

<b>New SPM Section</b>	<b>Policy/Procedure</b>	<b>Old SPM Section</b>
6012	<a href="#">2006 State Informing Materials Procedure</a>	New
0307	<a href="#">AB 2726 Program Policy</a>	New
0301	<a href="#">AB2726 Referrals, Assessments and Services</a>	9-1.26
0931	<a href="#">Access and Amendment of Medical Records Policy</a>	14-1.36
0932	<a href="#">Access and Amendment of Medical Records Procedure</a>	14-1.36
6027	<a href="#">Accessing Staff Directory and Fee for Service Provider List Procedure</a>	New
0805	<a href="#">Acknowledgement of Abuse Reporting Duties</a>	3-2.35
0815	<a href="#">Adjustment of Client Fees</a>	9-2.10
0809	<a href="#">Admission Standards for Penal Code</a>	9-1.12
0903	<a href="#">Advance Health Care Directives policy</a>	11-1.21
4003	<a href="#">Advertising Procedures - Employment</a>	3-1.11
7008	<a href="#">Air Pollution Emergency Episode Plan</a>	7-1.13
0202	<a href="#">Alcohol and Drug Services Code of Professional Conduct Policy</a>	New
0208	<a href="#">Alcohol and Drug Services Program Review Policy</a>	New
0207	<a href="#">Alcohol and Drug Services Program Review Procedure</a>	New
0713	<a href="#">Appointment Scheduling</a>	9-1.18
4002	<a href="#">Approval for Filling Vacancies procedure</a>	3-1.10
0702	<a href="#">Assignment of Meeting Rooms</a>	2-4.10
3021	<a href="#">Assignment of Pagers to Divisions/Programs and Staff</a>	4-2.23
0913	<a href="#">Authorization to Release Confidential Protected Health Information Policy</a>	14-1.37
0912	<a href="#">Authorization to Release Confidential Protected Health Information Procedure</a>	14-1.37
6034	<a href="#">Behavioral Health Information Committee</a>	New
6029	<a href="#">Beneficiary Grievance and Appeal Policy</a>	New
6030	<a href="#">Beneficiary Grievance and Appeal Procedure</a>	New
2007	<a href="#">Benzodiazepine Medication Policy</a>	13-1.11
3027	<a href="#">Billing and Collection for Treatment Services Policy</a>	6-3.12
6019	<a href="#">Billing Guidelines for Quality Assurance Activities Policy</a>	New
7005	<a href="#">Bomb Threat Procedure</a>	7-1.10
3023	<a href="#">Budget Development and Changes</a>	6-1.10
0102	<a href="#">Case Management Services</a>	9-1.33
0302	<a href="#">Case Management Services for Child and Adolescent Clients</a>	9-1.35
3022	<a href="#">Cellular Phones</a>	4-2.32
0915	<a href="#">Certification of Billed Services</a>	5-1.10
6001	<a href="#">Certification of Services for SD/MC Reimbursement - Rehabilitation Option</a>	5-1.10
0209	<a href="#">Charitable Choice Policy</a>	New
0503	<a href="#">Child Abuse Reporting</a>	12-1.12
0303	<a href="#">Child Abuse Reporting Policy</a>	12-1.12
0304	<a href="#">Child Abuse Reporting Procedure</a>	12-1.12
0504	<a href="#">Child Abuse Reporting Procedure</a>	12-1.12
0905	<a href="#">Client Privacy and Confidentiality of Protected Health Information</a>	New
7010	<a href="#">Clients in Possession of Firearms and Other Weapons</a>	7-1.21
0703	<a href="#">Clinic Responsibility for Processing Client Registration, PFI, CDI</a>	6-3.10
0806	<a href="#">Clinical Supervision for Licensure</a>	3-2.51
4010	<a href="#">Clinical Therapists Reassignment Request</a>	3-1.22
3005	<a href="#">Communication Procedures</a>	2-1.10
0917	<a href="#">Compliance Auditing and Monitoring</a>	16-1.13
