

**Workforce Development Board**  
**SPECIAL POPULATIONS COMMITTEE MEETING**  
Workforce Development Board Conference Room  
Workforce Development Department Administration Office  
290 North D Street, 6<sup>th</sup> Floor, San Bernardino, California

WEDNESDAY, JANUARY 11, 2017, 2:30 p.m.

**MINUTES**

1) Chair called meeting to order at 2:35 pm. In attendance:

**Committee Members Present**

William Sterling  
Robert Loeun  
Tony Myrell  
Phil Cothran  
Jonathan Weldy  
Vince Toms  
Beth Burt  
Douglas Fazekas  
Tamica Fouts-Rachel

**Committee Members Absent**

Laurie Stalnaker  
Joseph Williams  
Enrique Martinez  
Pauline Pina  
Audrey Mathews  
Stephanie Congdon  
Yukiko Long

**Staff**

Reg Javier, Deputy Executive Officer  
Mariann Ruffolo, Deputy Director  
Miguel McQueen, Deputy Director  
Gina Beltran- Executive Secretary  
Sandy Harmsen, Project Executive

**OPENING**

Pledge of allegiance was led by Miguel McQueen and introductions were made.

**CONSENT**

**ITEM 3- Motion to approve Minutes from September 14, 2016 and November 9, 2017 Special Populations Meetings**

The Chair called for a motion to approve both sets of minutes. Will Sterling made a motion to approve. Jonathan Weldy seconded the motion. None opposed. Motion carried.

**PRESENTATION**

**ITEM 4 – Veterans Affairs**

John Reynolds came to speak about Veterans Affairs and what services his department has to offer Veterans. Their purpose is to get compensation for the Veteran's who are in need of services due to their injuries. He also spoke about how the basic soldier coming home have leadership and technical skills but lack the direction and funding to find employment. They are working with the local Airport and EDD to fill vacant spots however, the referral process is not being used as much as he would like to see. The main goal is to figure out how to engage our educational services to help the Veteran's.

**DISCUSSION**

**ITEM 5- New Website Overview**

The goal is to continue working on the website pages so they can get approved at the February Board meeting. There were some concerns about the site not being able to accommodate vision impaired people. The website is unable to expand on the font size but is web based and can be used with vision readers software.

**ITEM 6- Discuss Next Steps on Special Populations Committee Strategic Action Items**

One of the goals discussed was to see more collaboration with the San Bernardino partners for special populations. Clarissa Jimenez will add this to the spreadsheet.

**INFORMATION**

**County Report** given by Miguel McQueen

The Annual Manufacturers Summit is due to take place on February 3, 2017 in Ontario.

**PUBLIC COMMENT**

There was no public comment.

**ADJOURNMENT**

The Chair called for a motion to adjourn. Will Sterling made a motion to adjourn. Tony Myrell seconded the motion. None opposed. Motion carried. Meeting adjourned at 3:25 p.m.

The next WDB Executive Board Committee meeting is scheduled for Wednesday, April 12, 2017 at 12:30 p.m. to be held at WDD Admin, 290 North D Street, 6<sup>th</sup> Floor, San Bernardino, Ca 92401.

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Gina Beltran, Executive Secretary II