

**INLAND EMPIRE REGIONAL COLLABORATIVE**  
Riverside County Workforce Development Board  
San Bernardino County Workforce Development Board

**SlingShot Steering Committee Meeting**

Location: San Bernardino County Workforce Development Board Administration  
290 North D Street, Suite 600  
San Bernardino, CA 92415

**Wednesday, January 31, 2018**  
**12:00PM – 1:30PM**

**OPENING**

- 1) Convene meeting of the Inland Empire Regional Collaborative SlingShot Steering Committee
- 2) Welcome & Introductions

**CONSENT**

- 3) Approve minutes from July 6, 2017

**DISCUSSION/INFORMATION**

- 4) Upcoming Industry Champions meeting
- 5) Update on training
- 6) Expanding partnerships and Industry Champion meetings
- 7) Industry Consultant Update
- 8) Inland Empire Regional Planning Unit Steering Committee

**PUBLIC COMMENT**

**ADJOURNMENT**

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**INLAND EMPIRE REGIONAL COLLABORATIVE**  
Riverside County Workforce Development Board  
San Bernardino County Workforce Development Board



**SlingShot Steering Committee Meeting**

Location: Riverside County Workforce Development Department  
1325 Spruce Street, Suite 110  
Riverside, CA 92507

**Thursday, July 6, 2017**  
**11:30 a.m. – 1:00 p.m.**

<b>Committee Members Present</b>	<b>Committee Members Not Present</b>	<b>Staff</b>	<b>Members of the Public</b>
Jamil Dada (Riverside County Chair)	B.J. Patterson	Loren Sims	M. Victoria Vanchi
Tony Myrell (San Bernardino County Chair)	Will Sterling	Fred Burks	Darwin Arias
Phil Cothran		Carrie Harmon	
Francisca LeDoux Hernandez		Miguel McQueen	
Morris Myers		Stephanie Murillo	
Mike Gallo		T. Kim Pham	
		Rilla Jacobs	
		Mariann Ruffolo	
		Nidia Vargas	
		Jennifer Silvestri	
		Carol Allbaugh	
		Ron Hurst	
		Wendy Frederick	

**OPENING**

Jamil Dada, Riverside County Workforce Development Board Chair, called the meeting to order at 11:34 a.m. and welcomed the members from both county's Workforce Development Boards. Jamil Dada introduced the two industry coordinators Ron Hurst and Jennifer Silvestri to the Steering Committee.

Introductions were made around the room.

**CONSENT**

**ITEM 3 – Motion to Approve minutes from January 5, 2017 Meeting**

Motion by Tony Myrell and seconded by Morris Myers. None opposed; 1 abstention; motion carried.

**DISCUSSION**

**ITEM 4 – Upcoming Industry Champions Meeting**

Stephanie Murillo informed members that with the industry coordinators in place the first priority is to re-establish the Industry Champion groups and begin expanding the group and moving it to the next level. August 15, 2017, is the set date for the meeting. The time will be from 10:00 a.m. to 3:00 p.m. at Bourns and the meetings will be staggered. The proposed schedule is to have the manufacturing group meet in the morning; both groups will lunch together; and, the healthcare group will meet in the afternoon. The meeting will be a refresher to readdress SlingShot, discuss what has happened with the initiative and what the future strategy is for 2017.

**ITEM 5 – Calendar Dates for Steering Committee Meetings through June 2018**

This item is an announcement to the Steering Committee that will receive dates in the future. This is in accordance to the directions the Steering Committee gave staff to set quarterly meetings. The current meetings have been completed, and the next meetings will extend to June of 2018, on a quarterly basis. If

something is needed before a quarterly meeting the Steering Committee will be contacted to coordinate any additional meetings.

#### **ITEM 6 – Update on Future Training**

Stephanie Murillo introduced Nidia Vargas and Wendy Frederick to speak on training. Nidia passed out a report that showed current and future training and participants' outcomes. Nidia reported that the Chaffey, Basic Electrician Training was completed on June 2, 2017, and five (5) of the seven (7) completed participants are employed. One of the trainings at Mission College is complete, but participants requested more hands on training so the course was extended to July 28, 2017. Nidia reported on upcoming training; University of California Riverside (UCR) Extension has community health worker coming up in September. Discussions are in progress with other providers for the medical records and info technician training and looking at a start date of late August, or early September. Also in the works is basic machine operator training and have contacted several providers.

