

**WORKFORCE DEVELOPMENT BOARD
SPECIAL POPULATIONS COMMITTEE MEETING**
Workforce Development Department Administration Office
Workforce Development Board Conference Room
290 North D Street, 6th Floor, San Bernardino, California

WEDNESDAY, SEPTEMBER 12, 2018 at 12:45 P.M.

This agenda contains a brief description of each item of business to be considered at today's meeting. In accordance with the Brown Act, this meeting agenda is posted at least 72 hours prior to the regularly scheduled meeting on the Workforce Development Board website and on the official Workforce Development Board Bulletin Board outside of the Workforce Development Department Administration Office at 290 North D Street, 6th Floor, San Bernardino, CA 92415. The agenda, its supporting documents and all writings received by the Board related to these items are public records and available for review during regular business hours at the WDD Administration Office at 290 North D Street, 6th Floor, San Bernardino, CA, 92415. The agenda and its supporting documents can be viewed online at www.sbcounty.gov/workforce. However, the online agenda may not include all available supporting documents nor the most current version of documents. Items listed on the Consent Calendar are expected to be routine and non-controversial and, unless the Board directs that an item be held for further discussion, the entire Consent Calendar will be acted upon as the first item of business on the Discussion Calendar.

Members of the public may address the Board on any item on the agenda and on any matter that is within the Board's jurisdiction. To address the Board regarding an item that is on the agenda, complete and submit the purple form entitled "Public Comment". These requests must be submitted to the Executive Secretary to the Board prior to the time the item is called for consideration or prior to the public comments section on the agenda. The Chair will call speakers forward to present their comments at the appropriate time.

Conflict of Interest Advisement

WDB members please be advised: If an item on the Agenda relates to the provision of services by you, your immediate family, the entity you represent, or any person who has made \$250 in campaign contributions to you during the last twelve months, or if approval or disapproval of an Agenda item would have a foreseeable material effect on an economic interest of you, your immediate family, or the entity you represent, **then please follow these procedures:**

"When the Agenda item is first introduced, please immediately announce that you are recusing yourself from participating in the agenda item, and then refrain from discussing, voting on, or otherwise influencing the Board's consideration of the Agenda item."

AGENDA

12:45 P.M. CONVENE MEETING OF THE WORKFORCE DEVELOPMENT SPECIAL POPULATIONS COMMITTEE

OPENING

- 1) Call Meeting to Order
- 2) Pledge of Allegiance
- 3) Adoption of Agenda
- 4) Introductions

REVIEW AND APPROVAL OF MEETING MINUTES

- 5) Approve Minutes from May 30, 2018 Special Populations Committee Meeting

PUBLIC COMMENT

- 6) Comments from the General Public in Attendance

PRESENTATION

- 7) Prison to Employment Initiative

REPORTS AND INFORMATION

- 8) Special Populations Committee Program Year 2018-19 Strategic Action Goals Report
- 9) Member Announcements
- 10) County Report

ADJOURNMENT

In conformity with Government Code section 54957.5, any writing that is a public record, that relates to an item listed on the Agenda, and that will be distributed to all or a majority of the Board less than 72-hours prior to this meeting (or is distributed at this meeting), will be available for public inspection at the time the writing is distributed. This inspection may be made at the office of the Workforce Development Department, 290 North D Street, 6th Floor, San Bernardino, California 92415, or during this meeting.

The Workforce Development Board meeting facility is accessible to persons with disabilities. If assistive listening devices or other auxiliary aids or services are needed in order to participate in the public meeting, requests should be made through the Board Secretary at least three (3) business days prior to the Board meeting. The Board Secretary's telephone number is (909) 387-9862 and the office is located at 290 North D Street, 6th Floor, San Bernardino, California 92415. California Relay Service 711

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**San Bernardino County
Workforce Development Board
Special Populations Committee
Agenda Item**

MEETING DATE: September 12, 2018

ITEM: (5)

SUBJECT: Approve Minutes from May 30, 2018 Special Populations
Committee Meeting

PRESENTED BY: Miguel McQueen, Deputy Director
Workforce Development Department (WDD)

CONSENT **DISCUSSION** **INFORMATION**

RECOMMENDATION: Approve Minutes from May 30, 2018 Special Populations Committee Meeting

BACKGROUND: See attached minutes

**WORKFORCE DEVELOPMENT BOARD
SPECIAL POPULATIONS COMMITTEE MEETING**
Workforce Development Board Conference Room
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290 North D Street, 6th Floor, San Bernardino, California

WEDNESDAY, MAY 30, 2018 12:45 p.m.

