

GENERAL BOARD MEETING

Workforce Development Board Conference Room
Workforce Development Department Administration Office
290 North "D" Street, 6th Floor, San Bernardino, California

WEDNESDAY, MARCH 23, 2016, 12:00 p.m.

MINUTES

- 1) Interim Chair Called Meeting to Order at 12:16 pm. At the direction of the Interim Chair, Anita Tuckerman led the board in the pledge of allegiance. Members introduced themselves. In attendance:

WDB Members Present

Tony Myrell
Jon Novack
Cherilyn Greenlee
Robert Loeun
Terry Klenske
Dale Marsden
Michael Gallo
Jonathan Weldy
Rene Castellanos
Kenneth Boshart
Henry Shannon
Anita Tuckerman
Joseph Williams
B.J. Patterson
Phil Cothran
William Sterling

WDB Members Absent

Laurie Stalnaker
John Gauthier
John Andrews

Staff and Special Guests

Sandy Harmsen- Executive Director
Sophie Akins- Deputy County Counsel
Kristi Sandberg- Executive Secretary

Fred Burks- Administrative Supervisor II
Miguel McQueen- Deputy Director
Brad Gates- Deputy Director
Stephanie Murillo- Staff Analyst II
Emily Petrus- Staff Analyst II
Curtis Compton- Business Service Supervisor
Don Duenez
Paul Lindenberg

- 2) Chair announced that members need to announce any early departures. Interim Chair called for the adoption of the agenda. Motion made by Dale Marsden. Second made by William Sterling. Motion approved.
- 3) Success Stories
- Business- BSR Don introduced Arnand Patel from Metroll in Fontana.
 - AJCC Client- Paul from West Valley AJCC introduced Eric Brookman. Eric came to AJCC through Reentry program. Attended 3 day seminar which led to employment earning \$27.50 and the ability obtain more education.
 - Youth- Emily introduced Marissa Green from CRY-ROP.

CONSENT

Pull Item 5- Approval of On-the-Job Training Contract Form Revisions and Updates to Discussion

Item 4- Approval of Minutes from the January 20, 2016 Workforce Development Board Meeting

Item 6- Consideration and Approval of Transfer of Funds Request

Item 7- Consideration and Approval of Workforce Development Board Fiscal Year 2016-17 Projected Budget

Vote: Joseph Williams motion to approve Items 4, 6 and 7, Mike Gallo second, Motion carried.

DISCUSSION

Item 5- Stephanie Murillo explained that changes to OJT contract changes were mostly structural- strengthened language and increase some flexibility with the invoice process. Flexibility benefits businesses.

Dale Marsden requests RED LINE changes on any future documents

William Sterling motion to approve. BJ Patterson second. Motion carried.

Consideration and approval of Funding Recommendations for Workforce Innovation and Opportunity Act Youth Programs for PY2016-2018- Question regarding ensuring geographic coverage and Brad answered that recommendations include geographic areas. Mike Gallo motion to approve. Will Sterling second, Motion carried. Abstention by Tony Myrell due to conflict of interest with Inland Empire Healthcare Training Institute.

Elections of Officers

Jon Novack chair of ad hoc committee with BJ Patterson, Ken Boshart:

Ad Hoc committee nominates for Chair- Tony Myrell, for Vice chair- Phil Cothran, and for Second vice chair- Jonathan Weldy. Tony opened floor for any further recommendations. Mike Gallo nominated William Sterling for Second Vice-Chair. Jon Novack moves to vote on Chair and Vice-Chair with Second Vice-Chair

Dale Marsden Motion to approve Tony Myrell as chair and Phil Cothran as Vice-chair. Mike Gallo second. Motion carried. Board electing second vice chair by paper ballot.

- 4) Tony reported out on action items from previous meeting minutes that copies of WIOA, section 107 have been distributed to board members and that the WDB by-laws were approved by the Board of Supervisors on March 1, 2016.

INFORMATION

- 5) Chair Report
- 6) County Report given by Sandy Harmsen
 - a) Day at the Capitol and NAWB report- board members met with legislators, leg positive about program, big ask was level funding, Will reports on DOL meeting
 - b) Miguel McQueen gave performance report-July 1, 2015-Feb 29 2016
 - i) # visits 51,015
 - ii) # unique visits 18,000
 - iii) # Enrollment 3,453
 - iv) # Employment (self-reported) 632
 - v) # job openings 4248
 - vi) # business visits 4,986
 - vii) # business surveys
 - viii) # OJT contracts 136
 - ix) # workshops 11
 - x) # recruitments 156
 - c) Emily Petrus awarded CWA Workforce Professional of the Year
- 7) Special Presentation: Jeff Critchley, Regional Advisor, EDD: shared that the state plan is currently being uploaded on an electronic portal and that Government funding of 12.7 M to the state is expected to be fully utilized.
- 8) Special Presentation: Joe Xavier, Director, Department of Rehabilitation: shared about the resources provided through the Department of Rehabilitations and ways that businesses can use these resources.

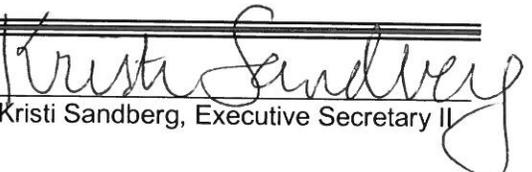
Tony shared that William Sterling was nominated as Second Vice-Chair via the paper ballot vote.

PUBLIC COMMENT

Russell Degnan from Operation New Hope

ADJOURNMENT

William Sterling motioned to adjourn. Dale Marsden second. Motion carried. Meeting adjourned at 2:06 pm. The next WDB general meeting is scheduled for Wednesday, April 27 from 12:00 – 2:00 pm to be held at WDD Admin, 290 N. "D" Street, 6th Floor, San Bernardino, Ca 92401.


Kristi Sandberg, Executive Secretary II