

## GENERAL BOARD MEETING

Workforce Development Board Conference Room  
Workforce Development Department Administration Office  
290 North "D" Street, 6<sup>th</sup> Floor, San Bernardino, California

WEDNESDAY, JUNE 15, 2016, 12:00 p.m.

### MINUTES

- 1) Chair Called Meeting to Order at 12:13 pm. At the direction of the Chair, Phil Cothran led the board in the pledge of allegiance. Members introduced themselves. In attendance:

#### WDB Members Present

Tony Myrell  
Phil Cothran  
William Sterling  
Anita Tuckerman  
John Andrews  
Kenneth Boshart  
Cherilyn Greenlee  
Jonathan Weldy  
B.J. Patterson  
John Gauthier  
Laurie Stalnaker  
Joseph Williams  
Rene Castellanos  
Henry Shannon (arrived 12:24)

#### WDB Members Absent

Dale Marsden  
Robert Loeun  
Terry Klenske  
Mike Gallo  
Jonathan Novack

#### Staff and Special Guests

Sandy Harmsen- Executive Director  
Sophie Akins- Deputy County  
Counsel  
Kristi Sandberg- Executive Secretary  
Fred Burks- Administrative  
Supervisor II  
Brad Gates- Deputy Director

- 2) Chair called for the adoption of the agenda. Motion made by B.J. Patterson. Second made by Jonathan Weldy. Motion approved.

### CONSENT

#### **Item 3- Approve Minutes from the May 4-6, 2016 Workforce Development Board Meeting**

Motion to approve by Anita Tuckerman. Second by John Gauthier. Motion carried.  
Laurie Stalnaker abstention.

### DISCUSSION

#### **Item 4- Consider and Approve Director of Workforce Development Job Description**

Motion to by William Sterling. Second by B.J. Patterson. Motion carried.

### INFORMATION

#### **Chair Report given by Tony Myrell**

Announced Brad Gates resignation and new position with City of Ontario

Youth Committee Meeting will be on July 6 at 11:30 a.m.

Economic Development and Business Resource Committee and Special Populations Committee Meetings will be on July 13 at 12:30 p.m. and 1:30 p.m. respectively.

The next WDB General Meeting is scheduled for Wednesday, July 20 at 12:00 p.m.

#### **County Report given by Sandy Harmsen**

Recertification has been received.

Budget approved

3 NACO awards- Human Centered Design, CDCR project, SlingShot

**PUBLIC COMMENT**

There is no public comment.

**ADJOURNMENT**

William Sterling motioned to adjourn. Joseph Williams second. Motion carried. Meeting adjourned at 12:41 pm. The next WDB general meeting is scheduled for July 20, 2016 to be held at WDD Admin located at 290 N D Street Suite 600 San Bernardino, CA 92401.

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*Kristi Sandberg*  
Kristi Sandberg, Executive Secretary II