



Purchasing

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## SENATE BILL 1383 FACT SHEET

PETE MENDOZA, *Director of Purchasing*



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# SENATE BILL 1383

## PAPER PROCUREMENT FACT SHEET



### What is the SB 1383?

California Senate Bill 1383 is a statewide effort to reduce emissions of short-lived climate pollutants (SLCP) by reducing organic waste disposal to 50% by 2020 and 75% by 2025. Organic waste in landfills emits 20% of the state's methane, a climate super pollutant 84 times more potent than carbon dioxide.

As of January 1, 2022, Senate Bill 1383 mandates that jurisdictions, including cities, counties, or special districts providing solid waste collection services, must procure recycled-content paper products. These products should contain a minimum of 30% post-consumer recycled (PCR) content, provided they are available in the marketplace at a reasonable price and meet acceptable quality standards.

All paper products, printing and writing paper are covered, unless exempted. Below are examples of paper products generally purchased by local governments.



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Adapted from Cal Recycle  
Website ([/organics/slcp](https://www.calrecycle.ca.gov/organics/slcp))



#### PRINTING & WRITING PAPERS

- Copy paper
- Watermark
- Note Pads
- Offset

#### PAPER OFFICE SUPPLIES

- File Folders
- Envelopes
- Sticky Notes
- Boxes & Packaging

#### PRINTED MATERIALS

- Calendars
- Brochures
- Magazines
- Posters
- Newsprint

#### JANITORIAL PAPERS

- Toilet Paper
- Paper Towels
- Facial Tissues
- Toilet Seat Covers

## BACKGROUND

On June 28, 2022, the San Bernardino County Board of Supervisors (Board) revised several policies related to procurement and environmentally preferable purchasing. Specifically, amendments were made to policies 11-04 (Procurement of Goods, Supplies, Equipment, and Services), 11-08 (Environmentally Preferable Purchasing), 11-08 SP1 (Environmental Factors and Service Labels), and 11-08 SP2 (Product Service and Program Standards). For detailed information on these policies and are in compliance with SB 1383, please refer to the Green Initiative Overview on the Purchasing department's website.

In accordance with Policy 11-08, San Bernardino County (the County) has adopted a procurement

policy that promotes the principles of reduction, reuse, and recycling among County departments, consultants, contractors, and other entities or organizations engaged in business with the County. This policy aims to stimulate demand for products that are environmentally sustainable, including those made from post-consumer recycled content paper or recovered organic waste products. The County encourages all involved parties to integrate environmental sustainability into their operations and actively incorporate County environmental policies and practices into the scope of their work for the County.



# SAN BERNARDINO COUNTY STANDARD PRACTICES

## Use of Recycled Paper

In accordance with County Policy 11-08, the County prefers to acquire and use products with higher levels of post-consumer recycled content. If quality of Recycled-Content Paper products and printing and writing paper are equal to that of non-recycled items, all departments and divisions of the County shall purchase Recycled-Content Paper products, printing and writing paper that consists of at least thirty percent (30%), by fiber weight, post-consumer fiber, whenever available at the same or a lesser total cost than non-recycled items, consistent with the requirements of

the Public Contracts Code, Sections 22150 through 22154 and Sections 12200 and 12209, as amended. Environmentally preferable goods and materials must perform satisfactorily and be available at a reasonable price. The County requires vendors to use recycled paper for proposals and for any printed or photocopied material created as a result of a contract with the County. The policy also requires vendors to use both sides of paper sheets for reports submitted to the County whenever practicable.

## Environmental Reporting

To assist the County in meeting the reporting requirements of the California Integrated Waste Management Act of 1989 (AB 939), vendors must be able to annually report to the County's environmentally

preferable purchases. Service providers are also asked to report on environmentally preferable goods and materials used in the provision of their service to the County.

## Recycled Content Paper Procurement Requirements

In fulfilling the County's reporting requirements to the State of California, vendor must annually submit documentation of environmentally sustainable goods and materials and state the minimum percentage of post-consumer material in the recycled content product and recyclable paper, and certify in writing under penalty of perjury on a County approved form by the date specified by the department. New vendors must submit an environmentally preferable goods and materials form prior to a contract award. A waiver of certification may be allowed if the percentage of post-consumer

material in the paper products, materials, goods, or supplies can be verified in a written advertisement, including, but not limited to, a product label, a catalog, or a manufacturer or vendor Internet Website. Vendors must also certify that the paper products and printing and writing paper offered or sold to the County are eligible to be labeled with an unqualified recyclable label as defined in 16 CFR Section 260.12 as published January 1, 2013.



## RECYCLING PAPER FUN FACTS

- Worldwide 4 billion to 8 billion trees are cut down every year for paper. That's one percent of the Amazon Rainforest every year ([8billiontrees.com](http://8billiontrees.com)).
- Recycled paper production emits 40% fewer greenhouse gases ([www.greenamerica.org](http://www.greenamerica.org)).
- Paper is one of the most often recycled materials, accounting for half of the materials collected for recycling by weight ([The World Economic Forum](http://TheWorldEconomicForum)).
- Recycling 1 ton of paper can save 17 trees, 7,000 gallons of water, 2 barrels of oil, and 4,000 kilowatts of electricity ([www.treehugger.com](http://www.treehugger.com)).

# IMPLEMENTATION TIPS

- Include 30% PCR as minimum standard in contracts.
- Require departments to justify purchases when they do not.
- Extend to service contracts, when feasible.



## RecyclabilityRECORD KEEPING

- Maintain all documents supporting compliance.
- Proof of purchase of all paper products by volume and type.
- Certifications and verification for:
  - Post-consumer recycled content.
  - Recyclability.
- All other documentation supporting compliance:
  - Such as the reason for the purchase of non-compliant products.

## RECYCLABILITY

- Purchase paper products that are eligible to be labeled with an “unqualified recyclable label”.
- Recycling facilities are available to 60% of consumers.
- Requires vendors to verify recyclability in writing.

## WHY RECYCLABILITY?

The goal is to avoid purchasing products that ultimately contribute to waste, such as those made from multiple materials or lined materials.





Purchasing

# **San Bernardino County Purchasing takes pride in contributing to the community by collaborating with CalRecycle to uphold the mandates of Senate Bill 1383.**

This information is provided for informative purposes only; no further action is required.



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Adapted from CalRecycle  
Website (/organics/slcp)



**San Bernardino County  
Purchasing Department**

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**777 East Rialto Avenue  
San Bernardino, CA 92415**

**909-387-2060**