expenditures

a. Clothing, Food and Hygiene	\$	-
b. Travel and Transportation-based on average annual cost of \$102 per client. 25% in 2005-06	\$	7,650
c. Housing		
f. Total Support Expenditures	\$	7,650

2. Personnel Expenditures

b. New Additional Personnel Expenditures-4 employees salaries budgeted at 25% in 2005-06	\$	277,765
c. Employee Benefits-33% of of salaries	\$	91,662
d. Total Personnel Expenditures	\$	369,427

3. Operating Expenditures

a. Professional Services-ongoing training-based on current average annual cost of \$400 per budgeted FTE	\$	2,332
b. Translation and Interpreter Services-based on current average annual cost of \$3 per client	\$	225
c. Travel and Transportation-based on current average annual cost per budgeted FTE of \$792	\$	4,617
d. General Office Expenditures-based on current average annual cost per budgeted FTE of \$2,264	\$	13,199
e. Rent, Utilities and Equipment-based on current average annual cost per budgeted FTE of \$7,449 (average does <u>not</u> include lease costs) + lease costs for 3500 s.f. facility @ \$1.70 s.f. for 3 mos	\$	49,378
f. Medication and Medical Supports-based on current average annual cost of \$109 per client (55% of clients). 25% in 2005-06	\$	4,496
g. Other Operating Expenses-general liability, vehicle, medical malpractice insurance premiums based on current average annual cost of \$3,075 per budgeted FTE	\$	17,927
h. Total Operating Expenditures	\$	92,175

6. Total Proposed Program Budget **\$ 469,252**

B. Revenues

2. New Revenues

a. Medi-Cal (FFP only)-assume 30% of new clients will be Medi-Cal eligible (30% of costs X 50%)	\$	70,388
e. Total New Revenue	\$	70,388

3. Total Revenues **\$ 70,388**

C. One-Time CSS Funding Expenditures **\$ 204,000**

Tenant improvements for lease of 5,600 sq foot facility (6 emps X 400 s.f. per emp)	\$	60,000
Furnishings for 6 employees	\$	30,000
Computers for 6 employees	\$	18,000
2 4WD Vans	\$	60,000
Training: 6 employees X 60 hours X \$100 per hour	\$	36,000

D. Total Funding Requirements **\$ 602,864**

EXHIBIT 5 b--Mental Health Services Act Community Services and Supports Staffing Detail Worksheet

County(ies): San Bernardino Fiscal Year: 2006-07
 Program Workplan # OA-2 Date: 5/15/06
 Program Workplan Name Circle of Care: Mobile Outreach Page 1 of 1
 Type of Funding 3. Outreach and Engagement Months of Operation 3
 Proposed Total Client Capacity of Program/Service: 300 New Program/Service or Expansion New
 Existing Client Capacity of Program/Service: 0 Prepared by: Kris Letterman
 Client Capacity of Program/Service Expanded through MHSA: 300 Telephone Number: (909) 387-7577

Classification	Function	Client, FM & CG FTEs ^{a/}	Total Number of FTEs	Salary, Wages and Overtime per FTE ^{b/}	Total Salaries, Wages and Overtime
A. Current Existing Positions					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
		Total Current Existing Positions	0.00	0.00	
B. New Additional Positions	MH Clinic Supervisor		0.33	\$75,673	\$24,972
	Clinical Therapist I		1.00	\$49,722	\$49,722
	Mental Health Nurse		2.00	\$63,768	\$127,536
	Office Assistant II		1.00	\$27,955	\$27,955
	Senior Peer Counselor	1.00		\$31,720	\$31,720
	BSW Intern		0.50	\$31,720	\$15,860
					\$0
					\$0
	Total New Additional Positions	1.00	4.83		\$277,765
C. Total Program Positions		1.00	4.83		\$277,765

a/ Enter the number of FTE positions that will be staffed with clients, family members or caregivers.
 b/ Include any bi-lingual pay supplements (if applicable). Round each amount to the nearest whole dollar.

EXHIBIT 5a--Mental Health Services Act Community Services and Supports Budget Worksheet

County(ies): San Bernardino Fiscal Year: 2007-08
 Program Workplan # OA-2 Date: 5/15/06
 Program Workplan Name Circle of Care: Mobile Outreach Page 1 of 1
 Type of Funding 3. Outreach and Engagement Months of Operation 3
 Proposed Total Client Capacity of Program/Service: 300 New Program/Service or Expansion New
 Existing Client Capacity of Program/Service: 0 Prepared by: Kris Letterman
 Client Capacity of Program/Service Expanded through MHSA: 300 Telephone Number: (909) 387-7577