MINUTES

Attendance:

Members	Present
Anita Tuckerman (Chair)	X
*Beth Burt	X
*Stephanie Congdon	X
Phil Cothran	X
*Douglas Fazekas	
*Tamica Fouts- Rachal	X
Cherilyn Greenlee	X
*Yukiko Long	X
*Audrey Mathews	X
Tony Myrell	
*Pauline Pina	X
*Jessica Rodriguez	
William Sterling	X

**Public Members*

Members	Present
* Vince Toms	
Jonathan Weldy	X
Joseph Williams	
Staff to WDB	Present
Devra Bell	X
Sandy Harmsen	X
Reg Javier	
WDD Staff	Present
Fred Burks	X
Curtis Compton	X
Mariann Johnson	X
Stephanie Murillo	
Miguel McQueen	X

OPENING

- 1) **Chair called meeting to order** at 12:48 p.m.
- 2) **Pledge of Allegiance** - Led by Phil Cothran.
- 3) **Adoption of Agenda** - Chair called for a motion to adopt the agenda. Will Sterling motioned; Beth Burt seconded. None opposed. Motion carried.
- 4) **Introductions** were made.

REVIEW AND APPROVAL OF MEETING MINUTES

- 5) **Approval of Minutes from the January 17, 2018 Special Populations Committee Meeting**
The Chair called for a motion to approve the minutes. Will Sterling motioned; Beth Burt seconded. None opposed. Tamica Fouts-Rachal abstained. Motion carried.

PUBLIC COMMENT

- 6) **Comments from the General Public in Attendance**
No public comments were submitted.

PRESENTATION

7) START Team – Heather Beidler/Chris Hensman presented

The goal of the START Team is to reduce the number of people that go back to jail, which has a current return rate of 34%. The START team interviews individuals, with the goal of speaking with 20-30 new contacts per week. College programs are offered to these individuals and they want to start a Veteran's program as well. These START teams are starting to work with our America's Job Centers of California, so they can connect the inmate to the job center, once they are released from custody. Angela Gardner, our One Stop Operator, and some of the MOU partners are working towards a warm "hand off" to ensure these individuals show up and take advantage of these services. Tamica Fouts-Rachal inquired about wraparound services that may be available and she offered to connect with Ms. Beidler to discuss ways to partner in this effort.

REPORTS AND INFORMATION

8) Special Populations Committee Program Year 2018-19 Strategic Action Goals Report

Miguel McQueen presented this item and noted that the Asset Map went to the Board of Supervisors on May 22 and subsequently went out for a Request for Proposal. He noted that the goal of the Special Populations Committee is to have representatives from the Homeless, Veterans and Re-entry populations, as well. Mr. McQueen stated that we are anticipating additional funding may be available under a new California Governor that could go to re-entry and other populations. Beth Burt inquired about the long term objectives of the Special Populations Committee and Anita Tuckerman noted that we need to find a few additional representatives to sit on the committee to represent these additional populations.

9) Member Announcements

Anita Tuckerman noted that she went on a business visit with a Business Services Representative. This company had hired a felon and they were providing on the job training to this individual. She stated that these type of success stories need to be highlighted and shared with the various Chambers, etc.

10) County Report

Miguel McQueen reported on the upcoming East Valley Regional Job Fair, which will take place on 6/14 at the Orange Show Fairgrounds. They are expecting 60-70 employers and the event will run from 9:00 am to 12:00 pm. Mr. McQueen also reported on additional funding will be forthcoming to be used as part of the Inland Empire Regional Planning Unit. Our county is leading this effort and other counties are now looking to us for assistance in setting up agreements/relationships, such as the one we share with Riverside County.

ADJOURNMENT

Chair called for a motion to adjourn. Will Sterling motioned. Stephanie Congdon seconded the motion. None opposed; motion carried.

Meeting ended at 1:34 p.m.

The next meeting of the Special Populations Committee is scheduled for Wednesday, July 18, 2018 at 12:45 p.m. and will be held at WDD Admin, 290 North D Street, 6th Floor, San Bernardino, CA 92401.

Devra Bell, WDB Secretary