

GENERAL BOARD MEETING

Workforce Development Board Conference Room
Workforce Development Department Administration Office
290 North "D" Street, 6th Floor, San Bernardino, California

WEDNESDAY, APRIL 27, 2016, 12:00 p.m.

MINUTES

- 1) Chair Called Meeting to Order at 12:17 pm. At the direction of the Chair, Phil Cothran led the board in the pledge of allegiance. Members introduced themselves. In attendance:

WDB Members Present

Tony Myrell
Phil Cothran
William Sterling
Anita Tuckerman
John Andrews
Kenneth Boshart
Rene Castellanos
Cherilyn Greenlee
Michael Gallo
Jonathan Weldy
Jonathan Novack
Terry Klenske
B.J. Patterson
Henry Shannon

WDB Members Absent

Laurie Stalnaker
Joseph Williams
Dale Marsden
John Gauthier
Robert Loewn

Staff and Special Guests

Sandy Harmsen- Executive Director
Sophie Akins- Deputy County Counsel
Kristi Sandberg- Executive Secretary
Fred Burks- Administrative Supervisor II
Miguel McQueen- Deputy Director
Brad Gates- Deputy Director

- 2) Chair called for the adoption of the agenda. Motion made by William Sterling. Second made by Mike Gallo. Motion approved. Sandy Harmsen introduced staff analysts and AJCC staff who work of board projects.
- 3) Success Stories
- a) Business- BSR Darren Cook introduced William Rojas from AAF International
 - b) AJCC Client- Nidia Vargas from East Valley AJCC introduced Ila Anderson-Ayala
 - c) Youth- Werner Von der Heide from Hesperia USD introduced Edgar Ramirez

CONSENT

Item 4- Approve Minutes from the March 23, 2016 Workforce Development Board Meeting

Motion to approve by Terry Klenske. Second by Anita Tuckerman. Motion carried.

At request of board member Jonathan Weldy, **Items 5,6, 7, and 8** pulled to discussion.

Item 9- Approve Funding for Labor Market Services

Mike Gallo motioned to approve. Jonathan Weldy second. Motion carried.

DISCUSSION

Brad Gates explained the RFP process and Ad Hoc committee process.

Item 5-Approve Funding for Business Process Improvement Consultant Services

Approve funding in an amount not to exceed \$190,000, to provide Business Process Improvement Consulting Services, for the period of July 1, 2016 through June 30, 2017. Approved contractors and the funded "not-to-exceed" contract amounts are as follows:

DI Solutions/Deisell Consultants, LLC for \$70,000

California Manufacturing Technology Consultants (CMTC) for \$50,000

Instructional Access, Inc./Rapid 3D Manufacturing Consulting Group for \$20,000

Voice Marketing/Voice of the Inland Empire for \$30,000

ZCo Consulting for \$20,000

Brad Gates gave brief explanation for Business Process Improvement Consultant Services.

Jonathan Weldy motioned to approve. Mike Gallo second. Motion carried.

Item 6- Approve Funding for Human Resource Hotline

Approve funding in an amount not to exceed \$96,000 with California Employers Association (CEA) to provide Human Resource Hotline Services, for the period of July 1, 2016 through June 30, 2019.

Brad Gates gave brief explanation of the Human Resource Hotline. Please note this is a three year contract.

Members discussed necessity of promoting the HR Hotline to local businesses and chambers.

Jonathan Weldy motioned to approved. B.J. Patterson second. Motion carried.

Item 7- Approve Funding for Business Workshops

Approved funding in an amount not to exceed \$20,000 to provide Business Workshops, for the period of July 1, 2016 through June 30, 2017. Contractors approved to provide these services: DVT Marketing Enterprises, Inc., Welborn Social Media, Desmond & Luis, Inc. and California Employers Association (CEA).

Phil Cothran abstention due to Conflict of Interest.

Brad Gates provided brief explanation of Business Workshops.

Jonathan Weldy motioned to approve. John Andrews second. Motion carried.

Item 8- Approve Funding for Local and Regional Strategic Plans Writer

Approve funding in an amount not to exceed \$75,000 with MaryAnn Pranke Training & Consulting, Inc., to develop and write the San Bernardino County Workforce Development Board's Local Strategic Plan and the joint, Regional Strategic Plan with Riverside County's Workforce Development Board.

Brad Gates explained this is joint procurement with Riverside County under WIOA regulations.

Riverside hosted the procurement and San Bernardino assisted in evaluation process.

Writer will write for Regional and Local plan in order to avoid redundancy and consolidate resources.

Jonathan Weldy motion to approve. Mike Gallo second. Motion carried.

INFORMATION

Chair Report given by Tony Myrell

Dress code for next week Strategic Planning Meeting is casual.

Thanks for committee interest. Committees are limited to nine WDB members due to quorum. Emails will be sent from chairs notifying members of committee appointments.

County Report given by Sandy Harmsen

Reminders about Strategic Planning meeting next week.

Tony Myrell appointed to the NAWB Board as a voting member.

SlingShot update- Compact approved by the State

Emily Petrus received the CWA Workforce Professional of the Year award

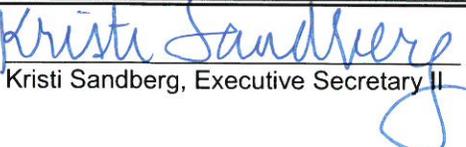
Kenneth Boshart requested future presentation by EDA.

PUBLIC COMMENT

Teresa Taylor from Career Institute recognized Sandy Harmsen

ADJOURNMENT

William Sterling motioned to adjourn. Henry Shannon second. Motion carried. Meeting adjourned at 1:35 pm. The next WDB general meeting (Strategic Planning) is scheduled for May 4-6, 2016 to be held at Lake Arrowhead.


Kristi Sandberg, Executive Secretary II