

Department of Behavioral Health ANNOUNCEMENT



Compliance



Behavioral Health

Compliance Corner

Stay in-the-know, by reading below.

Newly Posted Departmental Policies, Procedures, and Forms

The following are newly posted departmental policies, procedures, notices, and forms from November through December 2025.

Please review, as each DBH staff member is responsible for familiarization with department notices, policies, procedures, and forms. These items can be found on the DBH Website, under the "For Agencies" drop down menu in the section titled "Documents." You can locate each document by clicking the appropriate tab and typing the title or number into the search box on the right. You can also search by sorting the column titled "Name" (by clicking on it) and locating the document alphabetically.

Revised Policies and Procedures:

- COM0944 Privacy Incident Policy

New Forms:

- ADT002 Emergency Shelter Referral Voucher Form
- ADT003 Emergency Shelter Monthly Summary Form
- ADT004 BHBH Enhanced Shelter Claim Form Modified
- ADT005 BHBH Enhanced Shelter Referral Voucher Form
- ADT006 BHBH Hotel Motel Shelter Referral Voucher Form
- ADT007-A BHBH \$75 Hotel/Motel Monthly Summary-Claim for Reimbursement
- ADT007-B BHBH \$85 Hotel/Motel Monthly Summary-Claim for Reimbursement
- ADT007-C BHBH \$90 Hotel/Motel Monthly Summary-Claim for Reimbursement
- ADT007-D BHBH \$119 Hotel/Motel Monthly Summary-Claim for Reimbursement

Revised Forms:

- CLP050 DBH 5150 5585 Assessment Evaluation Crisis Form (DHCS 1801)

For more information, contact Policy Management Unit by email or phone at DBHPMUquestions@dbh.sbcounty.gov or (909) 388-0879.

Newly Posted Departmental Policies, Procedures, and Forms**Updated Compliance Hotline Reporting Flyer**

Please see the Compliance Hotline internal flyer containing DBH Office of Compliance information for reporting actual or suspected fraud, waste or abuse and/or privacy incidents or potential breaches. It is intended that staff have the flyer readily available for reporting violations if needed, as well as each facility to have the flyer posted in common employee areas.

*See DBH Fraud, Waste Abuse Policy ([COM0927](#)) and Privacy Incident Policy ([COM0944](#)).

Compliance Hotline Reporting Flyer

Wishing You

Happy Holidays

From All of Us at the Office of Compliance

Department of Behavioral Health - WEBMASTER

(909) 386-9730

Our job is to create a county in which those who reside and invest can prosper and achieve well-being.

www.SBCounty.gov/DBH

County of San Bernardino Confidentiality Notice: This communication contains confidential information sent solely for the use of the intended recipient. If you are not the intended recipient of this communication, you are not authorized to use it in any manner, except to immediately destroy it and notify the sender.