0920	<a href="#">Compliance Committee</a>	New
0919	<a href="#">Compliance Hotline Policy</a>	16-1-.15
0937	<a href="#">Compliance Hotline Procedure</a>	16-1.15
0934	<a href="#">Compliance Plan Policy</a>	New
0914	<a href="#">Compliance Program Code of Conduct</a>	16-1.10
5004	<a href="#">Computer and Network Appropriate Use Policy</a>	New
6010	<a href="#">Confidentiality - Quality Management (Assurance)</a>	15-1.11
0823	<a href="#">Confidentiality Guidelines</a>	14-1.10
0825	<a href="#">Confidentiality With Client Support Person</a>	14-1.12
0911	<a href="#">Conflict of Interest Policy</a>	3-2.10
2017	<a href="#">Consent for Administration of Psychotropic Medications to Minors Policy</a>	13-4.12
0811	<a href="#">Consent for Treatment of Minors</a>	9-1.15
0808	<a href="#">Consumer Benefit Assistance Protocol</a>	6-3.11
1005	<a href="#">Consumer Focus Group</a>	9-1.48

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1007	<a href="#">Consumer Focus Group Procedure</a>	9-1.48
6017	<a href="#">Contract Provider Certification Procedure</a>	New
3001	<a href="#">Control &amp; Organization of the Standard Practice Manual (SPM) Policy</a>	1-1.10
2008	<a href="#">Control/Access to Medication and Medical Supplies</a>	13-1.12
0707	<a href="#">Correction of Overlapping Service</a>	6-3.32
6018	<a href="#">County Clinic Certification Procedure</a>	New
1006	<a href="#">Cultural Competency Policy</a>	New
0925	<a href="#">Data and Integrity Policy</a>	New
0821	<a href="#">Day Treatment Weekly Charting in Staff Meetings</a>	13-4-15
0201	<a href="#">DBH Alcohol and Other Drug (AOD) Programs Counselor Certification Policy</a>	New
7002	<a href="#">Department Liability for Employees and Volunteers' Actions</a>	3-2.21
2001	<a href="#">Department of Psychiatry Credentialing of Psychiatrists</a>	3-3.10
3004	<a href="#">Department Vision, Mission and Values Policy (Revised)</a>	1-2.20
2006	<a href="#">Deviation from Standard of Practice of Medicine</a>	13-1.10
5008	<a href="#">Device and Media Controls Policy</a>	New
0810	<a href="#">Diagnosis of Mental Disorder</a>	9-1.14
0826	<a href="#">Disability Application</a>	13-4.10
2016	<a href="#">Disability Application</a>	13-4.10
4017	<a href="#">Disability Discrimination Complaints</a>	3-2.13
7007	<a href="#">Disaster and Mass Casualty</a>	7-1.12
2013	<a href="#">Disposal of Unknown and/or Illegal Drugs Policy</a>	13-2.10
4016	<a href="#">Dress and Grooming Policy</a>	3-2.12
0820	<a href="#">Duty to Warn and Protect Third Parties in Response to a Client Threat (Tarasoff) Procedure</a>	13-4.10
0819	<a href="#">Duty to Warn and Protect Third Parties in Response to a Client Threat (Tarasoff) Policy</a>	13-4.10
7006	<a href="#">Earthquake Procedure</a>	7-1.11
8001	<a href="#">Education and Training Policy</a>	2-4.20&3-1.90
7012	<a href="#">Electrical Safety - Personal Appliances</a>	7-1.13
0909	<a href="#">Electronic Transfer of Client PHI</a>	14-1-33
7022	<a href="#">Emergency Action Plan (EAP) Policy</a>	New
7021	<a href="#">Employee General Safety Policy</a>	New
4008	<a href="#">Employee Reassignment Requests</a>	3-1.17
4006	<a href="#">Employee Separation Procedure</a>	3-1-15
4009	<a href="#">Employment Physicals</a>	3-1.18
7009	<a href="#">Evacuation of Clinic Due to Dangerous Client</a>	7-1.20
8003	<a href="#">Executive Training Committee Policy</a>	2-4.20