	County Mental Health Department	Other Governmental Agencies	Community Mental Health Contract Providers	Total
A. Expenditures				
1. Client, Family Member and Caregiver Support Expenditures				
a. Clothing, Food and Hygiene	\$0			\$0
b. Travel and Transportation	\$7,650			\$7,650
c. Housing				
i. Master Leases				\$0
ii. Subsidies				\$0
iii. Vouchers				\$0
iv. Other Housing				\$0
d. Employment and Education Supports				\$0
e. Other Support Expenditures (provide description in budget narrative)				\$0
f. Total Support Expenditures	\$7,650	\$0	\$0	\$7,650
2. Personnel Expenditures				
a. Current Existing Personnel Expenditures (from Staffing Detail)	\$0			\$0
b. New Additional Personnel Expenditures (from Staffing Detail)	\$277,765			\$277,765
c. Employee Benefits	\$91,662			\$91,662
d. Total Personnel Expenditures	\$369,427	\$0	\$0	\$369,427
3. Operating Expenditures				
a. Professional Services	\$2,332			\$2,332
b. Translation and Interpreter Services	\$225			\$225
c. Travel and Transportation	\$4,617			\$4,617
d. General Office Expenditures	\$13,199			\$13,199
e. Rent, Utilities and Equipment	\$49,378			\$49,378
f. Medication and Medical Supports	\$4,496			\$4,496
g. Other Operating Expenses (provide description in budget narrative)	\$17,927			\$17,927
h. Total Operating Expenditures	\$92,175	\$0	\$0	\$92,175
4. Program Management				
a. Existing Program Management				\$0
b. New Program Management				\$0
c. Total Program Management		\$0	\$0	\$0
5. Estimated Total Expenditures when service provider is not known				
				\$0
6. Total Proposed Program Budget				
	\$469,252	\$0	\$0	\$469,252
B. Revenues				
1. Existing Revenues				
a. Medi-Cal (FFP only)				\$0
b. Medicare/Patient Fees/Patient Insurance				\$0
c. Realignment				\$0
d. State General Funds				\$0
e. County Funds				\$0
f. Grants				\$0
g. Other Revenue				\$0
h. Total Existing Revenues	\$0	\$0	\$0	\$0
2. New Revenues				
a. Medi-Cal (FFP only)	\$70,388			\$70,388
b. Medicare/Patient Fees/Patient Insurance				\$0
c. State General Funds				\$0
d. Other Revenue				\$0
e. Total New Revenue	\$70,388	\$0	\$0	\$70,388
3. Total Revenues				
	\$70,388	\$0	\$0	\$70,388
C. One-Time CSS Funding Expenditures				
	\$0			\$0
D. Total Funding Requirements				
	\$398,864	\$0	\$0	\$398,864
E. Percent of Total Funding Requirements for Full Service Partnerships				
				0%

**EXHIBIT 5a--Mental Health Services Act Community Services and Supports
Budget Narrative**

Circle of Care: Mobile Outreach and Intensive Case Management- Workplan # OA-2 OE

County(ies): San Bernardino

Fiscal Year: 2007-08
Date: 5/15/06

A. Expenditures

1. Client, Family Member and Caregiver Support Expenditures

a. Clothing, Food and Hygiene	\$ -
b. Travel and Transportation-based on average annual cost of \$102 per client. 25% in 2005-06	\$ 7,650
c. Housing	
f. Total Support Expenditures	\$ 7,650

2. Personnel Expenditures

b. New Additional Personnel Expenditures-4 employees salaries budgeted at 25% in 2005-06	\$ 277,765
c. Employee Benefits-33% of of salaries	\$ 91,662
d. Total Personnel Expenditures	\$ 369,427

3. Operating Expenditures

a. Professional Services-ongoing training-based on current average annual cost of \$400 per budgeted FTE	\$ 2,332
b. Translation and Interpreter Services-based on current average annual cost of \$3 per client	\$ 225
c. Travel and Transportation-based on current average annual cost per budgeted FTE of \$792	\$ 4,617
d. General Office Expenditures-based on current average annual cost per budgeted FTE of \$2,264	\$ 13,199
e. Rent, Utilities and Equipment-based on current average annual cost per budgeted FTE of \$7,449 (average does <u>not</u> include lease costs) + lease costs for 3500 s.f. facility @ \$1.70 s.f. for 3 mos	\$ 49,378
f. Medication and Medical Supports-based on current average annual cost of \$109 per client (55% of clients). 25% in 2005-06	\$ 4,496
g. Other Operating Expenses-general liability, vehicle, medical malpractice insurance premiums based on current average annual cost of \$3,075 per budgeted FTE	\$ 17,927
h. Total Operating Expenditures	\$ 92,175

6. Total Proposed Program Budget **\$ 469,252**

B. Revenues

2. New Revenues

a. Medi-Cal (FFP only)-assume 30% of new clients will be Medi-Cal eligible (30% of costs X 50%)	\$ 70,388
e. Total New Revenue	\$ 70,388

3. Total Revenues **\$ 70,388**

C. One-Time CSS Funding Expenditures **\$ -**

D. Total Funding Requirements **\$ 398,864**

EXHIBIT 5c--Mental Health Services Act Community Services and Supports Administration Budget Worksheet

