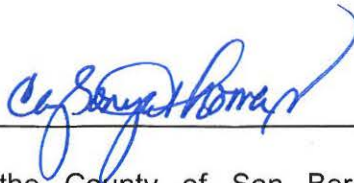


**County of San Bernardino
Department of Behavioral Health**

Smoking and Tobacco Use Policy

Effective Date 07/01/1997
Revised Date 03/24/2014



CaSonya Thomas, Director

Purpose To implement the County of San Bernardino (County), CA Code of Ordinances regarding prohibiting smoking in County-owned or leased buildings and vehicles.

Definition **County Building** is a building owned and occupied (in whole or in part) by the County, but only that portion of a building leased and occupied by the County, whether located in the unincorporated area of the County or an incorporated city or town.

Smoking is defined as inhaling into the mouth or lungs the smoke or vapor from, or the possession of, a lighted cigarette, pipe, cigar or other similar electronic device, whether or not such electronic device delivers nicotine, or any other lighted smoking equipment. Smoking includes, but is not limited to, smoking tobacco, marijuana, and any other plant or plant derivative and synthetic substances.

Tobacco Product is defined as any substance containing tobacco leaf, including but not limited to chewing tobacco, dipping tobacco, cigarettes, cigars, pipe tobacco, snuff, or any other preparation of tobacco.

Policy Smoking and tobacco use are prohibited in all buildings owned by the County or leased by the Department of Behavioral Health (DBH) and in a vehicle owned or leased by the County. Facilities and Project Management is responsible for purchasing and posting "No Smoking" signs. The sale of cigarettes and/or tobacco products is prohibited in any building owned by the County or leased by DBH.

Policy Compliance All members of the DBH workforce, including visitors and member of the public, are expected to cooperate fully with this policy.

- Managers and Supervisors within DBH are responsible for assuring enforcement.
- Any employee who fails to comply with this policy is subject to disciplinary action under the terms of the Personnel Rules of the County.

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County of San Bernardino Department of Behavioral Health

Smoking and Tobacco Use Policy, Continued

Designated Smoking Area

Staff, clients and visitors are to smoke only in appropriate areas outside County buildings. Smoking is prohibited within 20 feet of the building main entrances and other prominent areas shall not be used by staff for smoke breaks, such as employee entrance areas.

Note: Smoking shall occur during lunch break or the morning and/or afternoon prescribed breaks. For example: Five-minute smoke breaks, six times per day are not permitted.

Reference

San Bernardino County, California Code of Ordinances, Chapter 3, Division 1, Title 3, Chapter 3.
California Code of Regulations, [Title 8, Division 1, Chapter 4, Subchapter 7, Group 16, Article 107, § 5148: Prohibition of Smoking in the Workplace](#)
California Labor Code, [Division 5, Part 1, Chapter 3, Section 6404.5](#)