0802	<a href="#">Field Trips/Conferences</a>	2-1.30
0308	<a href="#">Financial Interviewer Procedure</a>	New
0927	<a href="#">Fraud, Waste and Abuse Prevention Policy</a>	New
2004	<a href="#">Guidelines For Psychiatrists Assigned to Outpatient Clinics</a>	3-3.13
2014	<a href="#">Handling of Contaminated Waste/Needles and Syringes</a>	13-2.10
0309	<a href="#">Healthy Families SED Services Policy</a>	New
0309-1	<a href="#">Healthy Families SED Services Procedure</a>	New
0938	<a href="#">HIPAA National Provider Identifier (NPI) Policy</a>	New
0938-1	<a href="#">HIPAA National Provider Identifier (NPI) Procedure</a>	New
0910	<a href="#">HIPAA Notice of Privacy Practices (NOPP) Policy</a>	14-1.34
0926	<a href="#">HIPAA Violation Sanctions Policy</a>	New
0824	<a href="#">HIV/AIDS Charting</a>	14-1.10
7017	<a href="#">How to Report an Incident</a>	12-2.13
3006	<a href="#">Incoming Mail - Departmental</a>	2-1.21
2003	<a href="#">Incorporated Employees - Fiscal Control Procedures</a>	3-3.12
0933	<a href="#">Ineligible Persons Policy</a>	New
0710	<a href="#">Initial Client Screening</a>	9-1.10
0711	<a href="#">Initial Contact Form</a>	9-1.13
0101	<a href="#">Intensive Aggressive Case Management</a>	9-1.31
5003	<a href="#">Internet Access policy</a>	New
6021	<a href="#">Investigating and Reporting Death of a Consumer</a>	New
7018	<a href="#">Investigating and Reporting Death of a Consumer</a>	12-2.14
7024	<a href="#">Kiln Policy</a>	New
2019	<a href="#">Laboratory Services/Physical Assessment</a>	13-4.14
2005	<a href="#">Leave of Absences - Physicians</a>	3-3.14

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3010	<a href="#">Legal Opinion From County Counsel</a>	2-2.20
3011	<a href="#">Legislative Activities</a>	2-2.30
0701	<a href="#">Lost and Found</a>	2-1.22
3016	<a href="#">Maintenance - Plant &amp; Equipment</a>	4-1.20
0908	<a href="#">Medical Records Requiring Special Handling Policy</a>	14-1.32
0908-1	<a href="#">Medical Records Requiring Special Handling Procedure</a>	14-1.32
0904	<a href="#">Medical Records Security Policy for Outpatient Services</a>	14-1.20
2002	<a href="#">Medical Services Staff Organization</a>	3-3.11
0709	<a href="#">Medicare Personal ID</a>	6-3.34
2011	<a href="#">Medication Appointment - Scheduling</a>	13-1.15
0210	<a href="#">Medication Policy for Clients Seeking Alcohol and Drug Treatment Services</a>	New
2020	<a href="#">Medication Support Groups</a>	13-5.10
2009	<a href="#">Medication Support Only Case Policy</a>	13-1.13
0206	<a href="#">Medication Support Services-ADS</a>	New
0813	<a href="#">Mental Health Services for Hearing Impaired</a>	9-1.28
0928	<a href="#">Monitoring and Authorizing of Out-of-County Medi-Cal Children Procedure</a>	New
6028	<a href="#">Monthly Reporting Guide Procedure</a>	New
4004	<a href="#">New Hire Policy</a>	3-1.13
6035	<a href="#">New/Revised Forms Process</a>	New
0714	<a href="#">No Show Policy</a>	9-1.19
4020	<a href="#">No Smoking</a>	3-2.31
6007	<a href="#">NOAs Issued by the MHP Policy</a>	9-1.50
4015	<a href="#">Non-Discrimination / Equal Employment Opportunity</a>	3-2.11
7003	<a href="#">Occupational Injuries and Illness Log - OSHA 200</a>	3-2.22
7020	<a href="#">Occupational Injury or Illness Reporting Procedure</a>	12-2.13