County(ies): San Bernardino County

Fiscal Year: 2005-06

Date: 5/15/06

	Client, Family Member and Caregiver FTEs	Total FTEs	Budgeted Expenditures
A. Expenditures			
1. Personnel Expenditures			
a. MHSAs Coordinator(s)		0.25	\$ 18,511
b. MHSAs Support Staff	0.16	1.96	\$ 91,758
c. Other Personnel (list below)			
i. Finance		0.88	44,542
ii. R&E		0.39	18,992
iii. Compliance/Quality Management		0.39	20,332
iv. DBH Payroll		0.13	3,527
v. Contracts Unit		0.25	14,186
vi. Business Office		0.13	4,101
vii. Training/Staff Development		0.12	8,418
viii. Computer Services		0.39	20,812
d. Total FTEs/Salaries	0.16	4.88	\$245,179
e. Employee Benefits			<u>\$80,909</u>
f. Total Personnel Expenditures			\$326,088
2. Operating Expenditures			
a. Professional Services			\$2,014
b. Travel and Transportation			\$3,988
c. General Office Expenditures			\$11,399
d. Rent, Utilities and Equipment			\$37,506
e. Other Operating Expenses (provide description in budget narrative)			<u>\$15,483</u>
f. Total Operating Expenditures			\$70,390
3. County Allocated Administration			
a. Countywide Administration (A-87)			\$9,315
b. Other Administration (provide description in budget narrative)			
c. Total County Allocated Administration			\$9,315
4. Total Proposed County Administration Budget			
			\$405,793
B. Revenues			
1. New Revenues			
a. Medi-Cal (FFP only)			
b. Other Revenue			<u>\$7,391</u>
2. Total Revenues			
			\$7,391
C. Start-up and One-Time Implementation Expenditures			
			\$194,000
D. Total County Administration Funding Requirements			
			\$592,402

COUNTY CERTIFICATION

I HEREBY CERTIFY under penalty of perjury that I am the official responsible for the administration of Community Mental Health Services in and for said County; that I have not violated any of the provisions of Section 5891 of the Welfare and Institution Code in that all identified funding requirements (in all related program budgets and this administration budget) represent costs related to the expansion of mental health services since passage of the MHSAs and do not represent supplanting of expenditures; that fiscal year 2004-05 funds required to be incurred on mental health services will be used in providing such services; and that to the best of my knowledge and belief this administration budget and all related program budgets in all respects are true, correct, and in accordance with the law.

Date: _____

Signature _____

Local Mental Health Director

Executed at _____, California
 MHSAs CSS Plan Initial County Response

EXHIBIT 5c--Mental Health Services Act Community Services and Supports Administration Budget Worksheet
 County(ies): San Bernardino County

