



Public Health
Environmental Health Services

Body Art Safety Plan

Facility Name: _____

Facility Address: _____

Last Updated: _____

Created by: _____

San Bernardino County
COVID-19 Information

[SBCOVID19.com](https://www.sbcounty.gov/dph/ehs/sbcounty19)

COVID-19 Hotline: (909) 387-3911
Monday-Friday from 9 a.m. – 5 p.m.

Environmental Health Services
385 N. Arrowhead Ave. 2nd Floor
San Bernardino, CA 92415

Call or Text: 800.442.2283
[wp.sbcounty.gov/dph/ehs](https://www.sbcounty.gov/dph/ehs)

TABLE OF CONTENTS

GOAL OF THE BODY ART SAFETY PLAN	2
FACE COVERINGS, SOCIAL DISTANCING, AND MINIMIZING CONTACT	3
FACE COVERINGS.....	3
SOCIAL DISTANCING	4
MINIMIZING CONTACT	5
CLEANING AND DISINFECTING	6
PROTECTION TO HEALTH.....	7
PRACTITIONER TRAINING	7
SICK POLICY and SCREENING	9
HAND WASHING.....	10
PERSONAL PROTECTIVE EQUIPMENT (PPE).....	11
SIGNS.....	12

GOAL OF THE BODY ART SAFETY PLAN

The following guide is intended to assist Body Art Facilities (Tattoo, Permanent Cosmetics, Piercing, and Branding) by providing recommendations on creating a Body Art Safety Plan. The plan is intended to increase safety for all persons (including owner, practitioners, employees, clients, or non-employees) inside the facility by providing a clear set of policies and procedures to prevent the spread of the SARS-CoV-2 (COVID-19). All facilities shall continue to follow their own Infection Prevention Control Plan (IPCP) and all Federal, State, and local regulations that apply to their business. Revision to the IPCP and the COVID-19 Body Art Safety Plan may be necessary to address ongoing changes like changes to cleaning frequency, PPE requirements, or other changes in operations or procedures as they arise.

Prohibited Procedures

Suspend piercing, tattooing and other body art procedures for the mouth and nose area. Piercings and tattoos that require removal of face coverings are prohibited until the State Shelter in Place Order is lifted.

The Body Art Safety Plan should be used in conjunction with your IPCP. The Body Art Safety Plan does not replace the IPCP. The following items are recommended to be addressed in the plan.

State guidance document for expanded personal services shall be adhered to and can be found here: [covid19.ca.gov/Guidance](https://www.covid19.ca.gov/Guidance)

This Body Art Safety Plan should be available upon request by customers.

FACE COVERINGS, SOCIAL DISTANCING, AND MINIMIZING CONTACT

FACE COVERINGS must be worn by both staff and clients.

Yes <input type="checkbox"/>	No <input type="checkbox"/>	A face covering policy for everyone, including clients, employees, and practitioners, is required. Has the facility implemented such a policy? Explain the policy:
Yes <input type="checkbox"/>	No <input type="checkbox"/>	Does the facility/practitioner notify clients about the face covering policy? (Examples: during phone consultation, email, etc.) Explain the notification system:
Yes <input type="checkbox"/>	No <input type="checkbox"/>	Is there a policy in the event that someone does not have a face covering or if the person refuses to wear a face covering? Explain the policy:

Note: It is recommended to use a new and clean face covering for each procedure and client. During procedures, workers should also consider wearing a face shield for eye protection (with a face covering), if available. For reusable face coverings, it is recommended to: don a clean face covering and have a sufficient amount for each procedure; wash and disinfect on a daily basis or between procedures if necessary.

Additional Comments:

SOCIAL DISTANCING is recommended to be practiced at all times while inside the body art facility by the customer and practitioner.