3003	<a href="#">Organization of the Department</a>	1-2.10
0812	<a href="#">Out of County Access for State Mental Hospital (SMHS)</a>	9-1.16
6020	<a href="#">Outpatient Chart Audit- Site Review Policy</a>	New
4025	<a href="#">Overtime Policy</a>	New
3009	<a href="#">Paid Advertising Procedure - General</a>	2-1.32
0715	<a href="#">Patient Complaint Procedures</a>	11-1.11
0935	<a href="#">Patients Rights Policy</a>	11-1.12
4018	<a href="#">Personnel Records</a>	3-2.20
3024	<a href="#">Petty Cash</a>	6-2.10
2015	<a href="#">Pharmacy Policies and Procedures</a>	13-3.10
2018	<a href="#">Physician's Orders (Treatment Plan)</a>	13-4.13
0818	<a href="#">Policies Regarding Authorization and Designation Pursuant to LPS Act</a>	11-1.20
4026	<a href="#">Position Transfer Reassignment &amp; Borrowing Policy</a>	3-1.14
4027	<a href="#">Position Transfer Reassignment &amp; Borrowing Procedure</a>	3-1.14
6014	<a href="#">Post State Audit</a>	New
6015	<a href="#">Pre State Chart Audit Responsibilities &amp; Procedures</a>	New
5001	<a href="#">Procedure for Purchasing Computer Equipment</a>	New
6016	<a href="#">Procedure for Submission of Chart Documentation and Charge Data Invoices</a>	New
0712	<a href="#">Procedure for Unscheduled Appointments</a>	9-1.17
0822	<a href="#">Psychological Testing</a>	13-5.20
3007	<a href="#">Public Information Policy (Revised)</a>	2-1.30
3017	<a href="#">Purchasing Procedure</a>	4-2.13
6009	<a href="#">Quality Management Committee Membership/Participation</a>	15-1.10
6022	<a href="#">Quality of Care Referral Policy</a>	New
6023	<a href="#">Quality of Care Referral Procedure</a>	New
4012	<a href="#">Registration Requirements Pre-Licensed MSWs/MFTs</a>	3-1.24
3012	<a href="#">Reimbursement For Travel &amp; Related Expenses policy</a>	2-3.10
3019	<a href="#">Relocation of Furniture and Equipment</a>	4-2.21
5006	<a href="#">Remote Access Policy</a>	New
6011	<a href="#">Reporting Clinical Issues Related to QM to Appropriate Committee</a>	15-1.20
0103	<a href="#">Reporting Dependent Adult/Elder Abuse and Neglect Policy</a>	12-1.13
0401	<a href="#">Reporting Dependent Adult/Elder Abuse and Neglect Policy</a>	12-1.13
0103-1	<a href="#">Reporting Dependent Adult/Elder Abuse and Neglect Procedure</a>	12-1.13
0402	<a href="#">Reporting Dependent Adult/Elder Abuse and Neglect procedure</a>	12-1.13
0310	<a href="#">Reporting Procedure for Serving Foster Children Placed Out-of-County</a>	

<b>New SPM Section</b>	<b>Policy/Procedure</b>	<b>Old SPM Section</b>
0501	<a href="#">Reporting Suspected Dependent Adult/Elder Abuse and Neglect Policy</a>	12-1.13
0502	<a href="#">Reporting Suspected Dependent Adult/Elder Abuse and Neglect Procedure</a>	12-1.13
5002	<a href="#">Request for Information Technology Support Procedure</a>	New
6002	<a href="#">Request for Short-Doyle MediCal Certification</a>	5-1.11
6006	<a href="#">Requesting an initial Choice of Provider and a Change of Provider Policy</a>	9-1.49
3002	<a href="#">Requests to Modify the Standard Practice Manual (SPM) Procedure</a>	1-1.20
6004	<a href="#">Research &amp; Evaluation Functions</a>	8-3.10
6032	<a href="#">Research Policy and Application Process</a>	New
6005	<a href="#">Research Review Committee</a>	8-3.2
0906	<a href="#">Retention of Medical Records Policy</a>	14-1.30