Fiscal Year: 2005-06
 Date: 5/15/06

A. Expenditures			
1. Personnel Expenditures	<i>All costs calculated for 3 months in first year (2005-06)</i>	FTEs	Salaries/Benefits
a. MHSA Coordinator(s)			
Program Manager II	coordinate MHSA programs	0.25	\$ 18,511
b. MHSA Support Staff			
Staff Analyst II (1 for Housing)	coordinate, implement and maintain housing projects associated with program proposals	0.25	\$ 14,186
Office Assistant III	Additional clerical support	0.25	\$ 7,814
Secretary I	Required to support program Coordinators	0.25	\$ 9,703
PSE Office Assistant III	Provide temporary clerical support	0.08	\$ 1,934
Statistical Methods Analyst	To provide management with statistical information for determining outcomes, budgeting and program monitoring	0.25	\$ 11,690
MH Education Consultant	To facilitate educational needs for consumers	0.13	\$ 5,568
Social Worker II	Provide case management and outreach services	0.75	\$ 36,717
PSE Consumer Advocates	Work with program staff to develop, implement and monitor programs for consumers and their families.	0.16	\$ 4,145
Total MHSA Support Staff		2.12	\$ 91,758
c. Other Personnel (list below)			
i. Finance			
Accountant II	Required to stay current on legislative changes, reporting requirements, monitor fiscal operations associated with the MHSA, prepare reports for administration and to participate in the annual budget and cost report process.	0.25	\$ 14,186
Staff Analyst II	To act as a liaison between program and administrative staff. Participate in the contracting process and provide administrative support to MHSA Coordinator	0.25	\$ 14,186
Accounting Technician	Provide technical support under the supervision of the Accountant II	0.13	\$ 5,338
Supervising Fiscal Specialist	Required to evaluate clerical job functions, develop fiscal desk procedures, implement a cross-training process and to coordinate automation of job functions where necessary	0.25	\$ 10,833
ii. R&E			
Automated Systems Analyst I	To develop and maintain database applications, provide statistical and financial information to administration	0.13	\$ 7,836
Staff Analyst II	Analyze statistical and financial data related to the MHSA. Work with Automated Systems Analyst I to assess department needs and develop applications	0.13	\$ 7,093
Office Assistant III	Provide additional clerical support	0.13	\$ 4,063
iii. Compliance/Quality Management			
MH Nurse II	Required to do chart monitoring, HIPAA compliance and Quality Management	0.13	\$ 9,032
Clinical Therapist I	Required to do chart monitoring, HIPAA compliance and Quality Management	0.13	\$ 7,237
Office Assistant III	Provide additional clerical support	0.13	\$ 4,063
iv. DBH Payroll			
Payroll Specialist	Additional Specialist required to handle increase in staffing	0.13	\$ 3,527
v. Contracts Unit			
Staff Analyst II	Work with program and fiscal staff to prepare contracts for MHSA services. Full participation in the contract process, including monitoring and reporting	0.25	\$ 14,186
vi. Business Office			
Fiscal Specialist	Additional billing staff due to increased client volume	0.13	\$ 4,101
vii. Training/Staff Development			
Staff Development Training Coordinator	To coordinate and provide training to department staff, contractors, consumers, families of consumers and the general public	0.06	\$ 3,975
Cultural Competency Officer	Required to ensure consumer cultural needs are met. Facilitate training of DBH and Co	0.06	\$ 4,443
viii. Computer Services			
Automated Systems Tech	Required to support additional PC needs	0.20	\$ 9,058
Automated Systems Analyst I	Required to support expanded use of client data system	0.20	\$ 11,754
Total Other Personnel		2.67	\$ 134,911
d. Total FTEs/Salaries		5.04	\$ 245,179
e. Employee Benefits			\$ 80,909
f. Total Personnel Expenditures			\$ 326,088
2. Operating Expenditures	<i>All costs calculated for 3 months in first year (2005-06)</i>		
a. Professional Services	Ongoing training-based on current average annual cost of \$400 per budgeted FTE		\$ 2,014
b. Travel and Transportation	Travel and Transportation-based on current average annual cost per budgeted employee of \$792		\$ 3,988
c. General Office Expenditures	General Office Expenditures-based on current average annual cost per budgeted employee of \$2,264		\$ 11,399
d. Rent, Utilities and Equipment	e. Rent, Utilities and Equipment-based on current average annual cost per budgeted employee of \$7,449		\$ 37,506
e. Other Operating Expenses	g. Other Operating Expenses-general liability, vehicle, medical malpractice insurance premiums based on current average annual cost of \$3,075 per budgeted employee		\$ 15,483
f. Total Operating Expenditures			\$ 70,390
3. County Allocated Administration			
a. Countywide Administration (A-87)	Proportionate cost per employee		\$ 9,315
b. Other Administration (provide description in budget narrative)			
c. Total County Allocated Administration			\$ 9,315
4. Total Proposed County Administration Budget			\$405,793
B. Revenues			
1. New Revenues			
a. Medi-Cal (FFP only)			
b. Other Revenue	Average MAA revenue per employee		\$ 7,391
2. Total Revenues			\$7,391
C. Start-up and One-Time Implementation Expenditures	Construction costs and furnishings for new employees and training		\$194,000
D. Total County Administration Funding Requirements			\$592,402

EXHIBIT 5c--Mental Health Services Act Community Services and Supports Administration Budget Worksheet

County(ies): San Bernardino County

Fiscal Year: 2006-07

Date: 5/15/06

	Client, Family Member and Caregiver FTEs	Total FTEs	Budgeted Expenditures
A. Expenditures			
1. Personnel Expenditures			
a. MHSAs Coordinator(s)		1.00	\$98,475
b. MHSAs Support Staff	0.63	8.83	\$563,618
c. Other Personnel (list below)			
i. Finance		3.50	236,964
ii. R&E		3.00	197,207
iii. Compliance/Quality Management		2.25	156,014
iv. DBH Payroll		0.75	27,064
v. Contracts Unit		1.50	113,202
vi. Business Office		0.75	31,467
vii. Training/Staff Development		2.00	186,591
viii. Computer Services		<u>3.00</u>	<u>212,921</u>
d. Total FTEs/Salaries	0.63	26.58	\$1,823,523
e. Employee Benefits			
f. Total Personnel Expenditures			\$1,823,523
2. Operating Expenditures			
a. Professional Services			\$10,884
b. Travel and Transportation			\$21,550
c. General Office Expenditures			\$61,603
d. Rent, Utilities and Equipment			\$227,770
e. Other Operating Expenses (provide description in budget narrative)			<u>\$83,671</u>
f. Total Operating Expenditures			\$405,478
3. County Allocated Administration			
a. Countywide Administration (A-87)			\$50,339
b. Other Administration (provide description in budget narrative)			
c. Total County Allocated Administration			\$50,339
4. Total Proposed County Administration Budget			
			\$2,279,340
B. Revenues			
1. New Revenues			
a. Medi-Cal (FFP only)			
b. Other Revenue			<u>\$39,944</u>
2. Total Revenues			
			\$39,944
C. Start-up and One-Time Implementation Expenditures			
			\$60,000
D. Total County Administration Funding Requirements			
			\$2,299,396

COUNTY CERTIFICATION

I HEREBY CERTIFY under penalty of perjury that I am the official responsible for the administration of Community Mental Health Services in and for said County; that I have not violated any of the provisions of Section 5891 of the Welfare and Institution Code in that all identified funding requirements (in all related program budgets and this administration budget) represent costs related to the expansion of mental health services since passage of the MHSAs and do not represent supplanting of expenditures; that fiscal year 2004-05 funds required to be incurred on mental health services will be used in providing such services; and that to the best of my knowledge and belief this administration budget and all related program budgets in all respects are true, correct, and in accordance with the law.

