

**Workforce Development Board
YOUTH COMMITTEE MEETING**

Workforce Development Board Conference Room
Workforce Development Department Administration Office
290 North D Street, 6th Floor, San Bernardino, California

WEDNESDAY, OCTOBER 18, 2017 10:00 A.M.

MINUTES

Attendees:

Members	Present
B.J. Patterson (Chair)	X
John Andrews	X
Ken Boshart	X
*Andre Bossieux	X
Phil Cothran	X
*Lowell King	X
Dale Marsden	X
*Audrey Mathews	X
Tony Myrell	X
Jon Novack	
*Fernando Olivarez	X
William Sterling	X
*Hassan Webb	X
Jonathan Weldy	X

**Public Members*

Staff to WDB	Present
Devra Bell	X
Sandy Harmsen	X
Reg Javier	X
WDD Staff	Present
Coley Bowman	X
Fred Burks	X
Curtis Compton	X
Miguel McQueen	X
Stephanie Murillo	X
Mariann Ruffolo	X
Janeth Tran	X

OPENING

- 1) **Chair called meeting to order** at 10:06 AM - Mr. Patterson discussed the updated agenda and informed the attendees that the Public Comment section has been moved to the position after the Approval of Meeting Minutes. He announced that Public Comment cards need to be turned in to the WDB Secretary.
- 2) **Pledge of Allegiance** – Led by Lowell King
- 3) **Adoption of Agenda**
Chair called for a motion to adopt the agenda. John Andrews motioned; Will Sterling seconded. None opposed, motion carried.
- 4) **Introductions** were conducted.

REVIEW AND APPROVAL OF MEETING MINUTES

- 5) **Approval of Minutes from the September 13, 2017 Youth Committee Meeting**
Chair called for a motion to approve the Minutes for September 13, 2017 Youth Committee meeting, with one date change on the minutes. John Andrews motioned; Ken Boshart seconded. None opposed, motion carried

PUBLIC COMMENT

Public Comment card was submitted by Fernando Olivarez. Mr. Olivarez provided information about an upcoming screening of Lives Worth Living.

WORKSHOP DISCUSSION

Mr. Patterson introduced this new section of the Agenda, noting that it is designed to allow Committee Members to obtain feedback from the public, should the Chair determine it would be beneficial.

6) Asset Mapping

Mariann Ruffolo gave an overview of this workshop discussion and the Committee members and members of the Public offered suggestions for the different categories they would like to see on the Asset Map.

DISCUSSION

7) Charter School Eligibility Criteria

Mariann Ruffolo presented this item, looking for approval to move the Criteria to the Executive Board. Mr. Patterson asked if school districts differed in their criteria for Charter School eligibility. Dr. Marsden responded affirmatively. The committee made requests for updates on the Criteria, to which Ms. Ruffolo assured the Committee that they will be added to the document when it is presented to the Executive Board.

8) Workforce Innovation and Opportunity Act Request for Proposal for Youth Services

Ms. Ruffolo presented this item seeking approval for the RFP release to be submitted to the Executive Board. A discussion ensued regarding the length of the contracts and the ability to add or terminate those contracts during the 3 year period. Chair called for a motion to approve. Mr. Boshart motioned; Mr. King seconded. None opposed; motion carried.

REPORTS AND INFORMATION

9) Career Pathway Project Update

Ms. Ruffolo presented this item and discussed the LaunchPath software, which will match youth to the various businesses for work based learning. There was a success story shared regarding the youth in the Audio/Visual Arts Pathway at Pacific High School. These students are currently filming commercials that will be used at the AJCCs. When the project is completed, they will attend a future meeting and present to the Committee. Mr. Javier requested that we reach out to 20/20 for this project, so the videos can be utilized for public relations purposes.

10) Youth Committee Program Year 2017-2018 Strategic Action Goals Report

Ms. Ruffolo presented the Report and the Committee reviewed the updates. Mr. King requested that target dates be added for the projects on the Strategic Action Goals spreadsheet.

11) Committee Appointments

Ms. Ruffolo reported on this item and thanked the members for their service to the committee. There will be an annual review of the needs of the committee and how that committee can best represent the goals of the Workforce Board. Committee members will continue to be chosen by the Committee Chair and WDB Chair based on the representation required to cover those needs.

12) Member Announcements

Chair introduced this new agenda item that will be present on Agendas moving forward. This is an opportunity for members of the Committee to make announcements and share information. There were no member updates today.

13) County Report


Ms. Ruffolo reminded the Committee of the upcoming High Desert Job Fair scheduled for October 26, 2017. She also announced that Gary McBride has been named as the new Chief Executive Officer, which will become effective November 25, 2017.

ADJOURNMENT

Chair called for a motion to adjourn. Tony Myrell motioned and John Andrews seconded. None opposed; motion carried.

Meeting ended at 11:01 a.m.

The next WDB Youth Committee meeting is scheduled for Wednesday, November 15, 2017 at 10:00 am to be held at WDD Admin, 290 North D Street, 6th Floor, San Bernardino, CA 92401.


Devra Bell – WDB Secretary