Stephanie Murillo informed the Steering Committee of the challenges staff has experienced trying to find a curriculum for the medical records IT. Even though this is a field the industry focus group says is needed and helped us develop a curriculum, the response from the training providers is not as strong as it is in other areas. We are working with the training providers to move this forward and we are focusing on what the industry says is needed versus what training providers are saying. The Steering Committee held a discussion on how to move this curriculum forward by working with EPIC, which is an industry recognized trainer. Jennifer Silvestri requested that a definition for community healthcare worker be created.

Francisca Hernandez requested that the training report give a breakdown on exactly what employment positions trainees achieve and where they are placed. The next report will reflect this request.

#### **ITEM 7 – Overview of the State's Southern California SlingShot Regional In-Person Convening: Sustaining Industry Engagement on June 21, 2017.**

Jamil Dada asked staff to inform Steering Committee on how the State's Southern California SlingShot Regional in-Person Convening: Sustaining Industry Engagement went. Stephanie Murillo and T. Kim Pham gave the overview. The Inland Empire group provided information on the challenges our region experienced with the pilot program. They gave information on how the program should move forward.

These types of meetings are convened by the State, usually on a quarterly basis. The focus for the June 21 meeting was on industry engagement and how to get industry focused and engaged into the future. Tony Myrell asked if businesses were invited to this meeting. Staff explained that all meetings do not require the participation of the Steering Committee and moving forward they will ensure the Steering Committee is informed of all meetings, but will be invited to the ones where they will have the most impact. After additional discussions, it was determined that when an invitation from the State comes down, staff will get clarification from them on who is the targeted audience and who should attend.

#### **ITEM 8 – Industry Consultant Update**

Stephanie Murillo asked Jennifer Silvestri and Carol Allbaugh to give an update on healthcare and Ron Hurst to report on manufacturing. Jennifer reported that she and Carol have and will meet with both regions' workforce development business staff, to clarify objectives and deliverables within the SlingShot Initiative. They have already met with San Bernardino County Business Services and are scheduling the meeting with Riverside County. They obtained data on skills gaps and projected employment in the healthcare sector from San Bernardino staff.

They are making a list of marketing materials they will need to handout to businesses they meet with. They will meet with T. Kim Pham and Stephanie Murillo to discuss the planning content and agenda flow and other items for the upcoming Industry Champions meeting in August. Carol Allbaugh gave an update on the industry report they are going to be creating for the region.

A discussion was held regarding how to ensure that future contracts and other WIOA programs that involve both counties are clearly worded to show that Riverside and San Bernardino are both being represented.

Morris Myer requested that the information the coordinators receive from the business staff interviews be included in the August 15, meeting.

Ron Hurst gave a brief overview of his background and history. He has a three (3) year contract with San Bernardino County and will help move things forward with manufacturing beyond SlingShot. He will assist industry sector initiatives, and with meeting our regional plan goals. He is currently gaining understanding of the context, and who he should interact with. He met with the Deputy Sector Navigators (DSN) for manufacturing in the college systems. He wants to eliminate duplication of efforts and wants groups to collaborate to achieve maximum results. The DSNs he is working with are working to get Skills Gap Analysis complete. He will go over the process with them to see how they compiled the analysis and what their focus was centered on, college vs industry. We are working to ensure that our message is not a duplication of the message our business group presenting to businesses in our regions.

#### **ITEM 9 – Marketing Materials**

T. Kim Pham and Stephanie Murillo are working with the industry coordinators to create their introductory marketing materials and passed out the drafted brochure. The Steering Committee reviewed the brochure and gave their feedback and suggestions. Carrie Harmon suggested that the Riverside Marketing Department also review the documents to give them a final polish.

#### **ITEM 10 – Additional Funding received**

Stephanie Murillo informed the Steering Committee that effort to secure additional funding for SlingShot was completed in April. We applied for \$350,000 and received \$150,000. This funding is for July 1 to December 2018, and will be used to expand some training and to create a system to connect individuals who are completing their training to employers within the industry.

Morris Myers asked for a percentage on how much funding has been spent on training and other items. Stephanie responded that the majority of the funds have been spent on training. The other major piece was hiring the industry sector coordinators. Norco College will provide training for the basic machine operator and we will have an update in the next report. Wendy Frederick informed members of a proposal to provide mobile training units for colleges to train emergency EMTs and Paramedics to community colleges who do not have these programs. She encouraged the Steering Committee to become involved in the proposal process for this application, as it will help fill gaps in the healthcare training area.

#### **PUBLIC COMMENT**

There were no public comments.

#### **ADJOURNMENT**

Jamil Dada adjourned meeting at 12:36 p.m.

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