Date: _____

Signature _____

Local Mental Health Director

Executed at _____, California
 MHSAs CSS Plan Initial County Response

EXHIBIT 5c--Mental Health Services Act Community Services and Supports Administration Budget Worksheet

County(ies): San Bernardino County

Fiscal Year: 2006-07
Date: 5/15/06

A. Expenditures			FTEs	Salaries/Benefits
1. Personnel Expenditures		<i>All costs are at full-year with no MOU increase</i>		
a.	MHSA Coordinator(s)			
	Program Manager II	coordinate MHSA programs	1.00	\$ 74,041
b.	MHSA Support Staff			
	Staff Analyst II (1 for Housing)	coordinate, implement and maintain housing projects associated with program proposals	2.00	\$ 113,486
	Office Assistant III	Additional clerical support	1.00	\$ 31,256
	Secretary I	Required to support program Coordinators	1.00	\$ 38,813
	PSE Office Assistant III	Provide temporary clerical support	0.33	\$ 7,736
	Statistical Methods Analyst	To provide management with statistical information for determining outcomes, budgeting and program monitoring	1.00	\$ 46,761
	MH Education Consultant	To facilitate educational needs for consumers	0.50	\$ 22,273
	Social Worker II	Provide case management and outreach services	3.00	\$ 146,869
	PSE Consumer Advocates	Work with program staff to develop, implement and monitor programs for consumers and their families.	0.63	\$ 16,579
	Total MHSA Support Staff		9.46	\$ 423,773
c.	Other Personnel (list below)			
i.	Finance			
	Accountant II	Required to stay current on legislative changes, reporting requirements, monitor fiscal operations associated with the MHSA, prepare reports for administration and to participate in the annual budget and cost report process.	1.00	\$ 56,743
	Staff Analyst II	To act as a liaison between program and administrative staff. Participate in the contracting process and provide administrative support to MHSA Coordinator	1.00	\$ 56,743
	Accounting Technician	Provide technical support under the supervision of the Accountant II	0.50	\$ 21,350
	Supervising Fiscal Specialist	Required to evaluate clerical job functions, develop fiscal desk procedures, implement a cross-training process and to coordinate automation of job functions where necessary	1.00	\$ 43,332
ii.	R&E			
	Automated Systems Analyst I	To develop and maintain database applications, provide statistical and financial information to administration	1.00	\$ 60,277
	Staff Analyst II	Analyze statistical and financial data related to the MHSA. Work with Automated Systems Analyst I to assess department needs and develop applications	1.00	\$ 56,743
	Office Assistant III	Provide additional clerical support	1.00	\$ 31,256
iii.	Compliance/Quality Management			
	MH Nurse II	Required to do chart monitoring, HIPAA compliance and Quality Management	0.75	\$ 52,111
	Clinical Therapist I	Required to do chart monitoring, HIPAA compliance and Quality Management	0.75	\$ 41,750
	Office Assistant III	Provide additional clerical support	0.75	\$ 23,442
iv.	DBH Payroll			
	Payroll Specialist	Additional Specialist required to handle increase in staffing	0.75	\$ 20,349
v.	Contracts Unit			
	Staff Analyst II	Work with program and fiscal staff to prepare contracts for MHSA services. Full participation in the contract process, including monitoring and reporting	1.50	\$ 85,114
vi.	Business Office			
	Fiscal Specialist	Additional billing staff due to increased client volume	0.75	\$ 23,659
vii.	Training/Staff Development			
	Staff Development Training Coordinator	To coordinate and provide training to department staff, contractors, consumers, families of consumers and the general public	1.00	\$ 66,253
	Cultural Competency Officer	Required to ensure consumer cultural needs are met. Facilitate training of DBH and C	1.00	\$ 74,041
viii.	Computer Services			
	Automated Systems Tech	Required to support additional PC needs	1.50	\$ 69,676
	Automated Systems Analyst I	Required to support expanded use of client data system	1.50	\$ 90,415
	Total Other Personnel		16.75	\$ 873,256
d.	Total FTEs/Salaries		27.21	\$ 1,371,070
e.	Employee Benefits			\$ 452,453
f.	Total Personnel Expenditures			\$ 1,823,523
2. Operating Expenditures		<i>All costs calculated for 3 months in first year (2005-06)</i>		
a.	Professional Services	Ongoing training-based on current average annual cost of \$400 per budgeted FTE		\$ 10,884
b.	Travel and Transportation	Travel and Transportation-based on current average annual cost per budgeted employee of \$792		\$ 21,550
c.	General Office Expenditures	General Office Expenditures-based on current average annual cost per budgeted employee of \$2,264		\$ 61,603
d.	Rent, Utilities and Equipment	e. Rent, Utilities and Equipment-based on current average annual cost per budgeted employee of \$7,449		\$ 227,770
e.	Other Operating Expenses (provide description in budget)	g. Other Operating Expenses-general liability, vehicle, medical malpractice insurance premiums based on current average annual cost of \$3,075 per budgeted employee		\$ 83,671
f.	Total Operating Expenditures			\$405,478
3. County Allocated Administration				
a.	Countywide Administration (A-87)	Proportionate cost per employee		\$ 50,339
b.	Other Administration (provide description in budget narrat			
c.	Total County Allocated Administration			\$50,339
4. Total Proposed County Administration Budget				\$2,279,340
B. Revenues				
1. New Revenues				
a.	Medi-Cal (FFP only)			\$ 39,944
b.	Other Revenue	Average MAA revenue per employee		\$ 39,944
2. Total Revenues				
\$79,888				
C. Start-up and One-Time Implementation Expenditures		2 vehicles and copy machine		\$60,000
D. Total County Administration Funding Requirements				\$2,299,396

