

**Wells must be constructed by a California State licensed well driller. Please see our listing under [Well Driller Report](#).**

- The applicant/property owner must select a licensed C-57 well driller or a consultant.
- The well driller or consultant will then complete the EHS application for a Well Permit. [http://wp.sbcounty.gov/dph/wp-content/uploads/sites/7/2019/05/well\\_permit\\_application.pdf](http://wp.sbcounty.gov/dph/wp-content/uploads/sites/7/2019/05/well_permit_application.pdf)
- Once the Well Permit application is completed the well driller or consultant will submit it to EHS along with applicable fees depending on well type (Please see [Current Fee Schedule](#)).
  - Completed applications can be sent via email to: [ehs.customerservice@dph.sbcounty.gov](mailto:ehs.customerservice@dph.sbcounty.gov), also can be mailed in or submitted in office.
  - EHS will convey any applicable information to the applicant, if well site is located in an area where other agencies may have additional requirements.
- EHS Staff will review the application. Once approved the well driller and/or consultant will be emailed the approved well permit and construction may begin.
- When construction is completed the well driller must submit a Well Completion Report (WCR) to EHS within 30 days.
- As soon as WCR is received EHS will then contact the owner and/or driller to schedule a final field inspection to verify that well surface features are constructed according to State standards. *Samples will be taken by EHS for Individual/Domestic Wells.*
- When surface features are determined to be constructed to appropriate standards, a “Well Tag” is issued. The “Well Tag” is used by the owner to obtain any necessary building/electrical permits from the local Building and Safety Department and/or utility company.
- Water sample results from the lab will be mailed/emailed to the owner once lab results are received by EHS.