



**COUNTY OF SAN BERNARDINO  
PRESCHOOL SERVICES DEPARTMENT  
POLICY**

**NO. 01      ISSUE 1**  
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**EFFECTIVE: 07-01-10**  
Updated

**SUBJECT:**  
INFANT MENU PRODUCTION RECORDS

**APPROVED: 10-20-10**

  
**BY: Ron Griffin, Director**

**PURPOSE**

Serve infants during socialization days that comply with CACFP Infant Meal Patterns.

**POLICY**

Offer appropriate meals and snacks for infants during socialization.  
Forms applicable to this policy: Monthly Infant Feeding Update, Birth thru 3 months Menu Production Record, 4 months through 7 months Menu Production Record and 8 through 11 months Menu Production Record, Infant Meal Pattern Requirements and Infant Meal Count.

**REFERENCE**

Head Start Performance Standards 1304.23 (b)(1)(iv)

**PROCEDURE**

Before infants are fed at socialization, Home Visitors must have parents complete the Monthly Infant Feeding Form on a monthly basis. Since baby's developmental readiness determines which foods should be fed, what texture the foods should be and which feeding styles to use, CACFP requires that **MPR's** must be completed **for each infant** that eats during home visit socialization.

CACFP Infant MPR's are broken out into 3 groups:

- Birth through 3 month
- 4 through 7 months
- 8 through 11 months

In addition to completing MPR's for each infant attending on socialization days, Food Service Workers will also be asked to work with the Home Visitor to document the meal count form.