EXHIBIT 5c--Mental Health Services Act Community Services and Supports Administration Budget Worksheet

County(ies): San Bernardino County

Fiscal Year: 2007-08

Date: 5/15/06

	Client, Family Member and Caregiver FTEs	Total FTEs	Budgeted Expenditures
A. Expenditures			
1. Personnel Expenditures			
a. MHSAs Coordinator(s)		1.00	98,475.00
b. MHSAs Support Staff	0.63	8.83	563,618.00
c. Other Personnel (list below)			
i. Finance		3.50	236,964.00
ii. R&E		3.00	197,207.00
iii. Compliance/Quality Management		2.25	156,014.00
iv. DBH Payroll		0.75	27,064.00
v. Contracts Unit		1.50	113,202.00
vi. Business Office		0.75	31,467.00
vii. Training/Staff Development		2.00	186,591.00
viii. Computer Services		<u>3.00</u>	<u>212,921.00</u>
d. Total FTEs/Salaries	0.63	26.58	\$1,823,523
e. Employee Benefits			
f. Total Personnel Expenditures			\$1,823,523
2. Operating Expenditures			
a. Professional Services			\$10,884
b. Travel and Transportation			\$21,550
c. General Office Expenditures			\$61,603
d. Rent, Utilities and Equipment			\$227,770
e. Other Operating Expenses (provide description in budget narrative)			<u>\$83,671</u>
f. Total Operating Expenditures			\$405,478
3. County Allocated Administration			
a. Countywide Administration (A-87)			\$50,339
b. Other Administration (provide description in budget narrative)			
c. Total County Allocated Administration			\$50,339
4. Total Proposed County Administration Budget			
			\$2,279,340
B. Revenues			
1. New Revenues			
a. Medi-Cal (FFP only)			
b. Other Revenue			<u>\$39,944</u>
2. Total Revenues			
			\$39,944
C. Start-up and One-Time Implementation Expenditures			
D. Total County Administration Funding Requirements			
			\$2,239,396

COUNTY CERTIFICATION

I HEREBY CERTIFY under penalty of perjury that I am the official responsible for the administration of Community Mental Health Services in and for said County; that I have not violated any of the provisions of Section 5891 of the Welfare and Institution Code in that all identified funding requirements (in all related program budgets and this administration budget) represent costs related to the expansion of mental health services since passage of the MHSAs and do not represent supplanting of expenditures; that fiscal year 2004-05 funds required to be incurred on mental health services will be used in providing such services; and that to the best of my knowledge and belief this administration budget and all related program budgets in all respects are true, correct, and in accordance with the law.

