

# Department of Behavioral Health ANNOUNCEMENT



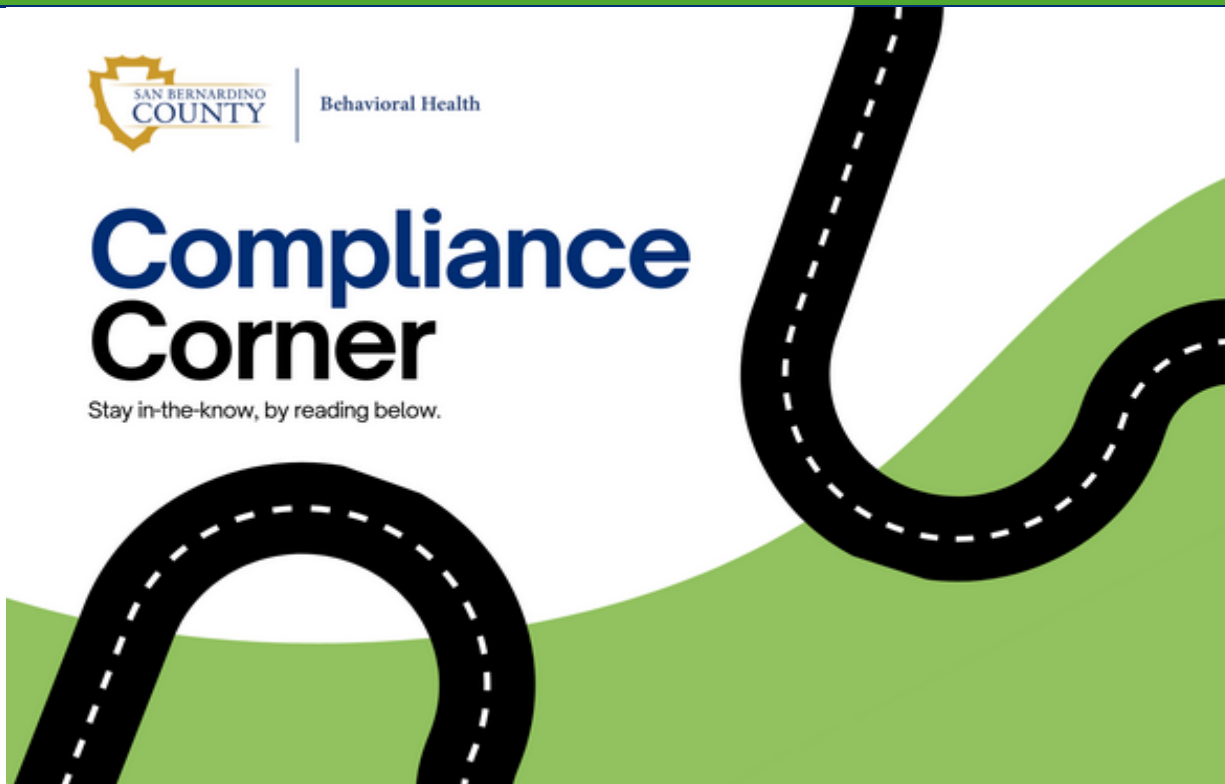
## Compliance



Behavioral Health

## Compliance Corner

Stay in-the-know, by reading below.



### Updated Compliance Hotline Reporting Flyer

Please see the recently updated Compliance Hotline internal flyer containing Department of Behavioral Health (DBH) Office of Compliance contact information for reporting actual or suspected fraud, waste or abuse; or reporting privacy incidents or potential breaches. It is intended that staff have the flyer readily available for reporting violations if needed, as well as each facility to have the flyer posted in break areas or other common employee areas where information is communicated. \*See *DBH Fraud, Waste Abuse Policy* ([COM0927](#)) and *Privacy Incident Policy* ([COM0944](#)).

[Compliance Hotline Reporting Flyer](#)

[Newly Posted Departmental Policies, Procedures, and Forms](#)

The following are newly posted departmental policies, procedures, notices, and forms from June through July 2025.

**Please review, as each DBH staff member is responsible for familiarization with department notices, policies, procedures, and forms.** These items can be found on the DBH Website, under the “For Agencies” drop down menu in the section titled “Documents.” You can locate each document by clicking the appropriate tab and typing the title or number into the search box on the right. You can also search by sorting the column titled “Name” (by clicking on it) and locating the document alphabetically.

### **Newly Posted Departmental Policies, Procedures, and Forms**

#### **CalAIM Coding/Documentation/IT/Revenue Cycle Updates**

Please see the recently updated CalAIM Coding/Documentation/IT/Revenue Cycle Updates, which outlines updates to DHCS’s Specialty Mental Health and DMC-ODS Service Tables. Updates start on page eight (8), and reflect 2.2, 2.3 and 3.0 version changes that apply to DBH services.

### **CalAIM Coding/Documentation/IT/Revenue Cycle Updates**

#### **Medicare Fraud Scheme Involving Phishing Requests**

The Centers for Medicare & Medicaid Services (CMS) has issued an alert concerning a fraud scheme targeting Medicare providers and suppliers. The scheme involves scammers impersonating CMS and sending phishing requests for medical records or payment of alleged Medicare debts, often via fax or email, falsely claiming to be part of a Medicare audit or debt collection efforts.

CMS **DOES NOT** initiate audits by requesting medical records via fax or email unless a provider requests it, and Medicare overpayment collections are handled through an established process through the Medicare Administrative Contractors (MACs).

If you receive a suspicious request, **DO NOT** respond and ensure adherence in accordance with phishing incident reporting processes.

For additional guidance on preventing and identifying phishing requests refer to Electronic Mail Policy ([IT5005](#)) and Privacy Incident Policy ([COM0944](#)) located on the DBH website in the Standard Practice Manual. Please take the time to review, as DBH staff and partners are responsible for familiarization with all relevant policies and procedures.

If you have any questions regarding this Alert, please contact the Office of Compliance at 909-388-0879. For reporting email phishing **within DBH**, use outlook ribbon to select “Phish Alert Report” and/or report to DBH IT Security team if there is a suspected security breach ([dbh-it-security@dbh.sbcounty.gov](mailto:dbh-it-security@dbh.sbcounty.gov)).

**Monthly Partner Feature: Office of Disaster & Safety**

### **Heat Illness Prevention Plan (HIPP)**

It is the policy of DBH in accordance with Department and County policies, California Code of Regulations, Title 8 § 3395, and § 3396, to implement a Heat Illness Prevention Plan (HIPP) to educate DBH staff on the prevention of illnesses associated with exposure to indoor and outdoor heat.

Staff are expected to study the HIPP to learn ways to protect themselves from heat illness while performing their duties both outside and inside.

The HIPP is maintained at DBH worksites in the Safety Coordinator binder and can be accessed electronically at [Internal DBH Forms & Manuals](#). The HIPP is also available to workers or their representatives upon request.

If you have any questions regarding this guidance, please contact **DBH - Disaster & Safety** at [safety@dbh.sbcounty.gov](mailto:safety@dbh.sbcounty.gov)

**Department of Behavioral Health - WEBMASTER**  
(909) 386-9730

*Our job is to create a county in which those who reside and invest can prosper and achieve well-being.*

**[www.SBCounty.gov/DBH](http://www.SBCounty.gov/DBH)**

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