

Workforce Development Board
SPECIAL POPULATIONS COMMITTEE MEETING
Workforce Development Board Conference Room
Workforce Development Department Administration Office
290 North "D" Street, 6th Floor, San Bernardino, California

WEDNESDAY, NOVEMBER 09, 2016, 2:30 p.m.

MINUTES

1) Chair Called Meeting to Order at 10:35 am. In attendance:

Committee Members Present

Robert Loeun
Laurie Stalnaker
Phil Cothran
William Sterling
Jon Novack
BJ Patterson
Robert Loeun

Committee Members Absent

Tony Myrell
Cherilyn Greenlee
Vince Toms
Enriquez Martinez
Tamica Fouts-Rachal

Staff

Reg Javier, Deputy Executive Officer
Mariann Ruffolo, Deputy Director
Miguel McQueen, Deputy Director
Gina Beltran- Executive Secretary
Fred Burks- Administrative Supervisor II
Sandy Harmsen, Project Executive
James Johnson, Business Services Manager

Public Members

Audrey Mathews, Public Member
Jessica Rodriguez, Goodwill
Emerson Figueroa, EDD LMID
Linda Hart, Public Member

CONSENT

ITEM 3- Motion to approve Minutes of September 14, 2016 Meeting

This item was not discussed and will be carried over to the next meeting.

PRESENTATION

ITEM 4- Special Presentation – Employment and the Autism Community by Byron and Stephanie Congdon

Beth Burt presented a power point on employment for individuals with Intellectual and Developmental Disabilities.

DISCUSSION

ITEM 5- Local Plan Report Out by MaryAnn Pranke.

MaryAnn was hired as a consultant to write our Local and Regional Plan. She is conducting various workshops with community partners, providers, board members and customers. She was at this meeting to get feedback and input from the board members about strengths, weaknesses, analysis and threats on their thoughts about how they can ensure the board will continue to function as a high performing board. Once Maryann is done gathering information from all sources, she will write up the plan and get it ready for public viewing by the end of December.

ITEM 6- Discuss Next Steps on Special Populations Committee Strategic Action Items

Mariann Ruffolo reported on the WDB Special Populations Committee 2016-17 Goals. Members reviewed goals handout.

INFORMATION

County Report given by Miguel McQueen

Miguel provided department updates. There is a Regional Plan meeting scheduled for November 16, 2016 at the Bourne Technology Center I Riverside from 2:00-4:00 p.m.

PUBLIC COMMENT

There was one public comment.

Linda Hart, Public Member

ADJOURNMENT

Phil Cothran motioned to adjourn. Second by Joseph Williams . Motion carried. Meeting adjourned at 3:34 p.m.

The next WDB Executive Board Committee meeting is scheduled for Wednesday, November 9, 2016 at 10:30 am to be held at WDD Admin, 290 N. "D" Street, 6th Floor, San Bernardino, Ca 92401.

Gina Beltran, Executive Secretary II