

GENERAL BOARD MEETING

Workforce Development Board Conference Room
Workforce Development Department Administration Office
290 North D Street, 6th Floor, San Bernardino, California

WEDNESDAY, MARCH 15, 2017, 12:00 p.m.

MINUTES

In attendance:

WDB Members Present

Anita Tuckerman
Cherilyn Greenlee
Henry Shannon
John Andrews
Jonathan Novack
Jonathan Weldy
Joseph Williams
Kenneth Boshart
Paul Moreno
Phil Cothran
Rene Castellanos
Tony Myrell
William Sterling
Mike Gallo

WDB Members Absent

B.J. Patterson
Dale Marsden
Laurie Stalnaker
Robert Loeun
Terry Klenske

Staff

Reg Javier, DEO
Sandy Harmsen, Project Executive
Gina Beltran, Executive Secretary II
Miguel McQueen- Deputy Director
Fred Burks, Admin. Supervisor II
James Johnson, Business Services Mgr.
Sophie Akins- Legal Counsel

Opening

- 1) Chair called the meeting to order at 12:12 pm
- 2) Pledge of Allegiance was led by Joseph William
- 3) Introductions

4) Presentation and Adoption of Agenda

There was one change to the agenda. The order for Item 5 is to be Youth, AJCC then Business success stories. The chair, Tony Myrell asked for a motion to adopt the agenda with this change.

Mike Gallo motioned to approve the agenda. Joseph Williams seconded the motion.

None opposed. Motion carried.

5) Success Stories

- a) *Youth*- Dennis Killion from Apple Valley School District introduced the youth success story
- b) *AJCC Client*- Cynthia Venegas, WDS of the East Valley AJCC introduced Roy Mohammed.
- c) *Business* – Jenny De La Mora, BSR of WDD Business Services introduced Dennis Sooney from CMTC and Travis from Adventure Cabins.

CONSENT

6) Approval of Minutes from the January 25, 2017 Workforce Development Full Board meeting

Tony Myrell asked for a motion to approve consent items #6-12.

Will Sterling motioned to approve consent items #6-12.

Henry Shannon seconded the motion to approve consent items #6-12.

None opposed and motion carried.

7) Consideration and Ratification of the Release of the One-Stop Operator RFP

Tony Myrell asked for a motion to approve consent items #6-12.

Will Sterling motioned to approve consent items #6-12.

Henry Shannon seconded the motion to approve consent items #6-12.

None opposed and motion carried.

8) Consideration and Ratification and Approval of Regional and Local Plan

Tony Myrell asked for a motion to approve consent items #6-12.

Will Sterling motioned to approve consent items #6-12.

Henry Shannon seconded the motion to approve consent items #6-12.

None opposed and motion carried.

9) Consideration and Approval of Phase II MOU Templates

Tony Myrell asked for a motion to approve consent items #6-12.

Will Sterling motioned to approve consent items #6-12.

Henry Shannon seconded the motion to approve consent items #6-12.

None opposed and motion carried.

10) Consideration and Approval of Manufacturing Industry Sector Coordinator

Tony Myrell asked for a motion to approve consent items #6-12.

Will Sterling motioned to approve consent items #6-12.

Henry Shannon seconded the motion to approve consent items #6-12.

None opposed and motion carried.

11) Consideration and Approval of Amendment to Business Process Improvement Consulting Services Contracts

Tony Myrell asked for a motion to approve consent items #6-12.

Will Sterling motioned to approve consent items #6-12.

Henry Shannon seconded the motion to approve consent items #6-12.

None opposed and motion carried.

12) Consideration and Approval of Funding for Additional Business Workshops

Tony Myrell asked for a motion to approve consent items #6-12.

Will Sterling motioned to approve consent items #6-12.

Henry Shannon seconded the motion to approve consent items #6-12.

None opposed and motion carried.

DISCUSSION

13) Board Strategic Planning Session

Gina reminded the Board about the retreat taking place in Lake Arrowhead on May 31 – June 2, 2017. She asked for everyone to RSVP so she can get a count and make the appropriate reservations. She mentioned John Baker and Ron Painter will be facilitating the retreat and planning the agenda is in progress.

14) Consideration and Election of Workforce Development Board Officers: Chair, Vice Chair and Second Vice Chair

Cherilyn Greenlee presented this item since she was elected as the Chair of the Nomination Committee. The Nomination Committee was made up of three board members, Jon Novack, Robert Loeun and Cherilyn Greenlee. made up the nomination committee who met and voted on the slate of officers being presented today. The proposed slate of officers are as follows: Tony Myrell, Chair; Phil Cothran, Vice Chair; Will Sterling, Second Vice Chair

Cherilyn asked the Board if there were any issues with the proposed slate. Seeing none, a motion to approve the slate was made.

Henry Shannon motioned to approve the slate as presented today.

Anita Tuckerman seconded the motion to approve the slate as presented today.

None opposed and motion carried.

INFORMATION

15) EDA Updates

Marissa reported on her recent trip to China, where discussion took place to connect economic development in San Bernardino County.

16) Committee Reports

- a) *Executive Board Report* given by Tony Myrell. Tony reported they are on track with all the identified priorities. The budget has passed for the next fiscal year with no issues. The City of San Bernardino Youth RFP closes next week and we will soon be expanding youth services in the City.
- b) *Youth Committee Report*. The Chair of this committee was absent and no report out was given.
- c) *Economic Development and Business Resource Committee Report* given by Jon Novack. Jon reported a goal of this committee is to work with Community Colleges and the employment program with the mines. There will be a Manufacturing presentation to the committee in April concerning putting together an training center geared towards training for jobs to work in the high desert.

17) County Report given by Miguel McQueen, Deputy Director

- The Chmurra report has been finalized and it's up on our new website under the Business Services tab.
- Effective April 12, 2017, the times the committees will meet hves been changed. There was a handout given at the meeting with the new times.
- The Day at the Capitol trip to Sacramento was March 7-9 and the Board and WDD staff were able to meet with 11 Legislators. We had 11 of the 60 visits dealing with Workforce and they were all successful and well supported. Those same Board members and WDD staff will carry the same key message when they are in Washington, DC attending the NAWB Forum on March 25-30, 2017.
- The State of the County event was March 8, 2017;Reg was in attendance and the message this year was that all roads are leading to San Bernardino County.

PUBLIC COMMENT

No public comment.

ADJOURNMENT

Tony called for a motion to adjourn. William Sterling motioned to adjourn. Henry Shannon seconded the motion.

None opposed. Motion carried.

Meeting adjourned at 1:31 pm.

The next WDB general meeting is scheduled for May 19, 2017 at the WDD Admin Office.

Gina Beltran, Executive Secretary II