When implementing social distancing policies or procedures please explain the following:

Yes <input type="checkbox"/>	No <input type="checkbox"/>	Will the facility be taking appointments only?
Yes <input type="checkbox"/>	No <input type="checkbox"/>	Will consultations or other work be conducted remotely? (Example: video call, phone call, email, text, or etc.) Explain how consultations are done:
Yes <input type="checkbox"/>	No <input type="checkbox"/>	Do clients have sufficient space for seating in the waiting area while maintaining 6 feet of separation? Consider asking clients to wait in another location or vehicles until ready. Explain how distancing is achieved in the waiting area:
Yes <input type="checkbox"/>	No <input type="checkbox"/>	Are markings in-place to control foot traffic and indicate a spacing of 6-feet? Explain how foot traffic is controlled:

Note: It is important to consider methods to maintain 6-feet in separation around work areas such as beds, tables etc. while being practicable. It is recommended that staff provide body art services for only one client at a time.

Additional Comments:

MINIMIZING CONTACT is recommended to limit unnecessary contact between individuals and frequently touched surfaces to prevent the potential spread of the COVID-19.

When implementing methods to minimize contact please explain the following:

Yes <input type="checkbox"/>	No <input type="checkbox"/>	Have the high-contact areas been identified in the facility? (Consider: payment systems like cash, cellphones, magazines, art portfolios, displays, door knobs, counters etc.) List all the high-contact areas and explain how contact is minimized:
Yes <input type="checkbox"/>	No <input type="checkbox"/>	Are additional barriers being used? For example, clear barriers at the front counter. Explain where and how barriers are used:
Yes <input type="checkbox"/>	No <input type="checkbox"/>	Are any touchless payment methods being implemented? Explain the payment method:
Yes <input type="checkbox"/>	No <input type="checkbox"/>	Is there a cellphone use policy? It is recommended for everyone in the facility to refrain from unnecessary cellphone use in procedure areas and maintaining a supply of disinfecting wipes for cellphones. Explain the facility cell phone use policy:

Additional Comments:

CLEANING AND DISINFECTING

CLEANING AND DISINFECTING policies should be in-place in accordance with the California Safe Body Art Act. It is recommended to include additional cleaning and disinfecting processes to address COVID-19 concerns.

When implementing additional cleaning and disinfecting policies or procedures, please explain the following:

Yes <input type="checkbox"/>	No <input type="checkbox"/>	Explain the cleaning and disinfection procedures and frequency for high-contact areas in the facility?
Yes <input type="checkbox"/>	No <input type="checkbox"/>	Is there an adequate supply of EPA approved disinfectants?
Yes <input type="checkbox"/>	No <input type="checkbox"/>	Is there a recorded log to be completed by staff when cleaning and disinfecting? A cleaning log template is included in the Body Art Safety Plan Packet.
Yes <input type="checkbox"/>	No <input type="checkbox"/>	Has the facility specified who is responsible for cleaning and disinfection of high-contact areas?

Note: Your facility should increase the frequency of cleaning and disinfecting surfaces and high-contact areas. **Cleaning reduces** the number of germs, dirt, and impurities while **disinfecting kills** germs on surfaces. A quick guide on how to disinfect your facility can be found here [CDC Cleaning and Disinfecting](#).

Additional Comments:

PROTECTION TO HEALTH

PRACTITIONER TRAINING is recommended prior to re-opening any body art facility.

Please explain the following:

Yes <input type="checkbox"/>	No <input type="checkbox"/>	Have all the body art practitioners been trained on the facility's Infection Prevention and Control Plan?
Yes <input type="checkbox"/>	No <input type="checkbox"/>	Are all body art practitioners and employees properly trained in policies and procedures, including this Body Art Safety Plan?
Yes <input type="checkbox"/>	No <input type="checkbox"/>	Do all body art practitioners have a current and valid Body Art Practitioner Registration that is posted at the workstation?
Yes <input type="checkbox"/>	No <input type="checkbox"/>	Do all body art practitioners have a current and valid Blood borne Pathogens (BBP) training certificate that is posted at the workstation?
Yes <input type="checkbox"/>	No <input type="checkbox"/>	Do all body art practitioners have a Hepatitis B declination form or proof of immunization with all required boosters on file at the facility?
Yes <input type="checkbox"/>	No <input type="checkbox"/>	Are all body art practitioners properly trained in the frequency of hand washing?

