

Workforce Development Board
SPECIAL POPULATIONS COMMITTEE MEETING
 Workforce Development Board Conference Room
 Workforce Development Department Administration Office
 290 North D Street, 6th Floor, San Bernardino, California

WEDNESDAY, JANUARY 17, 2018 12:45 p.m.

MINUTES

Attendance:

Members	Present
Anita Tuckerman (Chair)	X
*Beth Burt	X
*Stephanie Congdon	X
Phil Cothran	X
*Douglas Fazekas	
*Tamica Fouts- Rachal	
Cherilyn Greenlee	
*Yukiko Long	
*Enrique Martinez	
*Audrey Mathews	X
Tony Myrell	
*Pauline Pina	X
*Jessica Rodriguez	X
Laurie Stalnaker	
William Sterling	X

**Public Members*

Members	Present
* Vince Toms	X
Jonathan Weldy	X
Joseph Williams	
Staff to WDB	Present
Devra Bell	X
Sandy Harmsen	X
Reg Javier	X
WDD Staff	Present
Fred Burks	X
Curtis Compton	X
Stephanie Murillo	X
Mariann Ruffolo	X
Miguel McQueen	X

OPENING

- 1) **Chair called meeting to order** at 12:51 p.m.
- 2) **Pledge of Allegiance** - Led by Jonathan Weldy.
- 3) **Adoption of Agenda** - Chair called for a motion to adopt the agenda. Beth Burt motioned; Will Sterling seconded. None opposed. Motion carried.
- 4) **Introductions** were made.

REVIEW AND APPROVAL OF MEETING MINUTES

- 5) **Approval of Minutes from the November 15, 2017 Special Populations Committee Meeting**
 A duplicate entry was removed from the meeting minutes. With those changes, the Chair called for a motion to approve the minutes. Will Sterling motioned; Beth Burt seconded. None opposed. Phil Cothran abstained. Motion carried.

PUBLIC COMMENT

- 6) **Comments from the General Public in Attendance**
 No public comments were submitted.

PRESENTATION

7) Senior Community Service Employment Program

Leslie Dunn from the Department of Aging and Adult Services made a presentation to the Committee regarding the Senior Community Service Employment Program (SCSEP). Ms. Dunn reviewed the SCSEP eligibility requirement, their service priority, goals, performance indicators and provided a sample participant profile. A discussion ensued regarding the number of participants in the program, as well as how businesses connect with the program.

WORKSHOP

8) Committee Membership

Anita Tuckerman led the discussion regarding the current membership in the Special Populations Committee and the need to ensure there is representation from all of the populations, including Seniors, Veterans, Re-Entry, Disabled, Homeless and Native Americans. Ms. Tuckerman requested committee members notify the WDB Secretary if there were any suggestions regarding possible representatives that could serve on the Committee for these respective populations.

REPORTS AND INFORMATION

9) Special Populations Committee Program Year 2018-18 Strategic Action Goals Report

Miguel McQueen presented this item and the committee reviewed the Strategic Action Goals for Program Year 2017-18. Mr. McQueen reported that the Asset Mapping Request for Proposal was released on 12/29/17 and a discussion ensued regarding how to better engage with employers and who would have access to this data, once compiled.

9) Member Announcements

Jessica Rodriguez informed the Committee of a Breakfast Forum in Ontario, CA on 2/28/18 and asked Reg Javier to appear on the panel.

10) County Report

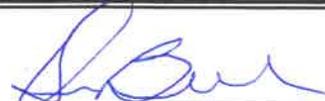
Miguel McQueen reported on the Manufacturers' Summit that will be held on 2/15/18; the Made in the High Desert Event and Poverty Awareness Month, which was by invitation only.

ADJOURNMENT

Chair called for a motion to adjourn. Will Sterling motioned. Jessica Rodriguez seconded the motion. None opposed; motion carried.

Meeting ended at 12:49 p.m.

The next meeting of the Special Populations Committee is scheduled for Wednesday, March 21, 2018 at 12:45 p.m. to be held at WDD Admin, 290 North D Street, 6th Floor, San Bernardino, CA 92401.



Devra Bell, WDB Secretary