

**Workforce Development Board
SPECIAL POPULATIONS COMMITTEE MEETING**
Workforce Development Board Conference Room
Workforce Development Department Administration Office
290 North D Street, 6th Floor, San Bernardino, California

WEDNESDAY JUNE 14, 2017 12:00 p.m.

MINUTES

Attendees:

Members	Present
Robert Loeun (Chair)	X
*Beth Burt	X
*Stephanie Congdon	X
Phil Cothran	X
*Douglas Fazekas	X
*Tamica Fouts-Rachal	X
Cherilyn Greenlee	
*Yukiko Long	X
*Enrique Martinez	
*Audrey Mathews	X
Tony Myrell	
*Pauline Pina	X
*Jessica Rodriguez	X
Laurie Stalnaker	
William Sterling	X

**Public members*

Members	Present
Vince Toms	X
Jonathan Weldy	
Joseph Williams	
Staff to WDB	Present
Gina Beltran	X
Sandy Harmsen	X
Reg Javier	X
WDD Staff	Present
Fred Burks	X
Clarissa Jimenez	X
James Johnson	X
Stephanie Murillo	
Mariann Ruffolo	X
Miguel McQueen	X

OPENING

Chair called the meeting to order at 12:08 p.m.

Pledge of Allegiance was led by Pauline Pina.

Chair called for a motion to adopt the agenda. Will Sterling motioned and Beth Burt seconded. None opposed; motion carried.

Member introductions were made.

CONSENT

ITEM 4- Motion to approve Minutes of April 12, 2017 Meeting

Chair called for a motion to approve the minutes. Will Sterling motioned and Douglas Fazekas seconded. None opposed; motion carried.

PRESENTATION

ITEM 5 – Inland Empire Fatherhood Involvement Coalition

C.J. Cook from Inland Regional Center (IRC) presented on the scope of fatherlessness in our County and had a short powerpoint presentation. Children and Family Services will be hosting breakfasts for fathers on Saturday, June 17, 2017 at the West Side Kinship Center in San Bernardino and Saturday, June 24, 2017 in Victorville. If anyone has questions, they can contact C.J. Cook. C.J. left business cards and flyers with his contact information on the sign in table.

DISCUSSION

ITEM 6- Next Steps on Special Populations Committee Strategic Action Items

Miguel McQueen presented this item and reported on the outcome of the Board retreat. The Board had lengthy discussions about what one big project to work on this year and the Board identified three initiatives. They created the following sub committees who will meet and report out their progress on their particular project:

1. Career Pathway - to provide a work based learning which can help kids to better understand what it takes to get into the workforce.
2. Business Field Team – with the help from the WDD Business Services Team, identify businesses where they can go out and get a deeper understanding of their needs
3. High Desert Training Center – work on creating a model from the In Tech center in Fontana.

Miguel mentioned that since this is a newer committee, this group may need to figure out what they want to move forward to the full board. Staff will continue to update the committee on what they are working on but the committee is encouraged to think about the key gaps and what they may want the full board to take action on.

INFORMATION

ITEM 7 – Inland Empire Disabilities Collaboration (IEDC)

Chair reported on an upcoming event put on by the Inland Empire Disabilities Collaborative taking place on June 20, 2017 at San Bernardino Valley College. Flyers are available at the sign in table if anyone wants more information.

ITEM 8 – Attendance Policy – WDB By Laws

Gina Beltran presented this item and referred to a handout from the WDB By Laws, section 5.06 Meeting Attendance. The attendance policy states that if a committee member misses more than half of the scheduled meetings within a 12 month period or 3 consecutive meetings he/she can be subject to recommendation for dismissal by the Committee Chair to the WDB Chair. The Board Secretary maintains the attendance records and updates the Chairs periodically.

ITEM 9 – County Report

Miguel McQueen presented this item and reported Business Services will be hosting a job fair at the National Orange Show in San Bernardino on June 22, 2017 from 9:00 a.m. to 1:00 p.m. They are expecting around 60 employers who are all hiring and offering close to 700 jobs. The event is free to attend for anyone 18 years and older.

PUBLIC COMMENT

There was no public comment.

ADJOURNMENT

The Chair asked for a motion to adjourn. Will Sterling motioned and Phil Cothran seconded. None opposed; motion carried.

Meeting adjourned at 1:00 p.m.

The next WDB Special Populations Committee meeting is scheduled for Wednesday, July 12, 2017 at 12:00 p.m. to be held at WDD Admin, 290 North D Street, 6th Floor, San Bernardino, Ca 92401.



Gina Beltran, Executive Secretary II