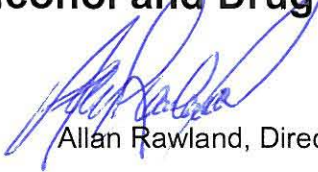


County of San Bernardino
Department of Behavioral Health
Medication Support Services – Alcohol and Drug Services

Effective Date 7/97
Revision Date 11/19/07


Allan Rawland, Director

Policy It is the policy of the Department of Behavioral Health (DBH) to provide off-site medication support services at the Alcohol and Drug Services (ADS) clinics.

Purpose To ensure consumers at the ADS clinics receive off site medication support services in accordance with DBH regulations

Service Criteria Alcohol and Drug Service consumers who are referred for a medication evaluation and ongoing medication support services at ADS clinics must meet the following service criteria:

- Diagnosable mental illness and
 - In need of psychotropic medications
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Internal Requirements If the referrals are completed internally (*within ADS*), the following requirements apply:

- Screening and approval by the ADS clinic supervisor or physician
 - Assessing possible candidates for medication support services *only*
 - Contacting the Financial Evaluator’s office for processing prior to seeing the psychiatrist
 - Ensuring compliance with all SIMON SYSTEM procedures
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External Requirements If the referrals are completed externally (*from a mental health clinic to ADS*), the following requirements apply:

- Requiring medication only services on open cases with ADS
 - Discussing and determining the appropriateness of referral with the accepting psychiatrist
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Roles and Responsibility

The table below describes the roles and responsibilities of staff assigned to the ADS clinics:

Role	Responsibility
Psychiatrist	<p>Ensures the following forms are completed:</p> <ul style="list-style-type: none"> • Community Functioning Evaluation • AIMS scale • Physical Assessment • Medication Consent • Medication Support Service Progress notes <p>Provides the consumer with a DMS-IV diagnosis including both a principal and secondary diagnosis</p> <p>Submits Time and Attendance (T & A) records indicating the originating DBH cost center</p> <p>Example: If psychotropic medications are prescribed, the psychiatrists will ensure that target symptoms are addressed and other items on the Medication Support I.D. Note.</p>
Clinic Supervisor	<p>Monitors the chart compliance</p> <p>Ensures that any chart deficiencies are corrected as soon as possible</p> <p>Refers any compliance problems to the Director of Medical Services</p>
Clinical Therapist	<p>Performs an assessment using the ADS assessment form to identify existing needs, including mental health needs</p>
