

Workforce Development Board
SPECIAL POPULATIONS COMMITTEE MEETING
 Workforce Development Board Conference Room
 Workforce Development Department Administration Office
 290 North D Street, 6th Floor, San Bernardino, California

WEDNESDAY, JULY 12, 2017 12:00 p.m.

MINUTES

Attendance:

Members	Present
Robert Loeun (Chair)	X
*Beth Burt	X
*Stephanie Congdon	X
Phil Cothran	X
*Douglas Fazekas	X
*Tamica Fouts-Rachal	X
Cherilyn Greenlee	X
*Yukiko Long	
*Enrique Martinez	
*Audrey Mathews	X
Tony Myrell	
*Pauline Pina	X
*Jessica Rodriguez	X
Laurie Stalnaker	
William Sterling	X

**Public members*

Members	Present
* Vince Toms	X
Jonathan Weldy	X
Joseph Williams	X
Staff to WDB	Present
Gina Beltran	X
Sandy Harmsen	
Reg Javier	
WDD Staff	Present
Fred Burks	X
Clarissa Jimenez	X
James Johnson	X
Stephanie Murillo	X
Mariann Ruffolo	X
Miguel McQueen	

OPENING

Chair called the meeting to order at 12:00 p.m.

Pledge of Allegiance was led by Jessica Rodriguez.

Chair called for a motion to adopt the agenda. Beth Burt motioned and William Sterling seconded. None opposed; motion carried.

Member introductions were done.

CONSENT

ITEM 4- Motion to approve Minutes of June 14, 2017 Special Populations Committee Meeting

Chair called for a motion to approve the minutes. William Sterling motioned and Beth Burt seconded. Jonathan Weldy abstained. None opposed; motion carried.

PRESENTATION

ITEM 5 – Uniquely Abled Project by Goodwill

Simon Lopez, VP of Workforce and Career Development for Goodwill presented a PowerPoint to the committee about the Uniquely Abled Academy (UAA) and the benefits for employers to hire someone who has gone through the UAA program.

DISCUSSION

ITEM 6- Next Steps on Special Populations Committee Strategic Action Items

Mariann Ruffolo presented, asking the committee to review the goals spreadsheet and what the next steps should be for the spreadsheet moving forward. The Chair discussed the spreadsheet with the committee and it was determined to keep it as is and add the goals from the 2017 retreat.

Beth Burt recommended putting together a sub-committee around asset mapping. Since there could be different subject matters, the Chair has asked the Board Secretary to e-mail Beth Burt the subject matter experts as it pertains to asset mapping.

INFORMATION

ITEM 7 – Assistive Technology Equipment

Tamica Fouts-Rachal presented and let the committee know she is working with Yukiko Long and Cal-State San Bernardino Assistive Technology Initiative Coordinator on scheduling a tour to learn about Assistive Technology (AT) and how it impacts and supports employment goals.

ITEM 7 – cont.

Tamica Fouts-Rachal invited anyone wishing to attend a free AT training being offered that she is collaborating with her LA office on. The training is scheduled for Monday, July 17, 2017 at 4:00 pm at the San Gabriel Pomona Regional Center. This training would be a good opportunity to inquire about AT and its benefits from an expert. There will also be CEU credits available for those who attend.

ITEM 8 – County Report

Mariann Ruffolo presented and highlighted the East Valley job fair that took place at the San Bernardino National Orange Show on June 22, 2017. There were 69 employers present and 774 people in attendance. Of those people who attended, 28% left with interviews and 30% were currently employed and looking for their next job. It was noted that the majority of the people who attended the job fair came dressed for an interview and were prepared with their resume. Business Services will be hosting another job fair in September in the West End and the High Desert will have a job fair in October. Both of these events will be advertised on social media.

Staff are working with Riverside County to figure out a better way to streamline Regional and SlingShot funds. Any ideas or recommendations will go to the Executive Board first.

With regard to the business consultant contracts, there is one vendor who is not able to continue. Z-CO has decided not to continue their contract. It could be due to a logistics standpoint since they are located in Colorado.

The Customer Design Team was selected to go to DC. This team has been focusing on improvements for the AJCC lobbies, streamlining and improving customer access. .

There will be Workforce Development Department (WDD) staffing changes. James Johnson, Business Services Manager will be leaving this Friday, July 14, 2017 due to a promotion. Curtis Compton will be the Interim Business Services Manager and Darren Cook will be the Interim Supervisor. Stephanie Murillo has been promoted to Administrative Supervisor I and will work on regional initiatives with Riverside County. Effective July 1, 2017, the roles of the WDD Deputies has changed. Mariann Ruffolo will be over adult and youth programs and the AJCCs and Miguel McQueen will take over the Administration duties. The Business Services and Fiscal units report directly to Reg Javier.

Gina Beltran reported there have been some Outlook issues and in an attempt to resolve some of the confusion on calendar invites, she reminded the group that any official calendar invite or cancellation for a meeting will come from her. If anyone receives an Outlook invite or cancellation that is not from her, disregard and let her know. She will continue to send reminder emails as a way to track and monitor for quorum.

PUBLIC COMMENT

There were no public comments.

ADJOURNMENT

The Chair asked for a motion to adjourn. William Sterling motioned and Audrey Mathews seconded. None opposed; motion carried.

Meeting adjourned at 12:46 p.m.

The next WDB Special Populations Committee meeting is scheduled for August 9, July 12, 2017 at 12:00 p.m. to be held at WDD Admin, 290 North D Street, 6th Floor, San Bernardino, CA 92401.



Stephanie Murillo, Acting Staff to the WDB