

YOUTH COMMITTEE MEETING
Workforce Development Board Conference Room
Workforce Development Department Administration Office
290 North "D" Street, 6th Floor, San Bernardino, California

WEDNESDAY, JANUARY 11, 2017 at 12:30 p.m.

This agenda contains a brief description of each item of business to be considered at today's meeting. In accordance with the Brown Act, this meeting agenda is posted at least 72 hours prior to the regularly scheduled meeting on the Workforce Development Board website and on the official Workforce Development Board Bulletin Board outside of the Workforce Development Department Administration Office at 290 North "D" Street, 6th Floor, San Bernardino, CA 92415. The agenda, its supporting documents and all writings received by the Board related to these items are public records and available for review during regular business hours at the WDD Administration Office at 290 North "D" Street, 6th Floor, San Bernardino, CA, 92415. The agenda and its supporting documents can be viewed online at <http://cms.sbcounty.gov/wib/Home.aspx>. However, the online agenda may not include all available supporting documents nor the most current version of documents. Items listed on the Consent Calendar are expected to be routine and non-controversial and, unless the Board directs that an item be held for further discussion, the entire Consent Calendar will be acted upon as the first item of business on the Discussion Calendar.

Members of the public may address the Board on any item on the agenda and on any matter that is within the Board's jurisdiction. To address the Board regarding an item that is on the agenda, complete and submit the purple form entitled "Public Comment". These requests must be submitted to the Executive Secretary to the Board prior to the time the item is called for consideration or prior to the public comments section on the agenda. The Chair will call speakers forward to present their comments at the appropriate time.

Conflict of Interest Advisement

WDB members please be advised: If an item on the Agenda relates to the provision of services by you, your immediate family, the entity you represent, or any person who has made \$250 in campaign contributions to you during the last twelve months, or if approval or disapproval of an Agenda item would have a foreseeable material effect on an economic interest of you, your immediate family, or the entity you represent, **then please follow these procedures:**

"When the Agenda item is first introduced, please immediately announce that you are recusing yourself from participating in the agenda item, and then refrain from discussing, voting on, or otherwise influencing the Board's consideration of the Agenda item."

AGENDA

12:30 PM CONVENE MEETING OF THE WORKFORCE DEVELOPMENT YOUTH COMMITTEE

OPENING

- 1) Chair Call Meeting to Order and Pledge of Allegiance
- 2) Member Introductions

CONSENT

- 3) Approve Minutes from September 14, 2016 and November 9, 2016 Youth Committee Meeting

PRESENTATION

- 4) Special Presentation and Success Story given by Youth Provider

DISCUSSION

- 5) New website overview
- 6) Discuss Next Steps on Youth Committee Strategic Action Items

INFORMATION

- 7) County Report given by Mariann Ruffolo

PUBLIC COMMENT

ADJOURNMENT

In conformity with Government Code section 54957.5, any writing that is a public record, that relates to an item listed on the Agenda, and that will be distributed to all or a majority of the Board less than 72-hours prior to this meeting (or is distributed at this meeting), will be available for public inspection at the time the writing is distributed. This inspection may be made at the office of the Workforce Development Department, 290 North "D" Street, 6th Floor, San Bernardino, California 92415, or during this meeting.

The Workforce Development Board meeting facility is accessible to persons with disabilities. If assistive listening devices or other auxiliary aids or services are needed in order to participate in the public meeting, requests should be made through the Board Secretary at least three (3) business days prior to the Board meeting. The Board Secretary's telephone number is (909) 387-9886 and the office is located at 290 North "D" Street, 6th Floor, San Bernardino, California 92415. California Relay Service 711

This WIOA Title –I financially assisted program or activity is an equal opportunity employer/program. Auxiliary aides and services are available upon request to individuals with disabilities.

**Workforce Development Board
YOUTH COMMITTEE MEETING**

Workforce Development Board Conference Room
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290 North "D" Street, 6th Floor, San Bernardino, California

WEDNESDAY, NOVEMBER 09, 2016, 12:30 p.m.

MINUTES

1) Chair Called Meeting to Order at 12:30 p.m. In attendance:

Committee Members Present

BJ Patterson
Tony Myrell
Phil Cothran
William Sterling
Jon Novack
Robert Loeun
Jonathan Weldy
John Andrews
Hassan Webb
Audrey Mathews

Committee Members Absent

Kenneth Boshart
Lowell King

Staff

Reg Javier, Deputy Executive Officer
Mariann Ruffolo, Deputy Director
Miguel McQueen, Deputy Director
Gina Beltran- Executive Secretary
Fred Burks- Administrative Supervisor II
Sandy Harmsen, Project Executive
James Johnson, Business Services Manager

Public Members

Ariel Nieves – FITM
Maribel Gutierrez – DBH
La'Shawn McClinton – PAL Center
Claudia Lopez – Job Corps

CONSENT

ITEM 3- Approve Minutes from September 14, 2016 Meeting

This item was not discussed and will be carried over to the next meeting.

PRESENTATION

ITEM 4- Special presentation and success story given by Youth provider

Calvin Gray from Goodwill Industries

DISCUSSION

ITEM 5- Local Plan Report Out by MaryAnn Pranke

MaryAnn was hired as a consultant to write our Local and Regional Plan. She is conducting various workshops with community partners, providers, board members and customers. She was at this meeting to get feedback and input from the board members about strengths, weaknesses, analysis and threats on their thoughts about how they can ensure the board will continue to function as a high performing board. Once MaryAnn is done gathering information from all sources, she will write up the plan and get it ready for public viewing by the end of December.

