

Workforce Development Board
SPECIAL POPULATIONS COMMITTEE MEETING
Workforce Development Board Conference Room
Workforce Development Department Administration Office
290 North "D" Street, 6th Floor, San Bernardino, California

WEDNESDAY, AUGUST 10, 2016, 2:30 p.m.

MINUTES

Chair Called Meeting to Order at 2:37 pm. Members introduced themselves. In attendance:

Committee Members Present

Robert Loeun
Jonathan Weldy
Audrey Mathews
Tony Myrell
Pauline Pina
Vince Toms
Laurie Stalnaker
Cherilyn Greenlee
William Sterling

Committee Members Absent

Phil Cothran
Joseph Williams
Enrique Martinez
Tamica Fouts-Rachal

Staff and Special Guests

Miguel McQueen- Deputy Director
Mariann Ruffolo- Deputy Director
Kristi Sandberg- Executive Secretary
Fred Burks- Administrative
Supervisor II

CONSENT

ITEM 3 Approve Minutes from July 13, 2016 Special Populations Committee Meeting

William Sterling Motioned to approve. Second by Tony Myrell Motion carried.

DISCUSSION

ITEM 4 Discuss Report on Self-Identified Disabled Clients

Miguel McQueen reviewed handout report with committee members

Members briefly discussed referral process and how identification information is gleaned during intake.

Chair suggests tracking employment outcomes and training opportunities for identified clients and members suggest staff and board members receive training about disabled clients.

ITEM 5 Discuss Next Steps on Special Populations Committee Strategic Action Items

Mariann reviewed handouts of strategic and committee goals

Feedback on goals:

- Committee members educate committee regarding services/opportunities with each organization
- Determine outcome results (percentage of population served/trained)
- Refine report numbers to avoid duplicative numbers
- Assistive technologies at AJCCs- inventory and what is currently available and identify needs
 - Assign Dept of Rehab to help inventory/identify needed technology
- Training
 - For staff- raise awareness
 - Convene employers/HR directors and have a presentation for how employers can hire disabled
 - WINDMILLS - sensitivity training

INFORMATION

County Report given by Miguel McQueen

- Miguel participated in County Homeless Veterans Council Meeting
- Meeting with Veterans Services
- Mariann presented samples of asset maps

PUBLIC COMMENT

There is no public comment.

ADJOURNMENT

Audrey Mathews motioned to adjourn. Second by Jonathan Weldy. Motion carried. Meeting adjourned at 3:24 p.m. The next WDB Special Populations Committee meeting is scheduled for Wednesday, September 14, 2016 is to be held at WDD Admin, 290 N. "D" Street, 6th Floor, San Bernardino, Ca 92401.


Kristi Sandberg, Executive Secretary II