Note: The California Safe Body Art Act (California Health & Safety Code Section 119309(i)) restricts the storage and consumption of Food, Drinks, Tobacco Products, and Personal Effects in the procedure area and are not permitted. The practitioner shall not eat, drink, or smoke while performing a procedure. If a client requests to eat, drink, or smoke, the procedure shall be stopped and the procedure site shall be protected from possible contamination while the client leaves the procedure area to eat, drink, or smoke.

Additional topics for employee training can be found in the State's Guidance Document for expanded personal services, [covid19.ca.gov/pdf/expanded-personal-services](https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/Expanded-Personal-Services.aspx).

The facility needs to ensure all practitioners and employees are trained and practicing the following:

- Informed on how to prevent the spread of [COVID-19](#), and which underlying health conditions may make individuals more susceptible to contracting the virus.
- Self-screening at home, including temperature checks and identifying any COVID-19 [symptoms](#), as described by the CDC, for all employees.
- Stay home if you have symptoms of COVID-19 such as frequent cough, fever, difficulty breathing, chills, muscle pain, sore throat, recent loss of taste or smell, or if you or someone you live with has been diagnosed with COVID-19.
- Seek medical attention if symptoms become severe, including persistent pain or pressure in the chest, confusion, or bluish lips or face.
- Frequent hand washing with soap and water, including scrubbing with soap for 20 seconds (or using hand sanitizer with at least 60% alcohol (preferred) when employees cannot get to a sink or handwashing station, per CDC guidelines). Body Art facilities are still required to follow hand hygiene procedures.
- The importance of social distancing, both at work and off work time.
- The proper use of face coverings, including:
 - Face coverings do not protect the wearer.

- Face coverings can help protect people near the wearer, but do not replace the need for social distancing and frequent hand washing.
- Face coverings must cover the nose and mouth.
- Employees should wash or sanitize hands before and after using or adjusting face coverings.
- Avoid touching eyes, nose, and mouth.
- Face coverings should be washed or discarded after each shift.
- Temporary or contract workers at the facility are properly trained in COVID- 19 prevention policies and have necessary protective equipment. Discuss these responsibilities ahead of time with organizations supplying temporary and/or contract workers.
- There is information on employer or government-sponsored leave benefits the employee may be entitled to receive. See additional information on government programs supporting sick leave and worker's compensation for COVID-19, labor.ca.gov/coronavirus2019, including employee's sick leave rights under the Families First Coronavirus Response Act and employee's right to workers' compensation benefits and presumption of the work-relatedness of COVID-19 pursuant to the Governor's Executive Order N-62-20.

Additional Comments:

SICK POLICY and SCREENING procedures are encouraged to ensure practitioners and employees are not working while sick or showing signs/symptoms of illness and non-employees/clients are not having body art procedures done while sick or showing signs or symptoms of illness to prevent the potential spread of COVID-19.

When implementing a sick policy or procedure please explain the following:

Yes <input type="checkbox"/>	No <input type="checkbox"/>	Does the facility have a screening process for everyone, including non-employees, clients, and practitioners, for COVID-19 symptoms? Example: touchless thermometers to screen the temperature of everyone entering the facility. Explain the screening process:
Yes <input type="checkbox"/>	No <input type="checkbox"/>	Is there a policy in-place in an event an employees, practitioners, or clients are showing signs/symptoms of COVID-19? Explain the policy:
Yes <input type="checkbox"/>	No <input type="checkbox"/>	Is there a health monitoring procedure for practitioners to ensure practitioners are not working while sick or having symptoms? Explain the monitoring procedure:

Note: A sample Supplemental Medical Questionnaire is provided at the end of this packet along with a sign-in sheet. It is recommended to use a daily sign-in sheet with name, time entered, and time exited for all persons, including practitioners and customers, entering the facility, in case of exposure to assist with contact-tracing.

Additional Comments:

HAND WASHING requirements should be followed before, during, and after each procedure. It is recommended to add additional hand washing procedures to address COVID-19 concerns.