Date: _____

Signature _____
Local Mental Health Director

Executed at _____, California
MHSAs CSS Plan Initial County Response

A. Expenditures			FTEs	Salaries/Benefits
1. Personnel Expenditures		<i>All costs are at full-year with no MOU increase</i>		
a. MHSA Coordinator(s)				
Program Manager II	coordinate MHSA programs		1.00	\$ 74,041
b. MHSA Support Staff				
Staff Analyst II (1 for Housing)	coordinate, implement and maintain housing projects associated with program proposals		2.00	\$ 113,486
Office Assistant III	Additional clerical support		1.00	\$ 31,256
Secretary I	Required to support program Coordinators		1.00	\$ 38,813
PSE Office Assistant III	Provide temporary clerical support		0.33	\$ 7,736
Statistical Methods Analyst	To provide management with statistical information for determining outcomes, budgeting and program monitoring		1.00	\$ 46,761
MH Education Consultant	To facilitate educational needs for consumers		0.50	\$ 22,273
Social Worker II	Provide case management and outreach services		3.00	\$ 146,869
PSE Consumer Advocates	Work with program staff to develop, implement and monitor programs for consumers and their families.		0.63	\$ 16,579
Total MHSA Support Staff			9.46	\$ 423,773
c. Other Personnel (list below)				
i. Finance				
Accountant II	Required to stay current on legislative changes, reporting requirements, monitor fiscal operations associated with the MHSA, prepare reports for administration and to participate in the annual budget and cost report process.		1.00	\$ 56,743
Staff Analyst II	To act as a liaison between program and administrative staff. Participate in the contracting process and provide administrative support to MHSA Coordinator		1.00	\$ 56,743
Accounting Technician	Provide technical support under the supervision of the Accountant II		0.50	\$ 21,350
Supervising Fiscal Specialist	Required to evaluate clerical job functions, develop fiscal desk procedures, implement a cross-training process and to coordinate automation of job functions where necessary		1.00	\$ 43,332
ii. R&E				
Automated Systems Analyst I	To develop and maintain database applications, provide statistical and financial information to administration		1.00	\$ 60,277
Staff Analyst II	Analyze statistical and financial data related to the MHSA. Work with Automated Systems Analyst I to assess department needs and develop applications		1.00	\$ 56,743
Office Assistant III	Provide additional clerical support		1.00	\$ 31,256
iii. Compliance/Quality Management				
MH Nurse II	Required to do chart monitoring, HIPAA compliance and Quality Management		0.75	\$ 52,111
Clinical Therapist I	Required to do chart monitoring, HIPAA compliance and Quality Management		0.75	\$ 41,750
Office Assistant III	Provide additional clerical support		0.75	\$ 23,442
iv. DBH Payroll				
Payroll Specialist	Additional Specialist required to handle increase in staffing		0.75	\$ 20,349
v. Contracts Unit				
Staff Analyst II	Work with program and fiscal staff to prepare contracts for MHSA services. Full participation in the contract process, including monitoring and reporting		1.50	\$ 85,114
vi. Business Office				
Fiscal Specialist	Additional billing staff due to increased client volume		0.75	\$ 23,659
vii. Training/Staff Development				
Staff Development Training Coordinator	To coordinate and provide training to department staff, contractors, consumers, families of consumers and the general public		1.00	\$ 66,253
Cultural Competency Officer	Required to ensure consumer cultural needs are met. Facilitate training of DBH and Cc		1.00	\$ 74,041
viii. Computer Services				
Automated Systems Tech	Required to support additional PC needs		1.50	\$ 69,676
Automated Systems Analyst I	Required to support expanded use of client data system		1.50	\$ 90,415
Total Other Personnel			16.75	\$ 873,256
d. Total FTEs/Salaries			27.21	\$ 1,371,070
e. Employee Benefits				\$ 452,453
f. Total Personnel Expenditures				\$ 1,823,523
2. Operating Expenditures		<i>All costs calculated for 3 months in first year (2005-06)</i>		
a. Professional Services	Ongoing training-based on current average annual cost of \$400 per budgeted FTE			\$ 10,884
b. Travel and Transportation	Travel and Transportation-based on current average annual cost per budgeted employee of \$792			\$ 21,550
c. General Office Expenditures	General Office Expenditures-based on current average annual cost per budgeted employee of \$2,264			\$ 61,603
d. Rent, Utilities and Equipment	e. Rent, Utilities and Equipment-based on current average annual cost per budgeted employee of \$7,449			\$ 227,770
e. Other Operating Expenses (provide description in b)	g. Other Operating Expenses-general liability, vehicle, medical malpractice insurance premiums based on current average annual cost of \$3,075 per budgeted employee			\$ 83,671
f. Total Operating Expenditures				\$405,478
3. County Allocated Administration				
a. Countywide Administration (A-87)	Proportionate cost per employee			\$ 50,339
b. Other Administration (provide description in budget)				
c. Total County Allocated Administration				\$50,339
4. Total Proposed County Administration Budget				\$2,279,340
B. Revenues				
1. New Revenues				
a. Medi-Cal (FFP only)				
b. Other Revenue	Average MAA revenue per employee			\$ 39,944
2. Total Revenues				\$39,944
C. Start-up and One-Time Implementation Expenditures				\$0
D. Total County Administration Funding Requirements				\$2,239,396

OTO-1 Housing OTO costs

	Annualized Costs					2005-06 (3 Mos)	2006-07	2007-08	Total
	Professional Services	Translation and Interpreter Services	General Office Expenditures	Rent, Utilities and Equipment	Other				
Predevelopment Costs									
Development and Refurbishing property- 3 units x \$200,000 per unit	600,000					200,000	200,000	200,000	600,000
Master Leasing- Costs of contracted services for property management, including necessary contracted sclinical staff for Augmented Board and Care slots	1,584,000					528,000	528,000	528,000	1,584,000
Rental Subsidies- 90 slots x \$11,200 per year per bed	1,008,000					336,000	336,000	336,000	1,008,000
Consultation- 3,975 hours x \$200 per hour	783,000					261,000	261,000	261,000	783,000
TOTAL Housing	3,975,000	0	0	0	0	1,325,000	1,325,000	1,325,000	3,975,000

Costs are based on average cost information provided by the Housing Authority for actual development projects

OTO-3 Training and Internship Program

	Annualized Costs					2005-06 (3 Mos)	2006-07	2007-08	Total
	Professional Services	Translation and Interpreter Services	General Office Expenditures	Rent, Utilities and Equipment	Other				
Training									
Children									
Training: 44 employees X 60 hours X \$100 per hour	264,000					264,000			264,000
TAY									
Training: 40 new employees X 60 hours X \$100 per hour	252,000					72,000	180,000		252,000
Adult									
Training: 57 new employees X 60 hours X \$100 per hour	294,000					222,000	126,000		348,000
Older Adult									
Training: 29 new employees X 60 hours X \$100 per hour	180,000					90,000	90,000		180,000
Admin									
Training: 27 new employees X 60 hours X \$100 per hour	108,000					108,000			108,000
Internship Program									
Psychology internships- 4 Interns @ \$18,500 Annually					74,000	18,500	74,000	74,000	166,500
LCSW internships- 4 Interns @ \$18,500 Annually					74,000	18,500	74,000	74,000	166,500
MFT internships- 4 Interns @ \$18,500 Annually					74,000	18,500	74,000	74,000	166,500
TOTAL INTERNSHIP COSTS	1,098,000	-	-	-	222,000	811,500	618,000	222,000	1,651,500

OTO-4 Capital Purchases

	Annualized Costs					2005-06 (3 Mos)	2006-07	2007-08	Total
	Professional Services	Translation and Interpreter Services	General Office Expenditures	Rent, Utilities and Equipment	Other				
Tenant Improvements for Leased Facilities									
Children									
C-1	13,000 sf			325,000		325,000			325,000
TAY									
TAY-1	Central/West Valley: 8000 sf			200,000		200,000			200,000
TAY-1	East Valley: 8000 sf, High Desert: 6000sf, Morongo: 6000 sf			500,000			500,000		500,000
Adult									
A-4	Victorville: 8500 sf, Morongo: 7500 sf			400,000			400,000		400,000
Older Adult									
OA-2	5600 sf			150,000			150,000		150,000
TOTAL TENANT IMPROVEMENTS				1,575,000		525,000	1,050,000		1,575,000
Office Furnishings									
Children									
C-1	44 Employees			220,000		220,000			220,000
TAY									
TAY-1	Central/West Valley: 12 Employees			60,000		60,000			60,000
TAY-1	East Valley: 12 Employees, High Desert: 9 Employees, Morongo: 7 Employees			140,000			140,000		140,000
Adult									
A-1	T.E.A.M. House- 9 Employees			45,000		45,000			45,000
A-4	Rialto: 6 Employees			30,000		30,000			30,000
A-4	Victorville: 12 Employees, Morongo: 8 Employees			105,000			105,000		105,000
Older Adult									
OA-1	Rialto: 15 Employees			75,000		75,000			75,000
OA-2	14 Employees			75,000			75,000		75,000
Admin									
AD-1	27 Employees			86,000		86,000			86,000
TOTAL OFFICE FURNISHINGS				836,000		516,000	320,000		836,000
Startup (Computers, Cell Phones, Moving Costs, appliances, recreational equipment, tables, recliners, etc.)									
Children									
C-1	44 Employees			132,000		132,000			132,000
TAY									
TAY-1	Central/West Valley: 12 Employees			56,500		56,500			56,500
TAY-1	East Valley: 12 Employees, High Desert: 9 Employees, Morongo: 7 Employees			132,800			132,800		132,800
Adult									
A-1	Moving Costs to relocate non-clubhouse staff from T.E.A.M. House Annex	10,000				10,000			10,000
A-2	12 Employees			112,000		112,000			112,000
A-4	Rialto: 6 Employees			18,000		18,000			18,000
A-4	Rialto: 8 Recliners and tables/chairs			5,200		5,200			5,200
A-4	Computers- Victorville: 12 Employees, Morongo: 8 Employees			63,000			63,000		63,000
A-4	Recliners and tables/chairs- Victorville: 8, Morongo: 4			7,800			7,800		7,800
Older Adult									
OA-1	Rialto: 15 Employees			45,000		45,000			45,000
OA-2	14 Employees			45,000			45,000		45,000
Admin									
AD-1	Copy Machine			20,000			20,000		20,000
TOTAL STARTUP		10,000		637,300		378,700	268,600		647,300
Automobiles									
Children									
C-1	6 Cars, 1 12-Passenger Van			145,000		145,000			145,000
TAY									
TAY-1	Central/West Valley: 2 Cars, 2 Vans			90,000		90,000			90,000
TAY-1	East Valley: 12 Cars, 2 Vans, High Desert: 2 Cars, 1 Van, Morongo: 2 Cars, 1 Van			220,000			220,000		220,000
Adult									
A-1	3 Passenger Vans			75,000		75,000			75,000
A-2	7 Cars			140,000		140,000			140,000
A-3	2 Cars			40,000		40,000			40,000
A-4	3 Vehicles			60,000		60,000			60,000
A-5	2 Cars			40,000		40,000			40,000
Older Adult									
OA-1	2 Cars			40,000		40,000			40,000
OA-2	2- 4WD Vans			60,000			60,000		60,000
Admin									
AD-1	2 Cars			40,000			40,000		40,000
TOTAL AUTOMOBILES				950,000		630,000	320,000		950,000
TOTAL CAPITAL EXPENDITURES		10,000		3,998,300		2,049,700	1,958,600		4,008,300