

**Workforce Development Board  
YOUTH COMMITTEE MEETING**

Workforce Development Board Conference Room  
Workforce Development Department Administration Office  
290 North D Street, 6<sup>th</sup> Floor, San Bernardino, California

WEDNESDAY, APRIL 12, 2017, 10:00 a.m.

**MINUTES**

1) Chair Called Meeting to Order at 10:10 a.m. In attendance:

**Committee Members Present**

Tony Myrell  
Audrey Mathews  
Jon Novack  
Ken Boshart  
Phil Cothran  
Will Sterling  
Fernando Olivarez

**Committee Members Absent**

B.J. Patterson  
Andre Bossieux  
Dale Marsden  
Hassan Webb  
John Andrews  
Jonathan Weldy  
Lowell King

**Staff**

Gina Beltran- Executive Secretary  
Mariann Ruffolo, Deputy Director  
Miguel McQueen, Deputy Director  
Sandy Harmsen, Project Executive  
Fred Burks, Admin. Supervisor II

**OPENING**

B.J. Patterson, the chair of this committee has a calendar conflict and not able to be here today. As a result, Tony Myrell will chair the committee today.

Pledge of Allegiance was led by Jon Novack

Tony Myrell called for a motion to approve the agenda. There was not quorum at the meeting to approve the agenda.

**CONSENT**

**ITEM 4- Motion to approve Minutes of April 12, 2017 Youth Committee Meeting**

Due to a quorum issue, this item will be carried over to the next Youth Committee Meeting.

**PRESENTATION**

**ITEM 5 – Youth Success Story**

Melanie Harrison from Reach Out presented their youth.

**ITEM 6 – Foster Youth Presentation**

Debra Kromer is a non-profit for iFoster which provides support for caregivers who support foster youth. Her program offers discount program services for foster youth and caregivers. One service offered is a digital locker for foster youth to keep important documents and is HIPPA compliant. This service allows youth to keep all their important documents in one place and ready when they need them.

She showed a video of some businesses who have hired foster youth and how they become a valuable and hard-working employee. Keeping a job for these foster youth can be a challenge and they need a supportive pathway and her program offers that support.

**DISCUSSION**

**ITEM 7- Discuss Next Steps on Youth Committee Strategic Action Goals**

Mariann Ruffolo presented this item. One action goal is the youth data report which will be discussed later in the agenda. The committee has started youth quarterly meetings and will continue to have those meetings since they have shown to have value.

WDD and DVT staff are working on dates for the next Y4 conference and have two tentative dates, September 15<sup>th</sup> or November 17<sup>th</sup> will depend on venue.

**INFORMATION**

**ITEM 8 – Youth Data Report**

Mariann Ruffolo presented this item and a handout of the report was provided. This committee has been tasked to build a world class youth program and will be looking at 14 elements outlined in the report and if they are all offered in the County. The report shows all the different types of elements and how many services are being provided in each of the

elements since youth's can receive multiple elements. The report can also be used as a tool to see what areas we can improve on. All youth should have access to all 14 elements and all youth providers should be providing all 14 elements if not, they should have someone they contract with who offers all elements.

### **ITEM 9 County Report**

Mariann Ruffolo presented this item and provided a handout of a Charter school presentation. This charter school has WIOA enrolled youth and there is no charge for us and can provide services for someone up to age 24. WDD had a successful meeting with seven charter schools and five youth providers where everyone was able to discuss their services and how they could benefit youth.

There are plans to partner with local school districts. WDD staff met with Redlands Unified School District and discussed the idea of case carriers who would work with kids at risk for a wide variety of struggles. These case workers would be assigned to those youth who want to be linked with youth providers, if they drop out of school as well as, serve whole family and not just the youth. Case carriers will need to know about adult services and could possibly job shadow the staff at the AJCC's to see what types of services they offer.

### **PUBLIC COMMENT**

There are no public comments.

### **ADJOURNMENT**

**Tony Myrell called for a moment of reflection for the victims and family of the North Park Elementary shooting that occurred on Monday, April 10, 2017.**

Meeting adjourned at 10:57 a.m.

The next WDB Youth Committee meeting is scheduled for Wednesday, June 14, 2017 at 10:00 am to be held at WDD Admin, 290 North D Street, 6<sup>th</sup> Floor, San Bernardino, Ca 92401.

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Gina Beltran, Executive Secretary II