

YOUTH COMMITTEE MEETING
Workforce Development Board Conference Room
Workforce Development Department Administration Office
290 North D Street, 6th Floor, San Bernardino, California

WEDNESDAY, APRIL 12, 2017 at 10:00 a.m.

This agenda contains a brief description of each item of business to be considered at today's meeting. In accordance with the Brown Act, this meeting agenda is posted at least 72 hours prior to the regularly scheduled meeting on the Workforce Development Board website and on the official Workforce Development Board Bulletin Board outside of the Workforce Development Department Administration Office at 290 North D Street, 6th Floor, San Bernardino, CA 92415. The agenda, its supporting documents and all writings received by the Board related to these items are public records and available for review during regular business hours at the WDD Administration Office at 290 North D Street, 6th Floor, San Bernardino, CA, 92415. The agenda and its supporting documents can be viewed online at www.sbcounty.gov/workforce. However, the online agenda may not include all available supporting documents nor the most current version of documents. Items listed on the Consent Calendar are expected to be routine and non-controversial and, unless the Board directs that an item be held for further discussion, the entire Consent Calendar will be acted upon as the first item of business on the Discussion Calendar.

Members of the public may address the Board on any item on the agenda and on any matter that is within the Board's jurisdiction. To address the Board regarding an item that is on the agenda, complete and submit the purple form entitled "Public Comment". These requests must be submitted to the Executive Secretary to the Board prior to the time the item is called for consideration or prior to the public comments section on the agenda. The Chair will call speakers forward to present their comments at the appropriate time.

Conflict of Interest Advisement

WDB members please be advised: If an item on the Agenda relates to the provision of services by you, your immediate family, the entity you represent, or any person who has made \$250 in campaign contributions to you during the last twelve months, or if approval or disapproval of an Agenda item would have a foreseeable material effect on an economic interest of you, your immediate family, or the entity you represent, **then please follow these procedures:**

procedures:

"When the Agenda item is first introduced, please immediately announce that you are recusing yourself from participating in the agenda item, and then refrain from discussing, voting on, or otherwise influencing the Board's consideration of the Agenda item."

AGENDA

10:00 AM CONVENE MEETING OF THE WORKFORCE DEVELOPMENT YOUTH COMMITTEE

OPENING

- 1) Chair Call Meeting to Order and Pledge of Allegiance
- 2) Adoption of Agenda
- 3) Member Introductions

CONSENT

- 4) Approve Minutes of February 22, 2017 Youth Committee Meeting

PRESENTATION

- 5) Success Story given by Youth
- 6) Foster Youth Presentation

DISCUSSION

- 7) Discuss Next Steps on Youth Committee Strategic Action Goals

INFORMATION

- 8) Youth Data Report
- 9) County Report by given by Mariann Ruffolo

PUBLIC COMMENT

ADJOURNMENT

In conformity with Government Code section 54957.5, any writing that is a public record, that relates to an item listed on the Agenda, and that will be distributed to all or a majority of the Board less than 72-hours prior to this meeting (or is distributed at this meeting), will be available for public inspection at the time the writing is distributed. This inspection may be made at the office of the Workforce Development Department, 290 North D Street, 6th Floor, San Bernardino, California 92415, or during this meeting.

The Workforce Development Board meeting facility is accessible to persons with disabilities. If assistive listening devices or other auxiliary aids or services are needed in order to participate in the public meeting, requests should be made through the Board Secretary at least three (3) business days prior to the Board meeting. The Board Secretary's telephone number is (909) 387-9886 and the office is located at 290 North D Street, 6th Floor, San Bernardino, California 92415. California Relay Service 711

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**San Bernardino County
Workforce Development Board
Youth Committee
Agenda Item**

MEETING DATE: April 12, 2017

ITEM: (4)

SUBJECT: Approve Minutes from February 22, 2017 Youth Committee Meeting

PRESENTED BY: Mariann Ruffolo, Deputy Director
Workforce Development Department (WDD)

CONSENT **DISCUSSION** _____ **INFORMATION** _____

RECOMMENDATION: Approve Minutes from February 22, 2017 Youth Committee Meeting

BACKGROUND: See attached Minutes

WDB Action:

Motion: _____ *Second:* _____

Affirmative: _____ *Negative:* _____

Abstention: _____

DATE: _____

**Workforce Development Board
YOUTH COMMITTEE MEETING**
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290 North D Street, 6th Floor, San Bernardino, California

WEDNESDAY, FEBRUARY 22, 2017, 11:30 a.m.

