

**GENERAL BOARD MEETING**

Workforce Development Board Conference Room  
Workforce Development Department Administration Office  
290 North "D" Street, 6<sup>th</sup> Floor, San Bernardino, California

WEDNESDAY, MARCH 23, 2016, 10:45 a.m.

**MINUTES**

1) Interim Chair Called Meeting to Order at 10:50 AM. Members introduced themselves. In attendance:

**WDB Members Present**

Tony Myrell  
Jonathan Weldy  
Kenneth Boshart  
Anita Tuckerman  
Joseph Williams  
B.J. Patterson  
William Sterling  
Dale Marsden  
Mike Gallo  
Jon Novack  
Cherilyn Greenlee  
Phil Cothran (arrived 10:56 am)  
Rene Castellanos (arrived 10:56 am)  
Terry Klenske (arrived 11:05 am)  
Henry Shannon (arrived 11:25 am)

**WDB Members Absent**

John Andrews  
Laurie Stalnaker  
John Gauthier

**Staff and Special Guests**

Sophie Akins- Deputy County Counsel  
Sandy Harmsen- Executive Director  
Kristi Sandberg- Executive Secretary  
Fred Burks- Administrative Supervisor II  
Miguel McQueen- Deputy Director  
Brad Gates- Deputy Director  
Madeline Tsang- Administrative Supervisor

**CONSENT**

2) There are no consent items.

**DISCUSSION**

- 3) Brad Gates, Deputy Director of Administration presented the budget (see handout, County of San Bernardino Workforce Development Department FY 2016-2017 Workforce Innovation and Opportunity Act Program Budget Draft-Summary by Program.
  - a) Brad reviewed line items on first page- summary of program revenue
  - b) Sandy explained that federal term "carry over" applies to accrued expenses and obligated funds due to two year program budget cycle
  - c) Second and third sheets of handout are expenditures for 2016-2017 budget cycle
  - d) Second sheet line 3000 is detailed on sheet 3

**INFORMATION**

There were no information items.

**PUBLIC COMMENT**

There were no public comments.

**ADJOURNMENT**

BJ motioned to adjourn. William second. Motion carried. Meeting adjourned at 12:01 pm . The next WDB general meeting is scheduled for Wednesday, March 23 from 12:00 – 2:00 pm to be held at WDD Admin, 290 N. "D" Street, 6<sup>th</sup> Floor, San Bernardino, Ca 92401.



