

**Workforce Development Board
YOUTH COMMITTEE MEETING**

Workforce Development Board Conference Room
Workforce Development Department Administration Office
290 North D Street, 6th Floor, San Bernardino, California

WEDNESDAY, NOVEMBER 15, 2017 10:00 A.M.

MINUTES

Attendees:

Members	Present
B.J. Patterson (Chair)	X
John Andrews	X
Ken Boshart	X
*Andre Bossieux	X
Phil Cothran	
*Lowell King	X
Dale Marsden	
*Audrey Mathews	X
Tony Myrell	X
Jon Novack	X
*Fernando Olivarez	
William Sterling	X
*Hassan Webb	
Jonathan Weldy	X

**Public Members*

Staff to WDB	Present
Devra Bell	X
Sandy Harmsen	X
Reg Javier	
WDD Staff	Present
Coley Bowman	X
Fred Burks	X
Curtis Compton	X
Miguel McQueen	X
Stephanie Murillo	X
Mariann Ruffolo	X
Janeth Tran	X

OPENING

- 1) **Chair called meeting to order** at 10:02 AM
- 2) **Pledge of Allegiance** – Led by Ken Boshart
- 3) **Adoption of Agenda**
Chair called for a motion to adopt the agenda. Tony Myrell motioned; Lowell King seconded. None opposed, motion carried.
- 4) **Introductions** were conducted.

REVIEW AND APPROVAL OF MEETING MINUTES

- 5) **Approval of Minutes from the October 18, 2017 Youth Committee Meeting**
Chair called for a motion to approve the Minutes for October 18, 2017 Youth Committee meeting. Lowell King motioned; Will Sterling seconded. None opposed, motion carried

PUBLIC COMMENT

- 6) No public comments were presented.

PRESENTATION

7) Career Pathways Project

Mariann Ruffolo presented this item, noting some classes in schools may be part of a pathways curriculum, which can be very diverse. As part of the career pathway project, students will receive community college credit while doing work based learning. There are “for credit classes” as well as “not for credit classes” available. In addition, with a community college identification card, students are allowed to take a bus for free. Ms. Ruffolo stated that Committee members are needed to help provide work based learning opportunities for students in this program.

Also discussed was LaunchPath, which is a matching tool. Businesses will decide what service they can provide to students and a teacher will search for businesses that can provide services, such as internships, job shadowing, and classroom speakers for students. During a pilot, three districts identified a pathway. San Bernardino and Yucaipa both identified Healthcare. Colton has an Engineering pathway that provides mechanical and chemical engineering training.

Ms. Ruffolo reached out to the Committee members to further discuss this topic. Some topics that arose include how to tie in businesses, so they become the Employer of Record. Mr. Compton stated there is a standard survey when working with businesses and they are invited to become involved in this process. Marketing materials with information that can be provided at meetings with businesses are in development now. Worker’s Compensation was another topic brought up during the conversation. Mr. Novack wanted to know what happens with Worker’s Compensation with students that are interning. Ms. Ruffolo noted that the employer of record would handle Worker’s Compensation. John Andrews wanted to know what the specific “ask” was from the Committee. Ms. Ruffolo noted that hopefully businesses would donate their time, if they are unable to take any students.

The internship lasts 120 hours and with San Bernardino County. Mr. Myrell noted that if the cost is \$2,000 per student, it would equate to approximately \$16/hour for the 120 hours of training. He suggested the costs should be reviewed, so many employers can participate.

REPORTS AND INFORMATION

8) Youth Committee Program Year 2017-2018 Strategic Action Goals Report

Ms. Ruffolo presented the Report and noted the Y4 Event has been scheduled for March 16, 2018 at Loma Linda University.

9) Member Announcements

Lowell King congratulated Hassan Webb on the birth of his new baby girl.

10) County Report

Ms. Ruffolo reported on the High Desert Job Fair, where 60 employers participated and there were approximately 800 attendees. It was also reported that we worked out how to partner with Youth Build (who presented last month) based on the process they are using in LA County.

ADJOURNMENT

Chair called for a motion to adjourn. Will Sterling motioned and Tony Myrell seconded. None opposed; motion carried. Meeting ended at 10:51 a.m.

The next WDB Youth Committee meeting is scheduled for Wednesday, January 17, 2018 at 10:15 am to be held at WDD Admin, 290 North D Street, 6th Floor, San Bernardino, CA 92401.



Devra Bell – WDB Secretary