

**Workforce Development Board
YOUTH COMMITTEE MEETING**

Workforce Development Board Conference Room
Workforce Development Department Administration Office
290 North "D" Street, 6th Floor, San Bernardino, California

WEDNESDAY, NOVEMBER 09, 2016, 12:30 p.m.

MINUTES

1) Chair Called Meeting to Order at 12:30 p.m. In attendance:

Committee Members Present

BJ Patterson
Tony Myrell
Phil Cothran
William Sterling
Jon Novack
Robert Loeun
Jonathan Weldy
John Andrews
Hassan Webb
Audrey Mathews

Committee Members Absent

Kenneth Boshart
Lowell King

Staff

Reg Javier, Deputy Executive Officer
Mariann Ruffolo, Deputy Director
Miguel McQueen, Deputy Director
Gina Beltran- Executive Secretary
Fred Burks- Administrative Supervisor II
Sandy Harmsen, Project Executive
James Johnson, Business Services Manager

Public Members

Ariel Nieves – FITM
Maribel Gutierrez – DBH
La'Shawn McClinton – PAL Center
Claudia Lopez – Job Corps

CONSENT

ITEM 3- Approve Minutes from September 14, 2016 Meeting

This item was not discussed and will be carried over to the next meeting.

PRESENTATION

ITEM 4- Special presentation and success story given by Youth provider

Calvin Gray from Goodwill Industries

DISCUSSION

ITEM 5- Local Plan Report Out by MaryAnn Pranke

MaryAnn was hired as a consultant to write our Local and Regional Plan. She is conducting various workshops with community partners, providers, board members and customers. She was at this meeting to get feedback and input from the board members about strengths, weaknesses, analysis and threats on their thoughts about how they can ensure the board will continue to function as a high performing board. Once MaryAnn is done gathering information from all sources, she will write up the plan and get it ready for public viewing by the end of December.

ITEM 6- Discuss Next Steps on Youth Committee Strategic Action Items

Mariann Ruffolo reported on the WDB Youth Committee 2016-17 Goals. Members reviewed goals handout. The advisory committee is planning to do an outreach at the Y4 Youth event scheduled for December 9, 2016 to seek a youth participant for the committee.

INFORMATION

County Report given by Mariann Ruffolo

Mariann provided department updates and goals. She also mentioned recent staff changes. Emily Petrus is no longer with WDD due to a promotion. There will be new staff starting in the next couple of weeks and will be assigned to take over her work tasks. In the meantime, Chantal Gibbs, Nidia Vargas and Clarissa Jimenez can be contacted for assistance.

PUBLIC COMMENT

There were two public comments.
Teresa Taylor, Career Institute

Kristi Sandburg, Victor Valley College

ADJOURNMENT

Phil Cothran motioned to adjourn. Second by Dale Marsden. Motion carried. Meeting adjourned at 1:08 p.m.

The next WDB Executive Board Committee meeting is scheduled for Wednesday, January 11, 2017 at 12:30 am to be held at WDD Admin, 290 N. "D" Street, 6th Floor, San Bernardino, Ca 92401.

Gina Beltran, Executive Secretary II