

**Workforce Development Board
YOUTH COMMITTEE MEETING**

Workforce Development Board Conference Room
Workforce Development Department Administration Office
290 North "D" Street, 6th Floor, San Bernardino, California

WEDNESDAY, JULY 6, 2016, 11:30 a.m.

MINUTES

- 1) Chair B.J. Patterson called meeting to order at 11:49 am. Lowell King led members in the pledge of allegiance. Members introduced themselves. In attendance:

Committee Members Present

B.J. Patterson
John Andrews
Kenneth Boshart
Phil Cothran
Lowell King
Jonathan Weldy

Committee Members Absent

Dale Marsden
Tony Myrell
Jon Novack
William Sterling

Staff and Special Guests

Sandy Harmsen- Executive Director
Kristi Sandberg- Executive Secretary

Fred Burks- Administrative
Supervisor II
Miguel McQueen- Deputy Director
Mariann Ruffolo-

Youth Providers

Ariel Nievas- First Institute
Cathy Toole- Chino Valley Unified
Israel Riley- Inland Empire Health
Jessica Rodriguez- Goodwill
Marina Mejia- Reachout
Patti Munson- Mental Health
Systems
Werner Vonderheide- Hesperia
Unified

Chair welcomed everyone to the first WIOA Youth Committee meeting. BJ shared that committee exists to provide guidance and feedback so that staff and committee can help fulfill the vision of the WDB by providing resources and remove obstacles for those serving the youth.

CONSENT

There are no consent items.

DISCUSSION

There are no discussion items.

INFORMATION

Teresa Taylor presented about Career Institute (handout) and some success stories.

- a. Daniel from Hospitality Work Experience and Training School
- b. Georgia Burkell graduated from CSUSB

Lowell King asked what the biggest obstacle was for the youth providers and how can the committee better serve the providers. Teresa answered that finding the youth is difficult and the committee can assist with recruitment of youth. BJ asked about the "secret to their success". Teresa answered that it has to do with having the "right people" who understand the mission and vision of the organization work with the youth and on their staff. Phil asked for "word of wisdom" for new providers and Teresa responded that new providers should "ask questions" as there are no bad questions.

Projects and programs update by Fred Burks and Emily Petrus (power point)

Youth Provider Training Update by Emily Petrus that covered eligibility, applications, submission of forms and other pertinent information. Future trainings will include activity code, case note, and fiscal training.

County Update provided by Sandy Harmsen

- Budget has been approved by BOS
- DOL Regulations came out last week
- New Deputy Director is Mariann Ruffolo
- New PR firm is 20/20 Network Marketing
- Our board has been recertified and only 12/49 in California obtained full recertification
- James Johnson has been hired as the new Business Services Manager and will begin on Monday, July 11

In response to reports and updates members mentioned specific information they would like to see at next meeting:

- Funding allocation for youth program
- Total number of WIOA Eligibility youth within County
- Address provider recruitment issues
- Bring in 20/20 Marketing

PUBLIC COMMENT

There are no public comments at this time.

ADJOURNMENT

Lowell King motioned to adjourn. Kenneth Boshart second. Motion carried. Meeting adjourned at 1:16 pm. The next WDB Committee meeting is scheduled for Wednesday, August 10 at 12:30 pm to be held at WDD Admin, 290 N. "D" Street, 6th Floor, San Bernardino, Ca 92401.


Kristi Sandberg, Executive Secretary II