5007	<a href="#">Risk Assessment Policy</a>	New
7011	<a href="#">Safety and Emergency Coordination</a>	7-2.10
7013	<a href="#">Safety in the Field procedure</a>	7-2.20
6024	<a href="#">SAMHSA Block Grant-Annual Program Review</a>	New
2012	<a href="#">Sample Medications</a>	13-1.16
1004	<a href="#">Satisfying Consumer Language Needs</a>	9-1.47
1008	<a href="#">Satisfying Consumer Language Needs Procedure</a>	9-1.47
0705	<a href="#">Scheduling Application Policy</a>	New
0923	<a href="#">Security of Protected Electronic Health Information Policy</a>	New
0814	<a href="#">Self Help Group Protocol</a>	9-1.60
0901	<a href="#">Sending Confidential Information By Facsimile.</a>	2-1.40
0708	<a href="#">Service Deletions and Corrections</a>	6-3.33
3008	<a href="#">Service First Recognition Policy</a>	New
6003	<a href="#">Short-Doyle and Short-Doyle/MediCal Clinic change of Ownership of Location</a>	5-1.20
0922	<a href="#">Sound and Photographic Recordings Policy</a>	2-1.31
7016	<a href="#">Special Incident Reporting Procedure-Client Related</a>	12-2.12
0902	<a href="#">Subpoena of Medical Records</a>	2-2.10
0807	<a href="#">Supervision of Occupational Therapists</a>	3-2.52
3020	<a href="#">Surplus Inventory</a>	4-2.22
4019	<a href="#">Telephone Calls - Personal</a>	3-2.30
7014	<a href="#">Threats Against Federal or State Officials Policy</a>	12-1.10
7015	<a href="#">Threats of Assault by Clients on DBH Staff</a>	12-2.11
4022	<a href="#">Time and Attendance Correction</a>	3-2.42
4021	<a href="#">Time and Attendance Form - How to Complete</a>	3-2.40
0205	<a href="#">Title 22 Fair Hearing Rights Policy</a>	New
3026	<a href="#">Training and Tuition Reimbursement Policy</a>	2-4.21
8005	<a href="#">Training Attendance Policy</a>	New
8008	<a href="#">Training Coordination Policy</a>	3-1.91
8009	<a href="#">Training Coordination Procedure</a>	3-1.91
8004	<a href="#">Training Payment Procedure</a>	New
8006	<a href="#">Training Tuition Reimbursement Policy</a>	2-4.21
8007	<a href="#">Training Tuition Reimbursement Procedure</a>	New
1009	<a href="#">Translation of Written Materials Procedure</a>	9-1.46
1003	<a href="#">Translation Policy of Written Materials</a>	9-1.46
3013	<a href="#">Travel Procedure</a>	2-3.11
0804	<a href="#">Treatment of DBH Employees by DBH Facilities</a>	3-2.23
4030	<a href="#">Tuberculosis Screening Policy</a>	New
4030	<a href="#">Tuberculosis Screening Procedure</a>	New
3018	<a href="#">Use of Supplies and Equipment/Notification of Loss or Damage</a>	4-2.20
5009	<a href="#">User I.D and Password Policy</a>	New
4023	<a href="#">Vacation Leave - Request</a>	3-2.50
7019	<a href="#">Vehicle Accidents Reporting Procedure</a>	2-3.20
3015	<a href="#">Vehicle Usage Policy</a>	2-3.22
3025	<a href="#">Vehicle Usage Procedure</a>	2-3.22
0828	<a href="#">Veterans Service Policy</a>	New
0828-1	<a href="#">Veterans Service Procedure</a>	New
7001	<a href="#">Violence or Threats by Employees</a>	3-1.80
4013	<a href="#">Volunteer Policy</a>	3-1.70
4011	<a href="#">Waiver for Pre-Licensed Psychologist</a>	3-1.23
0816	<a href="#">Waiver of Consumer's Responsibility to Pay for Medications</a>	9-2.30

New SPM Section	Policy/Procedure	Old SPM Section
4007	<a href="#">Work Schedules</a>	3-1.16
0924	<a href="#">Workstation and System Security Policy</a>	New