When implementing additional hand washing policies or procedures, please explain the following:

Yes <input type="checkbox"/>	No <input type="checkbox"/>	Is there additional hand washing frequency for employees/practitioners? Describe the additional hand washing frequency:																		
Yes <input type="checkbox"/>	No <input type="checkbox"/>	Are hand washing stations available for clients and non-employees? List the location(s) of the hand washing station(s) that are available for non-employees: <table border="1" data-bbox="407 646 1435 821"> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> </table>																		
Yes <input type="checkbox"/>	No <input type="checkbox"/>	An adequate supply of containerized liquid soap, hand sanitizers, and paper towels shall be maintained at all hand washing stations (procedure areas, decontamination areas, or restrooms) in the facility. Does the facility have sufficient supplies to stock all hand washing facilities?																		
Yes <input type="checkbox"/>	No <input type="checkbox"/>	Are hot and cold water available at each hand washing station? List the location of all hand washing stations in the facility and whether hot and cold water is available. What is the facility hand washing policy for clients and non-employees: <table border="1" data-bbox="407 1073 1435 1367"> <thead> <tr> <th data-bbox="407 1073 964 1108">Hand Washing Stations</th> <th data-bbox="964 1073 1219 1108">Hot available?</th> <th data-bbox="1219 1073 1435 1108">Cold available?</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> </tbody> </table>	Hand Washing Stations	Hot available?	Cold available?															
Hand Washing Stations	Hot available?	Cold available?																		
Yes <input type="checkbox"/>	No <input type="checkbox"/>	Are there adequate supplies of alcohol-based hand sanitizers (with at least 60% alcohol) in strategic areas? The use of hand sanitizers does not replace hand washing. List out where hand sanitizers are placed in the facility: <table border="1" data-bbox="407 1507 1435 1675"> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> </table>																		

Note: The California Safe Body Art Act (CH&SC § 119314) requires sinks to be supplied with hot and cold running water, containerized liquid soap, and single-use paper towels that are dispensed from a wall-mounted, touchless dispenser.

Additional Comments:

PERSONAL PROTECTIVE EQUIPMENT (PPE) is required to be used during any body art procedure as required by the California Safe Body Art Act and the facility's Infection Prevention and Control Plan.

When implementing PPE policies or procedures please explain the following:

Yes <input type="checkbox"/>	No <input type="checkbox"/>	Will additional PPE, apart from what is already required per the IPCP, be required for practitioners or clients during body art procedures?
		List out the additional PPEs used:

Additional Comments:

SIGNS

SIGNS are recommended to be placed in areas that are easily visible to all individuals who enter the facility. Please see our COVID-19 signs available for use on our website.

Yes <input type="checkbox"/>	No <input type="checkbox"/>	Are signs posted in easily visible locations? (Example: front entrance of the facility, reception/waiting areas, procedure areas, or etc.). Please list all areas where signs are posted.
Yes <input type="checkbox"/>	No <input type="checkbox"/>	Are there signs posted that have information on COVID-19 Symptoms as provided by the California Department of Public Health (CDPH) and the Centers for Disease Control and Prevention (CDC)? <ul style="list-style-type: none"> • CDPH Symptoms can be found here: https://covid19.ca.gov/symptoms-and-risks/ • CDC Symptoms can be found here: https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html
Yes <input type="checkbox"/>	No <input type="checkbox"/>	Do the posted signs include a “Do Not Enter” notice for any person experiencing COVID-19 symptoms?
Yes <input type="checkbox"/>	No <input type="checkbox"/>	Do the posted signs include a notice to wear face covering within the facility at all times?
Yes <input type="checkbox"/>	No <input type="checkbox"/>	Do the posted signs include a notice to maintain physical distance of 6 feet from other individuals as much as possible?
Yes <input type="checkbox"/>	No <input type="checkbox"/>	Do the posted signs include when to wash your hands?

Note: All the information may be on a single sign and should be posted in the recommended areas.

Additional Comments:
