

**Workforce Development Board
YOUTH COMMITTEE MEETING**

Workforce Development Board Conference Room
Workforce Development Department Administration Office
290 North "D" Street, 6th Floor, San Bernardino, California

WEDNESDAY, JANUARY 11, 2017, 12:30 p.m.

MINUTES

In attendance:

Committee Members Present

B.J. Patterson
Andrea Bossieux
Audrey Mathews
John Andrews
Jon Novack
Jonathan Weldy
Kenneth Boshart
Lowell King
Phil Cothran
Tony Myrell
William Sterling

Committee Members Absent

Robert Louen
Hassan Webb

Staff

Reg Javier, Deputy Executive Officer
Mariann Ruffolo, Deputy Director
Miguel McQueen, Deputy Director
Gina Beltran- Executive Secretary
Fred Burks- Administrative Supervisor II
Sandy Harmsen, Project Executive
James Johnson, Business Services Manager

OPENING

Chair called the meeting to order at 12:32 p.m. and led the pledge of allegiance.

Member introductions were done.

CONSENT

ITEM 3- Approve Minutes from September 14, 2016 and November 9, 2016 Meetings

B.J. Patterson called for a motion to approve the both sets of minutes. Lowell King motioned to approve the minutes. Will Sterling second the motion. None opposed. Motion carried.

PRESENTATION

ITEM 4- Special presentation and success story given by Youth provider

Israel Riley, Program Manager of Inland Empire Health Care Training Institute (IEHCTI) presented his youth, Garrett Cox. Garrett came to IEHCTI initially as a favor for a friend. He attended the orientation and was inspired by what services the youth provider could offer he decided to join the program in 2014. It wasn't easy for him at first but he was able to work with great mentors and completed drug counseling and support services. Garrett enjoyed the Institute and what it had to offer and became a CPR Instructor, coordinator and is now proud to be serving as a case worker for the institute.

DISCUSSION

ITEM 5- New Website Overview

Mariann Ruffolo and ISD presented the committee with the new WDD website by way of a video demonstration. The new website is due to go live March 1, 2017. The new website will be mobile friendly and offers stackable content and scrollable content for tablet and smart phone viewing. There was a question as to a test site and Mariann said there is a test site however, only select staff is testing it right now. The group made a recommendation to have the youth providers and youth review the website to make suggestions. Additionally, because of the new format of the website, content will be able to be updated much easier.

ITEM 6- Discuss Next Steps on Youth Committee Strategic Action Items

Mariann Ruffolo reported on the Youth Committee Strategic action items and mentioned the success of the Y4 Conference that was held on December 9, 2016. There were about 500 youth in attendance as well as employers who were interviewing and hiring on the spot. A debrief was done with the vendor and WDD staff which was very positive. Plans for next year's conference are being discussed.

INFORMATION

County Report given by Mariann Ruffolo

Mariann provided department update where she mentioned EDD sent out a notice where they designated our WDB as a high performing board for adult and youth.

The Regional and Local plan overview was presented by MaryAnn Pranke earlier in the day. The posting of the plans for public comment will be soon. Mariann will send notice out to everyone once it's time for posting.

The CWA Youth Conference is next week and youth providers and youth are encouraged to attend.

PUBLIC COMMENT

There were two public comments.

Dominic Woods – Goodwill

He mentioned the new website needs a more youth flavorful appeal.

Teresa Taylor – Youth Provider

She mentioned the website need to be more youth friendly where it will attract youth.

ADJOURNMENT

B.J. Patterson called for a motion to adjourn. Will Sterling motion to adjourn. Second by Jon Novack. Motion carried.

Meeting adjourned at 1:14 p.m.

The next WDB Youth Committee meeting is scheduled for Wednesday, February 22, 2017 at 12:30 pm to be held at WDD Admin, 290 N. "D" Street, 6th Floor, San Bernardino, CA 92401.

Gina Beltran, Executive Secretary II