

Department of Behavioral Health ANNOUNCEMENT



Compliance



Behavioral Health

Compliance Corner

Stay in-the-know, by reading below.

Newly Posted Departmental Policies, Procedures, and Forms

The following are newly posted departmental policies, procedures, notices, and forms from October through November 2025.

Please review, as each DBH staff member is responsible for familiarization with department notices, policies, procedures, and forms. These items can be found on the DBH Website, under the "For Agencies" drop down menu in the section titled "Documents." You can locate each document by clicking the appropriate tab and typing the title or number into the search box on the right. You can also search by sorting the column titled "Name" (by clicking on it) and locating the document alphabetically.

Revised Policies and Procedures:

- COM0905 Confidentiality of Protected Health Information

New Forms:

- ADT002 Emergency Shelter Referral Voucher Form
- ADT003 Emergency Shelter Monthly Summary Form

Revised Forms:

- CLP050 DBH 5150 5585 Assessment Evaluation Crisis Form (DHCS 1801)
- PR006 Guidance for Detaining Persons by 5150 Application in Non LPS Designated Facility
- PR007 Implementation of AB2275 for San Bernardino County

For more information, contact Policy Management Unit by email or phone at DBHPMUquestions@dbh.sbcounty.gov or (909) 388-0879.

Newly Posted Departmental Policies, Procedures, and Forms**Mobile Clinic Privacy Safeguards and Coding Guidance**

This guidance is being issued to assist DBH providers who are working within a Mobile Crisis or Mobile Clinic setting. Its purpose is to ensure that clients' protected health information (PHI) is appropriately safeguarded while delivering mental health and substance use disorder (SUD) services in a mobile unit. Additionally, it outlines coding requirements to ensure accuracy when billing for services delivered via a mobile unit.

[Click Here to Review the Mobile Clinic Guidance](#)

**5150/5585 Assessment, Evaluation, and Crisis Intervention Form (CLP050)
Updated**

The Office of Compliance has updated **DBH 5150/5585 Assessment/Evaluation/Crisis Intervention Form (CLP050)**, which is DBH's version of the Department of Health Care Services (DHCS) 1801 *Application for Up to 72-hour Assessment, Evaluation, and Crisis Intervention or Placement for Evaluation and Treatment* form.

The revised CLP050 form now includes clear instructions for 5150 hold writers to submit a copy of the completed form to the DBH-5150 inbox at dbh-5150forms@dbh.sbcounty.gov.
This updated version is to be used **effective immediately**.

For facilities, hospitals, and 5150 hold writers seeking guidance on proper 5150 routing, 5150 Certification Training, or questions concerning the 5150/5585 Transportation Policy ([CLP0829](#)) or Procedure ([CLP0829-1](#)), please refer to the [DBH 5150 Email Directory](#) table below.

5150 Email Directory

Complete all applicable items below:

If you are a...	That...	Then send a copy of the hold to...
5150 Hold Writer	Wrote a 5150 hold on an individual	DBH-5150Forms@dbh.sbcounty.gov
Facility	Accepted an individual on 5150 Hold written by a peace officer and the peace officer has requested a notification of the person's release	DBHDirector-Notification5152.12@dbh.sbcounty.gov
Hospital	Accepted an individual on 5150 Hold written by Law Enforcement	DBH-SBCountyED-LEInvolApp@dbh.sbcounty.gov
If you are a...	That...	Then send an email to...
5150 Hold Writer	Has a question regarding a 5150 Policy or Procedure	DBH-5150Questions@dbh.sbcounty.gov
Facility Point of Contact	Is registering an employee for a 5150 Certification Training	DBH-5150Cert@dbh.sbcounty.gov

This information can also be found on the DBH website by navigating to the “**Services**” tab and then selecting “[Senate Bill 43](#).”

Department of Behavioral Health - WEBMASTER

(909) 386-9730

Our job is to create a county in which those who reside and invest can prosper and achieve well-being.

www.SBCounty.gov/DBH

County of San Bernardino Confidentiality Notice: This communication contains confidential information sent solely for the use of the intended recipient. If you are not the intended recipient of this communication, you are not authorized to use it in any manner, except to immediately destroy it and notify the sender.