ITEM 6- Discuss Next Steps on Youth Committee Strategic Action Items

Mariann Ruffolo reported on the WDB Youth Committee 2016-17 Goals. Members reviewed goals handout. The advisory committee is planning to do an outreach at the Y4 Youth event scheduled for December 9, 2016 to seek a youth participant for the committee.

INFORMATION

County Report given by Mariann Ruffolo

Mariann provided department updates and goals. She also mentioned recent staff changes. Emily Petrus is no longer with WDD due to a promotion. There will be new staff starting in the next couple of weeks and will be assigned to take over her work tasks. In the meantime, Chantal Gibbs, Nidia Vargas and Clarissa Jimenez can be contacted for assistance.

PUBLIC COMMENT

There were two public comments.
Teresa Taylor, Career Institute

Kristi Sandburg, Victor Valley College

ADJOURNMENT

Phil Cothran motioned to adjourn. Second by Dale Marsden. Motion carried. Meeting adjourned at 1:08 p.m.

The next WDB Executive Board Committee meeting is scheduled for Wednesday, January 11, 2017 at 12:30 am to be held at WDD Admin, 290 N. "D" Street, 6th Floor, San Bernardino, Ca 92401.

Gina Beltran, Executive Secretary II

**Workforce Development Board
YOUTH COMMITTEE MEETING**

Workforce Development Board Conference Room
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WEDNESDAY, SEPTEMBER 14, 2016, 12:30 p.m.

MINUTES

Chair B.J. Patterson called meeting to order at 12:33 pm. Ken Boshart led members in the pledge of allegiance. Members introduced themselves. In attendance:

Committee Members Present

B.J. Patterson
Jon Novack
Ken Boshart
Jonathan Weldy
Dale Marsden
William Sterling
Phil Cothran
Audrey Mathews
Lowell King

Committee Members Absent

Tony Myrell
John Andrews

Staff and Special Guests

Mariann Ruffolo- Deputy Director
Miguel McQueen- Deputy Director
Kristi Sandberg- Executive Secretary
Fred Burks- Administrative
Supervisor II
Emily Petrus
Chantal Gibbs
James Johnson

WDB Members

Laurie Stalnaker
Robert Loewn

Youth Providers

Erika Sherman- CRY ROP
Lynna Pattison- CRY ROP
Nicole Drazin
Cathy Toole
Teresa Taylor- Career Institute
Judy Takano- Career Institute
Israel Riley- Inland Empire Health

CONSENT

ITEM 3- Approve Minutes from August 10, 2016 Youth Committee Meeting.

Jonathan Weldy Motioned to approve. Second by William Sterling. Motion carried.

DISCUSSION

ITEM 4- Discuss Next Steps on Youth Committee Strategic Action Items

BJ asked about update for asset resource mapping. Mariann updated that staff have attended training but the County does not have an implementation target date at this point in time.

Members discussed strategic action related to advocacy.

- Utilizing ESRI to obtain number of WIOA eligible youth
- Set goals with Youth Providers
- Identify methods with Youth Providers to reach goals

Miguel mentioned data from Regional Plan meeting is that Inland Empire has highest number of unemployed youth in state and potentially the Country.

Lowell suggests asking the Youth Providers how we can best support their efforts in servicing the Youth.

Dale suggests considering alternative approach and strategies by utilizing existing data, i.e reports that identify potential out of school youth who will be under-unemployed upon graduation from high school.

Staff informed committee about upcoming public forum meetings related to drafting the Local Plan. Audrey mentioned that other than youth providers there are several organizations that service youth.

ITEM 5- Discuss Service Percentages Report presented by Mariann Ruffolo

Mariann mentioned discrepancies between how different Counties provide services to youth.

Members questioned funding allocation difference between Riverside and San Bernardino Counties. Sandy provided answer that funding allocation is related to actual population

INFORMATION

ITEM 6- Special Presentation and Success Story given by from CRY-ROP.

Lynnae Patteson. Employment Programs Coordinator from CRY-ROP

- Yucaipa, Fontana, East Highland, Grand Terrace areas
- Train youth to be career ready
- Program is called "Operation M.O.N.E.Y" More Opportunities Now Exist for You
- Contracted to also do CalWorks and Dept of Rehab program "We Can Work", City of Redlands
- Chosen to be a Youth Act team

Success Story- Crystal Free

ITEM 7- Special Presentation given by 5 Keys

- Currently operating in Sheriff's department at Day Reporting Centers
- Reference power point presentation

ITEM 8- County Report given by Mariann Ruffolo

- Y4 date December 9 location: Cal State San Bernardino or Speedway

PUBLIC COMMENTS

Public comment by Audrey Mathews- San Bernardino symphony announcement

ADJOURNMENT

William Sterling motioned to adjourn. Lowell King second. Motion carried. Meeting adjourned at 1:58 pm. The next WDB Committee meeting is scheduled for Wednesday, October 12 at 12:30 pm to be held at WDD Admin, 290 N. "D" Street, 6th Floor, San Bernardino, Ca 92401.

Kristi Sandberg, Executive Secretary II