

**Workforce Development Board  
EXECUTIVE BOARD MEETING**

Workforce Development Board Conference Room  
Workforce Development Department Administration Office  
290 North "D" Street, 6<sup>th</sup> Floor, San Bernardino, California

WEDNESDAY, OCTOBER 12, 2016, 10:30 a.m.

**MINUTES**

1) Chair Called Meeting to Order at 10:38 am. In attendance:

**Committee Members Present**

Tony Myrell  
William Sterling  
Phil Cothran  
Jon Novack  
BJ Patterson

**Committee Members Absent**

Robert Loeun

**Staff**

Reg Javier, Deputy Executive Officer  
Mariann Ruffolo, Deputy Director  
Miguel McQueen, Deputy Director  
Gina Beltran- Executive Secretary  
Fred Burks- Administrative  
Supervisor II  
Sandy Harmsen, Project Executive  
James Johnson, Business Services  
Manager

**Public Members**

Steve Lambert The 20/20 Network

**CONSENT**

**ITEM 2- Motion to approve Minutes of August 10, 2016 Meeting**

Motion by William Sterling. Second by Jon Novack. Motion carried.

**DISCUSSION**

**ITEM 3- Legislative update by Josh Candelaria.**

He reported that the term limits have been extended from 6 years to 12 years in California which could lead to more consistency in policies.

**ITEM 4- Discuss SlingShot Occupational/Vocational Training Providers**

Mariann Ruffolo reported the majority of the initial 12 providers came from San Bernardino so Riverside had asked for an additional release of the RFQ. As a result, there were 7 additional providers added to the Recommended Training Providers list for a total of 19 providers. This item was discussed at the Sling Shot Steering Committee meeting and it was decided to have a streamline process put in place to keep items like this moving forward in a more efficient and timely manner.

Tony asked for a motion to approve the Recommended Training Provider list which contains 7 additional providers.

Will Sterling made a motion to approve  
Jonathan Novack seconded the motion

**ITEM 5- Discuss Next Steps on Executive Board Strategic Action Items**

Mariann Ruffolo reported on the WDB Executive Board 2016-17 Goals. Members reviewed goals handout. The Regional and Local Plan kickoff meeting will be held today at Azusa Pacific right after this meeting. There is one more additional Regional Plan meeting to be scheduled with date and time to be determined.

**INFORMATION**

**Budget Report** (current to August 30, 2016) given by Mariann Ruffolo  
Budget update given by Mariann Ruffolo.  
Budget as of August 31, 2016.  
Members reviewed Budget handout.

**Attendance Report** given by Mariann Ruffolo  
Letters were sent out to board members regarding poor attendance and the possibility of dismissal. The Executive Committee requested that the attendance sheet for the full WDB meetings.

**County Report** given by Mariann Ruffolo  
Mariann provided department updates. She also reviewed the upcoming conferences and attendance so the travel approvals can be obtained.

**PUBLIC COMMENT**

There are no public comments.

**ADJOURNMENT**

William Sterling motioned to adjourn. Second by BJ Patterson. Motion carried. Meeting adjourned at 12:06 p.m.

The next WDB Executive Board Committee meeting is scheduled for Wednesday, November 9, 2016 at 10:30 am to be held at WDD Admin, 290 N. "D" Street, 6<sup>th</sup> Floor, San Bernardino, Ca 92401.

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Gina Beltran, Executive Secretary II