

Workforce Development Board
ECONOMIC DEVELOPMENT AND BUSINESS RESOURCE MEETING
Workforce Development Board Conference Room
Workforce Development Department Administration Office
290 North "D" Street, 6th Floor, San Bernardino, California

WEDNESDAY, AUGUST 10, 2016, 1:30 p.m.

MINUTES

- 1) Chair Called Meeting to Order at 1:31 pm. John Andrews led members in the Pledge of Allegiance. Members introduced themselves. In attendance:

Committee Members Present

Jon Novack
Tony Myrell
William Sterling
Audrey Mathews
John Andrews
Laurie Stalnaker
Mike Gallo
Terry Klenske

Committee Members Absent

Phil Cothran
Anita Tuckerman

Staff and Special Guests

Miguel McQueen- Deputy Director
Mariann Ruffolo- Deputy Director
Kristi Sandberg- Executive Secretary
Fred Burks- Administrative
Supervisor II

CONSENT

ITEM 3 Approve Minutes of July 13, 2016 Economic Development and Business Resource Committee Meeting

John Andrews motioned to approve. Second by Mike Gallo. Motion carried.

DISCUSSION

ITEM 4 Discuss Business Services Reports

James Johnson, Business Services Manager presented monthly totals and business expansion information. Members briefly discussed reasons companies are leaving California

- Members requested definition of business visits, and total visits, track "new visits"
- Jon asked about survey data and trend lines on survey questions- members desire to see measurable outcomes
- Members would like to see results in actionable material that can be taken to Sacramento
- Members should have role in development of surveys and those surveyed should become WDB customer base

ITEM 5 Discuss Next Steps on Economic Development and Business Resource Committee Strategic Action Items

Mariann explained strategic plan documents

- Jon updated committee about strategic alliances- contacts made with City and Chamber of Ontario and collaborating with them on workshops and workforce activities to bring alignment across the organizations

INFORMATION

Special Presentation Laurie Stalnaker and Labor Apprenticeship guests

Dwayne from Southern California Surveyors Joint Apprenticeship Program- pre-apprenticeship program certifies applicants upon completion to enter apprenticeship program, also offers program that allows to applicants to earn AA degree with potential to complete BA

Ken- Apprenticeship Program Coordinator from Southern California District Council of Laborers

Anthony Guzman- Laborers Cement Mason Apprenticeship

County Report given by Miguel McQueen

Upcoming Job Fairs- 9/21- West End at Old Ontario Airport, 10/12- High Desert

Veterans Job Fair 11/18

Workshops

PUBLIC COMMENT

There is no public comment.

ADJOURNMENT

William Sterling motioned to adjourn. Second by Tony Myrell. Motion carried. Meeting adjourned at 1:20 p.m. The next WDB Economic Development and Business Resource Committee meeting is scheduled for Wednesday, September 14, 2016 to be held at WDD Admin, 290 N. "D" Street, 6th Floor, San Bernardino, Ca 92401.


Kristi Sandberg, Executive Secretary II