MINUTES

1) Chair Called Meeting to Order at 11:32 am. In attendance:

Committee Members Present

BJ Patterson
Dale Marsden
Hassan Webb
John Andrews
Jon Novack
Jonathan Weldy
Ken Boshart
Lowell King
Phil Cothran
Will Sterling

Committee Members Absent

Andre Bossieux
Audrey Mathews

Staff

Gina Beltran- Executive Secretary
Mariann Ruffolo, Deputy Director
Miguel McQueen, Deputy Director
Reg Javier, Deputy Executive Officer
Sandy Harmsen, Project Executive

OPENING

BJ welcomed everyone to the meeting. Pledge of Allegiance was led by Phil Cothran.

Introductions were made around the table.

CONSENT

ITEM 3- Motion to approve Minutes of January 11, 2017 Youth Committee Meeting

Motion by Lowell King. Second by Jon Novack. None opposed. Motion carried.

PRESENTATION

ITEM 4 – Youth Success Story

This 20 year old young man was struggling with graduating high school and almost gave up but when he heard Diana and Nancy speak about what their program has to offer in one of his classes, it caught his attention and he decided to give it a try. Their program helped him to finish high school, interviews preparation for warehouse jobs and an opportunity to attend the Y4 event. He attributes those services to his success today. He is currently employed by Best Buy and is enrolled in college. His goal is to complete the Cisco Administration courses.

DISCUSSION

ITEM 5- Y4 Video

Mariann Ruffolo played a video that was taken during the Y4 event at Cal State San Bernardino College campus. The advisory committee who helped plan this event had youth on the team who helped design the resource room and added a vision wall.

ITEM 6- Discuss Next Steps on Executive Board Strategic Action Items

We purchased ESRI mapping license and software and we are looking at different dashboard tools, the timeline for this project is next fiscal year. Mapping will be presented at the board retreat.

There was an update on foster youth and underserved youth in our County, most of which reside in City of San Bernardino. WDD is working with CFS and with City of San Bernardino youth providers to set aside slots for these youth. There is a pilot project grocery prep program where youth will go through the program and then go through OJT with the employer. This program will be through the City of San Bernardino Youth RFP.

There is a mandatory bidder's conference for the Youth RFP scheduled for March 6, 2017, Proposals are due March 27, 2017 then there will be an internal process for scoring. The target date for the contract to begin is July 1, 2017.

INFORMATION

ITEM 7 - County Report given by Mariann Ruffolo

State of the County is March 8, 2017 and tickets are still available.

The new website is going live March 1, 2017. The committee's feedback was considered and there was an added section to youth page that contains a sample career ladder.

There is a program with Dale Marsden in the works to have an education liaison position created within the school district. This program would help link the school and workforce system to help the student succeed in the education and workforce systems. We would like to bring in a person who already knows the school and workforce system and can pass along resources before it's too late for the student. This type of program would work with student and their family.

PUBLIC COMMENT

There are no public comments.

ADJOURNMENT

The chair asked for a motion to adjourn. William Sterling motioned to adjourn. Second by Lowell King. Motion carried. Meeting adjourned at 12:21 p.m.

The next WDB Youth Committee meeting is scheduled for Wednesday, April 12, 2017 at 10:00 am to be held at WDD Admin, 290 N. D Street, 6th Floor, San Bernardino, Ca 92401.

Gina Beltran, Executive Secretary II