

**DID YOU KNOW?**

**CEU APPLICATION MODULE  
MAY 2021**



# **DID YOU KNOW**

**THAT CHILDREN AUTOMATICALLY GET  
A PROFILE IN THE CEU MODULE WHEN  
THE PARENT COMPLETES THE  
INTEREST FORM?**

**ADMINISTRATION DOES IT FOR YOU.**

# HERE'S WHAT TO DO:

## ONLINE INTEREST FORM

1. Upload an Application packet into the CEU profile that has been already created in the system.

(DO NOT DELETE the entry and create a new one)

## STANDARD APPLICATION

1. Create a profile for the child in the CEU Application module when you are ready to upload the application.
2. Update as needed.