

INTERIM INSTRUCTION NOTICE #06-004

November 13, 2006

SUBJECT: Staff Directory/Fee For Service Provider Lists

DISTRIBUTION: DBH staff & Contract Agencies

OBSOLETE: When Standard Practice Manual Material is Updated

Purpose

To inform DBH staff and contract agencies that a list of staff working for the Department of Behavioral Health (Staff Directory) and a list of Fee for Service Providers, for all regions in San Bernardino County, can be provided to consumers requesting services at any clinic (DBH or Contract). The lists can also be given to family members of consumers.

The DBH Staff Directory

The DBH Staff Directory includes information about clinical staff working for the department; such as, their name, sex, ethnicity, classification, language spoken, if they are a Medicare provider, and the name and address of the clinic where they work.

Fee for Service Provider List

The Fee for Service Provider list includes information on sex, ethnicity, language spoken and if they are a Medicare provider. It also gives the name, address, phone number and discipline of the clinician/psychiatrist, including M.D., Ph.D., LCSW and LMFT. These are providers that are currently taking referrals.

Location of Staff Directory/Fee for Service List

The Staff Directory and the Fee for Service Provider list are located together on the DBH Intranet and on the Internet. To access these lists on the intranet:

1. Go to DBH Website
2. Go to State Informing Materials
3. Go to Beneficiary Resolution
4. Click on Provider Lists
5. Click on Provider by area or in alphabetical order, or the Staff Directory

To access these lists on the Internet:

1. Go to the DBH Website www.co.san-bernardino.ca.us/dbh/
2. Click on Consumer Information
3. Click on Providers by area or in alphabetical order, or the Staff Directory